

MES ASMABI COLLEGE, P VEMBALLUR

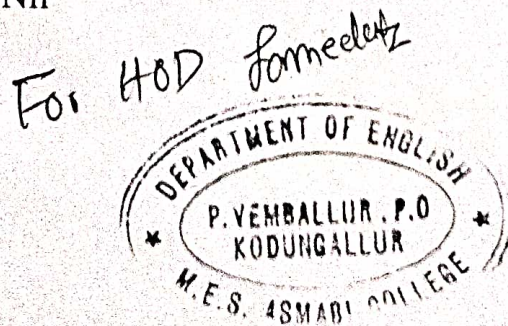
PG & RESEARCH DEPARTMENT OF ENGLISH

CERTIFICATE COURSE- AS23CME COMMUNICATION MADE EASY

Department : P G & Research Department of English
Name of the Course : COMMUNICATION MADE EASY
Course Code : AS23CME
Name of the Coordinator : VEENALEKSHMI UR

9497621206,vnlkshm@mesasmabicollege.edu.in

Head of the Department : Dr. Reena Mohamed
Maximum number of students : 57
Duration of the course : 30 hrs
Level : UG/PG
Teaching Methodology : Direct method, group discussions, Pair
Work, Practice Exercises
Teaching aids : Ppt, Videos,
Evaluation procedure : Diagnostic test in the beginning, weekly
mock test, final MCQ/Descriptive test
Collaborating agency, if any : Nil
Project, Assignment, Internship : Nil



Reena
Principal in Charge
M.E.S Asmabi College
P.Vemballur

LIST OF STUDENTS ENROLLED - CERTIFICATE COURSE - COMMUNICATION MADE EASY

SL NO	NAME OF STUDENT	ROLL NUMBER	CLASS	SIGN
1	LAKSHMI P R	UG23PSY26	I YEAR PSYCHOLOGY	Lakshmi
2	MOHAMMAD SUADH P.A	UG23PSY27	I YEAR PSYCHOLOGY	Muhammad
3	NASIYA M N	UG23PSY29	I YEAR PSYCHOLOGY	Nasiya
4	NATHLIN ROSE . C . R	UG23PSY30	I YEAR PSYCHOLOGY	Nathlin
5	NEHALA P N	UG23PSY31	I YEAR PSYCHOLOGY	Neehala
6	POOJA SUBRAMANIAN	UG23PSY32	I YEAR PSYCHOLOGY	Pooja
7	PRAVYA P M	UG23PSY33	I YEAR PSYCHOLOGY	Pravya
8	SANA V A	UG23PSY34	I YEAR PSYCHOLOGY	Sana
9	SEMIYYA NASRIN P N	UG23PSY35	I YEAR PSYCHOLOGY	Semiyya
10	SHEHANA K S	UG23PSY36	I YEAR PSYCHOLOGY	Shehana
11	ALISHA P M	UG23BMINF26	I YEAR MASS COM	Alisha
12	ANAMIKA T S	UG23BMINF27	I YEAR MASS COM	Anamika
13	ANJANA SUNIL	UG23BMINF28	I YEAR MASS COM	Anjana
14	ARDRA K G	UG23BMINF29	I YEAR MASS COM	Ardra
15	DIYA T H	UG23BMINF32	I YEAR MASS COM	Diya
16	FARHANA T R	UG23BMINF34	I YEAR MASS COM	Farhana
17	IRFANA K.I	UG23BMINF36	I YEAR MASS COM	Irfana
18	KAVYAPRIYA M	UG23BMINF39	I YEAR MASS COM	Kavya
19	NAJILA P S	UG23BMINF45	I YEAR MASS COM	Najila
20	AYISHA SHABANA P A	UG22PSY21	II YEAR PSYCHOLOGY	Ayisha
21	AYSHA RUBA P S	UG22PSY22	II YEAR PSYCHOLOGY	Aysha
22	BHADRA P S	UG22PSY23	II YEAR PSYCHOLOGY	Bhadra
23	FATHIMA RINSHA T A	UG22PSY24	II YEAR PSYCHOLOGY	Fathima
24	FATHIMATH BISMI	UG22PSY25	II YEAR PSYCHOLOGY	Fathimath
25	JUMANA ASHARAF	UG22PSY26	II YEAR PSYCHOLOGY	Jumana
26	NAIMA PARVEEN ABDUL VAHID	UG22PSY29	II YEAR PSYCHOLOGY	Naima
27	K S ASWIN	UG23BDFP21	I YEAR DFP	Aswin
28	MOHAMMED ASLAM	UG23BDFP22	I YEAR DFP	Mohammed
29	MOHAMMED HASHIM E N	UG23BDFP23	I YEAR DFP	Mohammed
30	MOHAMMED NAHAS K A	UG23BDFP24	I YEAR DFP	Mohammed
31	MOHAMMED SHAFI V M	UG23BDFP25	I YEAR DFP	Mohammed
32	MUHAMAD AL AMEEN	UG23BDFP26	I YEAR DFP	Muhamad
33	MUHAMED NIHAN V K	UG23BDFP27	I YEAR DFP	Muhamed
34	MUHAMED SAFEEL K.F	UG23BDFP28	I YEAR DFP	Muhamed
35	MUHAMMED FAYAS T N	UG23BDFP29	I YEAR DFP	Muhammed
36	MUHAMMED IJAS N S	UG23BDFP30	I YEAR DFP	Muhammed
37	MUHAMMED SHAFI	UG23BDFP31	I YEAR DFP	Muhammed
38	ROHITH M S	UG23BDFP32	I YEAR DFP	Rohith
39	SALMANUL FARIS P T	UG23BDFP33	I YEAR DFP	Salman
40	THAJUDHEEN	UG23BDFP34	I YEAR DFP	Thajudheen
41	YADHUKRISHNAN T R	UG23BDFP35	I YEAR DFP	Yadhukrishnan
42	MOHAMED THAMEEM A A	UG23BDFP36	I YEAR DFP	Mohamed
43	MOHAMMED ASBAR P N	UG23PSY28	I YEAR PSYCHOLOGY	Mohammed
44	YADUNATH V S	UG23PSY37	I YEAR PSYCHOLOGY	Yadunath
45	ATHUL V B	UG23BMINF30	I YEAR MASS COM	Athul
46	BLESSLY SHALEM	UG23BMINF31	I YEAR MASS COM	Blessly
47	FADIL K.A	UG23BMINF33	I YEAR MASS COM	Fadil
48	HISHAM RASHEED P R	UG23BMINF35	I YEAR MASS COM	Hisham
49	JABIR SRAMBIKKAL	UG23BMINF37	I YEAR MASS COM	Jabir
50	JALALUDHEEN	UG23BMINF38	I YEAR MASS COM	Jalaludheen
51	MOHAMED NIHAL	UG23BMINF40	I YEAR MASS COM	Mohamed
52	MOHAMMED RAMEES	UG23BMINF41	I YEAR MASS COM	Mohammed
53	MUHAMMED SHAMINSHA	UG23BMINF42	I YEAR MASS COM	Muhammed

