



**MES ASMABI COLLEGE
P.VEMBALLUR**

**RESOURCE
MOBILISATION
POLICY**



MES ASMABI COLLEGE, P. VEMBALLUR

RESOURCE MOBILISATION POLICY

Introduction

The Institution is a centrally managed non-profit organization with honorary governing body members which ensures the income generated is spent optimally in the institution itself. The policy covers the aspects of MOBILISATION OF FINANCIAL resources and its effective utilisation to the areas in accordance with the priority set by UGC, Government and management. Financial sources are to be identified and proper planning is to be done to allocate and utilise effectively. First priority should always be given to develop Teaching Learning Resources, Research and innovation programme.

Financial advisory committee plans the effective utilisation of Management and allocation of funds. Funds from Government are effectively utilised for the purpose of sanctioned purposes. All the requirements from the Government funds should be sanctioned from the College Council.

Income Sources

Following income sources are identified for the resource mobilisation planning.

- **Students Fees**- A part of student fees can be utilised by the College as per the rules and regulations by the Government (including examination fees).
- **Funding from Government sources**- Aided staffs receive fund from Government for salary. College also receives fund from UGC, ICSSR, RUSA, DST, KSHEC, IEDC etc for specific projects. A committee has been constituted to identify the research projects and funding from these agencies.
- **Alumni**- The Alumni members are strong pillars of the college who contribute towards the development of College through donations. All donations from alumni are received through the registered Alumni association.

- **Overhead from research grants-** The allowable overheads from research grants are also contributed towards the resources.
- **Fund from consultancy services-** The fund allotted to College Management and Department from the consultancy services (Refer -Consultancy policy of the College).
- **Corporate Grant-** Corporate grant is used for the infrastructure and academic activities. The management provides financial supports to seminars/workshops/expert talks/Association activities/Faculty Development programmes etc.
- **PTA-** The contribution from Parent Teachers Association is accepted for specific projects like renovation, Scholarship to meritorious students, house construction etc.
- **Philanthropists and Well-wishers-** Contributions are accepted from philanthropists and well wishers towards specific projects, programs and student endowments, infrastructural development (Fee concession for self-financing students and for aided meritorious students).
- **Staff contribution-** Contribution from teaching and non-teaching staff for specific projects and endowments.
- **Charity Fund-** Collection of charity from all students to be utilized for charity and community programs of MES Asmabi College.

Areas to which the resources are divided

1. New Infrastructure development
2. Student support (scholarships and free ships)
3. Research awards
4. Maintenance
5. Salaries- Guest faculties
6. Augmentation of Infrastructure

7. Extension activities
8. Cultural and academic activities
9. Sports promotion activities
10. Library expenses
11. Examination expenses
12. Autonomy expenses.

Management of Resources

College Finance Committee plans the budget allocations (from Government) and submits in College Council. College council reviews the proposals and takes the actions for the allocation of resources according to the mission and vision of the institution. Finance advisory body of Management plans the utilization of Management Funds.

Audit and Review of Fund

All the accounts of the college are reviewed and audited for transparency and accountability as in the following manner.

A. Financial Audits for funds sanctioned by Government/UGC and other funding agencies

1. Chartered Accountant Auditing-Funds sanctioned by Government, UGC and other funding agencies are audited by an external Chartered Accountant. The audit report is along with the utilization certificate are submitted to the agencies who sanctioned the fund.
2. Annual auditing by Directorate of Collegiate Education (DCE)-Audit team from DCE inspects the financial documents and audits the accounts of Government/UGC funded grants.
3. Accountant General, Kerala-The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government. Their suggestions and directions are also incorporated in the further utilization of the funds.

B. Financial audits for funds sanctioned by College Management

1. Statutory auditing of Muslim Educational Society.
2. Management audit conducted by management.



WESTERN GHATS
HORNBILL FOUNDATION
FOR WILDERNESS CONSERVATION, EDUCATION & RESEARCH

12AA - AABFW6407C/09/14-15/T-259

Head office, H179/6/, Manjumal Road, Amrutha Junction, Kochi

Sub: WGHF - Threatened status assessment and eco restoration of endemic tree species and ecosystems in the Western Ghats - 2021-2023.

Order No. Adm/04/2021/WGHF

27/09/2021

Ref. 1: MoU between BMC SN Puram GP supported by Kerala State Biodiversity Board (KSBB) dated 22/03/2021

Ref. 2: MoU between IIPMB and WGHF as a part of the GoI-GEF-UNDP-IHRML project dated 03/05/2021

Ref. 3: MoU between URAVU and WGHF as a part of the GoI-GEF-UNDP- IHRML project dated 23/09/2021

Ref. 4: Commitment to IUCN Global Tree Assessment, Western Ghats Species Specialist Group and CEM

ORDER

Sanction has accorded as per the proceeding order 1, 2, 3 and 4 above for the project entitled '**Threatened status assessment and eco restoration of endemic tree species and ecosystems in the Western Ghats**' to Research Department of Botany, MES Asmabi College and WGHF Extension centre MES Asmabi College, Dr. Amitha Bachan K.H. as Principal Investigator (PI).

