

# REPORTS OF ACTIVITIES OF TRENDS IN TECHNOLOGY

2019-20



**MES ASMABI COLLEGE**

[www.mesasmabicollege.edu.in](http://www.mesasmabicollege.edu.in)

## **Report on Data Visualisation Workshop**

**Title of the Program : Data Visualisation Workshop**

**Date of the Program : November 4, 2020**

**Organising Department/Cell: Department of Economics**

**Number of Participants : 55**

**Resource Person : Dr. M P Nisar**

**MES Ponnani College**

### **Objective of the Program:**

The primary objective of the Data Visualisation Workshop was to provide participants with practical skills and theoretical knowledge in the field of data visualisation. The workshop aimed to enhance participants' abilities to effectively communicate data insights through visual representations.

### **Report of the Program:**

The Data Visualisation Workshop organized by the Department of Economics commenced on November 4, 2020, with an enthusiastic participation of 55 attendees. Dr. M P Nisar, an esteemed expert from MES Ponnani College, led the workshop. The session began with an introduction to the importance of data visualisation in modern data analysis. Dr. Nisar elucidated various techniques and tools used in data visualisation, including graphs, charts, and dashboards. Participants were given hands-on training with popular data visualisation software, learning how to create visually appealing and informative representations of data. Throughout the workshop, Dr. Nisar engaged participants in interactive discussions, encouraging them to apply the principles learned to real-world scenarios. Practical exercises were provided, allowing participants to practice their newly acquired skills under expert guidance.

### **Outcome of the Program:**

The Data Visualisation Workshop yielded significant outcomes, empowering participants with practical skills and theoretical knowledge essential for effective data communication. Participants gained proficiency in using data visualisation tools, enabling them to convey complex data insights in a clear and compelling manner. Moreover, the workshop fostered a collaborative learning environment, encouraging knowledge sharing and skill development among participants.

## Feedback:

Feedback from participants was overwhelmingly positive, highlighting the relevance and usefulness of the workshop. Attendees expressed appreciation for Dr. Nisar's expertise and engaging teaching style. Many participants noted a notable improvement in their data visualisation skills and expressed confidence in applying these skills in their academic and professional endeavors. Overall, the workshop was hailed as a valuable learning experience, with participants expressing gratitude to the Department of Economics for organizing such a beneficial program.

The Data Visualisation Workshop proved to be a resounding success, fulfilling its objectives of enhancing participants' data visualisation abilities and fostering a deeper understanding of the importance of effective data communication. It stands as a testament to the Department of Economics' commitment to providing quality education and professional development opportunities to its students and faculty.



**Brochure of the Program**



List of Participants  
Workshop on Data Visualisation

No 04/11/2020

NAME HASEENA

		Class
1.		IIBA Economics
2.	HUSNA M H	IIBA Economics
3.	MUBEENA K N	IIBA Economics
4.	NAVEENA NOURIN K A	IIBA Economics
5.	HUSNA KM	IIBA Economics
6.	AKSHAYKUMAR K G	IIBA Economics
7.	ARCHANA S NAIR	IIBA Economics
8.	ASMA A A	IIBA Economics
9.	BHAVYA DAS P S	IIBA Economics
10.	DHANIKA E T	IIBA Economics
11.	KRISHNA PRIYA A U	IIBA Economics
12.	NIGITHA C S	IIBA Economics
13.	RAMINSHA C M	IIBA Economics
14.	SALIHA P A	IIBA Economics
15.	SHAFNA P K	IIBA Economics
16.	SHAFNA P S	IIBA Economics
17.	ABDUL AZEEZ K H	IIBA Economics
18.	AFITHA V S	IIBA Economics
19.	ANAS K S	IIBA Economics
20.	ANSIYA U A	IIBA Economics
21.	DEVIKA RAJ K R	IIBA Economics
22.	DIBIN DEEPAK	IIBA Economics
23.	FASNA K I	IIBA Economics
24.	FASNA SHERIN K SALIM	IIBA Economics
25.	FATHIMA NOURIN	IIBA Economics
26.	HASHNA M A	IIBA Economics
27.	INDRAJA K J	IIBA Economics
28.	JUSAINA K J	IIBA Economics
29.	NANDANA K S	IIBA Economics
30.	NAZIYA NAZEER M N	IIBA Economics
31.	NEELIMA V A	IIBA Economics
32.	RAHIYANATH V A	IIBA Economics
33.	REMYA K R	IIBA Economics
34.	SARANYA K L	IIBA Economics
35.	SEETHA M B	IIBA Economics
36.	SHABNA C S	IIBA Economics
37.	SHAFI AKRAM P S	IIBA Economics
38.	SHAISTHA T M	IIBA Economics
39.	SHALIHA MUTHALEEB	IIBA Economics
40.	SHEREENA V S	IIBA Economics
41.	SHIBITHA P B	IIBA Economics