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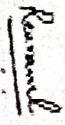
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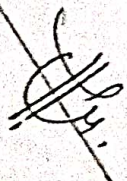


This is to certify that Mr/Ms..... **LAKSHMI PR, DEPARTMENT OF PSYCHOLOGY** has completed the certificate course **COMMUNICATION MADE EASY** conducted by Department ofEnglish....., MES Asmabi College, P Vemballur, Kodungallur during the academic year **2023-24**

P Vemballur
25/03/2024


Veenaleshmi UR
Coordinator


Dr. Reena Mohamed PM
HoD


Dr A Biju
Principal

Course Syllabus

Certificate course-AS23CME – COMMUNICATION MADE EASY

Objectives:

1. To enable the students to use the language with fluency, appropriate diction and idioms
2. To enable the students to acquire basics of Suprasegmental features of spoken English
3. To empower with the mastery of rhetoric in public speech, using language confidently in interviews

Module I

Introduction:

- Need and scope of barrier free communication
- Diagnostic test
- Problems of being a second language learner,
- Possible approaches and solutions
- Parts of Speech
- Subject, Verb, Object
- Verb - Different Forms of the Verb
- Subject and Verb Agreement (Singular and Plural Forms of Nouns and Verbs)
- Tenses and role of verb in it
- Use of idioms and phrases
- Structure of a Sentence
- Structure of a Question
- Use of Active and Passive Voice, Reported Speech and Tag question in communication
- Use of courteous language

(7 Hours)

Module II
PHONETICS

Vowels ---Diphthongs --- Consonants --- Points of Articulation of Sounds- Connected speech with intonation

VOCABULARY

Introduce common place expressions of language -- Different Forms of the Verb ---

Specimens of Situational Conversations, Phrases, Sentences and Questions --- Synonyms ---

Antonyms --- Miscellaneous.

- Familiarize students with language lab
- Identification of sounds or words including pronunciation of digits.
- Announcements during event management, stage shows and ceremony
- Practice sessions of conversations, Story building, Narration, Translation etc.
- Group Discussion
- Works to enhance reading skills (13 Hours)

(Note: Students are advised to keep an Oxford Advanced Learner's Dictionary)

Module III

(Individual Work)

- Speech and patterns of rhetoric
- Self introduction
- Mock interview
- Practice in formal speech
- Pick and Choose activities (10 Hours)