This project is partially supported by KSBB - Coastal biodiversity conservation project, UNDP - IHRML Government of Kerala project and MoUs (1,2,3) signed between WGHF and BMC SN Puram Grama Panchayat/ Indian Institute of Plantation Management, Bangalore/URAVU. This is also part of our commitment to IUCN Global Threatened status assessment of trees endemic to Western Ghats and eco restoration planning as part of commitments to IUCN Western Ghats Species Specialist Group and IUCN Commission on Ecosystem Management in support of various state agencies for conservation planning and implementation. Sanction is accorded for a total amount of Rs. 1580000/- for three years under this research project. The agencies shall develop MoUs with suitable budgetary provisions for achieving the targets.

Dr. Maya Mohan

Director Administration

Director Administration
Western Ghats Hornbill Foundation

To,
The Principal, MES Asmabi College, P. Vemballur, Thrissur
Copy to,
Dr. Amitha Bachan K.H. (PI)

"Save paper to save trees, Save hornbills to save forests"

email: info@hornbillfoundation.org, web id: www.hornbillfoundation.org

Memorandum of Understanding

This Memorandum of Understanding is made and signed on the 26th Jan 2023 by and between Devika M Anilkumar (hereinafter known as fellow) residing at Madathil House, Moorkanad P.O. Karuvannur, Kerala, India And The Centre for Applied Research and People Engagement, a company registered under Sec 8 of the Companies Act 2013, having its registered office at Plot no. 2, Gate no. 46, Nakshatra PA, Behind St. John English School, Vitkheda, Aurangabad (hereinafter known as CARPE)

Whereas CARPE invited applications for Prakriti Research Fellowship for the year 2023-2024.

Whereas Fellow applied for the Prakriti Research Fellowship.

Whereas after a process of scrutiny of various applications the fellow was selected and awarded the Prakriti Research Fellowship **for the project titled – “Niche profile based Eco restoration of three threatened tree species in the low elevation habitats”**

Project Duration: January 2023 to December 2023 (Extension might be provided, in case required)

Whereas by signing this MoU Fellow and CARPE both agree on the following terms and conditions of the Prakriti Research Fellowship:

1. Terms of agreement

Prakriti Research Fellowship is for a period of one year starting from-the date of receiving the first instalment.

2. Disbursement of funds

The fellow will be awarded a total of Rs. 2 Lakh only for the entire duration of this fellowship. This amount will be disbursed based on the below mentioned break up:

| <i>Sr no.</i> | <i>Portion of fund that will be disbursed</i> | <i>Criteria</i> |
|---------------|---|--|
| 1 | 30% | Advance upon signing of MoU |
| 2 | 30% | after the end of Q1 review (online presentation to the donor & PRF team) |

| | | |
|---|-----|--|
| 3 | 40% | after the Final report (2) is submitted and approved post review |
|---|-----|--|

Kindly note: 10% TDS will be deducted at every disbursement. This can be claimed by the applicant at the end of the financial year upon filing of his/her income tax returns.

At any time if the project progress is found unsatisfactory, the disbursement of future installments will be held back till the problems are resolved.

CARPE reserves the right to change or alter the fund disbursement upon its sole discretion.

3. Use of fellowship funds

The Fellow may spend the allocated budget strictly adhering to the budget submitted by them at the time of project/ application submission. In case of any deviation in the expenditure from the planned budget the fellow must inform CARPE in advance.

All payments will need to be supported by a fund utilization certificate for the funds already disbursed and a provisional utilization certificate for upcoming disbursement. Format for these certificates will be shared by CARPE.

Fellows will be required to send letters of acknowledgement against all payments received. The fellows will also be required to keep CARPE informed about additional sources of funding for the project.

Any uninformed discrepancy in budget expenditure will be subject to scrutiny and appropriate action at the discretion of CARPE. This could also lead to termination of the fellowship.

4. Submission of reports

The Fellow needs to submit 1 report and 1 PPT to CARPE during the fellowship period, i.e.,

1. First Quarter Review Presentation: At three months from Signing of MoU
2. Final Report: At six months from Signing of MoU

CARPE will study the report and provide feedback on these reports.

Fellow will be expected to make any changes/ provide additional information as required. The revised reports must be submitted within two weeks from the date of request/ feedback.

CARPE will share formats for the reports with the fellows. These formats will serve as a guideline for the fellows and the report will be evaluated based on the criteria mentioned in the formats.

Since fellow will have access to the formats from the start of the fellowship, it is recommended that the fellow studies the formats and ensures that the appropriate data, photographs and information are collected on a regular basis to avoid any last-minute problems. Fellow is welcome to send us any additional reports, videos, etc. about the project that may not fit within the format.

There will be an online meeting towards the end of the fellowship period, wherein the fellow should deliver the final presentation on the entire project.

CARPE team may visit the project site for monitoring purposes. Fellow is expected to coordinate with the team to arrange such visits.