42.	SHYMA T A	IIBA Economics
43.	SMRUTHULA KRISHNA C U	IIBA Economics
44.	SREELAKSHMI P K	IIBA Economics
45.	SWETHIKA K G	IIBA Economics
46.	THABSHIRA P A	IIBA Economics
47.	THASNI K B	IIBA Economics
48.	VISHNU P V	IIBA Economics
49.	VISMAYA N V	IIBA Economics
50.	SHAHANAS MUJEEB	IIBA Economics
51.	ASWATHY MS	IIBA Economics
52.	ANJALI KRISHNA KB	IIBA Economics
53.	NITHIN RAJ MR	IIBA Economics
54.	AKHIL RAJ M J	IIBA Economics
55.	SAFNA.K.F	IIBA Economics

## **Department of Computer Application**

### **MES Asmabi College, P.Vemballur**

#### **Certificate Course in Microsoft Office Beginner's Course 2019-20**

#### **Details of the Programme**

Department	:	Computer Application
Name of Course	:	Microsoft Office Beginner's Course
Course Code	:	ASCC08
Co-ordinator	:	Mr. Athul Mithran
Head of the	:	Ms. Raneeshabi P A
Department Max. No.	:	30
of Students Duration	:	30 hours (12T + 18P)
of course Level	:	UG
Teaching	:	Group work, Individual work, Lab
Methodology	:	work PPT, Videos
Teaching Aid	:	

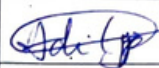


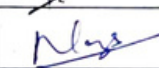
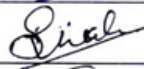

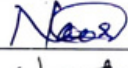

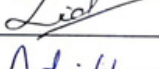
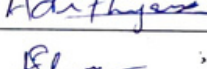


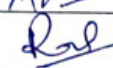

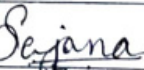
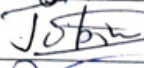



**MES Asmabi College, P.Vemballur**

**Dept. Of Computer Application**

**Certificate Course: Microsoft Office Beginner's Course.**

**Course Code: ASCC08**

**LIST OF STUDENTS ENROLLED**

SL NO	Name	Class	Signature
1	Aditya M S	I Bsc. Botany	
2	Archia V A	I Bsc. Botany	
3	Ajmal M S	I BA English	
4	Mohammed Niyas	I BA Economics	
5	Swaliha K M	I BA Economics	
6	Aswin Raj P R	I Bsc Aquaculture	
7	Fathima Noora	I Bsc Botany	
8	Hasna' A A	I Bsc Botany	
9	Mohammed Zidan V P	I Bsc Botany	
10	Adithyan V G	I Bsc Mathematics	
11	Elisabath P,J	I Bsc Mathematics	
12	Afiya P A	I Bsc Physics	
13	Abhirami E S	I Bsc Psychology	
14	Raheena K A	I Bsc Psychology	
15	Asna T H	I BBA	
16	Sajana K Y	I Bsc Botany	
17	Jobin Shibu	I Bsc Physics	
18	Risna V B	I Bsc Psychology	
19	Aswin K R'	I BBA	

20	Sreelakshmi V B	I Bsc Physics	<i>Sree</i>
21	Risni C H	I BBA	<i>Risni</i>
22	Rafna, P M	I BA Economics	<i>Rafna</i>
23	Naif O S	I BBA	<i>Naif</i>
24	Anjali K S	I BA English	<i>Anjal</i>
25	Arunima R,	I Bsc Mathematics	<i>Arunima</i>
26	Sisira V	I Bsc Aquaculture	<i>Sisira</i>
27	Jishna P U	I Bsc Physics	<i>Jishna</i>
28	Ehsansa V R	I Bsc Physics	<i>Ehsansa</i>
29	Lemiya V S	I BBA	<i>Lemiya</i>
30	Adhnan P A	I Bsc Psychology	<i>Adhnan</i>

*Althul Mathan*  
Co-ordinator

*Raneeshabi PA*  
HOD

*for Dr. A Biju*

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P.O.P.VEMBALLUR,  
KODUNGALLUR - 680 671





Department of Computer Application  
MES Asmabi College, P Vemballur  
***Certificate Course in Microsoft Office Beginner's Course***

This is to certify that Mr/Ms.....ASWIN K R. I BBA.....  
has completed the certificate course in Microsoft Office Beginner's Course of 30 hrs duration conducted by  
Department of Computer Application, MES Asmabi College, P Vemballur, Kodungallur  
during the academic year 2019 -20. He/She has secured ..A...grade.

Place : P Vemballur Date :  
30/09/2020

Mr. Athul Mithran  
Coordinator

Ms. Raneeshabi P A  
Head of the Department

DrA Biju  
Principal

**MES Asmabi College, P.Vemballur**  
**Department of Computer Application**  
**Certificate Course: Microsoft Office Beginner's Course**  
**ASCC08**

**Curriculum and Evaluation Procedures**

Department	:	Computer Application
Name of Course	:	Microsoft Office Beginner's Course
Course Code	:	ASCC08
Course Coordinator & HoD	:	Mr. Athul , 9946132746, Ms.Jabin T H, 9747724640
Max. No. of Students	:	30
Duration of course	:	30 hours (12T + 18P)
Level	:	UG
Teaching Methodology	:	Group work, Individual work, Lab work, Direct Teaching.

