



**MES ASMABI  
COLLEGE**

# **IQAC Report 2018-19**

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## VISION

To be a catalyst of excellence in fostering a culture of continuous improvement, innovation, and quality enhancement in all aspects of education, research, and academic administration.

## MISSION

Through rigorous academic programs, collaborative research initiatives, and proactive administrative practices, we strive to empower our students with knowledge, skills, and values that prepare them to excel in a dynamic global society. We are dedicated to fostering a nurturing learning environment that promotes critical thinking, creativity, and lifelong learning, thereby contributing positively to the community

## OBJECTIVES

### ***Objective 1: Enhance Educational Excellence***

- Implement initiatives to continuously improve the quality of teaching and learning processes across all disciplines.
- Foster an environment that promotes academic rigor, critical thinking, and interdisciplinary collaboration among faculty and students.

### ***Objective 2: Promote Innovation in Research***

- Facilitate and support innovative research initiatives that contribute to knowledge creation, application, and societal impact.
- Encourage faculty and students to engage in research activities aligned with emerging trends and global challenges.

### ***Objective 3: Ensure Quality Assurance***

- Develop and implement robust quality assurance mechanisms to monitor and evaluate academic programs, ensuring alignment with accreditation standards and best practices.
- Conduct periodic assessments and audits to identify areas for improvement and implement corrective actions

### ***Objective 4: Foster Professional Development***

- Provide opportunities for faculty, staff, and students to enhance their professional skills and competencies through workshops, seminars, and training programs.

- Support faculty in adopting innovative teaching methodologies and integrating technology to enhance teaching effectiveness and student engagement.

***Objective 5: Strengthen Institutional Effectiveness***

- Enhance administrative processes and governance structures to improve operational efficiency and transparency.

- Promote a culture of continuous improvement by regularly reviewing policies, procedures, and practices to meet evolving educational needs and challenges.

TEAM IQAC	
Chairperson	Dr. Ajims P Mohammed(Principal)
Coordinator	Dr. Kesavan K
Member from Management	K M Abdul Salam (Secretary & Correspondent)
Administrative Officer	Sri Moideen Kutty Thannikkal (Superintendent)
Teachers participation	Dr Mohammed Nasser K M Dr T R Muralikrishnan Dr. Sheeba N H Shailaja V Dr. Sumedhan K P Dr. Reena Mohamed P M Dr AmithaBachan K H Jeena P M Sanand C Sadananda Kumar Princy Francis Veenalekshmi U R
Member from Industry	Adv A Bakker Ali
Members from Students	Chairman
Member from Alumni	Beena Saneesh
PARTICIPATION IN NIRF 2018-19	

The Internal Quality Assurance Cell (IQAC) of MES Asmabi College has taken a significant initiative by participating in the National Institutional Ranking Framework

(NIRF). This strategic move aims to benchmark the college's educational quality against national standards and enhance its visibility and competitiveness in the higher education sector. The process involved meticulous data collection and analysis across several parameters, including teaching and learning resources, research and professional practices, graduation outcomes, outreach and inclusivity, and perception. Faculty, staff, and students actively contributed to the accurate and detailed documentation required for the NIRF submission.

This participation has enabled the college to identify strengths and areas for improvement, driving a culture of continuous enhancement in academic and administrative processes. The expected outcomes include improved national ranking, increased recognition, and strategic insights for institutional growth. Moving forward, the IQAC plans to establish continuous monitoring mechanisms, organize capacity-building workshops, and implement a robust feedback system to maintain and improve the standards necessary for high NIRF rankings. The college's engagement with NIRF underscores its commitment to excellence, striving for higher quality education and broader recognition in the educational landscape.