Recommended reading

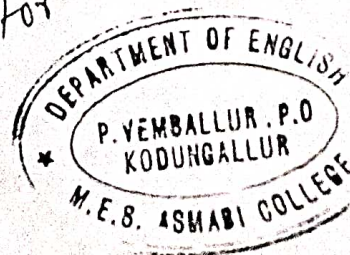
1. Bolitho, R and Tomlinson, B. (2005) Discover English, Heinemann
2. Bygate, M. (1987) Speaking, OUP
3. Hedge, T. (2005) Writing, OUP
4. Leech, G. (1982) Meaning and the English Verb, Longman
5. McCarthy, M., Schmitt, N. (1998) Vocabulary, CUP
6. Parrott, M. (2000) Grammar for English Language Teachers, CUP
7. Rixon, S. (1996) Developing Listening Skills, Macmillan
8. Roach, P. (2000) English Phonetics and Phonology, CUP
9. Swan, M (2005) Practical English Usage, OUP
10. Swan, M., & Smith, B. (2001) Learner English, CUP
11. Thornbury, S. (2002) How to Teach Vocabulary, Longman
12. Thornbury, S. (2005) How to Teach Speaking, CUP
13. Ur, P. (2005) Teaching Listening Comprehension, CUP

Course Description

Certificate Course in communicative is designed to enhance language proficiency and communication skill of students through a variety of interactive learning methods.

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For HOD *famedath*



Keenam

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AS23CME- COMMUNICATION MADE EASY
ASSESSMENT TEST

TIME: 1.5 HRS

TOTAL MARKS: 15

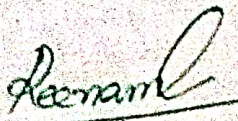
I. Read the following questions and choose the correct option.

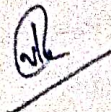
1. Which among the following is a suggestion?
 - a. Let's dine out today
 - b. Could you lend me your notebook for three days?
 - c. May I take your textbook home?
 - d. We don't have to complete it before 9.00 am?
2. Which among the following is NOT a polite way of advising your friend who smokes?
 - a. If I were you, I wouldn't smoke like this
 - b. It is high time you quit your smoking habit
 - c. Smoking is very bad. I want you to stop it.
 - d. I believe you can easily say goodbye to your smoking habit.
3. Which among the following sentence is an appropriate way of persuading?
 - a. Shall I do this work for you?
 - b. There will be no other chance like this. So try a hand.
 - c. Do you need any help to complete this homework?
 - d. How come you are here at this time!

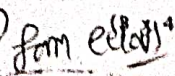
(3 x 1 = 3)

II. Make a short dialogue (not less than 6 exchanges) from the given situations. The dialogue should contain a polite request/persuasion/suggestion and a response.

- i) Speakers: Tina and Reena
Situation: Tina is watching a science programme on the TV. Her roommate Reena wants to watch a movie and she tries to request her roommate to change the channel.
- ii) Speakers: Anjali and Latha
Situation: Anjali decides to attend a short course in Spoken English during the summer vacation. Her close friend Latha, was a bit reluctant to do the course. Anjali tries to persuade Latha to join the course.
- iii) Speakers: Seetha and Ram
Seetha has an excellent script for a drama. She shares the idea of performing a mime for college annual day with her friend Ram. Seetha asks for Ram's opinion.


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MARK LIST - CERTIFICATE COURSE - COMMUNICATION MADE EASY 2023-24

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51	JOYAL JOSE	UG23BMINF38	I YEAR MASS COM	12
52	MOHAMED NIHAL	UG23BMINF40	I YEAR MASS COM	12
53	MOHAMMED RAMEES	UG23BMINF41	I YEAR MASS COM	11
54	MUHAMED SHAHINSHA	UG23BMINF42	I YEAR MASS COM	10

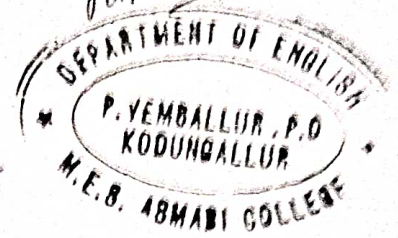
54	MUHAMMED LABEEB T S	UG23BMINF43	I YEAR MASS COM	12
55	MUHAMMED SABAN K S	UG23BMINF44	I YEAR MASS COM	12
56	MOHAMED ASLAM P J	UG22PSY27	II YEAR PSYCHOLOGY	11
57	MOHAMMED FAIZ C S	UG22PSY28	II YEAR PSYCHOLOGY	12

Account

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For HOD *for medaly*

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Report and Outcome of the Course

The certificate course 'Communication Made Easy' AS23CME officially commenced on 1 Nov 2023. 57 students from different disciplines enrolled for the course. After the introductory session, a diagnostic test was conducted to identify potential learning gaps. After introducing sounds, all the sessions were focused on framing appropriate sentences for everyday transactions and formal transactions. Role play, skits, interactive segments were arranged to transact the objectives of the curriculum. A descriptive test and viva voce was conducted at the end of the 30 hour session to assess the effective implementation of the curriculum. The results of the test align with the intended course outcome.

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