**Curriculum**

**Objectives:**

- To enable students familiar about computer and Ms Office
- To equip students to acquire basic knowledge in Office Automation Tools

**Office Automation and Online Documentation Tools**

**Unit I (2T+2L)**

- Need and Scope of ASCC08
- Diagnostic Test

Introduction to Computers: Types of Computers - Desktop, Laptop, Notebook and Netbook.

Basics Computer Organization: Input Unit, Output Unit, Storage Unit, Control Unit, Primary Storage, Secondary Storage Devices.

Networks - LAN, WAN. Basics of Web Design – www, W3C, Web Browser, Web Server, Web Hosting, Web Pages, URL

## UNIT II (4T+6L)

Documentation Using a Word Processor (M.S. Word) - Introduction to Office Automation, Creating & Editing Document, Formatting Document, Auto-text, Autocorrect, Spelling and Grammar Tool, Document Dictionary, Page Formatting, Bookmark, Advance Features - Mail Merge, Tables, Printing, Template.

## UNIT III (4T+4L)

Electronic Spread Sheet (MS-Excel) - Introduction to Spread Sheet, Creating & Editing Worksheet, Formatting and Essential Operations, Formulas and Functions, Charts, Advanced features – Pivot table & Pivot Chart.

## UNIT IV (2T+6L)

Presentation using (MS-Power Point): Presentations, Creating, Manipulating & Enhancing Slides, Organizational Charts, Charts, Word Art, Animations and Sounds, Inserting Animated Pictures.

### Recommended Reading:

1. Sinha. P.K, *Computer Fundamentals*, BPB Publications
2. Ram. B, *Computer fundamentals*, New Age International Pvt. Ltd Publishers
3. Thomas L Floyd, *Digital Fundamentals*, Universal Book Stall
4. Bartee T.C, *Digital Computer Fundamentals*, THM
5. Michael Miller, *Absolute Beginner's Guide to Computer Basics*, Prentice Hall.
6. Russell A. Stultz, *Learn Microsoft Office*, BPB Publication.
7. H.M.Deitel, P. J. Deitel, et al., *Internet & World Wide Web - How to program*, Prentice Hall.

*Alfred Mithran*  
Co-ordinator



*for Dr. A Biju.*

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**MES ASMABI COLLEGE, P.VEMBALLUR**  
**DEPARTMENT OF COMPUTER APPLICATION**  
Certificate Course: **Microsoft Office Beginner's Course**  
**Course Code: ASCC08**

**Time: 02 Hrs**

**Max marks: 40**

Note: Attempt any five questions by selecting at least one question from below. All questions carry equal marks (10) marks.

Section – A

1. Define word processing and differentiate between manual and electronic word processing. 2.

Define table of contents and write down the steps to create table of contents by heading style.

3. Define and write down shortcuts keys

a) Hyperlink

b) Line spacing

Section – B

4. Define build in function and explain

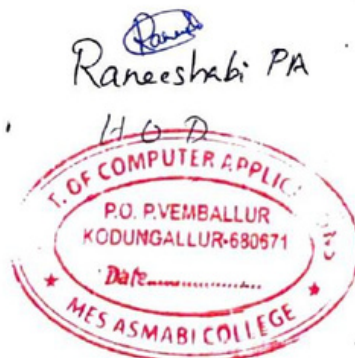
5. What is cell reference? Describe relative mixed and absolute cell references.

Section – C

6. Explain different views of MS- power point.

7. Write down steps to create presentation by design template.

*Athul*  
Athul Mithran  
Co-ordinator



*Keenambal*  
For Dr. A Biju.

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KODUNGALLUR - 680 671

**MES Asmabi College, P.Vemballur**

**Dept. of Computer Application**

**Certificate Course: Microsoft Office Beginner's Course.**

**Course Code: ASCC08**

**Result of the Test**

SL NO	Name	Class	Marks (40)
1	Adithya M S	I Bsc. Botany	36
2	Archa V A	I Bsc. Botany	40
3	Ajmal M S	I BA English	38
4	Mohammed Niyas	I BA Economics	37
5	Swaliha K M	I BA Economics	39
6	Aswin Raj P R	I Bsc Aquaculture	36
7	Fathima Noora	I Bsc Botany	39
8	Hasna A A	I Bsc Botany	38
9	Mohammed Zidan V P	I Bsc Botany	40
10	Adithyan V G	I Bsc Mathematics	37
11	Elisabath PJ	I Bsc Mathematics	40
12	Afiya P A	I Bsc Physics	36
13	Abhirami E S	I Bsc Psychology	40
14	Raheena K A	I Bsc Psychology	38
15	Asna T H	I BBA	37
16	Sajana K Y	I Bsc Botany	39
17	Jobin Shibu	I Bsc Physics	36
18	Risna V B	I Bsc Psychology	39