Short videos

Along with the update reports, the fellow is expected to share a short video of the project which can be shared with our funding partners and on social media to draw attention to ecological conservation and support researchers like the fellow. The fellow should share minimum three such videos with each written report. The video may not be of professional standards but should be of sharable quality.

5. Acknowledgement

All publications, including research publications, press releases, any other publications, documents, or presentations about the research that is funded by this fellowship must include the following:

1. A specific acknowledgment of fellowship support from CARPE and the Funders, such as: "Research reported in this [publication/press release/presentation] was supported by the Centre for Applied Research and People's Engagement and Funders:

1. Grind Master
- 2 . AITG
3. Mayuri Kerr
4. Kedar Shah

under the Prakriti Research Fellowship"

2. The PRF logo and funders logo in all the outreach materials, workshop banners, reports and talks given by the fellow. Not adhering to this would send a message of disregard for funders and

supporters of the Fellowship. We believe that adding the PRF logo will add value to the reputation of the fellow's work.

3. A disclaimer that states: "The content is solely the responsibility of the authors and does not necessarily represent the official views of Centre for Applied Research and People's Engagement and the Funders"

4. Fellow is required to disclose at the beginning of the fellowship details of other funders and partners whose branding may need to be used in any part or whole of the project.

6. Intellectual Property

The copyrights in all written materials, photographs, drawings, software, and other works subject to copyright protection created or generated under this fellowship shall be owned by the Fellow. With respect to such copyrighted works, CARPE shall have a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use this data. All such copyrighted works shall include a formal acknowledgement of CARPE and the funder under this fellowship agreement. Fellow shall provide at least one hard copy and an electronic copy of each such copyrighted work to CARPE. CARPE expects the fellow to have at least one publication in the form of a popular article (newspapers, magazines, blogs)/ research papers in scientific journals, for wider dissemination of the results.

With respect to research data, which shall include the recorded factual material commonly accepted in the scientific community as necessary to validate research findings (but not any preliminary analyses, drafts of scientific papers, plans for future research, peer reviews, or communications with colleagues), the fellow shall retain all rights in said data but shall provide timely and unrestricted access to the data to CARPE. Without limitation of the foregoing, CARPE shall have the right to (1) obtain, reproduce, publish, or otherwise use the research data first produced under this fellowship, and (2) authorize others to receive, reproduce, publish, or otherwise use such data for other research and implementation purposes.

7. Respect for all associated persons and organizations

The Prakriti Research Fellowship brings together diverse stakeholders - fellows, funders, jury members, administrators etc. Each stakeholder has been strategically brought on board on the basis of a shared vision of ecological and environmental conservation. Fellow is expected to keep a high level of integrity and respect for all stakeholders of the Fellowship.

8. Termination of Contract

This Fellowship Agreement may be terminated in whole or in part, in accordance with the following:

1. If the fellow's work doesn't live up to the PRF standards, the decision on termination of the contract in part or full shall lie solely at the discretion of CARPE.

2. 2a. If Fellow materially fails to comply with the terms and conditions of this fellowship Agreement, or 2b. Any change in legal status of fellow/ licenses/ permissions secured for the project and 2c. CARPE may terminate this fellowship Agreement without cause upon 30 business day's written notice of the intent to do so, and such action shall in no event be deemed a breach of contract. In the event that this fellowship Agreement is so terminated, CARPE shall not be liable to pay any cost incurred by the fellow before or after the termination of the contract.

3. If the contract was terminated on the basis of submission of unsatisfactory work by the fellow, CARPE will expect the fellow to return the funds.

4. If the fellow decides to end the contract due to any reason, the fellow should inform CARPE 30 days in advance in writing. The return of the funds will be taken up on a case by case basis.

5. The focus of the fellowship is research and conservation action, hence, if during the course of the fellowship the focus shifts to activism, then the fellowship might result in termination.

9. Grievance Policy

Any grievances of the fellows should be communicated to CARPE through email at research@carpeindia.org . The fellow must file a grievance within 90 calendar days after the fellow knew or should have known of the act or omission upon which the grievance is based, whichever time period is longer. Grievances shall be resolved in a proper and time bound manner with detailed advice to the fellow.

10. Limitation of Liability

Fellow agrees to assume the sole responsibility for the research, including taking any necessary precautions for the protection of persons and property. CARPE and its officers, directors, employees, and agents shall not be responsible for any claims, damages, or liability arising out of the Fellow's research performed using funds under this fellowship Agreement. As between the Parties to this fellowship Agreement, Fellow is solely responsible for any liabilities that may arise in connection with performance under the fellowship Agreement.

11. Compliance with Laws

Fellow shall comply with all applicable laws, rules, regulations, ordinances, orders or requirements and any governmental authority relating to the project activities. Fellow shall neither discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, colour, religion, national origin, sex, sexual orientation, or disability in any manner prohibited by law, nor shall Fellow engage in or permit sexual harassment of any person in any manner prohibited by law.



12. Necessary permits

The responsibility of taking necessary permits to carry out the study from the concerned authorities lies fully with the fellow. CARPE and the funders cannot be held responsible for issues/problems arising thereof.

