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കേരള സർക്കാർ
2010



Reg. No. രജി. നമ്പർ
KL/TV(N)/12/2009-2011

KERALA GAZETTE

PUBLISHED BY AUTHORITY

Vol. LV വാല്യം 55	} THIRUVANANTHAPURAM, TUESDAY തിരുവനന്തപുരം, ചൊവ്വ	7th December 2010 2010 ഡിസംബർ 7	} No. 48 നമ്പർ
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MAHATMA GANDHI UNIVERSITY

Priyadarsini Hills P. O., Kottayam

ACADEMIC LEGISLATION SECTION

No. 3621/L/Acad.

Dated 23rd July 2010.

ORDERS

(1)

Read:—1. U.O. No. Ac. A1/2/1345/2002 dated 18-7-2002

2. U.O. No. 2059/Ac. A8/2010/A dated 9-6-2010

3. U.O. No. 3290/A1/2010/Acad. dated 3-7-2010

4. Minutes of the Standing Committee meeting of the Academic Council held on 19-7-2010, Item No. O A.3

Centralized Allotment Process for admission to Post Graduate Degree Courses in the affiliated colleges of the University during the academic year 2010-11 and onwards, except in those courses to which Entrance Examinations are conducted by the University and allotment are made by the University, is introduced as stipulated in the U.O. read as 3rd above.

The implementation committees, constituted vide U.O. read as 2nd above prepared the draft regulations for admission to P.G. Programmes. The meeting of the Standing Committee of the Academic Council held on 19th July, 2010 discussed the draft regulations and resolved to recommend to approve by the Academic Council.

Considering the exigency the Hon'ble Vice-Chancellor has invoked the Section 3. 10(17) of the Mahatma Gandhi University Act 1985 and exercising the power of the Academic Council approved the "Mahatma Gandhi University Regulations for Post Graduate Programmes-2010." The Regulations are appended.

Orders are issued accordingly.

(2)

No. 4848/L/Acad.

Dated 1st October 2010.

*Read:—*1. U.O. No. 3621/L/Acad, dated 23rd July, 2010.

2. Item No. 13/Ac. 6/227 of the minutes of the meeting of the Academic Council held on 31-7-2010.

3. Minutes of the meeting of the Syndicate held on 9-9-2010, item No. 1/10.07/3704.

The Hon'ble Vice-Chancellor has invoked the Section 3.10(17) of the Mahatma Gandhi University Act 1985 and exercising the power of the Academic Council approved the "Mahatma Gandhi University Regulations for Post Graduate Programmes-2010", for the immediate implementation of admission process of P G Programmes, vide U.O. read as 1st paper above.

The meeting of the Academic Council held on 31st July 2010 (as approved by the Syndicate at its meeting held on 9-9-2010) has resolved vide item read as 2nd above to accept the action taken by the Vice-Chancellor for the implementation of admission process of P.G. Programmes, by issuing the U.O. read as 1st above.

Orders are issued accordingly.

P. K. RAJAN,
Assistant Registrar (Acad-II),
For Registrar.

**CENTRALIZED ALLOTMENT PROCESS (CAP)
RULES & REGULATIONS—2010**

MAHATMA GANDHI UNIVERSITY REGULATIONS FOR ADMISSION TO POST GRADUATE PROGRAMMES

Preamble

WHEREAS Mahatma Gandhi University has a unique distinction among all the Universities in Kerala in having the largest number of colleges affiliated to it which offer a multitude of courses that stand out by the merit of their content and cater to new generation job oriented courses that have been designed reckoning the development of technology as well as conventional streams of study. Despite the existence of such a broad spectrum of courses, students are not properly informed of that in the absence of adequate mechanism of guidance. As a result students choose wrong courses not suited to their aptitude.

WHEREAS it is considered necessary to implement a Single Window System called “Centralized Allotment Process” (hereinafter referred to as CAP) for admission to Post Graduate Degree Courses (PG Courses) in the affiliated colleges of the University, from the academic year 2010-11 onwards based on the academic and administrative consideration and to streamline the Post Graduate Admission process. Moreover, it can be ensured that the seats earmarked for various reservation categories are exclusively allotted to them. The admission process shall be conducted on-line to achieve transparency and thereby social justice. The CAP is designed such that the applicants need to submit only a single application for seeking admission to a particular course in any affiliated college offering the course under the University. These regulations are made in exercise of the powers provided under Chapter 39 of the Mahatma Gandhi University Statutes 1997 and Section 25 (ii) & (vi) of Mahatma Gandhi University Act 1985.

CHAPTER 1

PRELIMINARY

(A) Short title and Commencement

These regulations may be called “Mahatma Gandhi University Regulations for admission to Post Graduate Programmes-2010”. They shall come into force from the 2010-11 academic year onwards.

(B) Applicability

These regulations are applicable to all PG courses in the affiliated colleges of the University (Government/Aided/Self-Financing) except those PG courses, admission to which is based on entrance examinations and courses come under the faculty of Fine Arts.

These regulations are made in supersession of all Regulations and University orders in force on the date of commencement of these regulations in so far as the areas and matters provided under these Regulations and in respect of areas and matters not provided under these regulations the existing regulations and University Orders shall continue to be in force.

(C) Definitions

In these regulations, unless the context otherwise requires, the words and phrases noted shall have the same meaning as defined under the M.G. University Act, 1985 and M. G. University Statutes 1997.

CHAPTER 2

1. *Classification/Categorization of Seats.*—Seats available in Govt./Aided/Self-financing affiliated colleges and Self Financing courses in Aided Colleges are mainly classified as Merit seats/Community seats (applicable only in aided colleges) and Management seats.

1.1 *Details of seats that come under the ambit of Centralised Allotment Process:*

- (i) *Government Colleges.*—Total seats available in government colleges.
- (ii) *Aided Colleges.*—Open quota seats, seats earmarked for SC/ST candidates, persons with disabilities.
- (iii) *Unaided Colleges/Unaided courses conducted in Aided Colleges.*—50% of the total seats including seats reserved for SC/ST/SEBC/OBX/OBH and PWD.

1.2 The remaining seats under community quota (Aided Colleges only)/management quota (Aided and Unaided Colleges and Unaided Courses conducted in Aided Colleges)/sports and cultural quota (all affiliated Colleges) shall be filled by the educational agency.

2. *Reservation of Seats*

2.1 *Types of Reservation.*—Out of the total Merit Seats available in Govt./ Aided/Self Financing affiliated colleges for various PG Courses, seats will be reserved for different categories under the following main items:

- (i) Reservation for nominees
- (ii) Reservation for Persons with Disabilities
- (iii) Special Reservation and
- (iv) Mandatory Reservation

2.1 *Reservation for Nominees.*—An additional seat shall be created in affiliated Arts and Science Colleges exclusively for the purpose of accommodating students sponsored by the Union Territory of Lakshadweep. This seat shall not be filled up by other candidates. The Head of the Institutions should forward the list of such candidates admitted separately to the University, immediately after admissions. (U.O. No. Ac.A1/3/2761/06 dated 20-7-2006). Such students should apply directly to the colleges concerned.

2.1.1 *Reservation for Persons with Disabilities (PWD).*—The applicants under this quota will be selected on the basis of existing rules (such students should apply in the CAP).

3% of the seats are reserved for candidates with disabilities for all courses. 1% (one percent of the seats in PG Courses) of seats shall be reserved for each of the three sections of the physically handicapped (Blind, Deaf and Orthopaedically challenged) with provision for interchange of seats, if candidates are not available in a particular category in any year.

‘Person with disability’ means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota.

Candidates seeking admission under PWD category should attach with their application form, an attested copy of the ‘Certificate of disability’ issued by a District Medical Board or bodies of higher status, certifying the degree of percentage of disability.

No reservation of seats is allowed for Blind candidates for Science subjects.

The total number of seats of all PG Courses in a college shall be pooled together and three percent of the same will be set apart for PWD applicants on the basis of eligibility.

2.1.3 The selection of candidates under this category will be based on the rank in the inter-se merit list and physical suitability, and not on the basis of the degree of disability.

2.1.4 *Special Reservation.*—The seats reserved under Sports Quota and Cultural Quota come under this category. Such students should apply directly to the colleges concerned. They can also apply in CAP to be considered in the general allotment.

The following norms are prescribed for admission under this quota.

- (i) One seat for every 20 seats for M. A., M.Sc., M.Com. Courses.
- (ii) Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc. and M.Com. being treated separately.
- (iii) Where the number of seats is still less than 15 after such pooling, all P. G. Courses may be pooled together.

- (iv) A minimum of one seat may be given if there are no sufficient seats. The applicant for admission to the reservation quota should have represented at least the district sports Zone.

Preference shall be given to Sportsmen who have represented the State/University over the sportsmen who have represented the District/College. The applicant will produce the Certificate from the Hon'ble Secretary of the State Association of the event concerned to prove District representation.

The following guidelines shall be followed in determining merits in sports and athletics for admission to the P G courses

Points shall be awarded to the 1st (winner or the Winning Team), Second (Runners up or Runners up team), third (third place) and participation as :

<i>Category</i>	<i>1st</i>	<i>2nd</i>	<i>3rd</i>	<i>Participation</i>
International Meet of Universities	100	80	60	40
Combined Indian Universities Team	75	50	25	15
National/Inter State/All India Inter University	40	20	15	10
South Zone Inter University	25	15	10	5

- 2.15 *Reservation of seats under cultural Quota.*—One seat for every 20 seats for M.A., M.Sc., M.Com. Courses. Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc., and M.Com. being treated separately. Where the number of seats is still less than 15 after such pooling, all PG courses may be pooled together. A minimum of one seat may be given if there are no sufficient seats.

The selection shall be made from among the applicants for the cultural quota on merit as follows.

<i>Level</i>	<i>Points of Participation</i>			
	<i>1st</i>	<i>2nd</i>	<i>3rd</i>	<i>4th</i>
State School Level	20	10	5	-
Annual University Youth Festival of any University in Kerala	20	10	5	-
Zonal Inter University Youth Festival/Competition of Association of Indian Universities	30	20	10	-
National Inter University Youth Festival/Competition of Association of Indian Universities	50	30	20	10

- (i) A person can score points only in one category.
- (ii) The highest score will be counted.
- (iii) Where bracketed, scores in other categories will be counted.
- (iv) Where still bracketed, person who was the University Athletic Champion will be given 3 extra points.
- (v) Performance in any year during the Degree course in Mahatma Gandhi University will be taken into consideration.
- (vi) He/She must be available for University events unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.

(vii) The above candidates should also apply under the Centralised Allotment Process, if they are to be considered for general allotment.

(viii) The Principals after admitting the eligible candidates under sports and cultural quota should inform the University with details of admission so as to enable the University to deduct the No. of seats from the General Merit.

3. Mandatory Reservation

3.1 (A) *Government Colleges*—Leaving the seats set apart for Persons with disabilities, the remaining seats for each course will be distributed as per the G.O.(Ms.) No.107/08/H.Edn. dated 30-8-2008. Such students should apply in CAP for admission in Government Colleges.

SI. No.	Seat Reservation	% of Reservation
1	State Merit (On the basis of merit)	50
2	Socially and Educationally Backward Classes (SEBC)	
	(a) Ezhava (EZ)	8%
	(b) Muslim (MU)	7%
	(c) Latin Catholic/SIUC (LC)	1%
	(d) Other Backward Christian (BX)	1%
	(e) Other Backward Hindu (BH)	3%
3	Economically backward among forward communities	10
4	Scheduled Castes/Scheduled Tribes:	
	Scheduled Castes	-15%
	Scheduled Tribes	-05%

For the limited purpose of reservation, under this category, candidates belonging to all those communities which do not enjoy communal reservation will be eligible. Candidates who wish to avail reservation under this category will have to produce the Certificate that they come under the Below Poverty Line (BPL) category. Candidates who wish to avail reservation under this category will have to produce the Certificate that they come under the Below Poverty Line (BPL) category from the concerned Local Bodies and Community Certificate from the Village Officer. For reservation of 20% seats under SEBC, the total seats for PG courses in a college will be taken as one unit. If necessary, for allotment of such seats rotation system will be followed.

3.1.2 (B) *Aided affiliated Colleges*—The seats for each course will be distributed as per the existing pattern given below:

SI. No.	Seat Reservation	Forward Community Colleges	Backward Community Colleges
1	Open Quota	50 per cent	40 per cent
2	Scheduled Caste	15 per cent	15 per cent
3	Scheduled Tribe	05 per cent	05 per cent
4	Community Quota	10 per cent	20 per cent
5	Management Quota	20 per cent	20 per cent

The seats under community quota shall be reserved for students of the community to which the college belongs and seats shall be filled on the basis of merit and the seats under management quota shall be filled by the management from among candidates of their choice. For admission to Serial No. I to III students should apply in CAP.

3.1.3 (C) *Self Financing Affiliated Colleges/Self Financing courses in Aided Colleges.*— In Unaided Colleges and Self Financing courses conducted in Aided Colleges, 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be filled as detailed below. For admission to seats under merit quota, students should apply in CAP.

<i>Seat Reservation</i>	<i>% of Reservation</i>
Open Quota	65
Scheduled Caste	8
Scheduled Tribe	2
Ezhava, Thiyya & Billava	9
Muslims	8
Latin Catholics other than Anglo Indians	2
Other Backward Christians	1
Other Backward Hindus	5

4. *Claims for Mandatory Reservation and Certificates to be Produced.*—

- (i) Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required.
- (ii) The claims for Mandatory Reservation once made in the Application form cannot be altered by the candidate under any circumstances.

4.1.1 *Claim for Communal reservation under 'Socially and Educationally Backward Classes' (SEBC).*—Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O.(P) 208/66/Edn. dated 2-5-1966, as amended from time to time.

- (a) Candidates belonging to Socially and Educationally Backward Classes as per G.O.(P) 208/66/Edn. dated 2-5-1966, whose annual family income (i.e, annual income of all members in the family from all sources taken together) is upto Rs. 4.5 lakhs per annum (Rupees Four lakhs and fifty thousand only per annum) are eligible for reservation under this category. The certificate should be not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities will be considered.
- (b) Candidates belonging to Ezhava, Muslim, Other Backward Hindus, Latin Catholic/SIUC and Other backward Christian Communities, claiming reservation under SEBC Quota should invariably produce both 'Community' and 'Income Certificates' obtained from the concerned Village Officer. The above certificates should be attached with the application. Candidates whose annual family income is above Rs. 4.5 lakhs are not eligible for reservation.

4.1.2 *Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota.*—(a) Candidates claiming reservation under Scheduled Castes/ Scheduled Tribes Quota should obtain caste/community certificate from the Tahsildar.

- (b) *Claim of OEC candidates against the un-availed seats of SC/ST candidates.*—Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the Village Officer concerned. Those OEC candidates whose annual family income is upto Rs. 4.5 lakhs alone are eligible for such seats.

4.2 *Other General Rules for Mandatory Reservation*

4.2.1 The seats reserved for SC/ST shall be renotified twice if such seats are remaining vacant. Those seats may be filled up from candidates belonging to OEC and in their absence, candidates belonging to SEBC.

4.2.2 *Claim for fee Concession to OEC candidates.*—Candidates belonging to other eligible communities are exempted from payment of fee at the time of allotment to PG Degree Courses under Government/Community quota irrespective of annual family income as per G. O. (Ms.) No. 36/07/SCSTDD dated 3-7-2007. They should provide Community Certificate from the Village Officer in the Application form.

The seats that still remain unavailed will go to the Open Merit Quota.

5. Eligibility for Admission

- 5.1.1 Academic eligibility should be satisfied as on the last date of submission of academic data.
- 5.1.2 If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she had indulged in ragging, admissions may be refused or he/she shall be expelled from the educational institution.
- 5.1.3 (i) Candidates should have passed the corresponding Degree Examination under the 10 + 2 + 3 pattern with one main subject and two subsidiary subjects from any of the Universities in Kerala or of any other University recognized by the Mahatma Gandhi University as equivalent thereto for admission, subject to the stipulation regarding marks.
- (ii) Double or Triple main candidates or candidates who have passed the Degree Examination in Vocational or Specialized Courses are also eligible for admission. However, they have to submit copy of the Equivalency and Eligibility Certificate from the Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant P. G. Degree Course(s) as applicable, along with their application.
- (iii) The minimum requirements for admission to PG Degree Courses are :
- M.A. Courses.**—In the case of those subjects for which applicants who have taken other subjects as optional and are declared qualified to seek admission 75% of the total seats would be reserved for those who have taken the subject as Optional (Main) concerned under Part III for the B.A. Degree Course.
- (a) **M.A. English.**—Graduates with English under Part III (model I, II & III) and all graduates in the Faculties of Arts, Social Science, Science, Oriental Studies who have taken not less than three papers under Compulsory English with not less than 50% marks in Part I Compulsory English (out of a total of 300 marks) and not less than 45% marks in Part III including subsidiaries. The stipulations of Part I English will not apply to B.A. English Model II and B.A. English Model III Communicative English (Three Main System). Students of B.A. Communicative English (Single main) can be admitted on the basis of Part I English marks alone.
- (b) **M. A. Sanskrit (General).**—Graduates with Sanskrit under Part III Optional for B.A. with not less than 45% marks including subsidiaries or B.A./B.Sc. with Sanskrit under Part II (additional language) with not less than 50% marks. Weightage of 10% shall be given to the candidates who have studied Sanskrit (General) as optional.
- (c) **M. A. Sanskrit (Nyaya).**—Graduates with Sanskrit (General/Special) under Part III Optional for B.A. with not less than 45% marks including subsidiaries or B.A./B.Sc. with Sanskrit under Part II (additional language) with not less than 50% marks. Weightage of 10% shall be given to the candidates who have studied Sanskrit (Nyaya) as optional.
- (d) **M. A. Sanskrit (Vedanta).**—Graduates with Sanskrit (General/Special) under Part III Optional for B.A. with not less than 45% marks including subsidiaries or B.A./B.Sc. with Sanskrit under Part II (additional language) with not less than 50% marks. Weightage of 10% shall be given to the candidates who have studied Sanskrit (Vedanta) as optional.
- (e) **M. A. Sanskrit (Sahitya).**—Graduates with Sanskrit (General/Special) under Part III Optional for B.A. with not less than 45% marks including subsidiaries or B.A./B.Sc. with Sanskrit under Part II (additional language) with not less than 50% marks. Weightage of 10% shall be given to the candidates who have studied Sanskrit (Sahitya) as optional.
- (f) **M. A. Sanskrit (Vyakarana).**—Graduates with Sanskrit (General/Special) under Part III Optional for B.A. with not less than 45% marks including subsidiaries or B.A./B.Sc. with Sanskrit under Part II (additional language) with not less than 50% marks. Weightage of 10% shall be given to the candidates who have studied Sanskrit (Vyakarana) as optional.
- (g) **M. A. Malayalam.**—B.A. with Malayalam under Part III with not less than 45% marks including subsidiaries or B.A./B.Sc. with Malayalam under Part II (additional language) with not less than 50% marks. Weightage of 10% shall be given to the candidates who have studied Malayalam as optional.

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- (h) **M. A. Hindi.**—B. A. with Hindi (Model I/II) under Part III with not less than 45% marks including subsidiaries or B.A./B.Sc. with Hindi under Part II additional language with not less than 50% marks. Weightage of 10% shall be given to the candidates who have studied Hindi as optional.
- (i) **M. A. Arabic.**—B.A. with Arabic (Model I/II) as Main or Subsidiary with 45% marks including main and subsidiaries or B.A./B.Sc. with Arabic under Part II additional language with not less than 50% marks for B.A./B.Sc. in any subject with Afzal-ul-ulama oriental Title Examination of Kerala/Calicut University or Arabic Munshi Examination of the Government of Kerala or Arabic Munshi Lower or Higher Examination of the erstwhile Travancore Cochin Government. Weightage of 10% shall be given to the candidates who have studied Arabic as optional.

Candidates who have passed Model II Vocational degree courses—LLD/BBA/BBM/BCA are not eligible to apply for admission to M. A. English, Hindi, Arabic, Sanskrit, Malayalam etc., based on the marks obtained in Part I-English or Part II-Second Language, since the content of Language & Literature of Part I & II of these degree programmes is not sufficient enough to pursue a PG Programme.