19	Aswin K R	I BBA	38
20	Sreelakshmi V B	I Bsc Physics	40
21	Risni C H	I BBA	37
22	Rafna P M	I BA Economics	40
23	Naif O S	I BBA	36
24	Anjali K S	I BA English	40
25	Arunima R	IBscMathematis	38
26	Sisira V	IBsc Aquaculture	37
27	Jishna P U	I Bsc Physics	39
28	Ehsansa V R	I Bsc Physics	36
29	Lemiya V S	I BBA	39
30	Adhnan P A	I Bsc Psychology	38

*Athul*  
Athul Mithran  
Co-ordinator

*Raneesh*  
Raneeshabi PA  
H O D  
Date.....  
T. OF COMPUTER APPLIC.  
P.O. P.VEMBALLUR  
KODUNGALLUR-680571  
MES ASMABI COLLEGE

*Keenan*  
for Dr. A Biju.

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KODUNGALLUR-680571

**MES Asmabi College, P Vemballur**  
**Department of Computer Application**  
**Certificate Course: Microsoft Office Beginner's Course**  
**ASCC08**

**Report & Course Outcome**

The Certificate Course Microsoft Office Beginner's Course (ASCC08) started on 17th September 2019 for 1<sup>st</sup> Year UG students. All sessions of the course were conducted offline mode. The time was scheduled according to the convenience of the students as regular classes, so it should be 3.30 pm to 4.30 pm duration is 1 Hrs. The course could be 30 Hrs, so it end on 13<sup>th</sup> March 2020. The lab works are also done using tools. A diagnostic test was conducted at the starting to know the knowledge level of the students, and according to that analysis we arranged the course. After the completion a final test was conducted and all the students secured good score in the test. Pair work and group work helped the students to improve the knowledge and skill level. Certificates were issued for all 30 students after the course as they passed the examination and secured more than 80% of the attendance. The course feedback is that the students can do their tasks given by the teacher in a better way.

*Athil*  
Athil Mathan  
Co-ordinator

*Raneeshabi*  
Raneeshabi PA

Dr. A Biju.



## DEPARTMENT OF TOURISM AND HOSPITALITY MANAGEMENT

# ICT - Computing Skills

Title of the Program	: ICT - ComputingSkill
Name of the Coordinator	: Rasmin Mohd Ismail
Organizing Department/Cell.	: Department of Tourism and Hospitality Management
Date of the Program	: 11/09 /2019
Number of Participants	37
Resource Person	: Mr.Jaseer khan, System Administrator, MES Asmabi College, P.Vemballur

### **Objective of the Program**

The objectives of an ICT - Computing Skills Program is to equip participants with the necessary knowledge, competencies, and practical skills to effectively utilize computing technologies in various contexts.

### **Program Participants:**

Faculty members and students, engaging with the topic of IT Skills

### **Report of the Program:**

The ICT - Computing Skills Program organized by MES Asmabi College, Department of Tourism and Hospitality Management was held on 11/09/2019 at 10.30 AM in the college Computer Lab. College Principal Dr. A Biju presided over the function where Mr. Jaseer KHAN delivered the keynote address. Led the session the Mr. Jaseer Khan explained about the importance of computer knowledge. Robin C Koshy, HOD of the Department Tourism and Hospitality Management, and Rasmin Mohd Ismail had spoken.

### **Program Outcomes:**

Participants gained valuable knowledge about the career development. It helps the Participants to demonstrate competence in using computer hardware, software applications, and operating systems to perform common tasks efficiently.

### **Feedback and Evaluation:**

The feedback from participants was positive, indicating a high level of engagement and appreciation for the practical demonstrations. Attendees praised the informative content and found the session instrumental in enhancing their understanding of Program