13. Records and Audit Requirements

Fellow shall retain all financial records and other pertinent evidence pertaining to costs incurred and reimbursed hereunder for a period of one year after the termination date. Fellow agrees to give CARPE or its authorized representatives access to these records and other pertinent books, documents, papers or other records in order to conduct audits. Fellowship closeout does not alter these requirements.

14. Sub-granting the fellowship

No portion of this fellowship may be sub-granted, assigned, or otherwise disposed of, unless specifically authorized in writing by CARPE.

15. Endorsement

It is expressly agreed and understood by the Parties hereto that this fellowship Agreement shall not constitute an endorsement by CARPE or any of the fellowship funders of any entity, organization, company, or individual, nor the products, actions, behaviour, or conduct of any entity, organization, company, or individual, and any negligent or intentional misrepresentation by Fellow to the contrary, in any context and in any forum, shall constitute a material breach of this fellowship Agreement, and the same shall be grounds for immediate termination of this fellowship Agreement by CARPE.

16. Disputes

The Parties shall attempt to resolve any disputes arising out of or related to this fellowship Agreement by mutual agreement. The Parties agree that in any disputes that are not resolved CARPE's decision will be final. In case of non-resolution, the parties may go in for arbitration or approach the courts in Aurangabad under whose jurisdiction this agreement shall lie.

17. Entire agreement

This fellowship Agreement supersedes any prior oral or written understanding or communications between the Parties and constitutes the only agreement between CARPE and Fellow relating to the subject matter hereof, and no representations, promises, understandings, or agreements, oral or otherwise, not herein will be of any force or effect. The nature of this fellowship Agreement is a funding agreement, and no employment, partnership, joint venture, or agency relationship is created herewith.

Samr.



Please sign below to indicate that you intend to comply with this MoU and accept this fellowship p.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE CONTENTS OF THIS DOCUMENT, ACCEPT THE PRAKRITI RESEARCH FELLOWSHIP MoU, AND AGREE TO BE FULLY COMPLIANT TO THE SAME.

Name:

Sannu.

Signature

Date:

08/02



MEDIA POLICY

Photo/Video Release

I hereby consent and agree that CARPE, its employees, or its agents have the right to use the photographs, videotape, or digital recordings of my project I further consent that my name and identity may be revealed therein or by descriptive text or commentary. I do hereby release to CARPE, its employees, and agents all rights to exhibit this work in print and electronic form publicly or privately. I waive any rights, claims, or interest I may have to control the use of my identity or likeness in whatever media used. I understand that there will be no financial or other remuneration for the photographs/videos/digital recordings/any other media files I will submit. I represent that I am at least 18 years of age, have read and understand the foregoing statement, and am competent to execute this agreement.

Media Interaction

In addition, I acknowledge that during my participation in and association with the Prakriti Research Fellowship, my activities – whether intentionally or unintentionally – may reflect upon CARPE and its funders. While myself and my project may receive exposure through this Fellowship, I understand that I am also expected to provide adequate mention to the fellowship and funders. I am also expected to participate in media interviews related to the Prakriti Research Fellowship. Whether via exposure through this Fellowship, or otherwise by virtue of my personal or professional activities. I resolve to act respectfully and with integrity, and when in situations where audacity is desired, I will understand the difference between provocation, disrespect and illegality, and will thus act appropriately.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE CONTENTS OF THIS DOCUMENT, ACCEPT THE PRAKRITI RESEARCH FELLOWSHIP MEDIA POLICY, AND AGREE TO BE FULLY BOUND BY THE SAME.

Name: *Devika M Anilkumar*

Date: *11 - 02 - 2023*

Signature

Devika

Saur.

Annexure 1

The following list of documents are to be submitted with one soft copy of the signed MoU:

Applications from Individuals:

1. Copy of PAN Card
2. Copy of Aadhar card or Passport
3. 2 Passport Size Photographs
4. Cancelled Cheque / Bank details

Applications from organisations:

1. Copy of Registration Certificate
2. Cancelled Cheque / Bank details
3. Copy of PAN Card
4. Passport Photo
5. Logos of the organisation
6. No Objection Certificate from the organisation stating that the applicant can participate as a fellow in an individual capacity
7. GST Number (if applicable)

Other documents:

Permit letters from the forest department/ other government authorities for conducting the project (if applicable)

Sann



Office:

Hornbill Research Foundation
c/o Department of Microbiology
Faculty of Science, Mahidol Univ.
Rama 6 Rd., Bangkok 10400
Tel: 66-2201-5532
Fax: 66-2644-5411
E-mail: bcstrange.hrf@gmail.com
Website: hornbill.or.th

Ms. Devika M. Anilkumar
Research Department of Botany
MES Asmabi College, Kodungallur
India

10th April 2023

Dear Devika M. Anilkumar,

INVITATION TO PARTICIPATE IN THE 8th INTERNATIONAL HORNBILL CONFERENCE AND STUDENT WORKSHOP.