- (j) **M. A. Philosophy.**—All graduates in the Faculties of Social Sciences and graduates with English Language and Literature as the Main subject under the Faculty of Arts with not less than 45% marks in Part III main subject concerned including subsidiaries. Weightage of 10 marks shall be given to the candidates who have studied Philosophy as optional. 75% of the total seats would be reserved for B.A. Philosophy (Main-Model I/II) candidates.
- (k) **M. A. History.**—All Graduates (Model I/II) in Politics, History, Economics, Philosophy, Psychology, Sociology, Anthropology, Law, Journalism, Public Administration, Geography, Archaeology, English or other Social Sciences with not less than 45% marks in Part III Optional main subject concerned including subsidiaries. Weightage of 10 marks shall be given to the candidates who have studied History as optional. 75% of the total seats would be reserved for B.A. History (Main Model I/II) candidates.
- (l) **M. A. Politics.**—All Graduates (Model I/II) in Politics, History, Economics, Philosophy, Psychology, Sociology, Anthropology, Law, Journalism, Public Administration, Geography, Archaeology, English or other Social Sciences with not less than 45% marks in Part III Optional main subject concerned including subsidiaries. A weightage of 5 marks to be given to the candidates who have studied any of the papers namely Politics, Political Science, Political Theory, Political Philosophy either as Part III main/subsidiary/elective/allied/complementary of B.A. degree examination. Weightage of 10 marks shall be given to the candidates who have studied Politics as optional. 75% of the total seats would be reserved for B.A. Politics (Main Model I/II) candidates.
- (m) **M. A. Economics.**—Graduates (Model I/II) in Economics, Mathematics and Statistics with not less than 45% marks in Part III Optional main subject concerned including subsidiaries. B.Sc. Degree holders in Co-operation and Banking from Kerala Agricultural University are also eligible. Marks secured for Economics Main is to be taken as weightage and added to total marks secured. Weightage of 10 marks shall be given to the candidates who have studied Economics as optional. 75% of the total seats would be reserved for B. A. Economics (Main Model I/II) candidates.
- (n) **M. A. Psychology.**—Graduates in Psychology or graduates in Rehabilitation Science from Bharatidasan University with not less than 45% marks in Part III optional subjects concerned including subsidiaries. Weightage of 10 marks shall be given to the candidates who have studied Psychology as optional. 75% of the total seats would be reserved for B. A. Psychology (Main) candidates.
- (o) **M. A. Sociology.**—Graduates in the Faculties of Arts, Social Science, Science and Law with not less than 45% marks in Part III optional main subject concerned including subsidiaries. Weightage of 10 marks shall be given to the candidates who have studied Sociology as optional. Weightage of 10 marks shall be given to the candidates who have studied Sociology as optional. 75% of the total seats would be reserved for B.A. Sociology (Main) candidates.
- (p) **M. A. Islamic History.**—All graduates in the Faculty of Social Sciences with not less than 45% marks in Part III main subject concerned including subsidiaries. Weightage of 10 marks shall be given to the candidates who have studied Islamic History as optional. 75% of the total seats would be reserved for B.A. Islamic History (Main) candidates.
- (q) **M.Sc. Mathematics.**—B.Sc. Mathematics (Model I/II) Main or B.Sc. Statistics Main/B.Sc. Computer Application with not less than 55% marks in the optional subject concerned including subsidiaries or B. Tech with not less than 55% marks in Mathematics (aggregate of all Mathematics Papers and a total of 55% for the entire course).

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- (r) **M.Sc. Physics.**—B.Sc. Physics (Model I/II)/Electronic Equipment maintenance with not less than 55% marks in the optional subject concerned including subsidiaries.
- (s) **M.Sc. Non Conventional Physics.**—B.Sc. Physics (Model I/II)/Electronic Equipment maintenance with not less than 55% marks in the optional subject concerned including subsidiaries.
- (t) **M.Sc. Physics (Material Science).**—B.Sc. Physics (Model I/II)/Electronic Equipment maintenance with not less than 55% marks in the optional subject concerned including subsidiaries.
- (u) **M.Sc. Applied Physics.**—B.Sc. Physics (Model I/II)/Electronic Equipment maintenance with not less than 55% marks in the optional subject concerned including subsidiaries.
- (v) **M.Sc. Statistics.**—B.Sc. Statistics Main or B.Sc. Mathematics Main/B.Sc. Computer Application with not less than 55% marks in the optional subject concerned including subsidiaries (Computer Science and Mathematics in the case of B. Sc. Computer Application). A weightage of 10% marks scored by the graduate in Statistics will be added to the total of Part III Statistics for preparing index marks. In the case B.Sc. Mathematics Main candidates, the marks secured for statistics shall be converted to 600 for the calculation of index marks.
- (w) **Branch III: M.Sc. Chemistry.**—B.Sc. Chemistry Main (Model I/II) Petrochemicals with not less than 55% marks in the optional main subject concerned including subsidiaries.
- (x) **Branch IV A: M.Sc. Analytical Chemistry.**—B.Sc. Chemistry Main (Model I/II) Petrochemicals with not less than 55% marks in the optional main subject concerned including subsidiaries.
- (y) **Branch V A: M.Sc. Applied Chemistry (Oils, Fats, and Aromatics).**—B.Sc. Chemistry Main (Model I/II) Petrochemicals with not less than 55% marks in the optional main subject concerned including subsidiaries.
- (z) **Branch V B: M.Sc. Applied Chemistry (Pharmaceutical Chemistry).**—B.Sc. Chemistry Main (Model I/II) Petrochemicals with not less than 55% marks in the optional main subject concerned including subsidiaries.
- (aa) **Branch IV B: M.Sc. (Polymer Chemistry).**—B.Sc. Chemistry Main (Model I/II) Petrochemicals with not less than 55% marks in the optional main subject concerned including subsidiaries.
- (bb) **M. Sc. Botany.**—B. Sc. Botany (Model I/II) with not less than 55% marks in the optional main subject concerned including subsidiaries. Botany-Biotechnology (double main) with not less than 55% marks.
- (cc) **M. Sc. Zoology.**—B. Sc. Zoology Main (Model I/II) Biological Techniques & Specimen preparation with not less than 55% marks in the optional main subject concerned including subsidiaries. Zoology and Industrial Microbiology (double main) with not less than 55% marks.
- (dd) **M. Sc. Geology.**—B. Sc. Geology Main, Geology and Water Management with not less than 55% marks in the optional main subject concerned including subsidiaries.
- (ee) **M. Sc. Home Science Branch X(A) - Child Development.**—For admission to the PG Programme in Child Development, the applicant must have passed B.Sc. Home Science/Family and Community Science Model I & II/B.Sc. Food Science and Quality Control Degree of Mahatma Gandhi University or any Statutory University recognized by Mahatma Gandhi University with not less than 55% marks in Part III with regard to eligibility criteria.
- (ff) **M. Sc. Home Science Branch X(B) -Family Resource Management.**—For admission to the PG Programme in Family Resource Management, the applicant must have passed B.Sc. Home Science/Family and Community Science Model I & II/B.Sc. Food Science and Quality Control Degree of Mahatma Gandhi University or any Statutory University recognized by Mahatma Gandhi University with not less than 55% marks in Part III with regard to eligibility criteria.
- (gg) **M. Sc. Home Science Branch X(C) - Food and Nutrition.**—For admission to the PG programme in food and Nutrition, the applicant must have passed B.Sc. Programme with specialization in Food and Nutrition, Food Science and Quality Control, Clinical Nutrition and Dietetics, Food Technology or Home Science/ Family and Community Science Model I & II with not less than 55% marks in Part II. Graduates in Biochemistry or Zoology with PG Diploma in Nutrition and Dietetics of any statutory University recognized by Mahatma Gandhi University are also eligible provided that such candidates should have not less than 55% marks in Part III in the graduate level.

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- (hh) **M. Sc. Home Science Branch X(D) - Family & Community Science.**—For admission to the PG Programme in Family & Community Science, the applicant must have passed B.Sc. Home Science/Family and Community Science Model I & II and B.Sc. Food Science and Quality Control Degree of Mahatma Gandhi University or any statutory University recognized by Mahatma Gandhi University with not less than 55% marks in Part III with regard to eligibility criteria.
- (ii) **M. Sc.: Home Science Branch X(E) - Food Service Management and Dietetics.**—For admission to the PG Programme in Food Service Management & Dietetics the applicant must have passed B. Sc. Programme with specialization in Clinical Nutrition and Dietetics, Food Science and Quality Control, Food and Nutrition or Home Science/Family and Community Science Model I & II Degree of Mahatma Gandhi University or any statutory University recognized by Mahatma Gandhi University with not less than 55% marks in Part III in the graduate level.
- (jj) **M. Sc. Clinical Nutrition and Dietetics.**—B. Sc. From a recognised University in Clinical Nutrition & Dietetics, Food & Nutrition, Food Science & Quality Control & Food Technology. Family & Community Science graduates with PG diploma in Nutrition and Dietetics are also eligible. Weightage of 45 marks will be given to those who have passed B. Sc. with Clinical Nutrition & Dietetics.
- (kk) **M. Sc. Computer Science.**—B.Sc. Degree with Mathematics/Computer Science/Electronics/IT as one of the subjects (main or subsidiary) or BCA/B.Tech. degree with not less than 55% marks in optional subject. Candidates having Degree in Computer Science/Computer Application/IT/Electronics shall be given a weightage of 20% marks in the qualifying degree examinations.
- (ll) **M. Sc. I. T.**—B.Sc. Degree with IT /Mathematics/ Statistics/ BCA/B.Sc. Computer Science with not less than 55% marks in optional (Main & Subsidiaries).
- (mm) **M. Sc. Operations Research and Computer Applications.**—Any degree in Science/Computer Science/Computer Application/Engineering with Maths/Statistics as one of the subjects with not less than 55% marks.
- (nn) **M.Sc. Applied Statistics with Computer Applications.**—Any degree in Science/Computer Science/Computer Application/Engineering with Maths/Statistics as one of the subjects with not less than 55% marks.
- (oo) **M.Sc. Electronics.**—B.Sc. Degree in Physics/Instrumentation/ Electronics/Electronics with Computer Maintenance/B.Sc. Computer Science/Computer Application/BCA or any degree equivalent thereto with not less than 55% marks in the optional concerned including subsidiaries. B.Sc. Physics (Electronic Equipment Maintenance) and B.Sc. Computer Maintenance and Electronics degree holders with not less than 55% marks in optionals are also eligible. A weightage of 10% marks shall be given to B.Sc. Electronics/ Electronics with Computer Hardware degree holders.
- (pp) **M.Sc. Aqua culture & fish Processing.**—B. Sc. degree in Industrial fish and fisheries, aquaculture, Zoology, Botany, Life Sciences, Fishery Science with not less than 55% marks in the optional subject concerned including subsidiaries.
- (qq) **M.Com.**—B.Com. (Model I/II/III) with not less than 45% marks under Part III or BBA/BBM of this University with not less than 45% marks.
- (rr) **MLI Sc.**—45% Marks for BLI Sc, 5% relaxation in marks for SC/ST candidates.

Relaxation in Marks in the qualifying examination:

- 5.1.4 *Scheduled Caste/Scheduled Tribe Category.*—The minimum marks in the qualifying examination for admission to the PG Degree courses of studies is 35%.
- 5.1.5 *SEBC Category.*—A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed.
- 5.1.6 *OEC Category.*—A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed.
- 5.1.7 *Persons with Disability Category.*—A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed.
6. *Preparation of Rank List.*—The rank list for PG Degree courses will be prepared on the basis of marks obtained in the qualifying examination in Part III Subjects (including weightage/bonus marks/deduction wherever applicable) unless otherwise mentioned. The rank list will be prepared based on the total marks obtained by the candidates out of 1,000.

7. *Bonus Marks.*—The Bonus marks will be awarded as follows:

- (a) Bonus of 5 marks awarded to NCC and NSS candidates for admission to all courses. NCC candidates the bonus marks will be awarded on the basis of NCC certificates signed by the Director and issued by the Directorate have secured at least 75% attendance after having participated in its activities during the course of study immediately preceding the course for which admission is sought. An additional bonus mark of 3 will be given to 'A' Certificate holders, 5 marks to 'B' Certificate holders and 'C' Certificate holders in proof of their high proficiency.
- (b) In respect of NSS candidates the bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor to volunteers who have completed 240 hours of work within a period of 2 years in the course of study immediately preceding the course for which the admission is sought.
- (c) Bonus of 15 marks shall be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-servicemen seeking admission to the P. G. Courses. Applicants to this category should invariably produce along with the application form an attested copy of certificate not earlier than six months from the last date of submission of application from the military authorities or State / Zilla Sainik Welfare Officer to the effect that he/she is the son/daughter of ex-service man or an ex-service man himself/herself. The certificate should clearly show that the benefit of reservation has not been granted earlier to any member in the family. In the absence of the certificate the claim will not be considered.
- (d) The benefit of bonus marks can be scored by a candidate only under one Category i.e. either NSS or NCC.
- (e) Bonus marks shall be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

8. *Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:*

- 8.1 Candidates will lose 5 marks for ranking purposes for each additional appearance he/she has taken for completing the qualifying examination. Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation.
- 8.1.2 Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.

9. *Calculation of Index Marks:*

9.1 *M.A. English.*—Percentage of marks obtained under Part I (B.A./B.Sc.) English or Percentage of marks obtained under Part I (B. A./B.Sc.) English or percentage of marks obtained under Part III English (main/core/major only), whichever is higher, less handicap plus a weightage of 10% marks scored for the main/core/major/Part I as the case may be (standardized to a total of 600 marks), in the case of those who have taken English as optional under Part III for the B. A. model I/II Degree Courses. The weightage will be 5% only in the case of model III B. A. Communicative English (Three Main System). The following are the main/core/major papers of model III B. A. Communicative English (Three Main System).

1. Phonetics
2. History of English Literature
3. English Poetry
4. English Essay & Fiction
5. English Drama
6. Literary Criticism.

9.2 *M.A. in Other Languages.*—Percentage of marks obtained under Part III (B.A./B.Sc.) in the language concerned or percentage of marks under Part III in the case of those who have taken language concerned as optional, whichever is higher less handicap marks plus weightage of 10% marks in the case of those who have taken the language concerned as optional under Part III for the B.A. course. The marks obtained for the main alone will be taken in to account in calculating the percentage of marks for the language concerned as optional under Part III.

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- 9.3 *M.A. in Other Subjects.*—Total marks obtained for the optional main/core subjects under Part III less handicap marks plus weightage of ten marks in the case of those who have taken subjects concerned as optional under Part III for the B.A. Degree Course.

The total marks obtained by candidates who have passed Model II Vocational Degree Courses under Part III will be the total marks of core subject, vocational content and complementary/allied subject to be brought to thousand and the marks obtained should be calculated accordingly.

Calculation of Index Marks:

- A. Total marks obtained for main/subsidiaries—Out of 1000 (Model I)

OR

Total marks obtained for Core + Vocational + Complementary—Out of 1000 (Model II).

- B. Total marks for main or for Core subjects—Out of 600.

A + B shall be Rank Mark.

- 9.4 *M.Sc. Courses.*—In the case of those subjects for which applicants who have taken the subjects as optional and are declared qualified to seek admission. Total Marks obtained for the Part III of B.Sc. Degree Examination relating to the optional subjects, main and subsidiary put together less handicap marks plus the marks obtained for the main subject, theory and practical, if any.

The total marks obtained by candidates who have passed Model II Vocational Degree Courses under Part III will be the total of core subject, vocational content and complementary/allied subject to be brought to 1000 and the marks obtained should be calculated accordingly.

- A. Total marks obtained for the main/subsidiaries out of 1000 (Model I)

OR

Total marks obtained for the Core + Vocational + Complementary out of 1000 (Model II).

- B. Total marks obtained for the Main or for core subject out of 600

A + B shall be the rank merit.

- 9.5 *M.Com.*—B.Com. Model I: Percentage of marks obtained in Part III of B.Com./BBM/BBA less handicap marks.
B.Com. Model II (Vocational)/B.Com. Office Management: Marks obtained for core subject/Commerce Subject shall be converted to 1400.
B.Com. Model III: Marks obtained for Commerce subjects excluding the marks of project work and reports shall be converted 1400.
BBA: Total Marks obtained excluding the marks of English, Social Project, Management Project, Viva shall be converted to 1400.
BBM: Total Marks obtained excluding the marks of English, Industrial training and Project report and Comprehensive shall be converted to 1400.

- 9.6 *M L I Sc.:* Based on the B L I Sc. marks.

10. *Resolving of Tie.*—In the case of more than one candidate obtaining equal index marks (including weightage/deduction as per Clause 6.2., if applicable), the candidate who has scored more marks in Part III Main will be placed higher in ranking. If the tie persists, the candidate who has scored more marks in Part I/Part II English will be placed higher in ranking. In the case of ranking for M.A. English, the conditions in Clause 9.1 will be applicable. If the tie still persists, the age of the candidates will be taken into account, the older being placed higher in the ranking. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.
11. Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.
12. *Centralised Allotment Process:*
- 12.1 There is only a single application form for applying for admission to all the P.G. Degree Courses in various affiliated colleges for considering them in the Merit seats. If a candidate submits more than one application his/her candidature is liable to be cancelled. However, candidates seeking admission through communal merit/management quota/sports quota/cultural quota should submit separate applications to the respective colleges also. The above candidates should also apply under the Centralised Allotment Process, if they are to be considered for general allotment.

12.2 *Application fee:*

The application fee will be as follows :

For General candidates — Rs. 100

For SC/ST candidates — Rs. 50

Availability of Application forms and distribution of the same may be notified at the time of admission.

12.3 *Submission of Applications.*— There will be two stages in the submission of applications, both of which are mandatory.

a. On-line Registration of personal and academic data as well as options for courses and colleges.

b. Submission of the manually filled application form (downloaded from the website, *www.mguniversity.edu*) with all necessary supporting documents.

12.4 *On-line Registration of Personal and Academic Data.*—For on-line registration of personal and academic data, the candidate must visit the website, *www.mguniversity.edu* and click on the link “Admission to PG Degree Course 2010-11”. A candidate must have his/her Application Number and Security Key to perform on-line registration of personal and academic data. He/She will have to initially log in to the website using the ‘Application Number’ and ‘Security Key’. Then the candidate will have to create and submit “Password” which must be made up of numerals or alphabets or a combination of both. On successful submission of the password, the candidate will be taken to a page. Here the candidate has to enter and submit the personal and academic data. A ‘Registration ID’ will be provided (by Computer) to the candidate on completing the on-line registration of personal and academic data. The detailed instructions will be given in the website.

12.5 *Eligibility and Procedure for Online Registration of Options.*

12.5.1 *Eligibility for registering options.*—The candidates, registering their options, should satisfy all the eligibility conditions with regard to academic qualifications stated in the Prospectus. However, options of only those candidates who find place in the rank list will be processed for allotment.

12.5.3 The options for college(s) and course(s) can be done while filing on-line registration of personal and academic data or subsequently within the last date of submission of application. No extension of time will be granted for registering options under any circumstances.

12.5.3 *Registering of Options.*—Options have to be registered only through the website *www.mguniversity.edu*. Based on their eligibility, candidates should register their options in their ‘Home Page’ for the courses and colleges, within the stipulated time, for being considered for allotment. Candidates can access the website and follow the instructions given therein to register their options.

The steps involved in registering options are summarized below :

Accessing the website

Logging on to the candidate’s Home Page

Registering of Options

Saving the Options registered

Viewing the list of Options registered

Logging off from the Home page.

12.5.4 The options in the ‘home page’ of the candidate at the time specified for closing of registration of options will alone will be considered for processing.

12.5.5 *Processing of options and allotments.*—Before the Trial Allotment, the accepted personal and academic data and reservation claims will be published for verification by the candidates.

12.5.6 *Trial allotment.*—A Trial Allotment will be conducted to give an idea about the chances of getting allotment to a course and college based on the options registered and the rank of the candidate. The trial allotment does not guarantee that the candidate will get allotment in a college or course.

12.5.6 *First Allotment.*—After the Trial Allotment and the period earmarked for revising options, the first Allotment list will be published in the website *www.mguniversity.edu* on the date to be notified. The allotment list will show the personal details, the college and the course to which the candidate is allotted to and the fee to be remitted. A provisional Allotment Memo will be displayed in the website and the candidate shall take a print out of the same to be produced in the bank for remitting the required fee.