The screenshot shows the NIRF Data Capturing System interface. At the top, it displays the National Institutional Ranking Framework logo and the Ministry of Human Resource Development, Government of India. The NIRF logo is also present with the text (/NIRFIndia/Home). Below this, it says 'Welcome to Data Capturing System: OVERALL'. On the left, it shows the Institute ID: IR-O-C-8215 and Institute Name: MES Asmabi College. A 'Go Back (/DCS/Home)' button is on the right. The main section is titled 'Full Report Sanctioned (Approved) Intake'. It contains a table with columns for Academic Year (2017-18, 2016-17, 2015-16, 2014-15, 2013-14, 2012-13) and rows for UG [3 Years Program(s)] and PG [1 Year Program(s)]. The UG row shows values 642, 443, 443, and the PG row shows 102. Below the table, it says 'Total Actual Student Strength (Program(s) Offered by Your Institution)'.

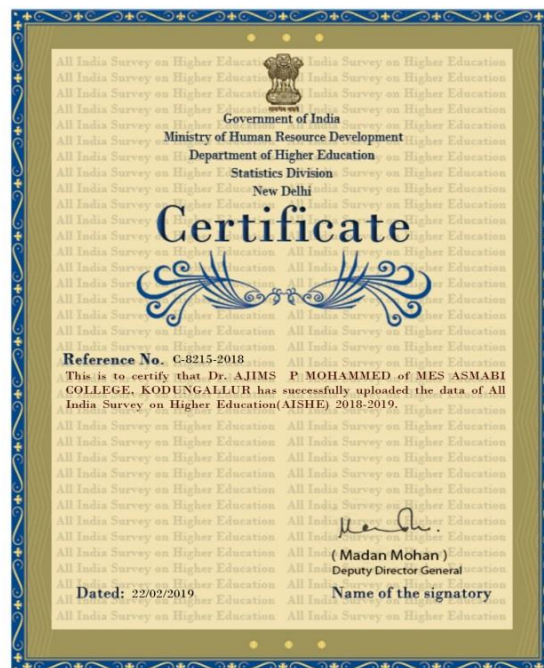
Academic Year	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13
UG [3 Years Program(s)]	642	443	443	---	---	---
PG [1 Year Program(s)]	102	---	---	---	---	---

Total Actual Student Strength (Program(s) Offered by Your Institution)

## PARTICIPATION IN AISHE 2018-19

The Internal Quality Assurance Cell (IQAC) of MES Asmabi College has proactively initiated participation in the All India Survey on Higher Education (AISHE). This initiative aims to contribute to the comprehensive national database on higher education, facilitating data-driven decision-making and policy formulation. The process involved systematic data collection across various domains, including institutional details, student enrollment, faculty

qualifications, examination results, infrastructure, and finances. Ensuring data accuracy and completeness was paramount, and the submission was made through the AISHE online portal following the Ministry of Education's guidelines. Active involvement of all relevant departments and stakeholders ensured a thorough and efficient data collection process. By participating in AISHE, MES Asmabi College aims to enhance its data utilization for institutional research, planning, and development. The expected outcomes include enhanced institutional insights, better policy-making, and increased recognition at the national level. Future plans involve leveraging AISHE data for strategic initiatives, conducting training sessions for staff involved in data management, and establishing continuous improvement mechanisms for future surveys. This initiative reflects the college's dedication to data-driven excellence and its proactive role in contributing to national educational development.