We are pleased to confirm that you are accepted to present your work on "Niche specificity of the Malabar Pied Hornbill and Conservation of Endangered Low Elevation Riparian Forest Ecosystems in the Western Ghats" at the 8th International Hornbill Conference on **22nd to 24th May 2023** and participation at the post-conference student workshop on **25th May 2023**. The conference and workshop will be held at the **Kasetsart University, Faculty of Forestry, Bangkok, Thailand**.

As indicated to you in our email dated 5th April 2023, we will fund you airfare (using low-cost airlines), accommodation (twin-sharing or a hostel), conference fee and student workshop fee.

We look forward to your participation to make the conference a success.

Yours sincerely,

Bee Choo Strange
International Coordinator
Hornbill Research Foundation

Travel support - 29,299 /-
Accommodation - 4,243 /-
Registration - 8,345 /-

41887 /-

Dr. Amitha Bachan. K. H.
Assistant Professor & Research Guide
Research & P.G Department of Botany
MES Asmabi College, P.Vemballur
Kodungallur, Thrissur-680671, Kerala-India



SMPB/KL/22/2023-24/SHG-57

02/05/2024

പ്രിൻസിപ്പാൾ
എം.ഇ.എസ് അസ്മാബി കോളേജ്
പടിഞ്ഞാറേ വെമ്പല്ലൂർ, കൊടുങ്ങല്ലൂർ
തൃശ്ശൂർ- 680 671
സർ/മാധം

വിഷയം: സംസ്ഥാന ഔഷധസസ്യ ബോർഡ് - 2023-24 - 'സ്കൂളിൽ ഔഷധഉദ്യാനം' പദ്ധതി -
ധനസഹായം നൽകുന്നത് സംബന്ധിച്ച്.

സൂചന: 1. SMPB/KL/22/2023-24/SHG-1 തീയതി 04/ 01/2024

2. താങ്കളുടെ സ്ഥാപനം ഈ ഓഫീസിൽ സമർപ്പിച്ച രേഖകൾ

മേൽ വിഷയത്തിലേക്കും സൂചനകളിലേക്കും താങ്കളുടെ ശ്രദ്ധ ക്ഷണിക്കുന്നു. സൂചന (1) പ്രകാരം താങ്കളുടെ സ്കൂളിൽ 'ഔഷധസസ്യ ഉദ്യാനം' നിർമ്മിക്കുന്നതിനായി 50,000/- രൂപ ധനസഹായമായി ബോർഡ് അംഗീകരിച്ച് നൽകിയിട്ടുള്ളതാണ്. ആയതിന്റെ ഒന്നാം ഗഡുവായി 22,000/- രൂപ സൂചന (2) പ്രകാരം താങ്കൾ സമർപ്പിച്ച രേഖകളുടെ അടിസ്ഥാനത്തിൽ താങ്കളുടെ സ്ഥാപനത്തിന്റെ ബാങ്ക് അക്കൗണ്ട് നമ്പറായ 57011102033 ലേക്ക് 18/03/2024 തീയതിയിൽ PFMS മുഖേന കൈമാറിയിട്ടുണ്ട് എന്ന വിവരം അറിയിച്ചുകൊള്ളുന്നു. PFMS ൽ നിന്നും ലഭിച്ച രസീതിയുടെ പകർപ്പ് ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു. **(Payment Advice No. C032442906982 Dt. 18/03/2024)**. പദ്ധതി നടപ്പിലാക്കുമ്പോൾ താഴെ പറയുന്ന നിബന്ധനകൾ പാലിക്കേണ്ടതാണ്.

1) പദ്ധതി പ്രകാരം ചുരുങ്ങിയത് 15 സെന്റ് സ്ഥലത്തെങ്കിലും ഔഷധസസ്യ ഉദ്യാനം നിർമ്മിക്കേണ്ടതാണ്. ആയത് ഒറ്റ പ്ലോട്ട് ആയോ അല്ലാതായോ ചെയ്യാവുന്നതാണ്. പ്രസ്തുത ഉദ്യാനത്തിൽ ബോർഡ് നിർദ്ദേശിക്കുന്ന ഔഷധസസ്യങ്ങളും പ്രാദേശികമായി ശേഖരിക്കുന്ന ഔഷധസസ്യങ്ങളും ചേർത്ത് ചുരുങ്ങിയത് 25 ഇനങ്ങളിലായി (10 ഔഷധവൃക്ഷങ്ങൾ ഉൾപ്പെടെ) 50-75 എണ്ണം ഔഷധസസ്യങ്ങൾ നട്ട് വളർത്തേണ്ടതാണ്. ഔഷധസസ്യ ഉദ്യാനത്തിൽ നടാവുന്ന ഔഷധസസ്യങ്ങളുടെ വിവരങ്ങൾ അനുബന്ധം ഒന്നായി ഉള്ളടക്കം ചെയ്യുന്നു.

2) ഒന്നാംഗഡു ധനസഹായമായി അനുവദിച്ചു കിട്ടിയ 22,000/- രൂപ അനുബന്ധം രണ്ടായി ഉള്ളടക്കം ചെയ്തിട്ടുള്ള പ്രവൃത്തനങ്ങൾക്കായി ഉപയോഗിക്കാവുന്നതാണ്.

