



MES ASMABI COLLEGE
P. VEMBALLUR

SC / ST

CELL

Prepared by
SC/ST Cell

SC / ST CELL

M E S ASMABI COLLEGE, P. VEMBALLUR



M. E. S. ASMABI COLLEGE

(Govt. Aided, Affiliated to University of Calicut, Recognised by UGC, Minority Institution certified by National Minority Education Commission)

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SC/ST CELL

INTRODUCTION

The University Grants Commission (UGC) has given priority to the downtrodden students and staffs during IX plan period and given direction to all the universities to establish SC/ST Cell. The SC/ST Cell at M.E.S. Asmabi college, p.vemballur was constituted in the year 2012. After the establishment of the Cell in the college it specifically concentrated on the welfare of the SC/ST students and staffs. The main aim of the Cell is to monitor the guidelines issued by the MHRD, the University Grants Commission and by the government of Kerala from time to time. The Cell ensures the effective implementation of the reservation policies in the university admissions to students in various courses of studies, accommodation in the hostels, appointments to the teaching and non-teaching posts, and allotment of quarters, establishment of Book Bank and maintenance of roster register.

VISION AND MISSION

Vision

To be an institution of excellence in higher education that continually responds to the changing social realities through the development and application of knowledge, towards creating a people-centred and ecologically sustainable society that promotes and protects the

dignity, equality, social justice and human rights for all, with special emphasis on marginalised and vulnerable groups.

Mission

In pursuance of its vision, M.E.S Asmabi college organizes teaching programmes to facilitate the development of competent and committed professionals for practice, research and teaching; undertakes research; develops and disseminates knowledge; and reaches out to the larger community through extension, at the local, regional, national and international levels.

CELL MEMBERS

1 Sameer Khan
Assistant Professor
Dept. of History
M.E.S Asmabi college

Co-Ordinator

2 Dr.Ramisha K C
Assistant Professor
Dept. of commerce and mangement
M.E.S Asmabi college

3 Sugaina Sulaiman
Assistant Professor
Dept. of Bvoc FPT
M.E.S Asmabi college

Member
Member

UGC GUIDELINES FOR THE ESTABLISHMENT OF THE SC/ST CELL

According to the 1998 UGC Guidelines for the establishment of Special Cell for Scheduled Castes and Scheduled Tribes, for the Universities and deemed Universities, the purpose of these Cells is to monitor the admission of students and the recruitment of teaching and non-teaching staffs at various levels. Its function is also to help the SC/ST categories to integrate with the mainstream of the University community and to remove difficulties, which they may be experiencing.

OBJECTIVES

According to the UGC Guidelines of 1988, the following are the objectives of the Cell;

- To implement the reservation policy for SCs/STs in the college;
Collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions in the University, and analysis of the data showing the trends and changes towards fulfilling the required quota.
- To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Government of India, MHRD and the UGC.

- To implement, monitor continuously and evaluate the reservation policy in the University and plan measures for ensuring effective implementation of the policy and programmers of the Government of India.

FUNCTIONING OF SC/ST CELL

- Circulate GOI and Commission's decisions and to collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the Scheduled Castes and Scheduled Tribes in the Universities and Colleges for different courses, in suitable forms prescribed, by a stipulated date, and to take follow up action, where required;
- Circulate GOI orders and Commission's decisions and to collect information in respect of appointment, training of these communities in teaching and non-teaching posts in the Universities and Colleges, in suitable forms by a stipulated date and take follow up action where required;
- Collect reports and information regarding the GOI orders on the various aspects of education, training and employment of Scheduled Caste and Scheduled Tribe candidates, for evolving new policies or modifying existing policy by the Commission;
- Analyse information on admissions, education, training and employment of SCs and STs, and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required;
- Deal with representations received from Scheduled Castes and Scheduled Tribes candidates regarding their admission, recruitment, promotion and other similar matters in Universities/Colleges;
- Monitor the working of the remedial coaching scheme;
- Function as a Grievances Redressal Cell for the grievances of
- SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems;
- Maintain a register for employment of SCs/STs in the University

for the candidates belonging to SC/ST community for various posts in the university; and

- Any other work assigned from time to time to promote higher education among these two communities suffering economic, social and educational deprivations.

ACTIVITIES OF SC/ST CELL

The SC/ST Cell was established in the M.E.S.Asmabi college to co-ordinate with the university authorities in the implementation of the various policies and programmes launched by the Central Government, MHRD, UGC and State Government for the benefit of the SC/ST students.

It also undertakes the activities to develop awareness among the SC/ST students, especially from the rural areas. The staffs of the Cell are actively engaged in coordinating and solving the problems in matters of admissions. They also announce details of government scholarships and fellowships through circulars to the SC/ST students. The Cell concentrates on accommodation of men and women students in hostels, and the implementation of the rules of reservation in appointments as well as in the allotment of quarters to SC/ST employees.

THE SC/ST CELL IS MONITORING THE FOLLOWING ACTIVITIES

- The SC/ST Cell is giving wide publicity through circulars to all the faculties and informs the students about the various scholarships; namely, Post-Metric Scholarship, Karnataka Higher Education Special Scholarship, Meritorious Scholarship, P.G. Women Scholarship, Rajiv Gandhi National Fellowship, P.G. Scholarship for professional courses, ICMR, CSIR, ICSSR and other scholarships, and fellowships.
- The SC/ST Cell has taken up the problems of the SC/ST students and employees with the university authorities and has solved some of them amicably. The cell, in the ultimate analysis, has been a user friendly counsellor to all SC/ST employees and students
- The SC/ST Cell is also helping the SC/ST Research Scholars in getting the University Fellowship from the university and the government.
- The Cell is implementing various schemes of the MHRD and University Grants Commission with the objective to improve the learning levels of Schedule Caste and Schedule Tribe candidates to bring them up to the general level of the other communities.
- The University is providing statistical information periodically and promptly on all aspects to the Government of India, and the State Government.

- The SC/ST Cell provides guidance to various University Committees in respect of promotions/recruitment for the latest rule position concerning SC/ST reservations.
- The Cell takes due care in establishing the Book Bank and Book grants for the SC/ST students of the university. The Cell also advises the students to utilise the facilities of the Book Bank and to borrow books depending on availability.

SPECIAL ACTIVITIES OF THE SC/ST CELL

The Sc/St cell of M.E.S Asmabi college has started the special activities so as to tune the students belonging to SC/ST.

Remedial coaching classes are conducted in the following areas;

- Remedial English Coaching Class.
- IAS/KAS Coaching Class.
- Coaching Classes for NET/SLET.
- Bank Coaching Classes.
- Research Methodology Classes.