**BROCHURE**

DEPARTMENT OF  
TOURISM AND HOSPITALITY MANAGEMENT

# ICT

COMPUTING SKILLS

**11.09.2019**

10:30 AM

MES Asmabi College  
COMPUTER LAB

Resource Person  
**MR .JASEER**  
System Administrator  
MES Asmabi college

**COORDINATOR : RASMIN MOHD ISMAIL**



**Leading Session**



**Participants List**  
**ICT -Computing Skills**

Sl.No	Name	Class	Signature
1	ABDUL JABBAR M S	II Sem	
2	AJSAL K B	II Sem	
3	ATHIRA P M	II Sem	
4	FATHIMA FARHANA K M	II Sem	
5	NAJOOM A SADATH	II Sem	
6	NASEEB T R	II Sem	
7	RAMSHEENA K S	II Sem	
8	SALMANUL FARIS P S	II Sem	
9	ADHIL MOHAMMED K A	II Sem	
10	AL ANSARI P N	II Sem	
11	ASEEM JASIR	II Sem	
12	ASLIN P A	II Sem	
13	ATHUL K S	II Sem	
14	FAHAD E S	II Sem	
15	FATHIMA NIHALA T	II Sem	
16	FATHIMA RAMSAN T A	II Sem	
17	HANAN P F	II Sem	
18	HANEENA V N	II Sem	
19	HAWWA MIYYA	II Sem	
20	JIYAD P S	II Sem	
21	MARIYAM FASEELA E F	II Sem	
22	MISBA J	II Sem	
23	MOHAMED SABITH E I	II Sem	
24	MOHAMMAD SAMROODH P S	II Sem	
25	MOHAMMED SAHAD M R	II Sem	
26	MOHAMMED SAHAD P H	II Sem	
27	MOHAMMED THANVEER	II Sem	
28	MUHAMMED DHAROOS A S	II Sem	
29	MUHAMMED MIDLAJ P S	II Sem	
30	MUSFIR NAJ V B	II Sem	
31	NAHIDHA P N	II Sem	
32	RAMEFNA C A	II Sem	
33	RINSHIK V Y	II Sem	
34	SANAM PARVEEN V N	II Sem	
35	SHAHSIL K S	II Sem	
36	SREEJITH P S	II Sem	
37	SWALIHA P A	II Sem	
38	V.A MOHAMED MUSHTHAK	II Sem	



## **Tally Orientation Programme (22-07-2019)**

### **Programme Schedule (10.30 am – 12.00 pm)**

Prayer	:
Welcome Speech	: <b>Smt. Deepa K A</b> (Assistant Professor & Co-ordinator, Tally)
Presidential Address	: <b>Dr. Ajims P Muhammed</b> (Principal, MES Asmabi College, P Vemballur)
Felicitation	: <b>Dr. Princy Francis</b> (Head & Assistant Professor, PG Department of Commerce) : <b>Dr. K P Sumedhan</b> (Director, Self Financing Programme)
Resource Person	: <b>Mr. Jiji Kumar</b> (Regional Manager, Tally Education Pvt. Ltd., Bangalore) : <b>Mr. Prakasan T R ,</b> (Manager - Skilling & Development, Guideline Innovative Solutions Pvt. Ltd., N Paravur)
Vote of Thanks	: <b>Smt. Josbeena Johnson</b> (Assistant Professor & Joint Co-ordinator, Tally)



For *Reenam*  
PRINCIPAL,  
M. E. S. ASMABI COLLEGE  
P. B. P. VEMBALLUR,  
KUDLUGALLUR-530671

Tally Students 2019-20  
I B.com co-operation.

SL NO	NAME	MOB NO.
	ABHAY KRISHNA I S	7994043070
2	ADHILA K N	7554966375
3	AKHIL BABU K S	7902819343
4	AKHIL E A	8943376925
5	AMAL KRISHNA	9539939590
6	AMAYA MOHAN	8592917065
7	AMMAR JAFFAT	7025452702
8	ANJANA C M	7306748088
9	ANNA ANTO	8078769020
10	ARDHRA K S	9747236684
11	ASHITHA P A	9745615230
12	ASNA FATHIMA	9567402379
13	DILSAHA M A	8086585646
14	FARHANA P N	9846910152
15	FARISHA V S	9745422094
16	FARZANA YASMIN	9446364448
17	FIDHA P S	9562890303
18	HARIPRASAD P S	9072991148
19	IHSAN IBRAHIM	7356716857
20	JIJTHA C M	9745280602
21	KAVYA K V	9544996291
22	KRISHNA T P	9745832981
23	MAJIDHA K A	9946631059
24	MARIYA JOSHY	8129577968
25	MIDHUN RAJ	8686896237
26	MOHAMED SAHAL	9746464391
27	MOHAMMED FAHEEN P A	7025433627
28	MOHAMMED FAHIM K M	9846861238
29	MOHAMMED RASIQUE N S	9747560773
30	MOHAMMED SIYAD	8606020962
31	NEHLA A S	9497345230
32	RAHEESA P A	9142378954
33	REJA NAZAR E M	8089546738
34	RENJIMA P V	9544959981
35	RINCIYA K M	9846394666
36	SAKTHI PRASAD K K	9539394315
37	SALMAN UL FARIS	8078155459
38	SANA K M	75618818854
39	SANGEETH N S	9745376144
40	SHAFNAS U S	7510695933
41	SHINITHA MOL P S	9946087231
42	SITHARA ANILAN	9846678257
43	SIYAD K N	7593929181
44	SREERAG K S	9946641779
45	SUMAYYA	8592894170
46	SURUMI K M	9605456245



For *Reemaml*  
PRINCIPAL  
M. E. S. ASHABI COLLEGE  
P. O. P. VIMBALLUR,  
KOPPAL, BALLARI 580071

47	THASNITHA A I	9633328728
48	THWAYIBA BASHEER	9605356499
49	VARSHA T L	9061292789



PRINCIPAL,  
M. E. S. ASMAADI COLLEGE,  
P. O. VENDALLUR,  
KODUNGALLUR-686871

# CERTIFICATE

This Certificate is awarded to ..... *Hama* .....

on successful completion of the course ..... *Tally ERP9* .....

for duration of ..... *40 hrs* .....