3) സംസ്ഥാന ഔഷധസസ്യ ബോർഡിൽ താങ്കൾ സമർപ്പിച്ചിട്ടുള്ള ധാരണാപത്രത്തിൽ നിഷ്കർഷിച്ചിട്ടുള്ള നിബന്ധനകൾ പൂർണ്ണമായും പാലിക്കേണ്ടതാണ്.

4) ഔഷധസസ്യ ബോർഡ് നിർദ്ദേശിക്കുന്ന മാതൃകയിൽ ഔഷധ ഉദ്യാനത്തിന് മുൻഭാഗത്തായി പദ്ധതിയെക്കുറിച്ചുള്ള ബോർഡ് പ്രദർശിപ്പിക്കേണ്ടതാണ്. ബോർഡുകളുടെ മാതൃക സ്ഥാപനത്തിന്റെ ഇ-മെയിലിലേക്ക് അയച്ചു തരുന്നതാണ്.

5. പദ്ധതിയുടെ പ്രാരംഭ നടപടികൾ കാലവർഷാരംഭത്തിൽ തന്നെ തുടങ്ങേണ്ടതും ആഗസ്ത് മാസത്തോടെ ആദ്യ ഘട്ടം പൂർത്തീകരിക്കേണ്ടതുമാണ്.
6. പദ്ധതിയുടെ പുരോഗതി റിപ്പോർട്ടും സ്ഥാപന മേലധികാരി ഒപ്പ് വച്ച ധനവിനിയോഗ സർട്ടിഫിക്കറ്റും ഔഷധസസ്യ ബോർഡിന് നിർദ്ദിഷ്ടഫോറത്തിൽ 2024 സെപ്തംബർ 30 ന് മുമ്പായി സമർപ്പിക്കേണ്ടതാണ്.
7. വിദ്യാർത്ഥികളേയും പൊതുജനങ്ങളേയും ഔഷധസസ്യങ്ങളെക്കുറിച്ച് ബോധവാന്മാരാക്കുന്നതിനായി ഔഷധസസ്യങ്ങളുടെ ശാസ്ത്രീയ നാമം, പ്രാദേശിക നാമം, ഉപയോഗം തുടങ്ങിയ വിവരങ്ങൾ അടങ്ങിയ ബോർഡുകൾ ഔഷധസസ്യ ബോർഡ് നിർദ്ദേശിക്കുന്ന മാതൃകയിൽ പ്രദർശിപ്പിക്കേണ്ടതാണ്.
8. പദ്ധതിയുടെ നമ്പർ SMPB/KL/22/2023-24/SHG-1 ആണ്. പദ്ധതിയുമായി ബന്ധപ്പെട്ട കത്തിടപാടുകൾക്ക് മേൽ പദ്ധതി നമ്പർ നിർബന്ധമായും സൂചിപ്പിക്കേണ്ടതാണ്.
9. പദ്ധതി നടത്തിപ്പിന്റെ വിവിധ ഘട്ടങ്ങൾ വ്യക്തമാക്കുന്ന ഫോട്ടോകൾ taksmpb@gmail.com എന്ന ഇ-മെയിൽ വിലാസത്തിൽ അയച്ചുതരേണ്ടതാണ്. കൂടുതൽ വിവരങ്ങൾക്ക് ഔഷധസസ്യ ബോർഡിന്റെ ഓഫീസുമായി താഴെ പറയുന്ന ഫോൺ നമ്പറുകളിൽ ബന്ധപ്പെടാവുന്നതാണ്.

ഓഫീസ് - 0487 2323151
 മൊബൈൽ നമ്പർ - 9188423151



വിശ്വസ്തതയോടെ,

ചീഫ് എക്സിക്യൂട്ടീവ് ഓഫീസർ

പകർപ്പ്

പ്രിൻസിപ്പൽ ഇൻവെന്ററീഗേറ്റർ
 ഡോ. അമിതാബച്ചൻ കെ.എച്ച്
 അസി.പ്രൊഫസർ,
 ബോട്ടണി ഡിപ്പാർട്ട്മെന്റ്
 എം.ഇ.എസ് അസ്ട്രാബി കോളേജ്
 കൊടുങ്ങല്ലൂർ



പരിസ്ഥിതി കാലാവസ്ഥ വ്യതിയാന ഡയറക്ടറേറ്റ്
കെ.എസ്.ആർ.ടി.സി ബസ് ടെർമിനൽ,നാലാം നില,തമ്പാനൂർ തിരുവനന്തപുരം 695 001
ഫോൺ : 0471-2326264 (ഓഫീസ്)
മെയിൽ: envt.dr@kerala .gov.in വെബ് : www.envt.kerala .gov.in

പരിസ്ഥിതി കാലാവസ്ഥ വ്യതിയാന വകുപ്പ് ഡയറക്ടറുടെ നടപടിക്രമം
(ഹാജർ: സൂനീൽ പമിടി ഐ .എഫ്. എസ്)

നമ്പർ : ഡി.ഒ.ഇ.സി.സി/260/2023-ഇ1

തീയതി:06-10-2023

വിഷയം: പരിസ്ഥിതി കാലാവസ്ഥ വ്യതിയാന ഡയറക്ടറേറ്റ് - പരിസ്ഥിതി അവബോധനവും വിദ്യാഭ്യാസവും - ഭൂമിത്രസേന ക്ലബുകൾക്ക് വാർഷിക ആവർത്തന മൂലധനം അനുവദിച്ചു ഉത്തരവാകുന്നു.

