



MES Asmabi College, P. Vemballur

DEPARTMENT OF AQUACULTURE

Certificate Course 2023-24

IN

CERTIFICATE COURSE IN PROFESSIONAL ETHICS

Department : AQUACULTURE
Name of the Course : **Certificate Course In Professional Ethics**
Course Code : *AS23PE*
Name of the Coordinator : Dr.Kesavan K (9495247407,)
Head of the Department : Dr.Kesavan K (9495247407, kknambudiri@gmail.com)
Maximum number of students
(Intake Capacity) : 70
Duration of the course : 30 hrs
Level : UG

About the Course

This course 'Professional Ethics at Workplace Plus Program,' will teach you how influential organizational circumstances can push good people towards misconducts and unethical decisions.

This program aims to empower the participants to analyze the risks of unethical or illegal behavior triggered by severe circumstances. We will review some of the most prominent organizational scandals of the recent decades and understand the implications. Whenever we hear about ethical scandals, we assume that bad people do bad things. However, studies have shown that even people with a high level of integrity can break the rules if they face grave circumstances.

A better understanding of why good people make bad ethical decisions will enable you to protect yourself and your organization against decisions that can impact your career and someone's life.

Teaching Methodology

:

Online classes, ICT, Google Classroom Teaching.






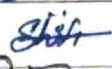








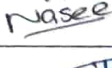
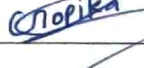



Teaching Aids: PPT, Videos, Handouts, Links to web resources, Virtual Labs and Virtual Tours.

3

MES Asmabi College, P Vemballur
Certificate Course- Professional Ethics

Course code : AS23PE

List of students enrolled

Sl.no	Name of student	Year of Study	Signature of Student
1	RESHMA P P	First year	
2	SAFNA K T	First year	
3	SHAHANA K K	First year	
4	SHAHANA SHERIN	First year	
5	SHARMILA SHERI K	First year	
6	SHIFNA T	First year	
7	FATHIMA MEHARIN K R	First year	
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12	NAFEESATHUL MISRIYA K M	First year	
13	ALANKRISHNA I	Second year	
14	AZHAL V A	Second year	
15	FATHIMA NASEER V N	Second year	
16	GOPIKA A P	Second year	
17	JEEHAN.K.R	Second year	
18	NAWRAS N N	Second year	
19	RAMSHEENA P D	Second year	

20	SANDRA K S	Second year	Sandra
21	SHAHABA C S	Second year	Shahaba
22	ANSIYA V M	Second year	Ansuya
23	JAYADEEP KRISHNAN K T	First year	Jayadeep
24	MOHAMED IRFAN E M	First year	Irfan
25	MOHAMED RIJAS V.M	First year	Rijas
26	MOHAMMED JASIM MIRSA K A	First year	M. Jasim
27	MUHAMMAD AALIM M S	First year	M Aalime
28	MUHAMMAD SHUHAIB P S	First year	Msb ps.
29	MUHAMMED HANAN	First year	Hanan
30	NASEEL HUSSAIN	First year	Naseel
31	AJMAL P U	Second year	Ajmal
32	AL FAHAD P A	Second year	Al Fahad
33	ARULDAS V R	Second year	Aruldas
34	ASNA V A	Second year	Asna A.V.R
35	E.R MOHAMMED RASIK	Second year	E.R E.R
36	FAYAS P N	Second year	Fayas
37	JOYAL JOHNY	Second year	Joyal
38	KAILAS K S	Second year	Kailas
39	MILAN KRISHNA K M	Second year	Milan
40	MOHAMAD SIYAD V K	Second year	Siyad
41	MOHAMED RAZIK V S	Second year	Razik Razik
42	MOHAMED SALIH P A	Second year	Salih
43	NOOH BIN SHAGIR	Second year	Nooh AB