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- 12.5.7 *Remitting of Fee.*—The prescribed fee due to the University will have to be remitted by the candidate to the account specified by the University in any notified branch of the bank (list of selected bank branches, will be notified in due course) as per the time schedule prescribed. Once the candidate remits the fee, a fee receipt will be issued by the bank, which shall be produced at the college at the time of admission.
- 12.6.1 Candidates shall not remit the fee in any other form like Demand Draft, Cheque etc.
- 12.6.2 Those candidates who do not remit the fee on or before the date specified and in the specified method vide Clause 8.2.1 will lose their current allotment as well as the eligibility for further allotments.
- 12.6.3 SC/ST/OEC candidates, who get allotment, shall remit a token amount of Rs. 110 (as part of Caution Deposit). They shall not remit this amount in the form of Demand Draft, Cheque etc.
- 12.7 *Cancellation/re-arrangement of options after the first allotment.*—Candidates who remit the fee as per the first allotment within the prescribed time limit will have the facility to cancel/re-arrange their higher options before the second allotment during a specified period.
- 12.7.1. After the first allotment, the options below the ‘allotted one’ of the candidates will automatically be removed from the option list of the candidate. For example, if a candidate had registered 40 options in all, and if he/she is allotted his/her 20th option, all options from 21 to 40 will be automatically removed from the option list. Options from 1 to 19 will remain valid and will be considered for future allotments. He/she may delete/rearrange any options among the remaining options as per his/her desire. But the candidate will not be permitted to register any fresh option to the existing ones.
- 12.7.2 Existing options registered by candidate, available in the Home Page, can be deleted by entering the number ‘0’ against that particular option and by clicking the ‘Update’ button. To change the preference of an existing option, the new preference number should be entered in the box against the corresponding option and the ‘Update’ button clicked. The other options (except the one changed) will be automatically re-numbered and displayed. Deleting/Changing of preference of options must be done one at a time, each time clicking the ‘Update’ button. It will not be possible to make a further change without clicking the update button after any attempt to deleting/changing preference number.
- 12.7.3 *If a candidate is satisfied with an allotment and does not want to be considered again for further allotment(s), he/she must cancel all the remaining higher options.* A candidate retaining all or any of his/her higher options after an allotment, is bound to accept the next allotment, if any, failing which he/she will lose the existing allotment as well as the new allotment. He/She will not be considered for any further allotments.
- 12.7.4 The facility for deletion/re-arrangement of options will be available during the notified period only.
- 12.8 *Second/Further Allotments and Remittance of Fee:*
- 12.8.1 The Second/Further Allotment list will be published on the date to be notified. A candidate who gets an allotment in any stage will have to remit the prescribed fee for the course allotted, through the method specified in Clause 8.2.1.
- If a candidate has a different allotment than the one accepted in the previous allotment, the fee for which is higher than that remitted as per the previous allotment, he/she will have to remit the difference in fee through the same method as prescribed in Clause 8.2.1. The amount to be remitted in this manner will be shown in the Allotment Memo of the Candidate.
- If the fee for the course allotted in the current allotment is less than or same as the fee remitted as per the previous allotment, no further remittance is to be made by the candidate. Excess amount remitted by the candidate, if any, will be refunded, after the completion of the whole process.
- 12.9 *Other rules related to allotment.*
- 12.9.1 All options registered by the candidate will be processed. If a candidate gets allotted to particular course and college, based on his/her option, he/she is bound to accept it by way of remitting the required fee vide Clause 8.2.1., failing which, he/she will lose that allotment and will not be considered for any further allotments.
- 12.9.2 Candidate will not be allotted to a seat, not opted by him/her.
- 12.9.3 A candidate is bound to accept an allotment as per the priority of options registered. If he/she gets allotment in the subsequent phase, based on higher options against arising/future vacancy, he/she has to surrender the seat already occupied by him/her.
- 12.9.4 *Any request to retain the existing allotment after a further allotment (based on the higher options registered) will not be considered under any circumstances.*
- 12.9.5 Failure to report for admission by candidate in the allotted college at the stipulated time and date will result in the forfeiture of his/her chance for admission to that course/other courses/further allotment(s).

13 *Post Allotment Activities*

13.1 *Reporting at the College.*—Candidates need report for admission before the Principal concerned only when the announcement regarding the same is made by the Mahatma Gandhi University. He/she should report with the following documents in original.

- (i) The Allotment Memo received online.
- (ii) Receipt of fee remitted in the bank.
- (iii) Certificate to prove date of birth.
- (iv) Transfer Certificate (TC) from the Institution last attended and Conduct Certificate.
- (v) Mark lists of all parts of the Degree Examination and Provisional/Degree Certificate.
- (vi) Eligibility Certificate from Mahatma Gandhi University, in case of candidates who have passed their qualifying examination from other Universities.
- (vii) Migration Certificate, if applicable.
- (viii) Any other documents required to be produced by the Head of Institution.

Fees other than the one already paid vide Clause 8.4.1 as applicable to the course/institution, will have to be remitted by the candidate at the time of taking admission in the college.

13.2 *Verification of Documents.*—The Principal/Head of the College or Institution shall be personally responsible for verification of original documents and satisfaction of the correctness of the records produced by the candidate at the time of seeking admission in the College/Institution. The University will also verify the records produced by the candidates who got admission.

13.3 *Failure to report for Admission.*—Candidates who do not take admission on the prescribed date in the allotted college will lose their admission. They will not be considered for further allotments.

13.4 *Cancellation of Higher Options after joining a College.*—Candidates who join the college on the date specified can cancel their remaining options fully or partially or change the priority of their remaining options before the date specified as per the procedure specified in Clause 8.3. A candidate, not interested in any further allotments, must cancel all his/her options before the specified date, failing which, the options will remain live and will be considered for further allotments, if any.

14. *Seat Allotment Protocol:*

14.1 *Admission & Allotment in Colleges.*—Allotment of seats in all colleges will be college/institution wise.

14.2 *Allotment in Colleges to Candidates with multiple claims under Mandatory Quota.*—All candidates included in the Rank lists are eligible for allotment under State Merit (SM). Candidates might be entitled for other reservation quotas also under Mandatory Reservation. For example, a candidate may have the benefit of SEBC reservation (EZ/MU/BH/LC/BX) or Scheduled Caste (SC) or Scheduled Tribe (ST) claim. The seats will be offered on the hierarchy of quotas.

The hierarchy in order is as follows:

- (i) State Merit (SM)—All candidates included in the Rank Lists are eligible for allotment under State Merit.
- (ii) Communal Reservation (SEBC/SC/ST).

A candidate without SEBC/SC/ST reservation benefit will be considered only against the 'State Merit' seats wherever available at the time of allotment. Such candidates will be allotted a seat as per the availability of seats.

14.3 *Allotment under reservations for Persons with Disabilities.*—Candidates may be eligible for reservation benefits under 'Persons with Disabilities' in Government and Aided Colleges. Such allotments will be made to the colleges where the seats have been identified.

15. *Fee:*

15.1 Fee for the various courses in Government/Aided/Self Financing Colleges for the admission to 2010 batch will be mentioned in the allotment slip.

15.2 Candidates belonging to SC/ST communities allotted against merit seats or against the seats reserved for them are exempted from payment of fee. Candidates belonging to OEC admitted against merit seats or against the un-availed seats of SC/ST are exempted from payment of fee [As per G.O.(Ms) No. 14/2005/SCSTDD dated 5-4-2005 & G.O.(Ms) No. 36/07/SCSTDD dated 3-7-2007]. Candidates belonging to OEC admitted to Government seats through SEBC reservation are also exempted from payment of fee [As per G. O. (Ms.) No. 50/2006/SCSTDD dated 22-9-2006].

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- 15.3 *Claim for fee concession to OEC Candidates.*—Candidates belonging to Other Eligible Communities (OEC) are exempted from payment of fee at the time of allotment to Post Graduate Courses under Government/Community quota irrespective of annual family income as per G. O. (Ms.) No. 36/07/SCSTDD dated 3-7-2007. They should provide Community Certificate from the Village Officer along with the Application Form, in order to avail this benefit.
- 15.4 *SC/ST/OEC candidates will have to pay the 'Caution Deposit' as per rules.*
16. *Payment of Fee:*
- 16.1 The fee for a course allotted to the candidate will have to be paid in the prescribed method only within the stipulated time, at specified branches of the bank notified (refer clause 8.2.1). If a candidate moves to another course, the fee for which is higher than the fee applicable for the course allotted earlier, the balance will have to be remitted. Candidates getting fresh allotment also will have to remit the fees applicable. The fee so collected from the candidates will be transferred to the University.
- 16.2 Excess fee, if any, collected from candidates will be refunded. The amount of fee/excess fee collected will be refunded to the candidates only after the closing of admissions for the year. The candidates need not submit any individual request in this regard. No interest will be paid to the candidate on the balance amount due to him/her.
17. *Other Items:*
- 17.1 The whole process of allotment to the PG Courses will be done by the Mahatma Gandhi University.
- 17.2 University will not entertain any request for change of any date fixed in the Centralised Allotment Process/ Admission from time to time.



GOVERNMENT OF KERALA

Abstract

Higher Education – Universities – Reservation for admission to PG & Degree courses – Norms re-fixed – Orders issued.

HIGHER EDUCATION (B) DEPARTMENT

G.O (Ms) No.37/2006/H. Edn

Dated, Thiruvananthapuram, 27.2.2006

- Read:- 1. Report submitted by justice K.K. Narendran on 9.11.01.
2. G.O (P) No.8/2006/SC ST Development Dept dated 2.2.06.

ORDER

In the light of the findings in the Narendran Commission Report, the Government have considered the question of giving educational concessions to backward classes and have issued that admission to Degree and Post graduate degree courses/classes in Government Colleges will be made subject to the condition that 20% seats will be reserved for other backward classes. The existing reservation for 20% to Scheduled Caste and Scheduled Tribes will continue.

2. Further Government are also pleased to order that the allotment of seats for backward classes will be as follows.

- Ezhava – 8%
- Muslim – 7%
- LC/SIUC – 1%
- OBC Christian – 1%
- OBC Hindu – 3%

**BY ORDER OF THE GOVERNOR
P.J. THOMAS
ADDITIONAL CHIEF SECRETARY**

To

1. The Director of Collegiate Education, Thiruvananthapuram
2. The Accountant General (Audit), Thiruvananthapuram
3. The Accountant General (A&E), Thiruvananthapuram
4. The Registrar, University of Kerala, Thiruvananthapuram
5. The Registrar, Mahatma Gandhi University, Kottayam
6. The Registrar, Calicut University, Malappuram
7. The Registrar, Kannur University, Kannur
8. The Registrar, Cochin University of Science & Technology, Kochi
9. The Registrar, Sree Sankaracharya University of Sanskrit, Ernakulam
10. The General Administration (SC) Department
11. The General Education Department
12. The Director, SC Development Department
13. The Director, Public Relations Department
14. Stock File/ Office Copy

Copy to: P.S to Minister (Education)

P.A. to Additional Chief Secretary, Higher Education Dept
The SC/ST Department

Forwarded/By Order

Section Officer

MES ASMABI COLLEGE, P.VEMBALLUR



**ADMISSION PROSPECTUS OF CALICUT
UNIVERSITY UG & PG**

2022-2023



UNIVERSITY OF CALICUT

PROSPECTUS

2022-23

Centralized Admission Process for Admissions to the Under Graduate (CAP for UG Admission) programmes

**Directorate of Admissions
University of Calicut
Calicut University P.O.
Malappuram, Kerala - 673 635.**

Phone Number: 0494 240 7016, 17

E.mail: ugcap@uoc.ac.in Website: <https://admission.uoc.ac.in/>

Centralized Admission Process (CAP for UG Admission) for Admissions to the Under Graduate programmes 2022-23

1 Introduction

Prospectus for Admission to under graduate programmes 2022-23, which has been approved by the University of Calicut, is published herewith. It contains general information and rules relating to the admission to UG programmes 2022-23, and other connected matters. Candidates are required to go through the Prospectus carefully and acquaint themselves with all the relevant information relating to the allotments and admission. Candidates are also requested to visit the website of the Directorate of Admissions '<https://admission.uoc.ac.in/>' regularly for latest notifications and announcements. This prospectus is **applicable for admission to under graduate programmes of 2022-23 academic year only.**

The University introduced the '**Online registration**' for admissions to UG/PG programmes/courses in the academic year 2013-2014 to cater to the aspirations of students who otherwise could not pursue tendering applications, by personally approaching various affiliated Colleges spread over 5 districts under the jurisdiction to this University for admissions.

While introducing the Online Registration for Centralised admission the University aimed a lofty goal of extending a hand out to the candidates from the socially backward sector of the society and those residing in the remote areas within the jurisdiction of Calicut University.

The admissions to the UG programmes are conducted to the merit seats in the programmes in Arts and Science colleges affiliated to the University of Calicut (including 50% of seats set apart for Merit Admission in the Self Financing colleges and Self Financing programmes in Aided colleges), University Centers & Department excluding the admissions to the programmes specified in this prospectus.

ആമുഖം

കാലിക്കറ്റ് യൂണിവേഴ്സിറ്റിയുടെ പ്രവർത്തന പരിധിക്കുള്ളിലെ അഞ്ചു ജില്ലകളിലെ വിവിധ കോളേജുകളിൽ ബിരുദപ്രോഗ്രാമുകളിലേക്ക് നേരിട്ട് അപേക്ഷ സമർപ്പിക്കാൻ ആഗ്രഹിക്കുന്ന, എന്നാൽ നേരിട്ട് അപേക്ഷ സമർപ്പിക്കാൻ സാധിക്കാത്ത വിദ്യാർത്ഥികളുടെ അഭിലാഷം സഫലീകരിക്കുന്നതിനാണ് ബിരുദ പ്രവേശനത്തിനായി ഓൺലൈൻ രജിസ്ട്രേഷൻ എന്ന സംവിധാനം 2013-2014 മുതൽ ആരംഭിച്ചിട്ടുള്ളത്.

സെൻട്രലൈസ്ഡ് അഡ്മിഷൻ പ്രോസസ് (സി.എ.പി) സംവിധാനം നടപ്പിലാക്കുക വഴി സാമൂഹികമായി പിന്നോക്കം നിൽക്കുന്ന വിഭാഗത്തിൽപ്പെട്ടവരും കാലിക്കറ്റ് യൂണിവേഴ്സിറ്റിയുടെ പ്രവർത്തനപരിധിയുടെ വിദൂര പ്രദേശങ്ങളിൽപ്പെട്ടവരുമായ വിദ്യാർത്ഥികൾക്ക് അഡ്മിഷൻ ലഭിക്കുന്നതിന് സഹായഹസ്തം നൽകുകയെന്ന ഉന്നതമായ ഉദ്ദേശ്യത്തോടൊപ്പം വിദ്യാർത്ഥികൾക്ക് നീതിയുക്തവും സുതാര്യവുമായ അഡ്മിഷനും സി.എ.പി പ്രദാനം ചെയ്യുന്നു.

സർവ്വകലാശാലയ്ക്ക് കീഴിലെ എല്ലാ അഫിലിയേറ്റഡ് കോളേജുകളിലേയും യൂണിവേഴ്സിറ്റി പഠന വകുപ്പിലെയും സെന്ററുകളിലെയും ബിരുദ പ്രോഗ്രാമുകളിലെ മെറിറ്റ് സീറ്റുകളിലേക്കുള്ള പ്രവേശനം (സ്വാശ്രയ കോളേജുകളിലെയും,

എയ്ഡഡ് കോളേജുകളിലെ സ്വാശ്രയ പ്രോഗ്രാമുകളിലെയും 50% മെറിറ്റ് സീറ്റ് ഉൾപ്പെടെ) ഏകജാലക പ്രവേശന പ്രക്രിയ (Centralised Admission Process) മുഖേനയാണ് നടത്തപ്പെടുന്നത്. ഏകജാലക പ്രവേശന പ്രക്രിയയിൽ ഉൾപ്പെടാത്ത പ്രോഗ്രാമുകൾ ഏതൊക്കെയാണെന്ന് ഈ പ്രോസ്പെക്ടസിൽ വ്യക്തമാക്കിയിട്ടുണ്ട്

2.1 For special attention:

2.1.1 The application should be submitted online through the website of the Directorate of Admissions <https://admission.uoc.ac.in/> and carefully follow the instructions for registration before applying online.

2.1.2 Students should keep a printout of the application submitted online and present it to the college at the time of admission. Copy of the online application need not be sent to the University.

2.1.3 The application should be submitted very carefully. In case of loss / denial of admission due to inaccuracies in the application, the entire responsibility lies with the respective applicant.

2.1.4 Applicants should not disclose the confidentiality of the password received at the time of online registration and keep it secure until the end of the admission process.

2.1.5 Applicants claiming reservation, weightage marks etc. should produce the certificates as per the Govt / University Admissions rules at the time of admission.

2.1.6 Eligibility for degree programmes, indexing method and colleges/centers/department where courses are available are published in the website. In addition, information related to the entire affiliated colleges/centers and the details of the nodal officers of each college are available in the website.

2.1.7 Candidates should submit only one online application for admission to any or 20 programmes in UGCAP2022.

2.1.8 Important information related to allotment and admission will be published on the website in due course. Students seeking admission should carefully follow these instructions. University shall not intimate individual information about allotment and admission.

2.2 പ്രത്യേക ശ്രദ്ധയ്ക്ക്

2.2.1 അഡ്മിഷൻ വിഭാഗത്തിന്റെ <https://admission.uoc.ac.in/> വെബ്സൈറ്റ് വഴി ഓൺലൈനായാണ് അപേക്ഷ സമർപ്പിക്കേണ്ടത്. ഓൺലൈനായി അപേക്ഷ സമർപ്പിക്കുന്നതിന് മുൻപേ രജിസ്ട്രേഷനുള്ള നിർദ്ദേശങ്ങൾ ശ്രദ്ധയോടെ പിന്തുടരുക .

2.2.2 ഓൺലൈനായി സമർപ്പിച്ച അപേക്ഷയുടെ പ്രിന്റൗട്ട് വിദ്യാർത്ഥികൾ സൂക്ഷിക്കേണ്ടതും അഡ്മിഷൻ സമയത്ത് കോളേജുകളിൽ ഹാജരാക്കേണ്ടതുമാണ്. ഓൺലൈൻ അപേക്ഷയുടെ പകർപ്പ് സർവ്വകലാശാലയിലേക്ക് അയക്കേണ്ടതില്ല.

2.2.3 വളരെ ശ്രദ്ധാപൂർവ്വം മാത്രമേ അപേക്ഷാ സമർപ്പണം നടത്താവൂ. അപേക്ഷയിലെ അപാകതകൾ മൂലം പ്രവേശനം നഷ്ടപ്പെടുന്ന സാഹചര്യമുണ്ടായാൽ മുഴുവൻ ഉത്തരവാദിത്തവും അതത് അപേക്ഷകർക്കായിരിക്കും .