സൂചന: സ.ഉ (സാധാ)നം.45/2023/പരി തീയതി 04/07/2023

സംസ്ഥാനത്തെ വിവിധ കോളേജുകളിലെയും ഹയർ സെക്കണ്ടറി സ്കൂളുകളിലെയും വിദ്യാർത്ഥികളിൽ പരിസ്ഥിതി അവബോധം വളർത്തുന്നതിനായി 'പരിസ്ഥിതി അവബോധവും വിദ്യാഭ്യാസവും' എന്ന ശീർഷകത്തിൽ നിന്നും തുക വിനിയോഗിച്ചുകൊണ്ട് ഭൂമിത്രസേന ക്ലബുകൾ രൂപീകരിച്ച് പ്രവർത്തനം നടത്തി വരുന്നുണ്ട്. വാർഷിക റിപ്പോർട്ടും വരവ് ചെലവ് കണക്കും, സാമ്പത്തിക വിനിയോഗ സർട്ടിഫിക്കറ്റുകളും യഥാസമയം ഹാജരാക്കുന്ന ക്ലബുകൾക്ക് വാർഷിക ആവർത്തന മൂലധനമായി 10,000/- രൂപ നൽകി വരുന്നു.

മുൻ സാമ്പത്തിക വർഷത്തിൽ അനുവദിച്ച തുക വിനിയോഗം സംബന്ധിച്ച് ഭൂമിത്രസേന ക്ലബുകൾ സമർപ്പിച്ച വാർഷിക റിപ്പോർട്ടും വരവ് ചെലവ് കണക്കും വിനിയോഗ സർട്ടിഫിക്കറ്റും പരിശോധിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ തെരഞ്ഞെടുത്ത 30 കോളേജുകൾ /ഹയർ സെക്കണ്ടറി സ്കൂളുകളിലെ ഭൂമിത്രസേന ക്ലബുകൾ ആവർത്തന മൂലധനത്തിന് അർഹരാണ് എന്ന് കണ്ടെത്തിയിട്ടുണ്ട്.

മേൽ പരാമർശത്തിലെ സർക്കാർ ഉത്തരവ് പ്രകാരം ഭൂമിത്രസേന ക്ലബുകൾക്കുള്ള തുക അനുവദിക്കുന്നതിന് സർക്കാർ ഭരണാനുമതി നൽകിയിട്ടുണ്ട്. ആയതിനാൽ അനുബന്ധമായി ചേർത്തിരിക്കുന്ന പട്ടികയിലെ ക്രമ നമ്പർ 7,12,18 ഒഴികെയുള്ള 27 ക്ലബുകൾക്ക് 10,000/- രൂപ വീതവും, ക്രമ നമ്പർ 7 ന് 7,325/-രൂപയും , ക്രമ നമ്പർ 12 ന് 5,601/-രൂപയും , ക്രമ നമ്പർ 18 ന് 4,500/-രൂപയും ചേർത്ത് ആകെ 2,87,426/-രൂപ (രണ്ടു ലക്ഷത്തി എൻപത്തിയേഴായിരത്തി നാനൂറ്റി ഇരുപത്തിയാറ് രൂപ മാത്രം) '3435-03-003-98- പരിസ്ഥിതി അവബോധനവും വിദ്യാഭ്യാസവും (പ്ലാൻ)' എന്ന ശീർഷകത്തിൽനിന്നും പിൻവലിച്ച അനുബന്ധത്തിൽ ചേർത്തിട്ടുള്ള ക്ലബുകളുടെ ബാങ്ക് അക്കൗണ്ടിലേയ്ക്ക് നിക്ഷേപിക്കുന്നതിന് അനുമതി നൽകി ഉത്തരവാകുന്നു.