..... has achieved the following.....

Place of Issue : ERNAKULAM

Date of Issue : 19.06.2018



*For* *Reenand*  
PRINCIPAL  
M. E. S. ASHARI COLLEGE  
P. O. VEMRALING  
KODUNGALLUR DISTRICT

*[Signature]*  
Authorised Signatory

**MES ASMABI COLLEGE**  
P VEMBALLUR  
**ORIENTATION PROGRAMME**  
ON  
**TALLY ERP 9 ACCOUNTING SOFTWARE**


*for first year BCom & BBA students*

**on 22<sup>nd</sup> July 2019**  
**at 10.30 am**  
**Venue: Seminar Hall**

**Chief Guests:**  
**Mr Jiji Kumar**  
*Regional Manager*  
*Tally Education Pvt Ltd, Bangalore*  
&  
**Mr Prakashan TR**  
*Manager, Skilling & Development*  
*Guideline Innovative Solutions Pvt Ltd, North Paravur*

<b>Dr Ajims P Mohammed</b> <i>Principal</i>	<b>Dr Princy Francis</b> <i>HOD</i>	<b>Ms Deepa K A</b> <i>Co-ordinator</i>
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**Organised by**  
**PG DEPARTMENT OF COMMERCE & MANAGEMENT STUDIES**



*P. Reshmi*  
**for PRINCIPAL,**  
**M. E. S. ASMABI COLLEGE**  
**P. O. P. VEMBALLUR,**  
**KODUNGALLUR-686671**

## Tally ERP 9 ACE –

40 hours program

### Chapter 1 - 3 hrs

#### Fundamentals of Accounting

- The Meaning and importance of accounting
- Commonly used accounting terms
- Accounting assumptions, concepts and principles
- Types of accounts
- The golden rules of accounting and the double entry system of accounting

### Chapter 2 - 1 hour

- Get started with computerized accounting
- Create a company
- Select and shut company
- Create ledgers and groups and display the company chart of accounts

### Chapter 3 – 1 hour

- Stock groups
- Units of Measure
- Stock items
- Godowns
- Stock categories and generate inventory reports in Tally. ERP 9

### Chapter 4 - 8 hour

- Record day-to-day transactions in Tally.ERP9 using
  - Contra voucher
  - Payment voucher
  - Receipt voucher
  - Sales voucher
  - Credit note vouchers
  - Purchase voucher
  - Debit note vouchers and Journal Vouchers
- View the balance sheet and P&L accounts after recording business transactions

### Chapter 5 - 6 hour

- Maintain party –wise bill details in Tally.ERP9
- Keeping track of receivable and payables
- Set – off – bills using the different methods of adjustments
- Make partial and full payment entries



- Record credit transactions
- Manage outstanding and generate stock category report

#### **Chapter 6 – 8 hour**

##### MIS Report

- Identify and list the purpose of different MIS reports
- Generate MIS reports in Tally.ERP9 and
- Customize and analyse MIS Reports in Tally.ERP9

#### **Chapter 7 – 8 hour**

##### Getting Started with GST

- Activate GST for a company in Tally.ERP9
- Maintain GST registration details for the company
- Transfer input credit
- Record GST registration details of parties
- Record the following transactions
- Intrastate supplies – inward
- Intrastate supplies – outward
- Intrastate supplies – inward
- Interstate supplies – outward
- Print GST invoice
- Record goods return
- Defining tax rates at different level
- Generate GSTR – 1 AND GSTR -2 REPORTS
- Input credit set off
- Record GST tax payment
- Exporting GSTR1 return

#### **Chapter 8 – 2 hours**

##### Recording vouchers with TDS

- Configure Tax deducted at source in Tally. ERP 9 and
- Record simple TDS transactions

##### Tally Ace question description

##### Tally . ERP 9 Annexure

#### **Masters - 3 hours**



Unit quantity code (UQC) for GST Invoice

Defining 16 characters invoice number in Tally. ERP 9

Filing GSTR – 3B and making payments

*Fos* Reenam  
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P.O.P. VEMBALLUR,  
KODUNGALLUR 686671



**MES Asmabi College, P Vemballur, Kodungallur**

**Department of Mathematics**

**Certificate Course 2019-2020**

**FOUNDATION COURSE IN LaTeX**

**Course Code: ASCC12**

**Curriculum and Evaluation Procedures**

Department	:	Mathematics
Name of the Course	:	Foundation Course in LaTeX
Course Code	:	ASCC12
Coordinator	:	Sabeena P A
Head of the Department	:	Gopalakrishnan K
Teacher in charge	:	Gopalakrishnan K
Max. No of Students	:	90
Duration of the course	:	30 hrs
Level	:	UG/PG
Fees	:	Rs.500 per student
Objective	:	Beautiful type settings, documentation and arrangements of mathematical texts
Collaboration	:	Department of mathematics University college ,Trivandrum
Key module	:	Preliminaries of mathematical typing styling pages, formatting content, tables and images, : referencing and indexing
Outcome of the course	:	skill in latex type setting