- 2.2.4 അപേക്ഷകർക്ക് ഓൺലൈൻ അപേക്ഷാ സമർപ്പണ വേളയിൽ ലഭിക്കുന്ന പാസ്സ്‌വേർഡിന്റെ രഹസ്യ സ്വഭാവം വെളിപ്പെടുത്താൻ പാടില്ലാത്തതും പ്രവേശനപ്രക്രിയ അവസാനിക്കുന്നതു വരെ സുരക്ഷിതമായി സൂക്ഷിക്കേണ്ടതുമാണ്.
- 2.2.5 സംവരണം , വെയിറ്റേജ് മാർക്ക് തുടങ്ങിയവ അവകാശപ്പെടുന്ന അപേക്ഷകർ ഗവ./സർവ്വകലാശാല പ്രവേശന നിയമ പ്രകാരമുള്ള സർട്ടിഫിക്കറ്റുകൾ അഡ്മിഷൻ സമയത്ത് ഹാജരാക്കേണ്ടതാണ്.
- 2.2.6 ബിരുദ പ്രോഗ്രാമുകളുടെ പ്രവേശന യോഗ്യത, ഇൻഡെക്സിംഗ് രീതി, കോഴ്സുകൾ ലഭ്യമായ കോളേജുകൾ /ഡിപ്പാർട്മെന്റ്/സെന്ററുകൾ എന്നിവ വെബ്സൈറ്റിൽ ലഭ്യമാക്കിയിട്ടുണ്ട്.കൂടാതെ മുഴുവൻ അഫിലിയേറ്റഡ് കോളേജുകളുമായും ബന്ധപ്പെട്ട വിവരങ്ങൾ, ഓരോ കോളേജിലെയും നോഡൽ ഓഫീസർമാരുടെ വിവരങ്ങൾ എന്നിവയും വെബ്സൈറ്റിൽ ലഭ്യമാണ്
- 2.2.7 UGCAP2022 പ്രകാരം ഏകജാലക ബിരുദ പ്രവേശനത്തിനായി ഒരു വിദ്യാർത്ഥി ഒരു അപേക്ഷ മാത്രമേ സമർപ്പിക്കാൻ പാടുള്ളൂ .
- 2.2.8 അലോട്ട്മെന്റ്, അഡ്മിഷൻ തുടങ്ങിയവയുമായി ബന്ധപ്പെട്ട സുപ്രധാന വിവരങ്ങൾ അതത് സമയത്ത് വെബ്സൈറ്റിൽ പ്രസിദ്ധീകരിക്കുന്നതായിരിക്കും. പ്രവേശനം ആഗ്രഹിക്കുന്ന വിദ്യാർത്ഥികൾ ഈ നിർദ്ദേശങ്ങൾ ശ്രദ്ധാപൂർവ്വം പാലിക്കേണ്ടതാണ് . അലോട്ട്മെന്റ്/ അഡ്മിഷൻ എന്നിവയുമായി ബന്ധപ്പെട്ട വ്യക്തിഗത അറിയിപ്പുകൾ സർവ്വകലാശാല നൽകുന്നതല്ല .

3. The following programmes are excluded from UG Centralized Allotment Process.

- 3.1 All Under Graduate programmes with Entrance Examination.
- 3.2 Under Graduate Programmes conducted in the Autonomous Colleges.
 - 3.2.1 Students seeking admission to Autonomous Colleges must complete UGCAP Online Registration.
- 3.3 All Under Graduate Programmes for which affiliation orders are issued after the issuance of admission notification.

Admissions to the new colleges or new programmes in existing colleges for which the affiliation orders are issued after the commencement of online registration will not be conducted in CAP. But the admissions shall be done only from among the registered candidates. Such colleges should not admit any candidate without obtaining guidelines from the Directorate of Admissions.

4. Additional degree admission.

4.1 A candidate having an undergraduate degree in Distance Mode, can avail a chance of taking an additional degree through Regular Mode. A candidate can utilize the chance to acquire an

undergraduate degree in Regular mode, only once.(U.O.No. 2038/2021/Admn Dated, 17.02.2021).

4.2 Candidates seeking admission for Additional Degree should complete the online registration. Additional Degree candidates have to register in 1st semester itself and have to follow the stipulations fixed for the programmes. No courses shall be exempted to the Additional Degree candidates.

4.3 A candidate having an undergraduate degree in regular mode, is permitted to seek admission to BTA programme (U.O.No. 12718/2021/Admn Dated, 21.10.2021)

5. Eligibility for Admission

5.1 Those candidates who are “Eligible for Higher Studies” as per the Higher Secondary Examination or a pass in the equivalent examination is the minimum criteria for admission to undergraduate programmes, unless otherwise specified. All Candidates qualified in the annual examination held up to and including the preceding academic years are eligible for admission. However, candidates who have qualified the HSE and VHSE of the Government of Kerala under ‘SAY’ scheme and Compartmental Examination of CBSE are also eligible for admission to first year undergraduate programmes in the same academic year. (U.O. No. GA I /A2/ 5753/2000 dated 14.05.2004). The candidates possessing certificate with “Eligible for Higher Studies” issued by the Kerala State Literacy Mission Authority are also eligible for Humanities and Commerce programmes. (U.O No. 408/2019/Admn Dated: 11.01.2019). Afsal -Ul-Ulama preliminary course conducted by the University of Calicut is equivalent to the Plus Two Course in Humanities of Higher Secondary Board of Government of Kerala. (GO (Rt).no.2165/2014H.Edn Dated: 03.06.2014 & U.O.No. 8883/2015/Admn Dated 18.08.2015).

5.2 The Persons with Disability (PwD) are not eligible for admissions to the Geology course. The blind students are not eligible for admission in Science subjects (Except BSc Computer Science, IT and BCA) involving practical. Deaf and hard of hearing students are not eligible for reservation in Science subjects (Except BSc Computer Science/ BSc IT/BCA/BSc Mathematics-U.O.No. 4615/2021/Admn, Dated 19.04.2021, Bsc Plant Science-U.O.No. 5933/2021/Admn, dated 04.06.2021,B.Sc Hotel Management and Catering Science & B.Sc Hotel Management and Culinary Arts -U.O.No. 21594/2021/Admn Dated, 22.12.2021) involving practical.

5.2.1 For Bsc Biochemistry,

Persons with only hearing impairment, can be permitted. Partially blind persons can be permitted, if they can identify the labels of chemicals and reagents. All the other categories of PwD persons can be permitted, if the Institutions to which they are admitted can provide all the necessary facilities for them to perform their academic activities. PWBD candidates are to be categorised based on their percentage of respective disabilities and the academic performance in previous courses; and admission may be given considering case by case.(U.O.No. 5988/2021/Admn, Dated 08.06.2021).

5.2.2 BSc Psychology

Aspirants belonging to PwD category with hearing disabilities (deaf and hard of hearing) may be allowed to apply and seek admission for Psychology (UG) programmes if the student is able to do Experimental Psychology and Counselling Courses.(U.O.No. 7041/2021/Admn Dated,15.07.2021)

6. Equivalency /Recognition

6.1 Equivalency / Recognition of the qualifying examinations taken from other Universities/ Institutions should be confirmed strictly before making admission of students, except in the case of HSE / VHSE of the Kerala State Board and all regular Higher Secondary Examinations conducted by other State Boards, AISSCE (XII std.) of CBSE, ISCE and NIOS candidates who have passed the course with a minimum of five subjects, out of which one should be English. .

6.2 The equivalency certificates and recognition certificates issued from this University are of a general nature, without verifying originals of the qualifying certificate and other records of the candidates. Therefore the admitting authorities have to verify properly and ensure the genuineness of the claims of the candidates regarding the qualifications, mode of study, of the course etc. before granting admission.

7. No Private/self-study facility for Common Courses

Regular students who are admitted to the UG programmes under CBCSS UG 2019 scheme, have to choose any one of the additional languages (Common Course) offered by the college. The existing regulations under the CBCSS UG 2019 scheme, does not permit self-study of additional language, which is not offered by the college. (Circular No. 56892/GA-IV–J2/2019/Admn, dated 09.04.2021)

8. Bachelor of Theatre Arts (BTA)/BA Music/Veena/Mridangam/Violin.

For admission to the **Bachelor of Theatre Arts (BTA)/BA Music/Veena/Mridangam/Violin** programmes, the students should compulsorily register through the CAP. The

list of the registered candidates will be provided to the colleges. The colleges/centres/department conducting these programmes will conduct an aptitude test of the students on the dates announced by the colleges/department/centres in tune with the schedule of admission published by the Directorate of Admissions (DoA). The Principals will prepare a rank list of the eligible students and will be conducted admission as per the schedule of admission.

9. Admission to the Ability Arts and Science College, Pulikkal, Malappuram.

The hearing impaired students wishing to take admission to the programmes offered by the Ability Arts and Science College, Pulikkal, Malappuram, should register through Centralized Admission Process (CAP). The list of the registered candidates will be provided to the colleges and the Principal will schedule an interview date. A rank list of the students reported for interview will be prepared by the college and admission will be conducted from the rank list as per the schedule of admission.

10. Online registration.

The students can submit online application to various colleges and programmes. The candidates can register online directly from home or through the Nodal Centres functioning in all affiliated colleges, Akshaya Centres, firms providing INTERNET facilities.

The registration process is designed hassle-free to save time and to ensure transparency in admission. The online allotment process provides an opportunity to obtain admission to any of the affiliated colleges/centres/department and to those programmes of the choice of the students on the basis of merit. It also helps to give maximum exposure to various colleges and programmes under the jurisdiction of the University.

10.1 All candidates irrespective of the Quota/Category of admission, seeking admission to the programmes falling under the purview of CAP should compulsorily complete online registration of the application through **Centralized Admission Process (CAP)**. A candidate without the print out of the application form are not eligible for admission.

10.2 Application for late registration i.e., after last date of online registration for admission to various UG degree programmes shall not generally be entertained without prior permission from the University. Such applications shall be considered only after exhausting the online applications received in time.

10.3 Any details in Completed/submitted application cannot be edited by the candidate after the last date for online registration .

11. Number of options

Candidates can opt 20 programmes of their choice on priority basis from the affiliated colleges/centers/departments through simple online steps (*website <https://admission.uoc.ac.in/>*). **Candidates who desire to take admission under community quota seats available at aided colleges shall specify the same at the time of online registration. Community quota seat eligible for candidates among the 20 options will be considered for community quota admission.**

12. Indexing

The merit of the candidate shall be assessed for ranking on the basis of marks obtained by him / her in the qualifying examination for admission to the particular programme, subject to such indexing criteria as may be prescribed by the University. In the case of courses equivalent to Plus two of Kerala HSE and have maximum marks or grades not in line with that of Plus two of Kerala HSE, the same will be normalized to the maximum marks of Plus two of Kerala HSE and the rank list will be prepared accordingly. (U.O. No. 2422/2015 dated : 11.03.2015).

The method of calculating index mark for undergraduate programmes are appended as APPENDIX 1. The index marks are being calculated by the software, based on the details of marks and bonus/weightage category opted by the candidates. The University will verify the marks only if any anomalies in the mark entered by the candidate is reported. Therefore, all the Principals/Head of the Institutions are instructed to verify the index marks of the candidates before admitting the candidate.

13. Bonus/Weightage marks

Bonus / weightage marks will be added to the total marks obtained in the qualifying examination to calculate the index marks and for ranking in the selection list in the case of candidates who already possess the required minimum marks prescribed.

Sl No.	Item	Bonus/ Weightage marks
13.1	Students who got First place / A grade in the Kerala State Higher Secondary / Vocational Higher Secondary Arts Festivals	10
13.2	Widows and children of Jawan and ex-servicemen/ Widows and children of B.S.F. Personnel killed or disabled in action.(U.O.No. 8642/2021/Admn Dated, 01.09.2021)	15
	N.S.S volunteers (Higher secondary/+2 level) subject to the fulfillment of the	

13.3	following conditions, for the purpose of ranking. The basis for awarding bonus marks to NSS participants will be NSS certificate signed by the Director and issued by the Directorate of NSS.	15
13.4	NCC cadets subject to the fulfillment of the following conditions, for the purpose of ranking. In respect of NCC applicants the bonus marks will be awarded on the basis of NCC certificates signed by the Director and issued by the Directorate of NCC to the candidates who have secured at least 75% of attendance after having participated in its activities during higher secondary/+2 level (U.O No.685/2017/Admn Dated:17.01.2017) (UO.U.O.No. 9923/2022/Admn Dated, 12.05.2022).	15
	Cadets holding A,B,C certificates are eligible for an additional weightage of 3,5,10 marks respectively for admission to Degree programmes, limited to a maximum of 10 marks only, in any case.	3-10
13.5	For the students who served as Student Police Cadets in higher secondary/ +2 level. (U.O.No. 10898/2020/Admn , Dated 17.11.2020)	15
13.6	Recipients of Rajya puraskar / Nanma Mudra Certificate at higher secondary/ +2 level in scout, guide, rover and ranger(U.O.No. 8256/2021/Admn Dated, 18.08.2021)	15

13.7 The benefit of bonus marks for the purpose of admission can be availed of by the candidates only under any one category, from 13.3 to 13.6.

13.8 The applicant need to produce the relevant certificate in original for claiming the bonus mark at the time of admission.

14. Seat Categorization:

The seats available in the various colleges are categorized as,

14.1 Open merit Seats

14.2 Mandatory reservations Seats

14.3 Community Quota Seats

14.4 Management Quota Seats

14.5 Other Reservation Category Seats

14.6 Special Reservation Category seats.

14.1 Open merit Seats:

14.1.1 The open merit seats filled by the University in Government/Aided/Un Aided (Self-financing)/University Centers &Department/ and Self Financing programmes in Aided colleges shall be purely on the basis of the Index mark.

14.1.2 The merit of the candidate shall be assessed for ranking on the basis of marks obtained by him / her in the qualifying examination for admission to the particular programme, subject to such criteria as may be prescribed by the University. For admission to Degree programmes, the marks obtained in the Plus Two examination conducted by the Kerala State Board of Higher Secondary Examination is taken as the standard.

14.2 Mandatory Reservation seats:

Only candidates having nativity certificate issued by a competent authority in Kerala are eligible for claiming seats under Mandatory Reservation.

14.2.1 SEBC (Socially and Educationally Backward Communities).

- (a) Ezhava/Thiyya/Billava (ETB)
- (b) Muslim (MUSLIM)
- (c) Latin Catholic other than Anglo Indian (LC)
- (d) Other Backward Christians (OBX)
- (e) Other Backward Hindus (OBH)

The seats for SEBC will be filled by the University in Government, University Centers &Department, Un-Aided (Self-financing) and Self Financing programmes in Aided colleges from among the registered students belonging to the above category are purely on the basis of the index mark.

A community certificate along with Non creamy layer certificate from the Kerala revenue authorities concerned has to be produced by the SEBC candidates who claim reservation under SEBC category at the time of admission. The validity of Non creamy layer certificate should be as stipulated in the Government orders prevailing at the time of admission. (The list of SEBC communities is appended as Appendix .II)

14.2.2 Scheduled Caste (SC)

The seats for SC will be filled by the University in Government/Aided/University Centers &Department/Un Aided (Self-financing) and Self Financing programmes in Aided colleges from among the registered students belonging to scheduled caste shall be purely on the basis index mark. **A community certificate** from the Kerala state revenue authorities concerned has to be produced by the SC

candidates who claim reservation under SC category at the time of admission. (The list of SC communities is appended as Appendix .III)

14.2.3 Scheduled Tribe (ST)

The seats for ST will be filled by the University in Government/Aided//University Centers & Department/Un Aided (Self-financing) and Self Financing programmes in Aided colleges from among the registered students belonging to scheduled tribe shall be purely on the basis merit. A **community certificate** from the Kerala state revenue authorities concerned has to be produced by the ST candidates who claim reservation under ST category at the time of admission.(The list of ST communities is appended as Appendix IV)

14.2.4. Claims for mandatory reservations.

14.2.4.1 Claims for Mandatory Reservations must be made by the candidate in the relevant column of the online application in CAP. However, the supporting documents shall be submitted only at the time of admission in the institutions concerned. The claims for mandatory reservation once made in the Application form cannot be altered by the candidate under any circumstance unless otherwise specified.

14.2.4.2 Claim for Communal reservation under ‘Socially and Educationally Backward Classes’(SEBC)

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in *G.O.(P).208/66/Edn. Dated 02.05.1966, GO(P).2/2017/BCDD dated 08.03.2017*, as amended from time to time. Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both ‘Community’ and ‘non creamy layer Certificates (GO(P) 2/2017BCDD dated 08.03.2017)’ obtained from the Village Officer concerned. The attested copies of the above certificates should be produced at the time of admission. The seats un-availed by SEBC category candidates will be allotted under open merit quota.

14.2.4.3 Claim for Reservation under Scheduled Castes/Scheduled Tribes Quota:

Candidates claiming reservation under Scheduled Castes/Scheduled Tribes Quota should obtain caste/community certificate from the Tahasildar. The seats un-availed by the SC candidates will go to ST candidates and vice versa. The seats reserved for SC/ST shall be re-notified twice

through print media by the colleges concerned. If such seats are remaining vacant after re-notification, the seats shall be filled only as detailed below until further orders from the University.

14.2.4.3.i Government/Aided Colleges

The unfilled seats shall be filled up from candidates belonging to OEC category specified in the GO (Ms) No.14/2017/CDD Dated: 02.08.2017, and in their absence, the seats shall be left vacant until further orders from the University.

*Instructions related to seat conversion may change subject to orders from the government. The changes will be published by the University in a timely manner.

14.2.4.3.ii Claim of OEC candidates against the un-availed seats of SC/ST candidates:

Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to the amount stipulated by the Government for this purpose from time to time alone are eligible for such seats. Candidates belonging to other eligible communities are exempted from payment of fee at the time of allotment to UG Degree Programmes under Government/Community quota irrespective of annual family income as per G.O (MS)No.36/07/SCSTDD dated 03.07.2007. They should produce Community Certificate from the Village Officer at the time of admission in the institutions concerned. (The list of OEC communities is appended as APPENDIX.V)

14.3 Community Quota (Aided Colleges only)

The seats for community quota in Aided colleges are filled upon merit basis from among the students of the community of the particular management running the college. 20 percentage of the total seats in the Aided colleges run by backward community managements and 10 percentage of the total seats in the Aided colleges run by forward community managements are reserved for community quota.

The candidates seeking admission to the community quota should specify whether they are intending so while submitting the personal details. The University will forward the list of the applied students to the colleges on the date published in the schedule for admission. The list of applied students will also be published in the college login. The colleges will prepare and publish a rank list of the

candidates reporting off line or online on the date earmarked for reporting for admission to community quota. The colleges will also publish the community rank list in the notice board. Community Rank position of the candidate will be provided in the Student Login. The colleges will admit the candidates, based on their merit from this rank list as per the schedule published by the University.

14.4 Management Quota (Aided and Un aided Colleges).

The seats for management quota in Aided, Un Aided and Self Financing programmes in Aided colleges that are filled by the Colleges.

Candidates seeking admission to the Management Quota in Aided/Unaided colleges should register in CAP. In addition to this candidates should contact the colleges he/she intends to take admissions and submit separate applications in the colleges concerned. The eligibility of the students should be verified by the colleges before issuing forms to the students requesting for admission before conducting online registration.

14.5 Other Reservation Category Seats:

14.5.1 Reservation of Seats for Economically Weaker Sections (EWS).

10 % seats reserved for Economically weaker sections (EWS) who are not covered under existing scheme of reservation for the scheduled caste, the scheduled Tribe and the Socially and Educationally backward classes. EWS reservations are available in all institutions which do not have minority status and permit reservation to other backward classes. (UO No. 4958/2020/Admn Dated, 29.05.2020 & UO No 7158/2020/Admn Dated,28.07.2020, 7518/2021/Admn Dated 02/08/2021 & U.O.No.10306/2022/Admn Dated,21.05.2022).

Candidate who claim EWS reservation should submit an Income & Assests Cerlificate with 4 lakhs or below/ Anthyodaya Annayojana (AAY) or Priority House Holds (PHH) certificate (Ref: GO. (Ms) No.128/2020/HEDN Dated 20.03.2020) issued from Village Officer/ Thahasildar at the time of admission. Documents like ration card will not be accepted for availing reservation to this category.

Applicants' whose names are entered in the Ration Cards issued to the families in the category of Anthyodaya Annayojana (AAY) or Priority House Holds (PHH) should submit the certificate in the prescribed format issued by Village officer.(The format of certificate is given as APPENDIX .VII). Applicants except Anthyodaya Annayojana (AAY) or Priority House Holds (PHH) should submit the certificate in the prescribed format issued by Village officer.(The format of certificate is given as APPENDIX .VIII).

14.5.2 Persons with Disabilities (PwD)

Five percent (5 %) of the seats for Degree programmes (**except Geology**) should be additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for the PWD candidates. In programmes where the sanctioned strength and the Statutory limit are the same, the additional seats can be created above the Statutory limit, exclusively for the admission of the above candidates. (*U.O. No. 2391/2015 dated : 10.03.2015*). **Please ref. 5.2** for more details.

The candidates should produce the medical certificate issued by the district medical board or competent authorities stating that the disability is 40% or above. The category of the disabilities should be specified clearly in the medical certificate.

The University will forward the list of the applied students to the colleges on the date published in the schedule for admission. The list of applied students under PwD will also be published in the college login and website. The colleges will prepare and publish a rank list of the candidates reporting on the date earmarked for admission to persons with disabilities (PwD) quota. The colleges will also publish the PWD rank list in the notice board. The colleges will admit the candidates, based on their merit from this ranklist as per the schedule published by the University.