44	RADHIK T D	Second year	<i>Rad</i>
45	SHEBIL N M	Second year	<i>Sheba</i>
46	AMEGH V M	Second year	<i>Amagh</i>
47	MOHAMMED FAVAZ K M	Second year	<i>Favaz</i>
48	NAJITH RAYAN K.N	Second year	<i>Najith</i>
49	RASIM MAHMOOD N M	Second year	<i>Rasim</i>
50	ABDULSALAM P R	Second year	<i>Salim</i>
51	ABHINAV K S	Second year	<i>Abhinav</i>
52	ABHISHEK K S	Second year	<i>Abhishek</i>
53	ABISHEK RAJ	Second year	<i>Abhishek</i>
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58	DHRUVAN T P	Second year	<i>Dhruvan</i>
59	FARIS P A	Second year	<i>Faris</i>
60	HARIKRISHNAN C S	Second year	<i>H Krishnan</i>
61	JAYISAL E	Second year	<i>Jayisal</i>
62	JISHNU K N	Second year	<i>Jishnu</i>
63	MOHAMAD ADHIL K M	Second year	<i>Adhil</i>
64	MOHAMED ASHIF P A	Second year	<i>Ashif</i>
65	MOHAMED HIGHNESS	Second year	<i>Mohamed</i>
66	MOHAMED SHAFI R S	Second year	<i>Mohamed</i>
67	MOHAMMAD ASLAM	Second year	<i>Mohammad</i>
68	MUHAMMED KHAIS R K	Second year	<i>Muhammed</i>

Principal
Principal in Charge
M.E.S Asmabi College
P.Vemballur



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DEPARTMENT OF AQUACULTURE
M. E. S. ASMABI COLLEGE
P. VEMBALLUR -680 671
THRISSUR DISTRICT.



Department of Aquaculture CERTIFICATE COURSE IN PROFESSIONAL ETHICS

This is to certify that Mr.
has completed the certificate course in PROFESSIONAL ETHICS
of 30 hrs duration conducted by

Department of Aquaculture, MES Asmabi College, P Vemballur, Kodungallur
during the academic year 2023-24. He/She has secured A+ grade.

Dr. Kesavan K.
Coordinator

Dr. Kesavan K.
Head of the Department

Dr A Biju
Principal

Place : P Vemballur

Date : 31/03/2024

CERTIFICATE COURSE IN PROFESSIONAL ETHICS

CURRICULUM AND ASSESSMENT PROCEDURES

Course Outcome:

- CO1. Understand the status of India in the Ethics Platform
- CO2. Define and distinguish General Ethics and Professional Ethics
- CO3. The need for Ethics for Personal and Professional Growth
- CO4. Understand Universal Ethical Qualities
- CO5. Identify forms of Misconducts and how to avoid them

About the Course

This course "Professional Ethics at Workplace Plus Program," will teach you how influential organizational circumstances can push good people towards misconducts and unethical decisions.

This program aims to empower the participants to analyze the risks of unethical or illegal behavior triggered by severe circumstances. We will review some of the most prominent organizational scandals of the recent decades and understand the implications. Whenever we hear about ethical scandals, we assume that bad people do bad things. However, studies have shown that even people with a high level of integrity can break the rules if they face grave circumstances.

A better understanding of why good people make bad ethical decisions will enable you to protect yourself and your organization against decisions that can impact your career and someone's life.

Course Content

Module 1 – Basics

- What are ethics
- Why is Ethics important
- The status of India in the Ethics Platform
- The need for Ethics for Personal and Professional Growth.
- Misconceptions about ethics
- Overview Clean Exit Rating Methods

Module 2 – Professional Ethics

- Difference between Ethics in General and Professional Ethics
- Case Study: Safe Chemical Company – Zero Injuries
- Case Study: BuildIT Construction – Domestic Violence complaint
- Ethics and Values
- Case Study: Fake Internship Certificates
- Professional Ethics and Code of Conduct
- Conflicts of Interest
- Quid Pro Quo

- Dirty Hands

Module 3 – Decision Making

- Decision making and Ethical dilemmas
- Case Study: Social Media Posts
- Case Study: Anonymous Social Media Posts
- Benefit Mantra
- Universal Ethical Qualities

Module 4 – Real World Case Studies

- Case Study: Not returning company property
- Case Study: Fake Resumes
- Case Study: Fake experience Certificates
- Case Study: Badmouthing colleagues

Module 5 – Inclusivity and Gender Sensitivity

- Case Study: Downloading Porn on office computer
- Inclusivity
- Gender Sensitivity
- Sexual Harassment
- Beneficence and Non Maleficence

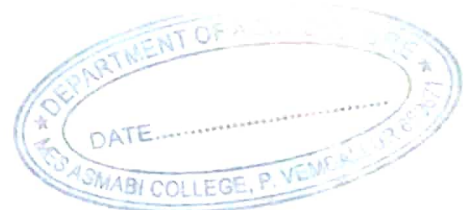
Module 6 – Protecting Your Career

- Case Study: Loyalty
- Case Study: Downloading Torrents in Office
- Most common form of Misconducts and how to avoid them
- What to do in difficult situations
- Ethical Decision Making steps
- Why you must give exit interviews
- Taking help from Clean Exit – Career Protection Plan
- Conclusion

