

**M. E. S Asmabi College, P. Vemballur**  
**Proposal for Add-on Course in English**  
***Formatting and Organizing Research Papers***  
**2021-22**

<b>Department</b>	<b>: P G and Research Department of English.</b>
<b>Name of the Course</b>	<b>: Add-on Course : Formatting and Organizing Research Papers</b>
<b>Course Code</b>	<b>: FORP</b>
<b>Name of the Coordinator</b>	<b>: Mona V M, monamohan.v@gmail.com, 7736364688</b>
<b>Head of the Department</b>	<b>: Dr. Reena Mohamed P. M.</b>
<b>Maximum number of students : 35 in single batch</b>	
<b>Duration of the course</b>	<b>: 30 hrs</b>
<b>Level</b>	<b>: UG and PG</b>
<b>Teaching Methodology</b>	<b>: Lecture, Assignments, Workshop, Group Discussion, Exercises , Think Pair Share</b>
<b>Teaching aids</b>	<b>: PPT, Handouts, Videos, Podcasts</b>
<b>Evaluation procedure</b>	<b>: Diagnostic test on basic grammar and usage in the beginning, mock research paper drafting test, final assessment on preparing well-crafted research paper and a test or submission of a research paper after the course</b>
<b>Collaborating agency, if any</b>	<b>: Nil</b>

**Project, Assignment, Internship: Sample dissertation or a research article,  
assignments and presentations**

**Date of Registration : 17/08/2021**

**Tentative date of Course Completion : 17/12/2021**

**Date of final exam : 31/12/2021**

**Date of Issue of Certificate : 07/01/2022**

**Course fee : 500/-**

# Curriculum

## *Formatting and Organizing Research Papers*

2021-22

### **Objectives:**

1. To cultivate the desire to get intellectual joy of doing more creative work.
2. To equip the students to produce independent and competent research works of their own.
3. To expose the students to the importance of the ethics of research writing.
4. To enable students to face challenges in solving unsolved problems.

### **Introduction:**

- Need and scope of FORP
- Diagnostic test

### **Module I**

- Essential grammar and usage for crafting research papers- Punctuation- Spelling :  
Common words that sound alike- That vs. Which-
- Basic Overview-Clarity of expression in writing- Objective nature of research- criteria of good research.
- How to frame title of your research paper -avoiding jargon and unnecessary complexity in diction.
- Choosing a topic- personal interest- stating the research gap.
- What is a research paper?

(6 Hours)

### **Module II**

- Plagiarism and ethics in research
- Sources of Literature- Books and textbook material- Periodicals- Abstracts- Encyclopedias- Handbook and Guides-Special dictionaries-Dissertations and thesis- Internet
- How to organize a research paper?

First paragraph- Gap of Research- Thesis statement- Methodology- Second paragraph- Review of Literature- Body paragraphs-Conclusion- Works cited

- How to draft a dissertation?

Chapter-1- Introduction- First paragraph- Gap of Research- Thesis statement- Hypothesis- Methodology- Second paragraph- Review of Literature- available knowledge of the field- all the relevant published material in the problem- background of study- Body paragraphs- about the author-about the theory- about the select works.

Chapter-2

Chapter-3

Chapter-4

Chapter-5- Conclusion

Works Cited

(10Hours)

### **Module III**

#### **Citation Rules:**

Introduction to the history of Modern Language Association and its Relevance

- MLA 9<sup>th</sup> : Basic Formatting and Style
  - Core Elements in a works cited entry- Author-Title of source-Title of Container- other contributors- version- Number-Publisher-Publication Date-Location.
  - In-text citation
  - End-text citation
  - Foot notes
  - End notes
- Hours)

(14

#### **Recommended References:**

1. Cohen, L. Lawrence, M., & Morrison, K. (2005). *Research Methods in Education* (5th edition). Oxford University Press.
2. Denscombes, M. (2010). *The Good Research Guide: For small-scale social research projects*. Open University Press.
3. Dornyei, Z. (2007). *Research Methods in Applied Linguistics*. Oxford University Press.
4. Hoadjli, A.C. (2015). *The Washback Effect of an Alternative Testing Model on Teaching and Learning: An exploratory study on EFL secondary classes in Biskra*. Unpublished Doctoral Thesis, University of Mohamed Kheider, Biskra.
5. Kothari, C. R. (1980). *Research Methodology: Research and techniques*, New Age International Publishers.
3. . Kumar, R. (2011). *Research Methodology: a step-by-step guide for beginners* (3rd edition). London, TJ International Ltd, Padstow, Cornwall.
7. Leedy, P. D. (1980). *Practical Research: Planning and design*. Mc Millan Publishing Co., Inc.
8. Singh, Y. K. (2006). *Fundamental of Research Methodology and Statistics*. New International (P) Limited, Publishers.
9. Wallinman, N. (2006). *Your Research Project: A step-by-step guide for the first-time researcher*. Sage Publications.
10. <http://www.pitt.edu/~super7/43011-44001/43911.pp>