14.5.3 Sports Quota

Two seats in each Under Graduate (Non-Professional) course should be additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for candidates with outstanding records in sports and games. In programmes where the sanctioned strength and the Statutory limit are the same, the additional seat can be created above the Statutory limit for candidates with outstanding records in sports and games, exclusively for the admission of the above candidates. Only those candidates who have satisfied the norms prescribed below are eligible for admission under sports quota. (*U.O.No. 2391/2015 dated : 10.03.2015*)

Candidates seeking admission to the Sports Quota should register in CAP. In addition to this candidates should contact the colleges he/she intends to take admission and submit separate application with the supporting documents to prove his/her sports excellence, in the colleges concerned. The colleges will publish the rank list for sports quota in the notice board. The colleges will admit the candidates, based on their merit from this rank list as per the schedule published by the University.

The norms for eligibility for admission to the Sports Quota in UG course

1. Representing the country in International competitions
2. Winning the I/II/III in the Senior National Championships
3. Representing Senior State National Championships

4. Representing the Senior district and participating in the State Championships
5. Winning I/II/III place in the State Junior/Youth Championships
6. Representing the Polytechnic /VHSE/ITI/HSE Representing Senior State in South Zone Championships.
7. Winning the I/II/III in the Junior Youth National Championships
8. Winning I/II/III in All India School Games.
9. Representing the State in the Junior/Youth National Championships
10. Representing the State in the Junior/Youth South Zone Championships.
11. Representing the ISCE/CBSE/Central School/Navodaya Vidyalaya and winning First/Second/Third in the National Championships.
12. Winning I/II/III place in the Senior Inter District Championships.
13. Winning I/II/III in the State Championship
14. Representing Educational district and winning First/Second/Third place in the Championship.
15. Representing CBSE/ISCE/Central School/Navodaya Vidyalaya and winning First/Second/Third place in Zonal/Cluster tournaments.
16. Representing State in the ISCE/CBSE/Navodaya Vidyalaya and participating in the National Championships.
17. Representing State in the Rural National/Women Festival.
18. Representing Educational District and participating in the State Championships.

14.6 Special Reservation Category seats.

14.6.1 Outstanding Sports Stars:

U.G. programmes: Additional seats can be created over and above the sanctioned strength but within the statutory maximum for each U.G. programme for the admission of outstanding sports stars, based on the recommendations of the Director, Department of Physical Education (**U.O. No.GAI/A2/5274/1995 dated 11.08.1995**).

A maximum three sports quota seats is set apart for admission to the outstanding sports stars as sports quota with in statutory maximum for BA courses, one seat each for BCom, BBA and Bsc

courses(Apart from the reserved regular sports quota seats). UO.No.7732/2020 dated 24.08.2020& Letter No. 132086/DPE-B-ASST-2/2016/Admn Dated.25.08.2020

14.6.2 Lakshadweep Quota

One seat each in a UG in the affiliated Arts and Science Colleges is additionally created and reserved over and above the sanctioned strength, but within the Statutory maximum limit for the native students of the Union Territory of Lakshadweep, recommended by the Director of Education, Union Territory of Lakshadweep. In programmes where the sanctioned strength and the Statutory limit are the same, the additional seat can be created above the Statutory limit, exclusively for the admission of the above candidates.(*U.O. No.GAI/A2/6135/1994 Vol.II dated 25.09.2006 and 01.08.2007*). These candidates need not be insisted to obtain permission from the University for late registration up to the closing of admission to the respective programmes of study (*Lr.Dtd.24.09.1997*). In Government Colleges where the Government have earmarked seats, the seats reserved for the Ethnic Natives of Lakshadweep will be in addition to the seats sanctioned by the Government.

If there is no claimant from among the Ethnic Native Scheduled Tribe Candidates from the Union Territory for the seat reserved for them for degree programmes, the seats thus falling vacant due to their absence, will be allotted to the children of the employees belonging to Kerala State who have undergone Plus Two education in the Union Territory of Lakshadweep. (*GA/A2/6135/94 dated 16.3.1998*) The admission shall be made only after obtaining prior permission from the University. (*GA I/A2/6135/ 1994 (1) dated 29-08-2000 & GAI/A2/3897/2003 dated 05.06.2003*).

The candidates recommended by the Director of Education Union Territory of Lakshadweep shall be admitted by the colleges by completing the CAP registration, with collecting the online registration fee and mandatory fee as applicable to SC/ST students (U.O.No. 12753/2022/Admn Dated, 28.06.2022).

14.6.3 Kashmir Students

Two supernumerary seats, are reserved in all the affiliated Institutions either for UG or PG Programme, for the candidates recommended by the Ministry of Human Resources Department as a part of the Special Scholarship Scheme. The seats are common for UG and PG programmes, therefore, admissions shall be made as per the scholarship orders.(*U.O. No. 52/2015 dated: 05.01.2015*).

14.6.4 Andaman Nicobar Islands

For UG programmes in the affiliated colleges additional seats can be created over and above the sanctioned strength, but within the statutory maximum limit for the native students of Andaman & Nicobar islands, as recommended by the Directorate of Education, Andaman & Nicobar Islands. For

programmes where the sanctioned strength and the statutory maximum limit are the same, the additional seats can be created over and above the statutory limit, exclusively for the admission of the above candidates. (U O No. 1508/2016/Admn dated 11-02-2016).

14.6.5 Foreign Students

As per the recommendation from Dean of Student Welfare- Calicut University, additional seats shall be created in affiliated colleges over and above the sanctioned strength and added to the total merit seats exclusively for the purpose of accommodating foreign students.

14.6.6 Inmates in Juvenile Justice Centres

One seat in Government and Aided Colleges (Aided programmes only) is reserved for the inmates of Children's Home and firms functioning under the Juvenile Justice Act. (U.O.No.501/2017/Admn Dated:12.01.2017). The admission to this category will be conducted directly by the Directorate of Admissions (DoA).

14.6.7 Seats for Trans-genders students

Two additional seats in all programmes in affiliated colleges is reserved for students belonging to the Trans-gender category. (U.O.No 11106/2018/Admn Dated: 24.09.2018).

The students wishing to take admission to this category shall register through CAP . The admission to this category will be conducted directly by the Directorate of Admissions (DoA).

The candidates should produce the identity card and certificate issued by the Social Justice Department while reporting for admission.

15. Seat Classification in various category of colleges

15.1. Seat Distribution

For each programme in Open merit Quota and Mandatory reservation seats in various types of colleges will be distributed as follows:

15.1.1 Government Colleges

Sl.No.	Seat Reservation	% of Reservation	
1.	Open merit Quota	50	
2.	Socially and Educationally Backward Classes (SEBC)		
	a) Ezhava/Thiyya/Billava (ETB)	8%	20

	b) Muslim (MUSLIM)	7%	
	c) Latin Catholic other than Anglo Indian	1%	
	d) Other Backward Christians (OBX)	1%	
	e) Other Backward Hindus (OBH)	3%	
3.	Economically Weaker Sections (EWS)		10
4.	Scheduled Castes/Scheduled Tribes: Scheduled Castes 15% Scheduled Tribes 5%		20

15.1.2. Mandatory reservation in Aided Affiliated colleges.

The seats for each programme will be distributed as per the existing pattern given below.

Sl.No.	Seat Reservation	Forward Community Colleges	Backward Community Colleges
I	Open merit Quota	50 %	40 %
II	Scheduled Caste	15 %	15 %
III	Scheduled Tribe	5 %	5 %
IV	Community Quota	10 %	20 %
V	Management Quota	20 %	20 %

The seats under community quota shall be reserved for students of the community to which the college belongs and such seats shall be filled on the basis of merit. The seats under management quota shall be filled by the management from among the candidates of their choice subject to the eligibility. **For admission to serial no. I to V students should apply online in Centralized Admission Process (CAP).**

15.1.3. Reservation in Self financing programmes in Unaided Colleges, Aided Colleges and IHRD Colleges.

In the case of Unaided Colleges and Self Financing programmes conducted in Aided Colleges & IHRD's, 50% of the total seats shall be filled by the management from among the candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled as follows:

Distribution of 50% Seats earmarked under merit	% of Reservation
Open merit Quota	65
Scheduled Caste	8
Scheduled Tribe	2
Ezhava/ Thiyya /Billava	9
Muslim	8
Latin Catholics other than Anglo Indians	2
Other Backward Christians	1
Other Backward Hindus	5
*Economically Weaker Sections(EWS)	10

*In all institutions which do not have minority status and allow reservation to other backward classes, ten percent (10 %) of the total seats except the management seats for Degree programmes will be additionally created and reserved over and above the sanctioned strength, for the EWS candidates. (U.O.No. 7158/2020/Admn Dated, 28.07.2020).

Those who wish to get admission to the 50% seats under merit in Self Financing programmes in affiliated colleges shall apply online in CAP. However, those who wish to get admission to the management seats in Self Financing programmes shall register through CAP and apply directly to the colleges concerned.

16. Nodal Centres.

Nodal Centres are functioning in all affiliated colleges/department/centres in connection with the admission to function as a helping hand to the students and University. The students can do registration, editing, re-arrangement of option, cancellation of higher option etc through the Nodal Centres. The students can also utilize the Nodal Centres for clearing their doubts and clarification regarding the Centralised Admission process (CAP). The list of Nodal Centres is published in the website <https://admission.uoc.ac.in/>

17. Instructions for Applying through CAP.

17.1. Visit the website <http://admission.uoc.ac.in/>. The admission through Centralized Admission process to First year Degree programmes will be conducted in TWO Continuous phases.

Phase 1: Submission of Application

Phase 2: Fee Payment.

17.2 Keep ready the following for the submission of application for UG Programmes and read the instructions.

17.2.1 Date of Birth: copy of S.S.L.C

17.2.2 Mobile Number: mobile number of student/parents/guardian only to be furnished. Vital informations regarding admissions are being communicated through SMS to the registered mobile number. Therefore, under any circumstances the mobile number of Akshaya centres, internet cafe or other agencies should not be submitted.

17.2.3 E-mail: Email Id of student/parents/guardian only be entered. Those who do not have an Email-Id may create one and enter. Vital informations regarding the allotment and admissions will also be communicated through Email to the registered mail.

17.2.4 Fee : As per admission notification.

17.2.5 Copy of the Qualifying Examination Mark Sheet.

17.2.6 Scanned copy of Passport size photograph in '.jpg' format .

17.2.7 Prepare the list of colleges/programmes according to the applicants priority. The fee structure for the self financing programmes will be different from the fee structure of Government/ Aided programme. List of colleges and programmes are available in the website(<https://admission.uoc.ac.in/>).

17.3 Important

Please ensure that all information in the application are correct before submitting it. Click *Preview button* to view the details entered.

The candidates can edit the data entered including photo till the FINAL SUBMISSION is done. After *FINAL SUBMISSION* the data can be edited by using the **Edit Button** on or before the last date for online registration prior to allotments.

17.4 Phase 1: Submission of Application

The application can be submitted as follows.

Part1:CAP ID Generation

- Complete the personal information in the empty columns by strictly following the instructions in the window. * (Mobile number and e-mail id of student/parent/guardian only to be furnished).

CLICK “REGISTER” BUTTON

- Enter the OTP received in the registered mobile number.
- CAP ID and password will be received in the registered mobile number through SMS
 - login with the details above.

Part 2: Student Profile

1. Enter the details in the blank fields .
2. Enter number of chances taken to pass the qualifying examinations. 10 marks will be reduced for each additional chances taken to pass the qualifying examination subject to a maximum of 25 marks.
3. The number of chances means the number of chances taken for passing any part or parts of the qualifying examination. Betterment/Improvement examination will not be considered as a chance. The number of chances printed in the qualification certificate should be entered here.
4. The candidates who have qualified the HSE and VHSE of the Government of Kerala under ‘SAY’ scheme and Compartmental Examination of CBSE are also eligible for admission to first year degree programmes in the same academic year.
5. Specify the Board/University of the qualifying examinations.
6. Enter the stream of study of the Qualifying examinations (Science, Humanities, Commerce).
7. Utmost care should be taken while entering reservation details. Opt only the eligible reservations otherwise admission will be denied. Valid certificate must be produced at the time of admission.
8. Weightage: Enter the eligible bonus/ weightage if any. Valid certificate must be produced at the time of admission.
9. Upload & Resize your photograph in jpeg format.

The details entered can be edited before final submission. To move to the next part **CLICK “SAVE & PROCEED”** button.

Part 3: Qualification Details

- If the marks are displayed automatically verify; otherwise enter the marks.
- Utmost care should be taken while entering the marks.
- The details entered can be edited before final submission.

To move to the next part **CLICK “SAVE & PROCEED” BUTTON**

Part 4: College- Programme Selection

Utmost care should be taken while fixing the priority of the option. Priority and index marks are the base of the allotment

- Furnish the details of colleges and programmes according to the priority.
- The candidates who wish to apply for the community quota in Aided colleges shall specify the same.
- Candidates can view the options submitted and can edit the options, if necessary.

By clicking the button **Preview**, the candidates can verify and ensure that the details submitted are correct.

If the details entered are correct click “ **Save & Proceed**”.

17.5 Phase 2: Fee Payment.

- *After clicking the Proceed & Pay button*, confirm the payment details in the following window.
- *Online registration fee*
 1. SC/ST Students : ₹. 175/-.(Rupees One hundred and seventy five only)
 2. Others : ₹. 420/- (Rupees Four hundred and twenty only).
- Select mode of payment
 - a). State Bank online payment.(For those who have State Bank online banking facility).
 - b) Payment Gateway.
 - c). Akshaya Centres & Friends Janasevana Kendram
 - e) Post office

17.6 Remit the fee in any of the mode of payment mentioned above.

- During the payment, the website will be redirected to the University of Calicut-Instant Web Payment System (CUIWPS) page where the student can select the desired choice of payment. (In case, the payment fails, the candidate will have to re-login and do the payment procedure once again to complete the payment and obtain the print out of the application).
- Those who have paid the fee, must login with their CAP ID and Security Key and take printout of their completed application before the closing date for online registration.

“Fee once remitted will not be refunded”

17.7 Special Attention

- The back button of the browser should not be used under any circumstances during the registration.
- For security reasons, the University collects not only ID Numbers and personal data, but also the IP address of the Computer/instrument from which a candidate logs in, so that miscreants will be identified.
- All the corrections including change in marks after the closing date of online registration, on account of revaluation, improvement and addition of grace marks etc, will be considered only after the regular allotments.
- In case the registrants lose their password,CAP ID/Security Key the same can be retrieved by the following step.
 - Use 'FORGOT CAPID/Security Key' link from the registration page.
 - And fill the columns as required
 - The details requested will be received in the email ID registered

The whole process of allotment to the UG programmes will be done by the Calicut University. University will not entertain any request for change of any date fixed in the Centralised Allotment Process/Admission from time to time.

18. Editing

The candidates can edit the data entered including photo till the FINAL SUBMISSION is done. After FINAL SUBMISSION the data can be edited by using the **Edit Button** on or before the last date for online registration prior to allotments.

18.1 How to use EDIT button.?

- Visit <https://admission.uoc.ac.in/> => Student Login
- Login with your CAP ID and Security key and Click EDIT/Unlock button.
- Make correction in your application as necessary.
- Candidate should take printout of the application after editing.

19. Cancellation of higher options.

Partial/Complete cancellation of the higher options if necessary, after receiving allotments can only be done through '**Student Login**' by the candidates themselves or can use the services of the Akshaya Centres and other firms providing internet facility.

20. Allotment

There will be **THREE** allotments for all category of students and **Two** special allotments for SC/ST categories. On receipt of the allotment to an option, all the options below the received allotment will be permanently lost. The options thus lost will not be reinstated at any cost.

20.1 Trial Allotment

After the closing date for online registration a trial allotment will be published on the scheduled date.

After the trial allotment the candidates can edit their application if they needed. Candidates who edited their application should take printout of modified application on or before the last date for modification.

20.2 First Allotment

The First allotment will be published on the scheduled date. All candidates received allotment should remit mandatory fee to claim their allotment. The candidates failing to remit mandatory fee will lose allotment received and will not be considered for further allotments.

The candidates satisfied with the allotment received shall cancel all their higher options. In case the higher options are not cancelled the candidate will be considered for the higher options and will be bound to relinquish the previous allotment and must take admission to the allotment received to their higher options.

20.3 Second Allotment

The Second allotment will be published on the scheduled date. All candidates received allotment for the first time should remit mandatory fee to claim their allotment. Candidates already remitted mandatory fee after the first allotment need not pay the mandatory fee again. The candidates failing to remit mandatory fee will lose allotment received and will not be considered for further allotments.

The candidates satisfied with the allotment received shall cancel all their higher options. In case the higher options are not canceled the candidate will be considered for the higher options and will be bound to relinquish the previous allotment and must take admission to the allotment received to their higher options.

All the candidates received first and second allotment should take permanent or temporary admission in the respective colleges. The candidates satisfied with the allotment received during first or second allotment shall cancel all their higher options and take permanent admission. All other candidates waiting for higher options shall take temporary admission without canceling their higher options.

Candidates failing to take admission after second allotment on temporary or permanent basis will be removed from the further admission process.

20.4 Third Allotment

The Third allotment will be published on the scheduled date. All candidates received allotment for the first time should remit mandatory fee to claim their allotment. Candidates already remitted mandatory fee after the first and second allotment need not pay the mandatory fee again. The candidates failing to remit mandatory fee will lose allotment received and will not be considered for further admission process after third allotment.

All the candidates received allotment should take admission on permanent basis in the respective colleges. The candidates received allotment to their first option, and candidates satisfied with the allotment received during first, second and third allotment shall cancel all their higher options and take permanent admission. **The candidates who took temporary admission after second allotment and did not receive any change in the third allotment also should change their temporary admission to permanent retaining their higher options.**

The candidates satisfied with the allotment received shall cancel all their higher options. In case the higher options are not canceled the candidate will be considered for the higher options, if further allotments are conducted, and will be bound to relinquish the previous allotment and must take admission to the allotment received to their higher options.

The candidates received allotment but, not satisfied with the allotment received during first, second and third allotment, shall take permanent admission retaining their higher options.

Vacancies arising after the third allotment will be filled by the University through special/supplementary allotments or by providing applied students list to the colleges. The candidates who took permanent admission retaining their higher options and candidates not received allotment up to third allotment only will be considered for the above admission. Hence, the candidates received allotment and willing to be considered for the admission through special/supplementary allotments after third allotment shall take permanent admission retaining their higher options.

20.5 Special Allotment

After third allotment two special allotments for SC/ST will be conducted on the scheduled date. Vacancy position in SC/ST seats will be published in website <https://admission.uoc.ac.in/>. The students belonging to the above category can submit fresh options as per the vacancies published. Such candidates will be considered for allotment to their fresh options and the rest will be considered for their options already submitted before the last date for online registration.

All candidates received allotment for the first time should remit mandatory fee and take admission to claim their allotment. Candidates already remitted mandatory fee need not remit mandatory fee again.

The candidates failing to remit mandatory fee and take admission will lose the special allotment received and will not be considered for later admissions.

20.6 Schedule for UGCAP 2022 admission*

Sl.No	ACTIVITY	
1.	Commencement of Registration	08.07.2022, 1PM
2.	Closing date of Registration	21.07.2022, 5PM

*The detailed admission schedule will be published later.

21. Mandatory Fee.

The candidates receiving first allotment or subsequent allotment should remit the Mandatory Fee prescribed . The mandatory fee need to be remitted only once. The candidates failing to remit mandatory fee will lose their current allotment and they will be removed from further allotments. The candidates, thus removed will not be reinstated in the allotment process at any stage of the allotment.

The candidates admitted other than through allotment should also compulsorily remit mandatory fee. Mandatory fee comprises of 1. Sports Affiliation Fee (Rs.280/-), 2.University Union fee (Rs. 85/-), 3. Matriculation fee (Rs.115/-).

Mandatory Fee.