ISO CERTIFICATE 2018-19



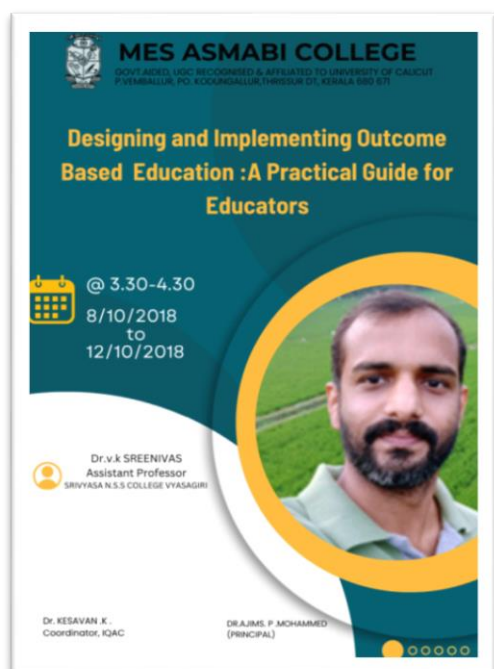
The Internal Quality Assurance Cell (IQAC) of MES Asmabi College has successfully led the institution to obtain ISO certification, marking a significant milestone in its commitment to quality management and continuous improvement. This achievement reflects the college's adherence to international standards in delivering educational services. The journey to ISO certification involved conducting a comprehensive gap analysis to identify areas needing enhancement, followed by implementing robust quality management systems and practices. Faculty and staff were trained extensively to ensure compliance with ISO standards. The certification process culminated in a thorough audit by accredited auditors, during which the college addressed all identified non-conformities. This certification not only enhances the college's credibility and reputation but also ensures the establishment of a quality management system that promotes consistent delivery of high-quality education. The anticipated benefits include improved operational efficiency, increased global recognition, and a culture of continuous quality improvement. Future plans include regular monitoring and internal audits to maintain ISO standards, ongoing training programs for staff, and a continuous mechanism to drive further improvements. Obtaining ISO certification underscores MES Asmabi College's dedication to its unwavering commitment to providing top-tier educational services.



audits to standards, training staff, and a feedback drive further. Obtaining ISO certification underscores College's excellence and commitment to tier educational

## Designing and Implementing Outcome-Based Education: A Practical Guide for Educators

A series of Faculty development programme was conducted by IQAC on 08-10-2018 to 12-10-2018. By the esteem resource person Dr K Sreenivas Assistant professor, Srivyasa N.S.S college. The program aimed to equip educators with the knowledge and skills necessary for designing and implementing Outcome-Based Education (OBE) in institution. OBE is an educational approach that focuses on defining specific learning outcomes and aligning teaching and assessment methods to achieve those outcomes.





### ***Photos and brochure of the session***

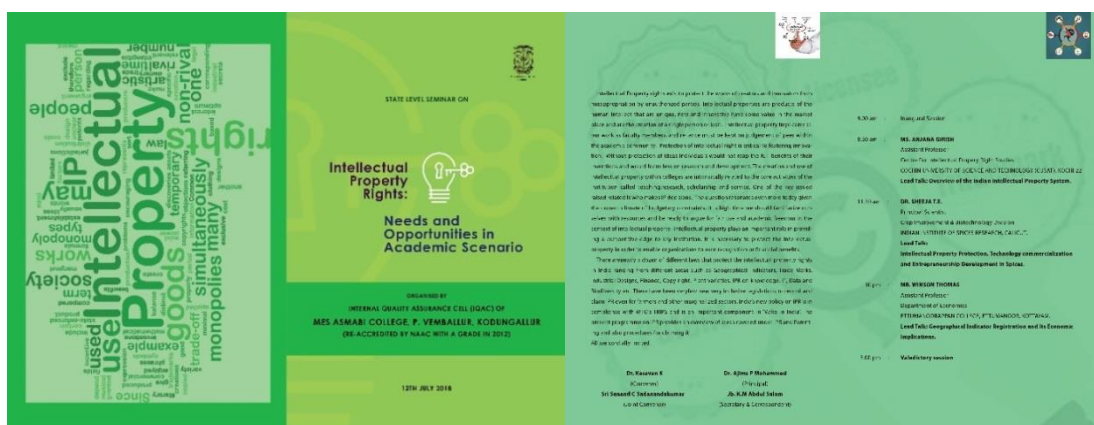
IQAC conducted a programme for MS Office on 03-11-2018. The core of the program featured hands-on training sessions conducted by Dr. Shafeer PS, Assistant Professor and the designated resource person. Shafeer provided comprehensive insights into the functionalities of MS Office applications, including Word, Excel, and PowerPoint. Participants actively engaged in practical exercises, gaining practical experience and proficiency in using these essential tools.