Signed by
Suneel Pamidi
Date: 06-10-2023 15:24:12
SUNEEL PAMIDI
DIRECTOR

കോപ്പി : അനുബന്ധമായി ചേർത്തിരിക്കുന്ന എല്ലാ കോളേജുകൾ /ഹയർ സെക്കണ്ടറി സ്കൂളുകൾ പകർപ്പ്

I/2931/2023

1. അക്കൗണ്ടന്റ് ജനറൽ (എ & ഇ),കേരള, തിരുവനന്തപുരം
2. ജില്ലാ ട്രഷറി ഓഫീസ്, തിരുവനന്തപുരം
3. ബിൽ കോപ്പി
4. കരുതൽ കോപ്പി

| Sl.No. | Name of Organization | Amount to be released | Bank Account Details | FIC Contact Details |
|--------|---|-----------------------|--|---------------------|
| 1 | Principal, Alphonsa College Pala | 10000/- | Acc No: 0453053000004761, IFSC: SIBL0000453 | 9400380328 |
| 2 | Principal, Anvarul Islam Arabic College | 10000/- | Acc No: 40139101030956, IFSC: KLGB0040139 | 9495710456 |
| 3 | Principal, C K Raghavan Memorial College of Teacher Education | 10000/- | Acc No: 0260053000003827, IFSC: SIBL0000260 | 7561835373 |
| 4 | Principal, CHMKM Govt. Arts & Science College Tanur | 10000/- | Acc No: 34609288745, IFSC: SBIN0000262 | 9048134777 |
| 5 | Principal, Christian College Chengannur | 10000/- | Acc No: 19150110029008, IFSC : UCBA0001915 | 9447218603 |
| 6 | Principal, College of Applied Science, Vattamkulam | 10000/- | Acc No: 15470100121241, IFSC: FDRL0001547 | 9446509927 |
| 7 | Principal, EKNM Government Polytechnic College, Thrikkarippur | 7325/- | Acc No: 67185382808, IFSC: SBIN0070203 | 9605242605 |
| 8 | Principal, GBHSS Manjeri | 10000/- | Acc. No:57069412185, IFSC : SBIN0070197 | 9846308995 |
| 9 | Principal, GHSS Kuzhimathicadu | 10000/- | Acc No: 67219567805, IFSC: SBIN0070064 | 8157823940 |
| 10 | Principal, GHSS Mattummal Athavanad | 10000/- | Acc No: 110034718747, IFSC: CNRB0004612 | 9747521504 |
| 11 | Principal, Government Arts & Science College, Mankada | 10000/- | Acc No:67239268971, IFSC: SBIN0070742 | 9846655352 |
| 12 | Principal, Government College Kottayam | 5601/- | Acc No: 57006184035, IFSC: SBIN0070379 | 9496369827 |
| 13 | Principal, GVHSS Kumarakom | 10000/- | Acc No: 4004101006329, IFSC: CNRB0004004 | 9544700527 |
| 14 | Principal, GVHSS Nadavaramba | 10000/- | Acc No: 67200027620 IFSC: SBIN0070170 | 9847365122 |
| 15 | Principal, Henry Baker College, Melukavu | 10000/- | Acc No: 40626101053045, IFSC: KLGB0040626 | 9446786859 |
| 16 | Principal, Loyola College of Social Sciences | 10000/- | Acc No:627502010004300, IFSC : UBIN0562751 | 9895795044 |
| 17 | Principal, Malabar College of Advanced Studies, Vengara | 10000/- | Acc No: 67323030146 IFSC: SBIN0070635 | 9061292646 |
| 18 | Principal, Mar Thoma Collge, Tiruvalla | 4500/- | Acc No: 7147765441, IFSC: IDIB000T121 | 9747630402 |
| 19 | Principal, Meenakshi Vilasam GVHSS Peroor, Kollam | 10000/- | Acc No:6740364767, IFSC: IDIB000A175 | 9495522218 |
| 20 | Principal, MES Asmabi College | 10000/- | Acc No: 57011102033, IFSC: SBIN0070169 | 9846514038 |
| 21 | Principal, Mahatma College, Iritty | 10000/- | Acc No: 57048660120, IFSC: SBIN0017063 | 7025302481 |
| 22 | Principal, NSS College of Engineering | 10000/- | Acc No: 557120041, IFSC: IDIB000A007 | 9447077500 |
| 23 | Principal, Rahmania Higher Secondary School for Handicapped | 10000/- | Acc No: 4909000100003510, IFSC:PUNB0490900 | 8547432135 |
| 24 | Principal, Ramanattukara HSS | 10000/- | Acc No: 4345000100321430, IFSC:PUNB0434500 | 9847045876 |
| 25 | Principal, Sacred Heart College (Autonomous), Thevara | 10000/- | Acc. No: 17530100001996, IFSC: FDRL0001753 | 8129532420 |
| 26 | Principal, Sree Kerala Varma College Thrissur | 10000/- | Acc No: 67081862484, IFSC: SBIN0070164 | 0487 2380535 |
| 27 | Principal, Sree Narayana College, Chengannur | 10000/- | Acc No.: 57030749086 IFSC :SBIN0070085 | 9446185002 |

| Sl.No. | Name of Organization | Amount to be released | Bank Account Details | FIC Contact Details |
|---------------|-------------------------------------|------------------------------|--|----------------------------|
| 28 | Principal, St. Antony's HSS Poonjar | 10000/- | Acc No: 40668101068144, IFSC: KLGB0040668 | |
| 29 | Principal, The Cochin College | 10000/- | Acc No: 21550110051986, IFSC: UCBA0002155 | 9633447298 |
| 30 | Principal, Vimala College Thrissur | 10000/- | Acc No.: 0435053000009239, IFSC:SIBL 0000435 | 9447459761 |