- *For SC/ST/OEC/Communities eligible for educational concessions as is given to OEC :Rs 115/- (These candidates taking admission to the self financing programmes should remit Sports Affiliation Fee (Rs.280/-) and University Union fee (Rs. 85/-) at the college while taking admission.)*
- *For other candidates : Rs 480/-*

(List of OEC-SC/OEC-ST/Communities eligible for educational concessions as is given to OEC candidates are appended as APPENDIX V &VI)

22. Admissions

22.1 Permanent Admissions

The candidates receiving allotments for the first options and those candidates are satisfied with the allotment received in any of the allotments can take permanent admissions to the respective colleges. After third allotment all candidates should take permanent admissions to the colleges allotted.

In case the higher options are not cancelled the candidate will be considered for the higher options and will be bound to relinquish the previous allotment and must take admission to the allotment received to their higher options.

22.2 Temporary Admissions

After second allotment all candidates who have received allotment but not satisfied with their current allotment and **willing** to be considered for higher option shall take Temporary Admission. These, candidates will be considered for their higher options.

The candidates taking temporary admissions need not remit any fee (except mandatory fee) but they have to show their certificates to the college for verification.

22.3 Admit Card

Admit card will be available for all candidates received allotment and intending to take permanent admission. The college and programme to which allotted, admission date and certificates to be produced at the time of admission will be specified in the admit card.

All the candidates who received allotment to their first option and those candidates are satisfied with the allotment received can take admit card and report for permanent admission. There will be no admit card for temporary admission.

After third allotment the candidates received allotment, but not satisfied with the allotment received during first, second and third allotment, can download admit card without canceling their higher options for taking permanent admission.

Admit card will not be available for candidates admitted to the following category of seats.

1. Management Quota
2. Lakshadweep Quota

23. Post Allotments Activities

All the candidates who get allotment should report for admission as per the date earmarked in the schedule, at the college concerned after remitting the **University mandatory fee**. The candidates should produce the following documents in **original** before the Principal/Head of the college/Institution at the time of admission for verification.

The admitting authorities shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their

authenticity and veracity, keeping the attested copies for their record (U.O.No. 11428/2018/Admn Dated, 29.09.2018).

24. Essential Requirements at the time of Admission.

The candidates shall produce the following documents (in original) at the time of admission to a programme of study in the affiliated colleges/University Teaching Departments/Centers.

1. Admit Card (Only for students received allotment)
2. The print out of the application
3. Receipt/Chalan of the fee remitted for acceptance of allotment. (University mandatory fee)
4. Age proof.
5. Qualifying Certificate.
6. Mark List(s) of the qualifying examination.
7. Transfer Certificate (TC) received from the Institution last studied. (Online TC issued by the District Offices of the Kerala State Literacy Mission.(U.O.No. 2047/2022/Admn Dated, 27.01.2022).
8. Conduct Certificate
9. S.S.L.C
10. Equivalency / Recognition of the qualifying examinations taken from other Universities/ Institutions should be confirmed strictly before making admission of students, except in the case of HSE / VHSE of the Kerala State Board and all regular Higher Secondary Examinations conducted by other State Boards, AISSCE (XII std.) of CBSE, ISCE and NIOS candidates who have passed the course with a minimum of five subjects, out of which one should be English. .
11. Non Creamy layer Certificate, Nativity Certificate, Community Certificate, EWS Certificate from the competent authority in Kerala as directed by the admitting authorities .
12. Candidates who claim bonus/weightage marks shall produce relevant certificates.

ATTENTION

The Prospectuses issued in previous years are not valid for the admission to the Degree programmes in 2022-2023 Academic year. Candidates shall read the prospectus carefully and familiarize themselves with all the relevant information relating to the admission process. In addition to this all registrants are advised to visit the official website of the University <https://admission.uoc.ac.in/> for notification, rules and announcements.

This prospectus is subject to modification/addition/deletion as may be deemed necessary by the University.

Orders regarding amendments, modifications, additions, deletions, etc., issued by the University from time to time, are to be timely incorporated to this Prospectus.

APPENDIX I

Programmes- Bachelor of Arts – Language Programmes

Sl. No.	Course / Programme	Eligibility for Admission	Indexing of Marks	Tie Break
1	BA English Language and Literature	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Marks + Twice the marks secured in English. A weightage of 20 marks will be given to those who have studied English and Communicative English as optional subject for HSE or an equivalent examination.	If there is a tie in the ranking, the priority will be given to those who got more marks in English. If there is again a tie, marks in second language are considered and then the general conditions are applicable.
2	BA Sanskrit Language and Literature	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Marks + Twice the marks secured in Additional Languages /Second languages concerned. A weightage of 20 marks will be given to those who have studied the language concerned as optional subject for HSE or an equivalent examination with second language. For Candidates passed Plus two or equivalent examinations without Second Language and studied Sanskrit as optional paper twice the marks secured for the optional subject will be added to the Total marks.	If there is a tie in the ranking, the priority will be given to those who got more marks in Additional/ Second language. If there is again a tie, more marks in English is considered and then the general conditions are applicable.
3	BA Malayalam Language and Literature	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Marks + Twice the marks secured in Additional Languages/ Second languages concerned. A weightage of 20 marks will be given to those who have studied the language concerned as optional subject for HSE or an equivalent examination with second language.	If there is a tie in the ranking, the priority will be given to those who got more marks in Additional/ Second language. If there is again a tie, more marks in English is considered and then the general conditions are applicable.
4	BA Urdu Language and Literature	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto.	Total Marks + Twice the marks secured in Additional Languages /Second languages concerned. A weightage of 20 marks will be given to those who have studied the language concerned as optional subject for HSE or an equivalent examination with second language. For Candidates passed Plus two or equivalent examinations	If there is a tie in the ranking, the priority will be given to those who got more marks in Additional/ Second language. If there is again a tie, more marks in English is considered and then the general conditions are applicable.

			without Second Language and studied Urdu as optional paper twice the marks secured for the optional subject will be added to the Total marks.	
5	BA Tamil Language and Literature	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination with Tamil or any other examination recognized as equivalent thereto with Tamil are eligible for admission.	Total Marks + Twice the marks secured in Additional Languages /Second languages concerned. A weightage of 20 marks will be given to those who have studied the language concerned as optional subject for HSE or an equivalent examination. For Candidates passed Plus two or equivalent examinations without Second Language and studied Tamil as optional paper twice the marks secured for the optional subject will be added to the Total marks.	If there is a tie in the ranking, the priority will be given to those who got more marks in Additional/ Second language. If there is again a tie, more marks in English is considered and then the general conditions are applicable.
6	BA Arabic Language and Literature	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Marks + Twice the marks secured in Additional Languages /Second languages concerned. A weightage of 20 marks will be given to those who have studied the language concerned as optional subject for HSE or an equivalent examination with second language. For Candidates passed Plus two or equivalent examinations without Second Language and studied Arabic as optional paper twice the marks secured for the optional subject will be added to the Total marks.	If there is a tie in the ranking, the priority will be given to those who got more marks in Additional/ Second language. If there is again a tie, more marks in English is considered and then the general conditions are applicable.
7	BA Hindi Language and Literature	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Marks + Twice the marks secured in Additional Languages /Second languages concerned. A weightage of 20 marks will be given to those who have studied the language concerned as optional subject for HSE or an equivalent examination with second language. For Candidates passed Plus two or equivalent examinations without Second Language and studied Hindi as optional paper twice the marks secured for the optional subject will be added to the Total marks.	If there is a tie in the ranking, the priority will be given to those who got more marks in Additional/ Second language. If there is again a tie, more marks in English is considered and then the general conditions are applicable.

Programmes-Bachelor of Arts – Humanities Programmes

Sl No	Programme	Eligibility for Admission	Index Rule	Tie Break
1	BAAfsal-Ul-Ulama In Arabic	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Marks+Twice the marks secured in Additional Languages / Second languages concerned. A weightage of 20 marks will be given to those who have studied the Arabic language and Classical Literature (Quran and Hadith) as optional subject for HSE or an equivalent examination. A additional weightage of 120 marks will be given to those who have passed Afsal -ul-Ulama Preliminary examination.	If there is a tie in the ranking, the priority will be given to those who got more marks in Additional/ Second language. If there is again a tie, more marks in English is considered and then the general conditions are applicable.
2	BA Economics	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + a weightage of 50 marks for those who have studied Economics as optional subjects in HSE or equivalent.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in Additional / Second language are considered. After that the general conditions are applicable.
3	BA Mridangam	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission. The candidates should also qualify the aptitude test held in the colleges. Candidates certified as having “no aptitude in music” are not eligible for admission.	Total Plus Two marks + a weightage of 50 marks for those who have studied Music in Plus Two level + marks awarded in the aptitude test held in the colleges.	If there is a tie, the priority must be given to those candidates who score more total marks in the concerned optional subjects. Again if there is a tie, then the total marks in English, then the total marks in Additional / second language are considered. After that the general conditions are applicable.
4	BA Journalism and Mass Communication	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two Marks + 50 marks for students who studied Mass Communication or Mass Communication with Web Technology or Journalism as optional subjects in HSE or equivalent	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the marks in English, then the marks in additional / second language are considered. After that the general conditions are applicable.

5	BA History	Candidates who have Passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + a weightage of 50 marks for students who have studied History/Islamic History/History of Islam and History of Arabic Literature as optional subjects in HSE or equivalent examination.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in Additional / Second language are considered. After that the general conditions are applicable.
6	BA Political Science	Candidates Who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + a weightage of 50 marks for those who have studied Civics / History / Politics / Elements of Political Science as optional subjects in HSE or equivalent.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional / Second language are considered. After that the general conditions are applicable.
7	BA Philosophy	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + a weightage of 50 marks for those who have studied Philosophy/Psychology/ Logic as optional subjects in HSE or equivalent.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional / Second language are considered. After that the general conditions are applicable.
8	BA Sociology	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + a weightage of 50 marks for those who have studied Sociology as optional subjects in HSE or equivalent	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional/Second language are considered. After that the general conditions are applicable.
9	BA Functional English	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Marks + Twice the marks secured in English. A weightage of 20 marks will be given to those who have studied English, Functional English and Communicative English as optional subject for HSE or equivalent examination.	If these is a tie in the ranking, the priority will be given to those who got more marks in English. If there is again a tie, marks in Additional / second language are considered and then the general conditions are applicable.

10	BA West Asian Studies	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admission.	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
11	BA Islamic History	Candidates who have Passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + a weightage of 50 marks for students who have studied History / Islamic History / History of Islam and History of Arabic Literature as optional subjects in HSE or equivalent examination.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in Additional/Second language are considered. After that the general conditions are applicable.
12	BA Violin	Candidates who have (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission. The candidates should also qualify the aptitude test held in the colleges. *Candidates certified as having "no aptitude in music" are not eligible for admission.	Total Plus Two marks + a weight age of 50 marks for those who have studies Music in Plus two level + marks awarded in the aptitude test held in the colleges.	If there is a tie, the priority must be given to those candidates who score more total marks in the concerned optional subjects. Again if there is a tie, then the total marks in English, then the total marks in Additional/second language are considered. After that the general conditions are applicable.
13	BA Veena	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission. The candidates should also qualify the aptitude test held in the colleges.*Candidates certified as having "no aptitude in music" are not eligible for admission.	Total Plus Two marks + a weight age of 50 marks for those who have studies Music in Plus two level + marks awarded in the aptitude test held in the colleges.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.

14	Bachelor of Theater Arts (BTA)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admission. The candidates should also qualify the aptitude test held in the colleges.	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
15	BA Music	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission. The candidates should also qualify the aptitude test held in the colleges. *Candidates certified as having “no aptitude in music” are not eligible for admission.	Total Plus Two marks + a weight age of 50 marks for those who have studies Music in Plus two level + marks awarded in the aptitude test held in the colleges.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
16	BA Public Administration	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admission.	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.

17	BA Islamic Studies	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks only + Twice the marks secured for Arabic. A weightage of 20 marks will be given to those who have studied the Arabic/Arabic Language and Literature/Classical Literature Quran and Hadith concerned for as optional subject HSE or an equivalent examination.	If there is a tie in the ranking, the priority will be given to those who got more marks in Arabic. If there is again a tie, more marks in English is considered and then the general conditions are applicable.
18	BA Multimedia	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with not less than 45% marks in aggregate shall be eligible for admission. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O. No.GAI/A2/1658/2007 dated 28.02.2008).	Total Plus Two marks + 50 marks for the papers Multimedia/ Multimedia and Webt Technology concerned optional only.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
19	BA Islamic Finance	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with at least one commerce subject are eligible for admissions to the BA Islamic Finance degree course. Candidates who have not studied commerce subject for Higher Secondary or an equivalent examination, but having not less than 45% marks are also eligible. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O. No.GAI/A2/1658/2007 dated 28.02.2008).	Total marks + 25 marks for each commerce papers subject to maximum of 50 marks. Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ Accountancy (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Keeping & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretaryship/ Reception, Book Keeping and Communication	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Arabic second language will be considered. Finally general conditions are applicable.
		Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other	Total Marks + Twice the marks secured in Arabic. A weightage of 20 marks will be given to those who have studies Arabic/Communicative Arabic as optional subject for HSE or	If these is a tie in the ranking, the priority will be given to those who got more marks in English. If there is

20	BA Functional Arabic	examination recognized as equivalent thereto are eligible for admission.	equivalent examination.	again a tie, marks in Additional / second language are considered and then the general conditions are applicable.
21	BA Human Resource Management	Any candidate who has passed the Plus Two of the Higher Secondary Board of Kerala or Pre Degree of Calicut University or that of any other University or Board of Examinations in any state recognized as equivalent to the Plus Two of the Higher Secondary Board in Kerala, with not less than 45% marks in aggregate is eligible for admission, However, SC/ST, OBC and other eligible communities shall be given relaxation as per University rules.	Total Plus Two marks	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
22	BA Econometric &Data Management	Any candidate who has passed the Plus Two of the Higher Secondary Board of Kerala or Pre Degree of Calicut University or that of any other University or Board of Examinations in any state recognized as equivalent to the Plus Two of the Higher Secondary Board in Kerala,	Total Plus Two marks + 50 marks for those who studied Economics in +2/equalant +25 marks for those who studied Mathematics/Statistics/Computer application/ Computer science in +2 level with a ceiling of 25 marks in the case of student studied more than one of the above subject	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.

Programmes-Bachelor of Arts – Double Main Programmes

Sl. No.	Programme	Eligibility for Admission	Indexing of Marks	Tie Break
1	BA Malayalam & Sociology (Double Main)	Candidate who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + twice the marks secured Part II Malayalam (i.e. Additional second language) + 50 marks for History/Islamic History/Sociology/Civics/ Economics + 20 marks for Part III Optional Malayalam in HSE or equivalent.	If there is a tie, the priority must be given to those candidates who score more marks in the Additional Second Language concerned . Again if there is a tie, then the total marks in English, then the total marks in second language are considered. After that the general conditions are applicable.
2	BA Arabic & History (Double Main)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + twice the marks secured Part II Arabic (i.e. Additional second languages) + 50 marks for History/Islamic Jurisprudence (Faqh and Aquaid)/Islamic History/History of Islam and history Arabic Literature + 20 marks for Part III Optional Arabic/Classical Literature	

			Quran and Hadith in HSE or equivalent.	
3	BA Arabic & Islamic History (Double Main)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + twice the marks secured Part II Arabic (i.e. Additional second languages) + 50 marks for History/Islamic Jurisprudence (Faqh and Aquaid)/Islamic History/History of Islam and history Arabic Literature + 20 marks for Part III Optional Arabic/Classical Literature Quran and Hadith in HSE or equivalent.	If there is a tie, the priority must be given to those candidates who score more marks in the Additional Second Language concerned . Again if there is a tie, then the total marks in English, then the total marks in second language are considered. After that the general conditions are applicable.
4	BA Hindi & History (Double Main)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + twice the marks secured Part II Hindi (i.e. Additional second languages) + 50 marks for History/Islamic Jurisprudence (Faqh and Aquaid)/Islamic History/History of Islam and history Arabic Literature + 20 marks for Part III Optional Hindi in HSE or equivalent.	
5	BA English & History (Double Main)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks + twice the marks secured Part I English (i.e. Additional second languages) + 50 marks for History/ Islamic Jurisprudence (Faqh and Aquaid)/Islamic History/History of Islam and history Arabic Literature + 20 marks for Part III Optional English Literature/Communicative English in HSE or equivalent.	
6	B.A. Communication & Media and History (Double main)	Any candidate who passed the Plus Two examination of the Higher Secondary Board of Kerala or Pre Degree of Calicut University or any other University or Board of Examinations in any state recognized as equivalent to the Plus Two of the Higher Secondary Board in Kerala, with not less than 45% marks in aggregate, is eligible for admission to BA Communication and Media and History (Double Main) Programme. However, SC/ST /OBC and other eligible communities shall be given relaxation as per University rules. (UO.No. 21632/2021/Admn Dated, 22.12.2021)	Total Plus Two Marks+a weightage of 50 marks for those who have studied Mass communication/Mass communication with Web Technology/ Journalism/ History as main or optional subjects in HSE or equivalent	

Faculty of Commerce

Sl. No.	Course/Programme	Eligibility for Admission	Indexmark	Remarks
1	B.Com	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with at least one commerce subject are eligible for admissions to the B.Com degree course. Candidates who have not studied commerce subject for Higher Secondary or an equivalent examination with not less than 45% marks are also eligible. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O. No.GAI/A2/1658/2007 dated 28.02.2008).	Total marks + 25 marks for each commerce papers subject to maximum of 50 marks. COMMERCE PAPERS Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ Accountancy (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Kpng & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretaryship/ Reception, Book Keeping and Communication	If there is a tie in the index marks, those who studied commerce in Plus Two or equivalent get preference. If there is tie again, the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.
2	B.Com (Honours)	who have passed Plus Two or equivalent examination recognized by the University with marks in aggregate as follows : General Category — 70% , SEBC/OBC — 65%, SC — 60%, and ST — 55%.	For Commerce students who have studied Accountancy : Total Marks for Plus Two Examination+50 Marks (English+Accountancy) For non Commerce students who have not studied Accountancy :Total marks for plus two Examination + 25 Marks (English) (U.O.No. 9810/2022/Admn Dated, 10.05.2022)	

Programmes- Bachelor of Common Science

Sl. No.	Program me	Eligibility for Admission	Indexing of Marks	Remarks
1	BSc Physics	Candidates who have passed (eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for the optional subject concerned.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
2	B.Sc Mathematics	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with Mathematics group only are eligible for admission.	Total marks obtained for Part III + the marks obtained for the Mathematics.	If there is tie priority must be given to the candidates who secured more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
3	B.Sc Chemistry	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board Higher Secondary Examination or any other examination recognised as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for Chemistry.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.

Faculty of Science – Bachelor of Science Courses

Sl. No.	Course/Programme	Eligibility for Admission	Indexing of Marks	Remarks
1	BCA (Bachelor of Computer Application)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Mathematics/ Computer Science/Computer Application/ Information	Total Part III + marks secured for Mathematics in the case of Science group with Mathematics as one of the subject AND Total Part III + marks secured for Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics in the case of other combinations without Mathematics as one of the subject. If the Candidates has studied both	If there is a tie in the index marks priority must be given to Mathematics/Computer Science as the case may be. If there is a tie again, the marks of the second subsidiary and marks of English and then the marks for additional language /second language after general conditions.