## **PROPERTY RIGHTS: NEEDS AND OPPURTUNITIES IN ACADEMIC SCENARIO**

The Internal Quality Assurance Cell (IQAC) of MES Asmabi College, P. Vemballur, Kodungallur, organized a state-level seminar on "Intellectual Property Rights: Needs and Opportunities in Academic Scenario" on 13th July 2018. The seminar was part of the college's ongoing efforts to enhance awareness and understanding of intellectual property rights (IPR) among academic professionals and students. The event aimed to address the critical role of IPR in fostering innovation, protecting academic work, and exploring the opportunities it offers in the academic sector. The seminar featured a series of informative sessions by eminent speakers and experts in the field of intellectual property. These sessions covered various aspects of IPR, including its significance, types, legal frameworks, and the practical steps involved in securing intellectual property. Participants were also educated on the potential benefits and challenges of IPR in academia, such as the commercialization of research, protection of academic creations, and the ethical implications of intellectual property. The seminar attracted a diverse audience comprising faculty members, researchers, and students from various academic institutions. Interactive discussions and Q&A sessions facilitated a deeper understanding of the topics, allowing participants to clarify their doubts and share their perspectives. The seminar also provided a platform for networking, enabling attendees



to connect with experts and peers, fostering collaborations and knowledge exchange. The event's success was evident from the positive feedback received from the participants, who appreciated the relevance and comprehensiveness of the topics covered. The IQAC's initiative in organizing this seminar underscores its commitment to promoting academic excellence and innovation through awareness and education on critical issues like intellectual property rights. This seminar is expected to have a lasting impact by encouraging the academic community to engage more actively in research and innovation while safeguarding their intellectual contributions. Future plans include organizing more such seminars and workshops to continue building capacity and awareness around intellectual property rights in academia.



## TEACHER COMPETENCIES IN THE PRESENT ERA

**MES ASMABI COLLEGE**  
(GOVT. AIDED, UGC RECOGNISED & AFFILIATED TO UNIVERSITY OF CALICUT)  
P.VEMBALUR, PO, KODUNGALLUR, THIRUVARUR DIST, KERALA 686 671

**2018-2019  
FACULTY DEVELOPMENT  
PROGRAMME**

TEACHER COMPETENCIES IN THE  
PRESENT ERA  
12 JULY- 3 AUG 2018

DR. ISHAK PAUL  
ASSISTANT PROFESSOR  
DEPT. OF ENGLISH  
GOVT. COLLEGE OF  
TECHNOLOGY, PUTHUPPATTI  
THIRUVARUR DISTRICT

**ORGANIZED BY**  
INTERNAL QUALITY ASSURANCE CELL

DR. KESAVAN K.  
COORDINATOR, IQAC

DR. AJIMS. P. MOHAMMED  
(PRINCIPAL)

**DAY-1: 12-JUL-2018 TIME 10.A.M**  
INTELLECTUAL PROPERTY RIGHTS: NEEDS AND OPPORTUNITIES IN  
ACADEMIC SCENARIO  
A class to enhance various opportunities in Intellectual Property Rights.

