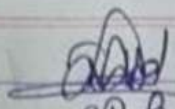
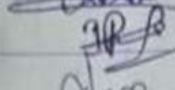
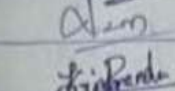
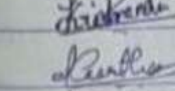
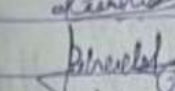
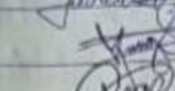
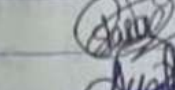
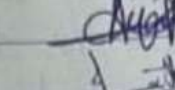
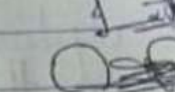
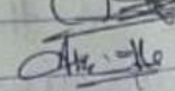
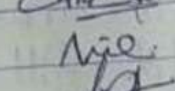
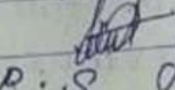
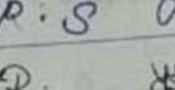
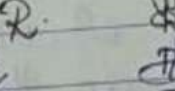
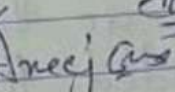
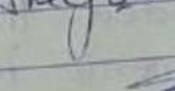
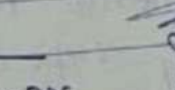
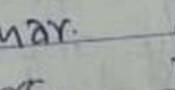
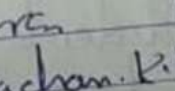
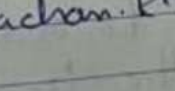
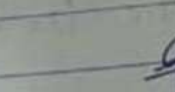
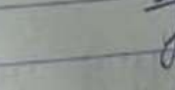
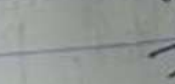
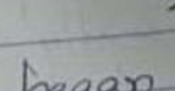
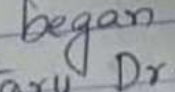
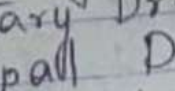
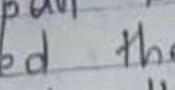


Minutes of the staff meeting held on
1st June 2023 at 01.30 pm in the seminar
hall.

Members present

1. Dr. A. Biju ~~Signature~~
2. Dr. Reena Mohamed PM Reena
- 3.
- 4.
5. Dr. Anitha P Mai Anitha
6. Jameelah K.A Jameelah
7. Dr. Reshmi S. Reshmi
8. MONA V. M. MONA
9. Veenelekshmi U.P. Veenelekshmi
10. Nisha P K Nisha
11. Anisha P M Anisha
12. Saathy N.S. Saathy
13. Dr. Saferoos TA Saferoos
14. Nisha M.D. Nisha
15. Dr. Sakkeem M.K. Sakkeem
16. Dr. PRINCY FRANCIS Princy
17. Deepa K.A. Deepa
18. Dr. Sefya K.M. Sefya
19. Dr Sheena PA Sheena
20. Shaheedha T.M. Shaheedha
21. Dr. Jisra K.C. Jisra
22. Dr. Girija T.P. Girija
23. Shemi CB Shemi
24. Naxeema M.K. Naxeema
25. Dalija K.M. Dalija
26. Dr. Shahija V A Shahija
27. Reshma CA R Reshma
28. Reshma K R Reshma
29. Raseena p.m. Raseena