MES ASMABI COLLEGE P VEMBALLUR

CERTIFICATE COURSE - FOUNDATION COURSE IN LATEX  
CODE: ASCC12

LIST OF STUDENTS ENROLLED

Sl No	NAME	CLASS	SIGNATURE
1	FATHIMA ABBAS V K	II BSc PHYSICS	[Signature]
2	FATHIMA AMAL P M	II BSc PHYSICS	[Signature]
3	FATHIMA AN	II BSc PHYSICS	[Signature]
4	GIREESHMA A S	II BSc PHYSICS	[Signature]
5	JAYALAKSHMI A B	II BSc PHYSICS	[Signature]
6	JINSHY A T A	II BSc PHYSICS	[Signature]
7	JYALAVIKA A	II BSc PHYSICS	[Signature]
8	SIANSOOR P M	II BSc PHYSICS	[Signature]
9	MOHAMMED RAFFEEK	II BSc PHYSICS	[Signature]
10	MUHAMMAD RAZIN F S	II BSc PHYSICS	[Signature]
11	MUHSINA P M	II BSc PHYSICS	[Signature]
12	MURADHI N H	II BSc PHYSICS	[Signature]
13	NIDHALA YASMIN M N	II BSc PHYSICS	[Signature]
14	NISANA SALIM	II BSc PHYSICS	[Signature]
15	NUJALA P R	II BSc PHYSICS	[Signature]
16	P R NISMA	II BSc PHYSICS	[Signature]
17	RESHMA K R	II BSc PHYSICS	[Signature]
18	RESHMI T S	II BSc PHYSICS	[Signature]
19	RISHA P A	II BSc PHYSICS	[Signature]
20	RISHANA K R	II BSc PHYSICS	[Signature]
21	SHAFINA C K	II BSc PHYSICS	[Signature]
22	SHANUJA NAZRIN P S	II BSc PHYSICS	[Signature]
23	SHARVANA T N	II BSc PHYSICS	[Signature]
24	THWAIYITHA FARISANA K A	II BSc PHYSICS	[Signature]
25	VEENA V	II BSc PHYSICS	[Signature]
26	BHARATHI SREERUMAR	II BSc MATHS	[Signature]
27	MEENAZ P A	II BSc MATHS	[Signature]
28	MISKIYA C A	II BSc MATHS	[Signature]
29	MOHAMMED FALAQ	II BSc MATHS	[Signature]
30	MUHSINA K S	II BSc MATHS	[Signature]
31	MUHSINA M R	II BSc MATHS	[Signature]
32	NASREENA V A	II BSc MATHS	[Signature]
33	NIGISH K KUTTY	II BSc MATHS	[Signature]
34	RIZANA K R	II BSc MATHS	[Signature]
35	RUKSANA P M	II BSc MATHS	[Signature]
36	SHAHANA M S	II BSc MATHS	[Signature]
37	SHAHINA M N	II BSc MATHS	[Signature]
38	SIHNA K S	II BSc MATHS	[Signature]
39	SIDHARTH MENON	II BSc MATHS	[Signature]
40	VAZIMA THASNI	II BSc MATHS	[Signature]
41	AGHILA K C	III BSc PHYSICS	[Signature]
42	AKSHAYA K V	III BSc PHYSICS	[Signature]
43	ARJUNAL T M	III BSc PHYSICS	[Signature]
44	ARUNIMA V K	III BSc PHYSICS	[Signature]
45	ASHIQ M M	III BSc PHYSICS	[Signature]
46	AYSHA T H	III BSc PHYSICS	[Signature]
47	FARISANA P S	III BSc PHYSICS	[Signature]
48	GIREESHMA VISWANATHAN	III BSc PHYSICS	[Signature]
49	HADIYYA P M	III BSc PHYSICS	[Signature]
50	HAKOON NOUSHAD	III BSc PHYSICS	[Signature]
51	HANSMITHA T E	III BSc PHYSICS	[Signature]
52	IMAK G	III BSc PHYSICS	[Signature]
53	JASEELA M J	III BSc PHYSICS	[Signature]
54	JASPERSHA T B	III BSc PHYSICS	[Signature]
55	JULIA AVARACHAN	III BSc PHYSICS	[Signature]
56	KRISHNA K S	III BSc PHYSICS	[Signature]
57	SI MOHAMMED HARIS	III BSc PHYSICS	[Signature]
58	MOHAMMED JAHIM T I	III BSc PHYSICS	[Signature]
59	MURIAMI D JASIM JAMAL	III BSc PHYSICS	[Signature]
60	MUHSIN V S	III BSc PHYSICS	[Signature]
61	MUNEER A C S	III BSc PHYSICS	[Signature]
62	NAWRAS P S	III BSc PHYSICS	[Signature]
63	NEEL ANTONIO C R	III BSc PHYSICS	[Signature]
64	RAUHBA M MENON	III BSc PHYSICS	[Signature]
65	RAFNA M R	III BSc PHYSICS	[Signature]