**DAY-2 : 16-JUL-2018 TIME: 10. A.M**  
Rights: Needs and Opportunities in Academic Scenario

**DAY 3: 20-JUL-2018 TIME: 10 A.M**  
FDP on Professional Development Opportunities for college teachers

**DAY -4: 25-JUL-2018 TIME:10.30 A.M**  
FDP on How to write best research papers & introduction to MOOC Platform

**DAY 5: 3- AUG 2018 TIME 9.30 A.M**  
FDP on teaching Competencies & how to make an effective class

The Faculty Development Programme at MES Asmabi College, organized by the Internal Quality Assurance Cell on from 12 July to 3<sup>rd</sup> august, aimed to equip educators with the knowledge and competencies needed in the modern educational landscape. Despite the absence of speaker information, the sessions covered a wide range of crucial topics, including Intellectual Property Rights, professional development, research paper writing, MOOC platforms, teaching competencies, and effective classroom management. This program contributed significantly to the professional growth and development of the participating teachers, preparing them for the evolving demands of education in the present era

## CONSOLIDATION OF FINANCIAL STATEMENTS

The Internal Quality Assurance Cell (IQAC) organized a five-day workshop for non-teaching staff from 20<sup>th</sup> to 24<sup>th</sup> August 2018, titled "workshop on consolidation of financial statements." This workshop provided non-teaching staff with a robust understanding of consolidated financial statements, reporting requirements, ownership accounting methods, consolidation frameworks, and regulatory compliance. Attendees left the program equipped with valuable knowledge and skills to navigate the complexities of financial consolidation effectively.

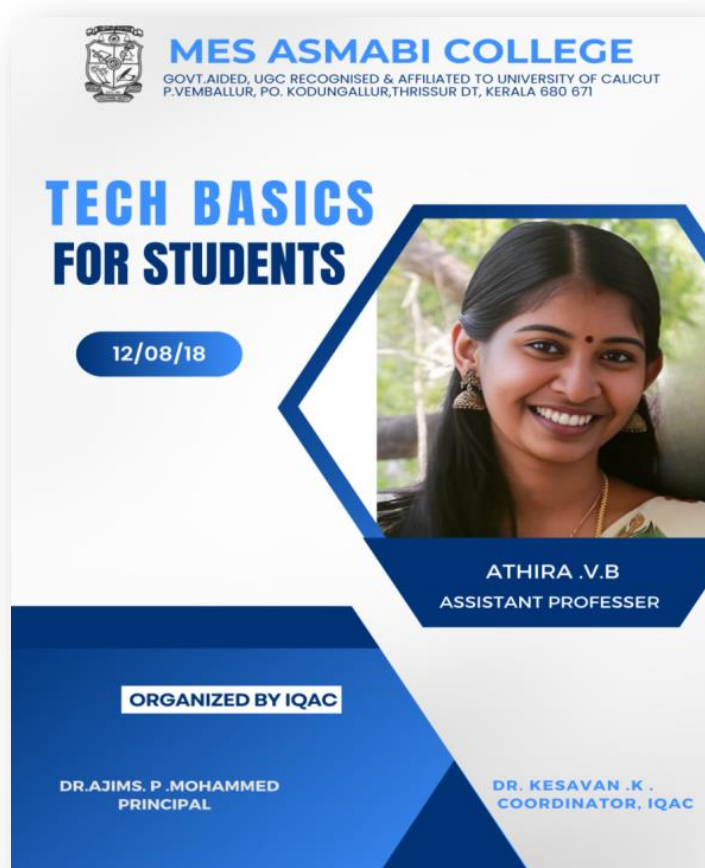


## Student Centric Teaching Method in Higher Education

IQAC conducted student centric teaching method esteemed resource person Regi Francis, Assistant Professor, Mary Matha Arts & Science College as the main speaker, provided an insightful overview of the students' centric teaching method in higher education. He discussed the importance of adapting teaching strategies to meet the diverse needs of students. Mr. Regi emphasized the role of technology, interactive learning, and real-world applications in enhancing the learning experience for students.



## TECH BASICS FOR STUDENTS



The Internal Quality Assurance Cell (IQAC) arranged a Technology Awareness Programme for students with the goal of improving their understanding and skill in various technology areas on 12-08-2018. The program sought to bridge the gap between traditional education and the fast changing technological reality. Throughout the sessions, students were introduced to various essential concepts in technology, ranging from basic computer operations to internet safety protocols. The program emphasized practical learning, with interactive sessions and hands-on activities designed to engage students actively.

