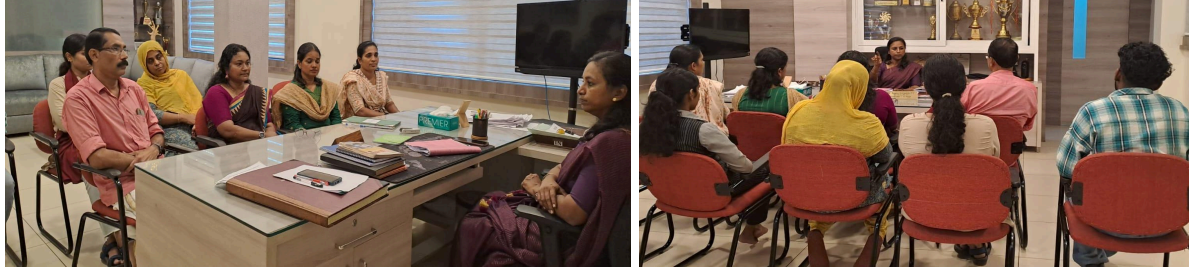


**MES Asmabi College, P.Vemballur**  
**Reconstitution of Internal Complaints Committee as per UGC guidelines on 03/09/2024**



As per the UGC guidelines, the following are the members nominated to form Internal Complaints Committee of MES Asmabi College during the year 2024-25 on 03/09/2024

Presiding Officer	Dr Princy Francis, Asst. Professor of Commerce
Faculty Members	Dr Basheer P T, Asst Professor of Arabic Dr Shyla Hameed, Asst Professor of Economics Ms Mona V M, Asst Professor of English
Non-teaching Members	Mr Sadarudeen K A , Superintendent Ms Saliha P I, UGC Librarian
Students	Ms Thanasin N P, Research Scholar of Commerce Mr Anaykrishna K E, I MA English Ms Laya P S, III BCA
Member from non-government organisations	Ms Rajani V R Legal Volunteer Taluk Legal Services Committee, Kodungallur

- (a) A Presiding Officer who shall be a woman faculty member employed at a senior level (not below a Professor in case of a university, and not below an Associate Professor or Reader in case of a college) at the educational institution, nominated by the Executive Authority;

Provided that in case a senior level woman employee is not available, the Presiding Officer shall be nominated from other offices or administrative units of the workplace referred to in sub-section 2(o);

Provided further that in case the other offices or administrative units of the workplace do not have a senior level woman employee, the Presiding Officer shall be nominated from any other workplace of the same employer or other department or organization;"

- (b) two faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Executive Authority;
- (c) Three students, if the matter involves students, who shall be enrolled at the undergraduate, master's, and research scholar levels respectively, elected through transparent democratic procedure;
- (d) one member from amongst non-government organisations or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority.

At least one-half of the total members of the ICC shall be women.

Persons in senior administrative positions in the HEI, such as Vice- Chancellor, Pro Vice-Chancellors, Rectors, Registrar, Deans, Heads of Departments, etc., shall not be members of ICCs in order to