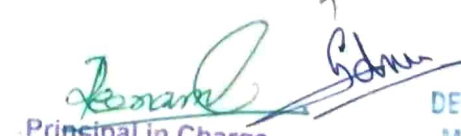
Evaluation procedure

Total Marks: 100 (Test: max. 80 Marks, Attendance: 20 Marks)

- The assessment involves written tests accommodating MCQ and short answer questions. Attendance in classes will be given due weightage. A minimum of 50% of marks in written tests is required for a pass. Minimum of attendance fixed is 75%.
- Collaborating agency, if any : Nil
- Project, Assignment, Internship: Nil
- Date of Registration : 17/08/2023
- Tentative date of Course Completion : 15/03/2024
- Date of final examination : 25/03/2024
- Date of Issue of Certificate : 31/03/2024
- Course fee : Rs. 400/-



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. MES Asmabi College, P Vemballur
Certificate Course- Professional Ethics
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Question Paper

50 Marks (2 marks each)

1. The process of implementing the objective into actual practice becomes the executive
 - a. function of workers
 - b. function of management**
 - c. function of unions
 - d. labours

2. Management plays a vital role in the operation of
 - a. employee & employer
 - b. business organisation**
 - c. salary
 - d. production

3. In business organisation this surplus is _____
 - a. loss
 - b. no loss no gain
 - c. profit**
 - d. liquidity

4. _____ is the system of rules that govern the ordering of values.
 - A. Ethics**
 - B. Organizational Culture
 - C. Protocol
 - D. Value system

5. Which BEST defines the principle value?
 - A. Foundation upon which other values and measures of integrity are based.**
 - B. Foundation relative to the values and attitudes of a society.
 - C. Foundation encompassing the values and ethics concerns of humanism.
 - D. Foundation of integrity, accountability, and humanism.

6. Characteristics such as loyalty, honesty, respect, and sensitivity are related to which of the following?
 - A. Values**

B. Traits

C. Attitude

D. Attribute

7. All of the following describes professional attitudes and behaviours EXCEPT:

A. Altruism

B. Humanism

C. Responsibility

D. Religious

8. Which stage of development of a professional is described below: Experienced in employing and expanding, and renewing the cognitive process with new attainment.

A. Pre -professionals

B. Appliers

C. Analysts

D. Integrator

9. _____ is defined as the right of a person to guide.

- a. democracy
- b. responsibility
- c. freedom
- d. **authority**

10. Any business that has productive activities in two or more countries is called a: Choose one answer.

- a. **multinational enterprise.**
- b. multi-global enterprise.
- c. multilocal enterprise.
- d. multilevel firm.

11. Which of the following is an example of the globalization of production.

- a. Boeing sells jet planes to firms in Japan.
- b. Coca - Cola sells their soft drinks worldwide.
- c. Caterpillar and Komatsu both sell earthmoving equipment worldwide.
- d. **Hospitals outsource some radiology work to India.**

12. If a person's personal conduct is evaluated and judged in comparison to the norms of society, there is a judgment of:

- A. Professional behaviour
- B. Moral behaviour**
- C. Ethical behaviour
- D. None of the above

13. There are Six characteristics of a professional style. Which is NOT a professional style?

- A. Ethical
- B. Emotional**
- C. Responsible
- D. Intellectual

14: All the following are key areas that make a professional EXCEPT:

- A. Education in field
- B. Practice in field
- C. Love for work**
- D. Behaviour

15. What is referred to as the value and or guidelines which a professional needs to follow in order to remain registered as a member of the professional body.

- A. Organizational obligations
- B. Codes of ethics**
- C. Moral obligation
- D. Professional ethics

16. Which body or group of persons are often referred to as guardians of professional values:

- A. Professional corporations
- B. Professional associations**
- C. Hospitality committees
- D. None of the above

17. Which is NOT a key ethical value?

- A. Trustworthiness
- B. Tentativeness**

- C. Respect
- D. Citizenship

18. Which philosopher was concerned with the strength of character involving both feelings and actions?

- A. **Socrates**
- B. Plato
- C. Python
- D. Timon

19. Thinking and behaving professionally in the workplace influences all BUT one of the following:

- A. Increase opportunities and growth
- B. Increases opportunity for promotion
- C. **Increases job leniency**
- D. Decrease ad hoc behaviour

20. You are in attendance at a business meeting. Is it acceptable to leave a cell phone on?

- A. **Always.**
- B. Never! Your dinner mate should get your full attention.
- C. Yes! As long as everyone else has their cell phone on.
- D. Never, it is just rude.