### Financial support scheme for participation, presentation & publication

The Internal Quality Assurance Cell (IQAC) of MES Asmabi College has introduced a comprehensive initiative to provide financial support for teachers' participation and presentation in national and international conferences, as well as for their research publications and memberships in professional bodies. Recognizing the importance of continuous professional development, the IQAC has proposed a structured financial



assistance scheme that has been enthusiastically adopted by the college. This initiative aims to promote academic excellence, encourage innovative research, and foster professional growth among faculty members.

Under this scheme, the college provides financial assistance to cover registration fees, travel expenses, accommodation costs, and other related expenditures for teachers attending and presenting papers at recognized national and international conferences. This support ensures that faculty members can participate in key academic events without the burden of financial constraints, thereby encouraging them to engage actively in scholarly discussions, network with peers, and stay updated with the latest advancements in their fields. Presenting at these conferences not only enhances the individual faculty member's professional profile but also brings recognition and prestige to MES Asmabi College.

Additionally, the IQAC initiative includes financial support for research publications. The college subsidizes publication fees for papers accepted in reputed national and international journals. This removes financial barriers that might otherwise deter faculty from publishing their research, thus promoting a culture of high-quality academic research and contributing to the global body of knowledge. This support is crucial in ensuring that the innovative and impactful research conducted by the college's faculty reaches a wider audience and gains the recognition it deserves.

Furthermore, the IQAC emphasizes the importance of professional development through memberships in academic and professional bodies. These memberships offer faculty members access to valuable resources, professional networks, and continuous learning opportunities. The college's financial support covers membership fees for recognized professional organizations, ensuring that faculty members can join and actively participate in these bodies. This involvement not only aids in their professional development but also brings new insights and best practices back to the college, enriching the academic environment.

The IQAC's proposed scheme includes clear guidelines and an application process for faculty members to avail of this financial support. The scheme encourages faculty to submit detailed proposals outlining the significance of their participation in conferences, the impact of their publications, and the benefits of professional memberships. A dedicated committee reviews these applications to ensure the fair and effective distribution of funds.

In conclusion, the IQAC's initiative to provide financial support for faculty development is a strategic effort to enhance the academic stature of MES Asmabi College. By investing in the professional growth of its teachers, the college not only uplifts individual

faculty members but also fosters an environment of academic excellence, research innovation, and professional engagement. This initiative is a testament to the college's commitment to fostering a vibrant, forward-thinking academic community.

### Quality Policies

The Internal Quality Assurance Cell (IQAC) at MES Asmabi College has been proactive in developing and implementing a range of policy documents to enhance the institution's academic and administrative framework. These documents are integral in establishing standardized procedures and promoting continuous improvement across various domains. Among the key policies developed are those related to academic quality assurance, including guidelines for curriculum development, teaching-learning processes, and assessment methods. The IQAC has also formulated policies addressing student support services, such as counseling and career guidance, ensuring that students receive comprehensive support throughout their academic journey.

Additionally, the institution has introduced policies for faculty development, including regular training programs and workshops aimed at enhancing teaching methodologies and research capabilities. Administrative policies have been put in place to streamline processes related to admission, examination, and resource management, thereby improving operational efficiency. The development of these policies reflects the IQAC's commitment to fostering a culture of excellence and accountability within the college. By aligning with national and global standards, the policies aim to enhance the overall quality of education and ensure that the institution meets the evolving needs of its stakeholders. Furthermore, regular reviews and updates of these documents are conducted to adapt to changing educational trends and regulatory requirements. This proactive approach ensures that the college remains at the forefront of academic and administrative excellence, thereby contributing to the holistic development of its students and the advancement of its academic programs. Through these efforts, IQAC plays a crucial role in reinforcing the college's commitment to quality education and institutional growth.