		Technology/Informatics Practice /Informatics/ Additional Mathematics as one of the subjects are eligible for admissions (U.O. No.GAI/J1/2453/1997 dated 06.10.2000 and GA I/J1/1597/2005 dated 11.07.2005).	Mathematics and any one of the following subjects Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics then the marks secured for Mathematics or Computer Science/Computer Application/ Information Technology which ever is higher will be added	
2	B.Sc Instrumentation	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto, with science group, Mathematics are eligible for admission. (U.O.No.GA I/JI/896/2000 dated 18.10.2000)	Total marks obtained for Part III + the marks obtained for Physics.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
3	B.Sc Geography	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admission (U.O.No.GAI/B1/1690/2000 dated 27.05.2008)	Total marks obtained for Part III + the marks obtained for the Geography.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
4	B.Sc Geology	Candidates who have studied science subjects at Plus two level are eligible for admissions to B.Sc programme in Geology, since Geology is taught as a subject at plus two level in both Science and Humanities stream, those candidates who have studied Geology at Plus two level are also eligible for admission. U.O.No.GAI/J2/2492/07 dated 04.02.2010	Science Stream The total marks obtained for Part III + highest marks scored for any one of the Science subjects i.e.Physics,Chemistry,Biology,Geology,Computer Science and Mathematics. Humanities Stream The total marks obtained for Part III + marks obtained for the Geology	In case of tie preference shall be given as per the following order. 1 Candidates with Geology as one of the optional subjects. 2 Marks of Geology 3 Marks of Chemistry 4 Marks of Mathematics 5 Date of Birth Humanities Stream 1. Marks Geology. 2. Marks of Computer Science. 3. Date of Birth (U.O.No GAI/J2/2492/2007 Dated:04.02.2010)

5	B.Sc Industrial Chemistry	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board Higher Secondary Examination or any other examination recognised as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for Chemistry.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
6	B.Sc Family and Community Science	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for the Biology or Home science whichever is higher.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
7	B.Sc Food Technology	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Science and Mathematics are eligible for admission. (U.O. No.GA I/J1/7359/2003 dated 20.01.2010	Total marks obtained for part III+ the average marks obtained for Physics and Chemistry.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied
8	B.Sc Genetics	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Physics, Chemistry and any branch of Life Science are eligible for admission (U.O. No.GAI/J1/6814/2005	Total marks obtained for Part III + the marks obtained for Biology.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.

		dated 16.03.2006)		
9	B.Sc Hotel Management and Culinary Arts	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto, with not less than 50% is eligible for admissions. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O.No.GAI/J2/2907/2003 dated concerned	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
10	B.Sc Costume and Fashion Design	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admissions	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
11	B.Sc Zoology	Candidates who have passed (Eligible for higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with Biology as a compulsory paper are eligible for admission	Total marks obtained for Part III + the marks obtained for Biology, or Zoology.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.

12	B.Sc Statistics	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto with Mathematics group or candidates who have studied Mathematics/Statistics with other combinations at HSE level are also eligible for admission to B.Sc. Statistics (UO.No.2850/2021/Admn Dated 05.03.2021)	For calculating final index mark while ranking, 10% of index marks (Part III + Marks in Mathematics/Statistics) to be added as a grace mark for those students who are coming from Science stream with Mathematics as a subject. For students from other streams, the index mark is "Part III Marks + Marks in Mathematica/Statistics".	If there is tie priority must be given to the candidates who secured more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
13	B.Sc. Psychology	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admission (U.O. No.GAI/J1/628/2003 dated 15.05.2004)	Total of Part I,Part II and Part III Plus 50 % of the marks obtained for the Psychology optional subjects if they have studied Psychology at the Plus Two level In the case of other optional subject ranking will be based on the total marks obtained in the qualifying examination without any weightage	If there is a tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied in the case of Science students those who have not studied psychology with same index marks in the rank list, priority will be given to Biology students .In all other aspects general rule shall be followed.(vide U.O.No GAI/J2/3153/2007 Dated:21.06.2008)
		Candidates who have passed (Eligible for higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent	Total marks obtained for Part III + the marks obtained for Biology, Botany.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the

14	B.Sc Plant Science	there to with Biology as a compulsory paper are eligible for admission		second language are considered and at last general conditions are applied.
15	B.Sc Polymer Chemistry	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board Higher Secondary Examination or any other examination recognised as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for Chemistry.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
16	BSc Applied Physics	Candidates who have passed (eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for Physics.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
17	B.Sc Microbiology	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination with Physics, Chemistry, Biology.	Total marks obtained for Part III + the marks obtained for Biology , Botany or Zoology.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
18	B.Sc Information Technology	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent there to with Mathematics/ Computer Science/Computer	Total marks in Part III + marks secured for Mathematics in the case of Science group with Mathematics as one of the subject OR Total marks in Part III + marks secured for Computer Science/Computer Application/ Information Technology/Informatics	If there is a tie in the index marks priority must be given to Mathematics/Computer Science as the case may be. If there is a tie again, the marks of the second subsidiary and marks of English and then the marks for additional language/second language after general conditions.

		Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics are eligible for admission. A concession of 5% marks will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass (eligible for higher studies) (U.O.No.GAI/ J1/4918/2000 Dt: 13.10.2000. UO.No. 12845/2022/ Admn Dated 30.06.22)	Practice/Informatics/ Additional Mathematics in the case of other combinations without Mathematics as one of the subject. If the Candidates has studied both Mathematics and any one of the following subjects Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics then the marks secured for Mathematics or Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics whichever is higher will be added.	
19	B.Sc Aquaculture	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with a minimum 45% of the total for the subjects Biology, Physics & Chemistry are eligible for admission. (U.O.No.GAI/J1/4040/1999 dated 12.11.2001). A concession of (5%) will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass (Eligible for Higher Studies)	Total marks obtained for Part III + the marks obtained for the Biology, Botany and Zoology subject concerned.	If there is a tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to be considered. Even after there is a tie the marks obtained in English, the Additional language/second language are considered and at last general conditions are applied.
20	B.Sc Applied Statistics with Computer Application and Actuarial Science	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Mathematics/Statistics as one of the optional subjects are eligible for admission. (U.O.No.GAI/JI/5580/1993 dated 02.08.2004)	Total marks obtained for Part III + the marks obtained for Mathematics or Statistics.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to be considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.

21	B.Sc Botany	Candidates who have passed (Eligible for higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with Biology as a compulsory paper are eligible for admission	Total marks obtained for Part III + the marks obtained for Biology or Botany.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
22	B.Sc Bio-Technology	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Science and Biology are eligible for admission. (U.O. No.GAI/J1/6775/ 1998 dated 30.09.2000	Total marks obtained for part III+ the marks obtained for the Biology or Bio Technology	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the
23	B.Sc Computer Science	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto with Mathematics/ Computer Science / Computer Application/Information Technology /Informatics Practice /Informatics /Additional Mathematics are eligible for admission. (U.O.No.GAI/JI/4756/1999 dated 11.01.2002)	Total Part III + marks secured for Mathematics in the case of Science group with Mathematics as one of the subject AND Total Part III + marks secured for Mathematics/Computer Science/Computer Application/ Information Technology/Informatics Practice/ Informatics/ Additional Mathematics in the case of other combinations without Mathematics as one of the subject. If the Candidates has studied both Mathematics and any one of the following subjects Computer Science/Computer Application/ Information Technology /Informatics Practice/Informatics/ Additional Mathematics then the marks secured for Mathematics or Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics which ever is higher will be added.	If there is a tie in the index marks priority must be given to Mathematics/Computer Science as the case may be. If there is a tie again the marks of the second subsidiary subject marks of English and then the marks for second language will be considered before going to general conditions

24	B.Sc Hotel Management and Catering Science	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto, with not less than 50% is eligible for admissions. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O.No.GAI/J2/2907/2003 dated concerned	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
25	B.Sc Electronics	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto in the Science stream with Mathematics as a compulsory subject and Physics/ Electronics as one of the optional subjects are eligible for admission to B.Sc Electronics Programme of University of Calicut. (U.O.No.15520/2019/Admn Dated, 02.11.2019)	Total marks obtained for Part III + marks of Electronics/Physics/Mathematics as the case may be. If more than one of the subjects had been offered at the +2 level, the subject with the highest marks will be added. An additional weightage of 25 marks will be added for those who have studied Electronics. An additional weightage of 10 marks for candidates passed VHSE with papers like Electronic Service Technology,Maintenance Operation of Bio Medical equipments, Maintenance and Repairs of Domestic Appliances and Maintenance and Repairs of Television	If there is tie in the index marks, the priority must be given marks of Physics, then the to the candidates who secure more marks in the main subject concerned. If there is a tie the priority must be given to the marks of Physics then the marks of Mathematics will be considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
26	B.Sc Environment and water Management	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto with two science subjects are eligible for admission. (U.O. No. GA I/J1/3572/1999 Vol.II (i) dated 19.07.2005	Total marks obtained for Part III + 1/4th of the marks obtained for Biology (Those who have not studied Biology will not get in weightage)	If there is a tie priority must be given to the candidates who secure more marks in Part III, if there is a tie again the candidate with higher marks in Biology will get preference. If there is again a tie, the marks obtained in English and the general conditions are applicable.

27	BSc Mathematics & Economics (Double Main)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission to BSc Mathematics and Economics (Double main) programme, provided the Candidate should study Mathematics as one of the subjects. (U.O.No. 4856/2021/Admn, Dated 26.04.2021)	Plus Two Total marks + twice the marks obtained for Mathematics + a weightage of 50 marks for those who have studied Economics as a Subject in HSE or equivalent.	If there is a tie, first preference must be given to those candidates who studied Mathematics and Economics and still if there is a tie priority must be given to the those candidates who secured more marks in Mathematics. If there is a tie again, then priority must be given to the marks of Economics. Even after there is a tie the marks obtained in English, the second language are considered and at last general conditions are applied.
28	BSc Mathematics & Physics (Dual core)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to science subjects (should study Mathematics and Physics) are eligible for admission to BSc Mathematics and Physics (Dual Core) Programme.(U.O.No. 3893/2021/Admn Dated, 26.03.2021)	Total marks obtained for Part III + marks obtained for Mathematics + marks obtained for Physics	If there is a tie, priority must be given to candidates who secured more marks in Mathematics. If there is a tie again, priority must be given first for the marks of Physics, second for the marks of Chemistry and third for the marks of other subjects in PartIII. In the event of a tie even after considering these, the marks obtained in English, second language are considered and finally general conditions are applied.

29	B.Sc Botany & Computational Biology (Double Main)	Candidates who have passed (Eligible for higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with Biology as a compulsory paper are eligible for admission(U.O.No. 8129/2021/Admn Dated, 17.08.2021)	Total marks obtained for Part III + the marks obtained for Biology or Botany.	If there is a tie, priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again, the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to be considered. If the tie still continues, the marks obtained in English, the second language are considered and finally general conditions are applied.
30	B.SC. Aquaculture & Fishery Microbiology (U.O.No. 11942/2022/Admn Dated, 17.06.2022)	Basic eligibility for B.Sc. Aquaculture and Fishery Microbiology is 10+2 and above in the Biology stream.	i)For students of Higher Secondary Education Marks of Physics+ Chemistry + Mathematics+(2x Marks of Biology) ii)For students of Vocational Higher Secondary Education Marks of (Physics + Chemistry +Biology) x (800/600) +(Marks of Biology) -	

Faculty of Management

Sl. No		. Eligibility for Admission	Indexing of Marks	Tie break
1	Bachelor of Travel & Tourism Management	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
2	BBA (Bachelor of Business Administration)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto, with not less than 45% is eligible for admissions. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O.No. 5339/2021/Admn Dated, 17.05.2021)	Total marks + 25 marks for each commerce papers subject to a maximum of 50 marks. COMMERCE PAPERS Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ Accountancy (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Keeping & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretaryship/ Reception, Book Keeping and Communication.	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.
3	Bachelor of Social Work (BSW)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admission.	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.

4	Bachelor of Tourism and Hotel Management (BTHM)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admissions to the BTHM degree course. The age of such candidates should not be below 17 years as on the First of July of the Academic year in which the admission is sought.	Total marks +a weightage of 25 marks for Tourism.	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.
5	Bachelor of Visual communication (BVC)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admission.	Total Plus Two marks only	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
6	Bachelor of Hotel Administration (BHA)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with at least one commerce subject are eligible for admissions to the BHA degree course.	Total marks + 25 marks for each commerce papers subject to a maximum of 50 marks. COMMERCE PAPERS Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ Accountancy (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Keeping & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretaryship/ Reception, Book Keeping and Communication	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.

7	Bachelor of Television and Production	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with not less than not less than 45% marks are also eligible. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O No.7977/2017/Admn Dated: 27.06.2017.)	Total Plus Two marks	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
8	Bachelor of Hotel Management & Catering Technology - 4 year programme (U.O.No. 12310/2022/Admn Dated, 23.06.2022)	Any candidate who has passed the plus two of Higher Secondary Board of Kerala or PreDegree of Calicut University or that of any other University or Board of examination in any state recognized as equivalent to the Pre Degree of recognized as equivalent to the Pre Degree of Medium of instruction and examination shall be English.	The index mark calculation for BHM programme will be as Plus Two Marks for non hotel management/ tourism candidates and PLUS TWO marks with 25 marks addition for each tourism and hotel management papers subject to maximum of 50 marks.	

Faculty of Science – B.Voc Courses

Sl. No.	Course/Programme	Eligibility	Index mark	Tie break
1.	B.Voc Software Development	A Pass in Plus two	Plus two Part III Subjects Total Marks + Marks of Mathematics OR Computer Science OR Computer Application OR Information Technology. In the case of students who have studied more than one subject mentioned above, add the highest mark obtained. An additional 25 marks will be awarded for VHS passout students	If there is a tie in the index marks priority must be given to Mathematics/Computer Science as the case may be. If there is a tie again the marks of the second subsidiary subject marks of English and then the marks for second language will be considered before going to general conditions
2	B.Voc Multimedia	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with not less than 45% marks in aggregate shall be eligible for admission. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass.(U.O. No.GAI/A2/1658/2007 dated 28.02.2008).	Total Plus Two marks + 50 marks for the papers Multimedia/ Multimedia and Web Technology concerned optional only. An additional. 25 marks will be awarded for VHS pass out students	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the total marks in English, then the total marks in additional second language are considered. After that the general conditions are applicable.
3	B.Voc Jewellery Designing	Candidates who have passed (eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for Physics. An additional 25 marks will be awarded for VHS pass out. students.	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.

4	B.Voc Gemmology	Candidates who have studied science subjects at Plus two level are eligible for admissions to B.Sc programme in Geology, since Geology is taught as a subject at plus two level in both Science and Humanities stream, those candidates who have studied Geology at Plus two level are also eligible for admission. U.O.No.GAI/J2/2492/07 dated 04.02.2010	Science Stream The total marks obtained for Part III + highest marks scored for any one of the Science subjects i.e.Physics,Chemistry,Biology,Geology,Computer Science and Mathematics. Humanities Stream The total marks obtained for Part III + marks obtained for the Geology . An additional 25 marks will be awarded for VHS passout students	In case of tie preference shall be given as per the following order. 1 Candidates with Geology as one of the optional subjects. 2 Marks of Geology 3 Marks of Chemistry 4 Marks of Mathematics 5 Date of Birth Humanities Stream 1 Marks Geology 2 Marks of Computer Science 3 Date of Birth (U.O.No GAI/J2/2492/2007 Dated:04.02.2010)
5	B Voc Broadcasting & Journalism	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two Marks + 50 marks for students who studied Mass Communication or Mass Communication with Web Technology or Journalism as optional subjects in HSE or equivalent. An additional 25 marks will be awarded for VHS passout students.	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the marks in English, then the marks in additional/second language are considered. After that the general conditions are applicable.
6	B.Voc Digital Film Production	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.	Total Plus Two Marks + 50 marks for students who studied Mass Communication or Mass Communication with Web Technology or Journalism as optional subjects in HSE or equivalent. An additional 25 marks will be awarded for VHS passout students	If there is a tie, the priority must be given to those candidates who score more marks in the optional subjects concerned. Again if there is a tie, then the marks in English, then the marks in additional/second language are considered. After that the general conditions are applicable.
7	B.Voc Pharmaceutical Chemistry	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto with not less than 45% marks in aggregate shall be eligible for admission.	Total marks obtained for Part III + 50 % the marks obtained for Chemistry + 40 % the marks obtained for Biology+ 30 % the marks obtained for Physics/Mathematics/Computer Science. An additional 25 marks will be awarded for VHS pass out students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are

		A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass.(U.O. No.GAI/A2/1658/2007 dated 28.02.2008).		applied.
8	B.Voc Tourism and Hospitality Management	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admissions.	Total marks obtained for Plus Two. An additional 25 marks will be awarded for VHS passout students	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.
9	B.Voc Fashion Technology	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto are eligible for admissions.	Total marks obtained for Plus Two. An additional 25 marks will be awarded for VHS passout students	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.
10	B.Voc Accounting and Taxation	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto with at least one commerce subject are eligible for admissions to the B.Com degree course.	Total marks + 25 marks for each commerce papers subject to maximum of 50 marks.	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered.
11	B.Voc Banking Finance Service and Insurance	Candidates who have not studied commerce subject for Higher Secondary or an equivalent	COMMERCE PAPERS : Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ Accountancy (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Keeping & Accountancy/ Business Studies/ Business Studies with Functional	Finally general conditions are applicable.

		examination not less than 45% marks are also eligible. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O. No.GAI/A2/1658/2007 dated 28.02.2008).	Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography& Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretaryship/ Reception, Book Keeping and Communication. An additional 25 marks will be awarded for VHS pass out students	
12	B.Voc Nursery and Ornamental Fish farming	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with a minimum 45% of the total for the subjects Biology, Physics & Chemistry are eligible for admission. (U.O.No.GAI/J1/4040/1999 dated 12.11.2001).A concession of (5%) will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass (Eligible for Higher Studies)	Total marks obtained for Part III + the marks obtained for the Biology, Botany and Zoology subject concerned. An additional 25 marks will be awarded for VHS passout students. An additional 15 marks (after calculating the index mark as per to students of Vocational Higher Secondary Education of following streams. 1 VHSE in Agriculture (Crop Health Management) 2 VHSE in Agriculture Science and Processing Technology. 3 VHSE in Aquaculture	If there a is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is a tie the marks obtained in English, the Additional language/second language are considered and at last general conditions are applied.
13	B.Voc Food Processing (U.O.No.10219/2022/ Admn Dated,20.05.2022)	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Science and Mathematics are eligible for admission. (U.O. No.GA	Total marks obtained for part III+ the average marks obtained for Physics and Chemistry. An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the

		I/J1/7359/2003 dated 20.01.2010		
14	B.Voc Applied Microbiology and Forensic science	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination with Physics, Chemistry, Biology	Total marks obtained for Part III + the marks obtained for Biology, Botany or Zoology. An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to be considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
15	B.Voc Logistics Management	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto, with not less than 50% is eligible for admissions. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass. (U.O.No.GAI/J2/2907/2003 dated concerned	Total marks + 25 marks for each commerce papers subject to a maximum of 50 marks. COMMERCE PAPERS Accountancy/ Accountancy and Auditing/ Accountancy with AFS/ Accountancy with Computer Accounting/ (Analysis of Financial Statements)/ Accountancy (computerized accounting)/ Accounts/ Banking Assistance/ Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Kpng & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretaryship/ Reception, Book Keeping and Communication. An additional 25 marks will be awarded for VHS passout students	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.

16	B Voc Fish Processing Technology	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with a minimum 45% of the total for the subjects Biology, Physics & Chemistry are eligible for admission. (U.O.No.GAI/J1/4040/199 9 dated 12.11.2001).A concession of (5%) will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass (Eligible for Higher Studies)	Total marks obtained for Part III + the marks obtained for the Biology, Botany and Zoology subject concerned. An additional 50 marks will be awarded for VHS passout students and 30 marks if they have studied the Vocational course - Nursery Management and Ornamental Gardening/Plant Protection/Aquaculture/Fishing Craft and Gear Technology/Fish Processing Technology/Maintenance and Operation of Biomedical Equipments/Marine Fisheries and Seafood Processing/Marine Technology. An additional 25 marks will be awarded for VHS passout students An additional 15 marks to students of Vocational Higher Secondary Education of following stream. 1. VHSE in Fish Processing Technology	If there is a tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to be considered. Even after there is a tie the marks obtained in English, the Additional language/second language are considered and at last general conditions are applied.
17	B.Voc Optometry & Ophthalmological Techniques (U.O.No. 2042/2022/Admn Dated, 27.01.2022)	Candidates who have passed (eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with science subjects are eligible for admission.	Total marks obtained for Part III + the marks obtained for Physics. An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to be considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
18	B.Voc Retail Management	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto, with not less than 50% is eligible for admissions. A concession of 5% will be given to OBC/OEC candidates. The SC/ST candidates need get only a pass.	Total marks + 25 marks for each commerce papers subject to a maximum of 50 marks. Commerce Papers: Accountancy/Accountancy and Auditing/Accountancy with AFS/Accountancy with Computer Accounting/Accountancy (Analysis of Financial Statements)/Accountancy (computerized accounting)/Accounts/ Banking Assistance/	If there is a tie in the index marks, those who studied commerce in the Plus Two or equivalent get preference. If there is tie the marks in the commerce subjects will be considered first, then the marks of English and then the marks of Additional language/second language will be considered. Finally general conditions are applicable.