21. The process by which companies identify the most important stakeholders is called:

- a. shareholder impact evaluation.
- b. stakeholder importance evaluation.
- c. shareholder analysis.
- d. **stakeholder impact analysis**

22. Planning includes which of the following steps?

- a. identifying actions
- b. choosing goals
- c. reviewing performance
- d. **all of the above**

23. The strategy concerned with deciding which industries a firm should compete in and how the firm should enter or exit industries is a:

- a. business - level strategy.
- b. strategic plan.
- c. operating strategy.
- d. **corporate - level strategy.**

24. Cost advantages derived from a large sales volume are called economies of:

- a. location.
- b. **scale.**
- c. scope.
- d. density.

25. The totality of a firm's organization, including formal organization structure, control systems, incentive systems, organizational culture, and people is referred to as: Choose one answer.

- a. corporate culture.
- b. organization structure.
- c. **organization architecture.**
- d. human capital.

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RESULT

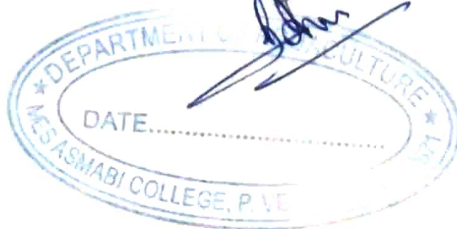
Sl.no	Name of student	Year	Attendance (%)	Test (50)
1	RESHMA P P	First year	100	46
2	SAFNA K T	First year	100	48
3	SHAHANA K K	First year	100	38
4	SHAHANA SHERIN	First year	95	34
5	SHARMILA SHERI K	First year	100	50
6	SHIFNA T	First year	100	44
7	FATHIMA MEHARIN K R	First year	100	46
8	FIDHA FATHIMA K A	First year	100	38
9	HARININANDA M S	First year	90	40
10	ISHA M S	First year	100	38
11	MINNATH A.N	First year	100	42
12	NAFEESATHUL MISRIYA K M	First year	100	48
13	ALANKRISHNA I	Second year	100	44
14	AZHAL V A	Second year	100	40
15	FATHIMA NASEER V N	Second year	95	36
16	GOPIKA A P	Second year	100	34
17	JEEHAN.K.R	Second year	100	42
18	NAWRAS N N	Second year	90	38
19	RAMSHEENA P D	Second year	90	44


20	SANDRA K S	Second year	100	36
21	SHAHABA C S	Second year	100	32
22	ANSIYA V M	Second year	100	34
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30	NASEEL HUSSAIN	First year	100	36
31	AJMAL P U	Second year	100	50
32	AL FAHAD P A	Second year	100	46
33	ARULDAS V R	Second year	100	40
34	ASNA V A	Second year	100	36
35	E.R MOHAMMED RASIK	Second year	100	30
36	FAYAS P N	Second year	90	34
37	JOYAL JOHNY	Second year	100	40
38	KAILAS K S	Second year	100	44
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OUTCOME OF CERTIFICATE COURSE IN PROFESSIONAL ETHICS

Department : AQUACULTURE

Name of the Course : PROFESSIONAL ETHICS

Course Code : AS23PE

Name of the Coordinator : Dr.Kesavan K (9495247407, kknambudiri@gmail.com)

Head of the Department : Dr.Kesavan K (9495247407, kknambudiri@gmail.com)

Maximum number of students(Intake Capacity) : 70

Number of students enrolled : 68

Duration of the course : 30 hrs

Level : UG

Teaching Methodology : Offline Teaching

Evaluation procedure : The assessment involves MCQ. Attendance in classes was given due weightage. A minimum of 50% of marks in written tests is required for a pass. Minimum of attendance fixed is 75%. Total Marks: 50 (Test: max. 50 Marks, Attendance: 0 Marks). All the 68 students enrolled passed the test and was eligible for the certificate.

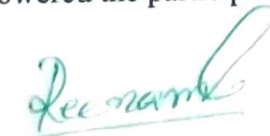
Date of Course Completion : 15/03/2024

Date of final examination : 25/03/2024

Date of Issue of Certificate : 31/03/2024

Course Outcome: At the end of this course students were able to:

1. Define and distinguish professional ethics
2. Learned how influential organizational circumstances push good people towards misconducts
3. Empowered the participants to analyze the risks of unethical or illegal behavior


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