### Teacher's feedback

The IQAC of MES Asmabi College recently undertook an initiative to collect feedback on the curriculum and teaching effectiveness from various stakeholders, including

students, alumni, employers, and faculty members. The aim was to assess the relevance and quality of the curriculum and to gather teachers' self-assessment on their pedagogical practices. The feedback highlighted strengths in foundational knowledge and course content but pointed to the need for more practical applications, industry-aligned skills, and updates to match current standards. Teachers expressed a desire for professional development, particularly in digital teaching methods and curriculum design. The initiative revealed critical areas for enhancement, including incorporating more hands-on learning experiences and interdisciplinary courses. The findings will inform future curriculum revisions and faculty development programs, ensuring continuous improvement in academic quality and teaching effectiveness.

### **Monitoring Career Advancement Scheme of teachers**

The IQAC of MES Asmabi College initiated to monitor and facilitate the Career Advancement Scheme (CAS) as per UGC guidelines for faculty members. This scheme aims to ensure systematic career growth and professional development of teachers based on their academic performance, teaching experience, and contributions to research and institutional activities. The initiative involved the regular collection and assessment of faculty members' achievements, including research publications, participation in seminars and workshops, and involvement in community service. The IQAC provided guidance on fulfilling the CAS criteria, organized workshops to help faculty understand the application process, and facilitated timely submission of necessary documentation. This systematic monitoring not only supported teachers in their professional advancement but also enhanced the overall academic standards of the institution. The initiative underscores the college's commitment to fostering a culture of continuous improvement and excellence in teaching and research.

### **Stakeholder Feedback and SSS Results**

The IQAC conducted stakeholder feedback on the curriculum and a Student Satisfaction Survey (SSS) on the teaching-learning process, both of which indicated good satisfaction levels. Stakeholders appreciated the curriculum's relevance and faculty engagement, highlighting effective teaching methods and comprehensive course content.

### **Monitoring of Progression**

In 2018-19, 56.53% of students (264 out of 467) progressed to higher education or employment, reflecting strong academic outcomes and career readiness among graduates.

### **AAA Internal Assessment**

The internal Academic and Administrative Audit (AAA) showed adherence to quality standards, with recommendations for enhancing digital infrastructure and faculty development.

### **AQAR Preparation**

The Annual Quality Assurance Report (AQAR) was prepared and submitted, documenting institutional improvements and compliance with NAAC guidelines.

### **Departmental Visits and File Verification**

The IQAC conducted departmental visits and file verifications, focusing on academic records, teaching plans, and research outputs, ensuring transparency and accountability.

### **Certificate Courses and Enrolment**

Ten certificate courses were offered, with 431 students enrolling, demonstrating the college's commitment to skill development and additional learning opportunities.

### **Result Analysis**

The overall pass percentage was 76.80%, indicating solid academic performance and effective teaching strategies.

### **Third Cycle NAAC Assessment SSR preparation and submission**

The Internal Quality Assurance Cell (IQAC) of MES Asmabi College successfully prepared and submitted the Self-Study Report (SSR) for the third cycle of NAAC assessment, a crucial step in reaffirming the institution's commitment to quality education and continuous improvement. The preparation process involved comprehensive data collection and




documentation, reflecting the college's achievements across various NAAC criteria, including curricular aspects, teaching-learning processes, research innovations, and infrastructure. The SSR compilation was a collaborative effort, engaging faculty, administrative staff, students, and alumni to ensure a holistic representation of the college's strengths and areas for growth. Despite challenges, especially during the pandemic, the SSR was submitted on schedule, demonstrating the institution's readiness for the NAAC peer team visit and its ongoing dedication to maintaining high academic and administrative standards. This milestone also provided a valuable opportunity for self-reflection and strategic planning for future enhancements.



Signature of the Principal

Dr. Ajims P Mohammed



IQAC Co-ordinator.

Dr. K Kesavan