		(U.O.No.GAI/J2/2907/2003 dated concerned	Banking with Secretarial Practice/ Book Keeping and Accountancy/ Book-Keeping & Basic Mathematics/ Book-Kpng & Accountancy/ Business Studies/ Business Studies with Functional Management/ Business Mathematics/ Catering and Restaurant Management/ Commerce/ Commercial Correspondence and Commercial Geography/ Commercial Geography & Commercial Correspondence/ General insurance/ Management/ Marketing/ Marketing and Salesmanship/ Office Secretaryship/ Reception, Book Keeping and Communication. An additional 25 marks will be awarded for VHS pass out students..	
19	B.Voc Agriculture	Candidates who have passed (Eligible for higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent there to with Biology as a compulsory paper are eligible for admission	Total marks obtained for Part III + the marks obtained for Biology or Botany. An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied.
20	B.Voc Food Science	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Science and Mathematics are eligible for admisson. (U.O.No.GA I/J1/7359/ 2003 dated 20.01.2010	Total marks obtained for part III+ the average marks obtained for Physics and Chemistry. An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the

21	B.Voc. Dairy Science & Technology	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Science and Mathematics are eligible for admission. (UO Note. No. 5802/GA - IV – J1/2012/CU Dated: 18.01.2022)	Total marks obtained for part III+ the average marks obtained for Physics and Chemistry. An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the
22	B.Voc-Hotel Management	The eligibility for admission is pass in plus two (any stream) (U.O.No. 1148/2022/Admn Dated 17.01.2022)	Total marks + the students who have completed Plus Two with a paper in Hotel Management can be given 25 marks as index marks subject to maximum of 50 An additional 25 marks will be awarded for VHS passout students	As per General Conditions followed by Directorate of Admission
23	B.Voc-Professional Accounting and Taxation	The candidate/applicant must have passed any Plus Two or Equivalent course approved by the University of Calicut with at least 45% of marks in aggregate. (U.O.No. 1148/2022/Admn Dated 17.01.2022)	Total marks + 25 marks for each commerce papers subject to maximum of 50 marks An additional 25 marks will be awarded for VHS passout students	As per General Conditions followed by Directorate of Admission
24	BVoc. Applied Biotechnology	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Science and Biology are eligible for admission. (U.O.Note No . 97375/GA-IV-J3/2019/Admn Dated: 14.01.2022)	Total marks obtained for part III+ the marks obtained for the Biology or Bio Technology An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the

25	B.Voc. Fashion Design & Management	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent thereto are eligible for admission.(U.O.No. 2279/2022/Admn Dated, 29.01.2022	Total marks obtained for Plus Two. An additional 25 marks will be awarded for VHSE/HSE with vocational pass out students.	As per General Conditions followed by Directorate of Admission
26	B.Voc Data Science	Candidates who have passed (Eligible for Higher Studies) the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognized as equivalent there to with Mathematics/ Computer Science/ Computer Application/ Information Technology/ Informatics Practice/Informatics/ Additional Mathematics or Statistics are eligible for admission (U.O.No. 4895/2022/Admn Dated, 19.02.2022)	a. Total Part III + marks secured for Mathematics/ Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics or Statistics If the Candidates has studied both Mathematics and any one of the following subjects Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics then the marks secured for Mathematics or Computer Science/Computer Application/ Information Technology/Informatics Practice/Informatics/ Additional Mathematics whichever is higher will added An additional 25 marks will be awarded for VHSE/HSE with vocational pass out students.	As per General Conditions followed by Directorate of Admission
27	B.Voc Data Science & Analytics	A Pass in Plus two	1. Plus two Part III Subjects Total Marks + Marks of Mathematics OR Computer Science OR Computer Application OR Information Technology. In the case of students who have studied more than one subject mentioned above, add the highest mark obtained. 2. An additional 25 marks will be awarded for VHS passout students	As per General Conditions followed by Directorate of Admission

28	BVoc FOOD TECHNOLOGY(FOOD PROCESSING AND SAFETY MANAGEMENT) (U.O.No.10219/2022 /Admn Dated,20.05.2022)	Candidates who have passed (Eligible for Higher Studies)the HSE of the Kerala State Board of Higher Secondary Examination or any other examination recognised as equivalent thereto with Science and Mathematics are eligible for admission. The vocational higher secondary students are also eligible to take admission in B.Voc Food Technology related programmes provided their specialisation in vocational higher secondary subjects like Agro Machinery & Power Engineering, Agriculture Science & Processing Technology, Dairy Technology/Science, Agri Business & Farm Services, Marine Fisheries & Sea Food Processing”	Total marks obtained for part III+ the average marks obtained for Physics and Chemistry. An additional 25 marks will be awarded for VHS passout students	If there is tie priority must be given to the candidates who secure more marks in the main subject concerned. If there is a tie again the marks of compulsory subsidiary subjects and then the marks obtained for the second subsidiary subject are to be considered. Even after there is tie the marks obtained in English, the second language are considered and at last general conditions are applied
29	B Voc Islamic Finance (U.O.No.11799/2022 / Admn Dated, 15.06.2022)	The eligibility for admission in B Voc Islamic Finance is for any candidate who has passed Plus Two of the Higher Secondary Board of Kerala or equivalent examinations of any other University or Board of Examinations in any state recognized as equivalent to Plus Two of the Higher Secondary Board of Kerala.	A weightage of 25 marks will be added with the total marks scored in Plus Two Examination for those candidates who have studied the subjects namely Economics/Arabic/Statistics/Mathematics in Higher Secondary examinations or equivalent with a maximum ceiling of 25 marks with more than one of the above subjects. An additional 25 marks will be awarded for VHS pass out students	As per General Conditions followed by Directorate of Admission

APPENDIX II

List of Communities belonging to Socially and Educationally Backward Classes

- I. Ezhavas including Ezhavas, Thiyyas, Izhuvan, Ishuvan, Illuvan and Billava.
- II. Muslims (all sections following Islam)
- III. Latin Catholics and Anglo Indians.
- IV. Dheevera including Dheeveran, Araya, Arayas,
- V. Dheevera including Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valingiar, Paniakkal, Paniakel, Mukaya, Bovis, Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan
- V. Viswakarmas including Viswakarma, Asari, Chaptogra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan
- VI. Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Atnthuru Nair.
- VII. Other Backward Christians
- (a) SIUC
- (b) Converts from Scheduled Castes to Christianity
- (c) Nadar belonging to Christian religious denominations other than SIUC
- VIII. Kudumbi
- IX. Other Backward Hindus, i.e.
1. Agasa
 2. Kharbi
 3. Aremahrati
 4. Arya Atagara, Devanga, Kaikolan (Sengunthar), Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakula, Chaliya (Chaliyan), Sourashtra, Khatri, Patnukaram, Illathupillai, Illa Vellalar, Illathar
 5. Bestha
 6. Bhandari or Bhondari
 7. Boya
 8. Boyan
 9. Chavalakkaran
 10. Chakkala (Chakkala Nair)
 11. Devadiga
 12. Ezhavathi (Vathi)
 13. Ezhuthachan, Kadupattan
 14. Gudigara
 15. Galada Konkani
 16. Ganjam Reddies
 17. Gatti
 18. Gowda
 19. Ganika including Nagavamsom
 20. Hegde
 21. Hindu Nadar
 22. Idiga including Settibalija
 23. Jangam
 24. Jogi
 25. Jhetty

26. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka
27. xxx
28. Kalarikurup or Kalari Panicker
29. Kerala Muthali, Kerala Mudalis
30. Oudan (Donga), Odda (Vodde or Vadde or Veddai)
31. Kalavanthula
32. Kallan including Isanattu Kallar
33. Kabera
34. Korachas
35. xxx
36. Kannadiyans
37. Kavuthiyan, Kavuthiya
38. Kavudiyaru
39. Koppala Velamas
40. Kelasi or Kalasi Panicker
41. Krishnanvaka
42. Kuruba
43. Kurumba
44. Maravan (Maravar)
45. Madivala
46. Maruthuvar
47. Mahratta(Non-Brahman)
48. Melakudi (Kudiyani)
49. XXX
50. Moili
51. Mukhari
52. Modibanda
53. Movari
54. Moniagar
55. Naicken including Tholuva Naicker and Vettilakkara Naicker, Naikkans
56. Padyachi (Villayankuppam)
57. Palli
58. Panniyar or Pannayar
59. Parkavakulam (Surithiman, Malayaman, Nathaman, Moopananar and Nainar)
60. Rajapuri
61. Sakravar (Kavathi), Chakravar
62. Senaithalaivar, Elavania, Senaikudayam
63. Chetty /Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada chetties, Iraniel Chetties, Sri pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
64. Tholkolan
65. Thottiyan, Thottian
66. Uppara (Sagara)
67. Ural Goundan
68. Valaiyan
69. Vada Balija
70. Vakkaliga
71. Vaduvan (Vadugan), Vaduka, Vadukan, Vadugar
72. Veera Saivas (Pandaram, Vairavi, Vairagi, Yogeewar, Yogeewara, Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)

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| 73. Veluthedathu Nair including Vannathan, Veluthedan and Rajaka | 78. Mogers of Kasaragode Taluk |
| 74. Vilakkithala Nair including Vilakkathalavan, Ambattan, Pranopakari, Pandithar and Nusuvan | 79. XXX |
| 75. Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, Vanibha Chetty, Ayiravar Nagarathar, Vaniyan, Vaniya chetty, Vaniar | 80. X X X |
| 76. Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman,Iruman, Erumakkar, Golla and Kolaries | 81. X X X |
| 77. Chakkamar | 82. Reddiars (Throughout the state except in Malabar area) |
| | 83. Mooppar or Kallan mooppan or Kallan moopar |

APPENDIX III

LIST OF SCHEDULED CASTES (SC)

(As amended by the Scheduled Castes and Sceduled Tribes Order (Amendment Act) 1976 and as amended by the Constitution (Sceduled castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) vide Part VIII- Kerala- Schedule I notified in the Gazette of India, dated 18 December, 2002) and (As amended by the Scheduled Castes and Sceduled Tribes Orders (Amendment) Act 2002 (Act 10 of 2003) vide Part VII- Kerala- Second Schedule notified in the Gazette of India dated 8 January, 2003)

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|---|---|
| 1. Adi Andhra | District as specified by sub section (2) of section 5 of the State Re-organisation Act, 1956 (37 of 1956) |
| 2. Adi Dravida | |
| 3. Adi Karnataka | |
| 4. Ajila | 30. Mannan, Pathiyan, Perumannan, Vannan, Velan |
| 5. Arunthathiyar | 31. Moger (Other than Mogeyar) |
| 6. Ayyanavar | 32. Mundala |
| 7. Baira | 33. Nalakeyava |
| 8. Bakuda | 34. Nalkadaya |
| 9. Bathada | 35. Nayadi |
| 10. Bharathar (Other than Parathar),Paravan | 36. Pallan |
| 11. Chakkiliyan | 37. Pulluvan |
| 12. Chamar,Muchi | 38. Pambada |
| 13. Chandala | 39. Panan |
| 14. Cheruman | 40. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya, Paraiya, Parayar |
| 15. Domban | 41. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman, Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan |
| 16. Gosangi | 42. Puthirai Vannan |
| 17. Hasla | 43. Reneyar |
| 18. Holey a | 44. Samagara |
| 19. Kadaiyan | 45. Samban |
| 20. Kakkalan, Kakkan | 46. Semman, Chemman, Chemmar |
| 21. Kalladi | 47. Thandan |
| 22. Kanakkan, Padanna, Padannan | 48. Thotti |
| 23. Kavara (Other than Telugu speaking or Tamil speaking Balija, Kavarai, Gavara, Gavari, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty) | 49. Vallon |
| 24. Koosa | 50. Valluvan |
| 25. Kootan, Koodan | 51. Vedan |
| 26. Kudumban | 52. Vettuvan, Pulaya Vettuvan (In the areas of erstwhile Cochin States only) |
| 27. Kuruvan, Sidhanar, Kuravar, Kuruva, Sidhana | 53. Nerian |
| 28. Maila | |
| 29. Malayan (In the areas comprising the Malabar | |

APPENDIX IV
LIST OF SCHEDULED TRIBES IN THE KERALA STATE

(As amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act) 1976 and as amended by the Constitution (Scheduled castes) Orders (Second Amendment) Act, 2002 (Act 61 of 2002) vide Part VIII- Kerala- Schedule I notified in the Gazette of India, dated 18 December, 2002) and (As amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 (Act 10 of 2003) vide Part VII- Kerala- Second Schedule notified in the Gazette of India dated 8 January, 2003)

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|---|---|
| 1. Adiyar | 21. Malasar |
| 2. Aranda (Arandan) | 22. Malayan, Nattu Malayan, Konga Malayan
(Excluding the areas comprising the Kasaragod,
Kannur, Wayanad and Kozhikode Districts) |
| 3. Eravallan | 23. Mavilan |
| 4. Hill Pulaya (Mala Pulayan, Kurumba Pulayan,
Karavazhi Pulayan, Pamba Pulayan) | 24. Malayarayar |
| 5. Irular, Irulan | 25. Mannan (to be spelt in Malayalam script in
parenthesis) |
| 6. Kadar (Wayanad Kadar) | 26. Marati (of the Hosdurg and Kasargod taluk
of Kasargod district). |
| 7. Kanikkaran, Kanikar | 27. Muthuvan, Mudugar, Muduvan |
| 8. Karimpalan | 28. Palleyan, Palliyan, Paliyar, Palliya |
| 9. Kattunayakan | 29. Paniyan |
| 10. Kochuvelan | 30. Ulladan, Ullatan |
| 11. Koraga | 31. Uraly |
| 12. Kudiya, Melakudi | 32. Mala Vettuvan (in Kasaragod and Kannur
Districts) |
| 13. Kurichchan (Kurichiyan) | 33. Ten Kurumban, Jenu Kurumban |
| 14. Kurumans (Mullu Kuruman, Mulla Kuruman,
Mala Kuruman) | 34. Thachenadan, Thachenadan, Moopan |
| 15. Kurumbas (Kurumbar, Kurumban) | 35. Cholanaickan |
| 16. Mahamalar | 36. Malapanickar |
| 17. Malai Arayan (Mala Arayan) | 37. Vettakuruman |
| 18. Malai Pandaran | |
| 19. Malai Vedan (Mala Vedan) | |
| 20. Malakkuravan | |

APPENDIX V

List Other Eligible Communities(SC)

(Annexure to G.O(MS) No. 14/2017/BCDD, Dated 02.08.2017)

- | | |
|--|--|
| 1. Chakkamar | Arayavathi, Valanchiyar, Paniyakal, |
| 2. Madiga | Mokaya, Bovi, Magayar, Mogaveerar) |
| 3. Chemman/ Chemmar | 6. Scheduled Caste converted to Christianity |
| 4. Kudumbi | 7. Kusavan, Kulalan, Kumbharan, Velaan,
Odan, Andhra Nair, Andhuru Nair |
| 5. Dheevara/ Dheevaran
(Arayan, Valan, Nulayan, Mukkuvan, | 8. PulayaVettuvan (Except Kochi State) |

List Other Eligible Communities(ST)

(Annexure to G.O(MS) No. 14/2017/BCDD, Dated 02.08.2017)

- | | |
|--|--|
| 1. Allar(Alan) | 7. Kunuvarmanadi` |
| 2. Chingathan | 8. Malamuttan |
| 3. Irivavan | 9. Malavettuvar (Except Kasargod& Kannur
Districts) |
| 4. Kalanadi | 10. Malayalar |
| 5. Malayan, Konga-Malayan (Kasargod,
Kannur, Wayanad& Kozhikode District) | 11. Panimalayan |
| 6. Kundu–Vadiyan | 12. Pathiyan (other than Dhobies) |

APPENDIX VI

List Other Backward Communities which are eligible for educational concession as is given to OEC

(Annexure to G.O(MS) No. 10/2014/BCDD, Dated 23.05.2014)

1. Vaniya (Vanika, Vanika Vaisya, Vanibha Chetty, Vaniya Chetty, Ayiravar, Nagaratha and Vaniyan
2. Veluthedathu Nair (Veluthedan and Vannathan)
3. Chetty/Chetties (Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Cetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
4. Ezhavathi (Vathy)
5. Ganika
6. Kanisu or Kaniyar Panicker, Kani or Kaniyan (Ganaka) or Kanisan or Kamnan, KalariKurup/Kalari Panicker
7. Vilkurup, Perumkollan
8. Yadavas (Kolaya, Ayar, Mayar, Maniyani and Iruman), Erumakkar
9. Devanga
10. Pattariyas
11. Saliyas (Chaliya, Chaliyan)
12. Pandithar
13. Vaniar
14. Ezhuthachan
15. Chakkala/Chakkala Nair
16. Reddiars (throughout the State except in Malabar Area)
17. Kavuthiya
18. Veerasaiva (Yogi, Yogeewara, Poopandram, Malapandaram, Jangam, Matapathi, Pandaram, Pandaran, Vairavi, Vairagi)
19. Vilakkithala Nair – Vilakkithalavan
20. Vaduka – Vadukan, Vadugar, Vaduka, Vaduvan
21. Chavalakkaran
22. Agasa
23. Kaikolan
24. Kannadiyans
25. Kerala Mudalis
26. Madivala
27. Naikkans
28. Tholkolans
29. Thottian
30. Mooppar or Kallan Moopan or Kallan Moopar

APPENDIX VII

Office of the

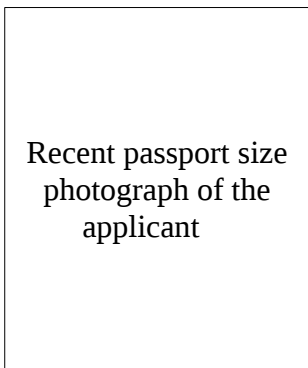
Date

Annexure I of GO.(Ms) No.128/2020/HEDN Dated 20.03.2020

CERTIFICATE TO BE PRODUCED BY THE APPLICANTS BELONGING TO ANTHYODA ANNAYOJANA (AAY) AND PRIORITY HOUSE HOLD (PHH) CATEGORY

(Vide G.O.(Ms.) No.2/2020/P&ARD dated 12.02.2020)

This is to certify that Shri/Smt/Kumari
Son/daughter/wife of is a permanent
resident of
..... (H. E. Address)
village District, Kerala State, whose photograph is afford below, is
a member of Andyodaya Annayojana (AAY)/Priority House Hold (PHH) and that his/her name is
included in the Ration Card issued under this category and that he/she does not belong to a caste/class
recognised as Scheduled Castes, Scheduled Tribes or Other Backward Classes in the State and
therefore he/she belongs to Economically Weaker Sections in General Category.



Signature

Name

Designation

(Seal)

APPENDIX VIII

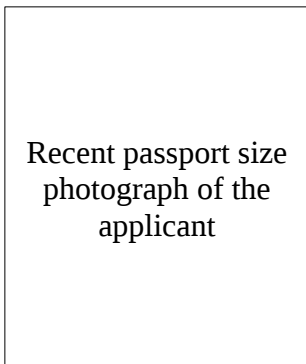
Annexure II of GO.(Ms) No.128/2020/HEDN Dated 20.03.2020

INCOME AND ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWSs) IN GENERAL CATEGORY

Certificate No:

Date:

This is to certify that Shri/Smt/Kumari
 Son/daughter/wife of is a permanent
 resident
 of
 (H. E.
 Address) village
 Taluk, District in Kerala, Pin
 Code whose photograph is afford below, belongs to Economically Weaker
 Sections in General Category (*) and that his/her family income is at
 Rs.....
 (in words also) for the financial year and that
 his/her family does not own or possess assets exceeding the limit specified in G.O.(Ms.)
 No.2/2020/P&ARD dated 12.02.2020 and that he/she belongs to
 caste/community/class which is not recognised as a Scheduled Caste, Scheduled Tribe or Other
 Backward Class as listed in List I, II and III in the Scheduled to Rule 2 Part I, K.S & S.S.Rs.1958.



Signature with Office Seal

Name

Designation

(*) General Category means and includes all Castes, Communities and Classes of citizens other than Scheduled Castes, Scheduled Tribes and Other Backward Classes.