- | | | |
|-----|-----------------------|--------------------------|
| 30. | Krishna Priya. M | Pr |
| 31. | Dhene. k.v. | T |
| 32. | Reeba O.B | P.L |
| 33. | Varishna. P.U | a. Krishna |
| 34. | Sugama S. Naiman H.S. | Dr. S. Naiman |
| 35. | Ujwale Navas | Ujwale Navas |
| 36. | Dr. Sayana K.A. | Shyam |
| 37. | Raiba. P.B | P.M |
| 38. | Smiti Nay Saldig | Sy |
| 39. | Henna P.H | Harsh |
| 40. | Fathana Nasar. K | Fathana |
| 41. | Mary Christy M.F | Mary Christy |
| 42. | Rasmin Mohd Ismail | Rasmin |
| 43. | Shagna. A.S | Shagna |
| 44. | SRUTHI. DINESH | Sruthi |
| 45. | RASIDHA. M.S. | Rasidha |
| 46. | ROSHNA. P.B. | Roshna |
| 47. | MAMATHA THILAK | Mamatha |
| 48. | ANJANA .T.T. | Anjana |
| 49. | Nasiga. pm | Nasiga |
| 50. | Jabin. T.H | Jabin |
| 51. | Chithra. P | Chithra |
| 52. | Anu. S | Anu |
| 53. | Surayya K.T. | Surayya |
| 54. | Sunaina M Nazam. | Sunaina |
| 55. | Najma Nazam. | Najma |
| 56. | Suseel. T.S. | Suseel |
| 57. | Sushresh K Suresh | Sushresh |
| 58. | JISWIN VARGHESE | Jiswin |
| 59. | Dr. Ramisha K.C | Dr. Ramisha |
| 60. | Shiji T.S | Shiji |
| 61. | Sruthy P.S | Sruthy |
| 62. | Nasreen Salim | Nasreen |

63. Nasmi. T.H. 
64. Dr. Jasna. N.M. 
65. Nasreen. A. 
66. Krishnendu. T.G. 
67. Keerthana. S.V. 
68. Fahadali. P.H. 
69. Magesh. Suresh 
70. Praseem. P.P. 
71. Abdul Jabiz. K.M. 
72. Lathif. Penath 
73. M.B. Baidil 
74. Dr. Ansar. K.B. 
75. Shanilkumar 
76. Dr. M.P. Nisar 
77. Dr. Shafeer. P.S. 
78. Dr. Dhanya P. R. 
79. Dr. Dhanya. R. 
80. Mohammed Aneeq. A. 
81. Dr. Kesavan. B. 
82. SHIBU A. NAR 
83. Dr. Ganjeev. Kumar. 
84. Balasubrahmanya 
85. Dr. Amitha. Bachan. K.D. 
86. Sabitha. M.M. 
87. Liji. T. 
88. Dr. JAISY DAVID 
89. Dr. Haseena. V.A. 

The meeting began at 1.30 pm in the seminar hall. Staff Secretary Dr. Sanand welcomed the gathering. Principal Dr. A. Biju in his presidential address reminded the teachers about the decision to submit SSR by the end of October. He said that on the day of External AAA audit many

teachers were not present. This should not be repeated. The II, III year UG and PG classes will commence on the 5th of June. Exam duty must be attended with utmost vigilance and sincerity. If any inconvenience, they must arrange some one. Mobile phone should not be used in the exam hall. If there is a meeting related to NAAC, teachers must give priority to the meeting and their exam duty will be allotted to other teachers. SSP draft has been prepared and uploaded in IQAC drive. Link will be shared in the group. All teachers must go through the draft. Regular criteria meetings will be held. All co-ordinators must collect data of previous years.

Revamping of website is in progress. All departments must go through their positions and details must be uploaded through ERP. The furnishing of departments is also under progress. Any deficiency must be reported to the principal. Teachers must properly maintain the furnished rooms. Training of students for D-Zone competition is going on. Duty will be assigned to teachers to escort students to the D-Zone venue.

Teachers staying in the hostel will be given the charge of hostel. Principal thanked Dr. Sakkeena for efficiently carrying out duties in the hostel. Those teachers without NET will be relieved when qualified teachers are available. He asked the English teachers of the SF section to move to the main English department and associate with the department. Dr. Dhanya and Dr. Amitha Bachan were honoured for their

Presentations in international conferences. NSS housing project is completed. Key will be handed over next week. The principal congratulated Dr. Princy and Dr. Ansar for their initiative in the project. Ms. Shiney, Dr. Sanjeev, Dr. Sakkeena and Mr. Bala Subramanian who were transferred to other M.E.S. Colleges were felicitated. Dr. Reena Mohamed delivered vote of thanks. Meeting came to an end at 4.30 pm with the presentation of blueprint for the curricular planning and its effective delivery.



PRINCIPAL
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