66	RABHAKATHI M A	III BSc PHYSICS	Karthika
67	BISWAS A F ARVIND	III BSc PHYSICS	Karthika
68	BOSHDINA C S	III BSc PHYSICS	Karthika
69	NARAYAN P J	III BSc PHYSICS	Karthika
70	SAMEENA M A	III BSc PHYSICS	Karthika
71	SHAHANA BEVLE N	III BSc PHYSICS	Shahana Beavle
72	SHAHANAN M S	III BSc PHYSICS	Shahana Beavle
73	SHIBU K	III BSc PHYSICS	Shahana Beavle
74	SIVA SURESH	III BSc PHYSICS	Shahana Beavle
75	SREELAKSHMI	III BSc PHYSICS	Shahana Beavle
76	SREERAG S KUMAR	III BSc PHYSICS	Shahana Beavle
77	SUKDORAK A	III BSc PHYSICS	Shahana Beavle
78	SURUBI	III BSc PHYSICS	Shahana Beavle
79	SIMALSIVA K S	III BSc PHYSICS	Shahana Beavle
80	SARADEN V P	III BSc MATHS	Shahana Beavle
81	SUNNY A A	III BSc MATHS	Shahana Beavle
82	ANUPAMA T S	III BSc MATHS	Shahana Beavle
83	SUREA M C	III BSc MATHS	Shahana Beavle
84	ARUNKUMAR K M	III BSc MATHS	Shahana Beavle
85	ADVA	III BSc MATHS	Shahana Beavle
86	BHINYA V B	III BSc MATHS	Shahana Beavle
87	BHIL C U	III BSc MATHS	Shahana Beavle
88	STHANU L SHAH	III BSc MATHS	Shahana Beavle
89	GURU P V	III BSc MATHS	Shahana Beavle
90	BEANAT N	III BSc MATHS	Shahana Beavle

Dr. GOPALAKRISHNAN. K  
Associate Professor & Head  
Dept. of Mathematics  
M.E.S. Asmabi College  
P.Vemballur, Kodungallur-680 671

Sabeena  
Sabeena.P.A  
Coordinator

PRINCIPAL  
M.E.S. ASMABI COLLEGE,  
P.O. VEMBALLUR,  
KODUNGALLUR - 680 671



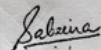
Department of Mathematics & Statistics  
Certificate program

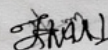
MES ASMABI COLLEGE, P. VEMBALLUR



This is to certify that Mr/Ms. **Fathima Abbas V K**  
..... of ..... **II BSc Physics** .....  
has completed the certificate course .....  
**Foundation course In LaTeX** ..... conducted by Department of  
**Mathematics** ....., MES, Asmabi College,  
P Vemballur, Kodungallur during the academic year **2019-2020**

P Vemballur  
02/03/2020

  
Sabeena P A  
Coordinator

  
Gopalakrishnan K  
HOD Dept. of Mathematics

  
Principal

**M.E.S ASMABI COLLEGE**  
**DEPARTMENT OF MATHEMATICS**  
**CERTIFICATE COURSE**

**Course Details** : Foundation course in LaTeX.

Course Code: ASCC12

**About this course**

LaTeX, a document preparation system, is widely used for publishing in many scientific fields like mathematics, statistics, computer science, engineering, chemistry, physics, economics, linguistics, etc.. It is a powerful and open-source system that provides numerous facilities for automating typesetting of the document: i.e. structuring page layout, listing and auto-numbering of sections, tables, figures, generating a table of contents, managing cross-referencing, citing, and indexing.

This course introduces the basic concepts of LaTeX. Participants taking this course will be able to create and design documents in LaTeX.

**Prerequisites**

There are no prerequisites for this course, except knowledge of editing text. The course can be taken by any learner who wants to create documents using LaTeX.

**Objectives:**

- Handle different types of documents
- Organize documents into different sections, subsections, etc..
- Formatting pages (margins, header, footer, orientation)
- Formatting text
- Write complex mathematical formulae
- Include tables and images
- Cross-referencing, bibliography, and Indexing
- Read error messages as and when required

**Syllabus**

**Topic 1: Introduction**

This topic introduces the learner to LaTeX, its installation, and different IDEs. The learner creates the first document using LaTeX, organizes content into sections using article and book class of LaTeX.



#### Topic 2: Styling Pages

In this topic, the session starts by reviewing different paper sizes, examines packages, formats the page by setting margins, customizing header and footer, changing the page orientation, dividing the document into multiple columns. The topic ends with reading different types of error messages.

#### Topic 3: Formatting Content

This topic concentrates on formatting text (styles, size, alignment), adding colors to text and entire page, and adding bullets and numbered items. It concludes by explaining the process of writing complex mathematics.

#### Topic 4: Tables and Images

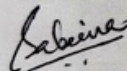
The topic starts by creating basic tables, adding simple and dashed borders, merging rows and columns, and handling situations where a table exceeds the size of a page. The sessions then continue to add an image, explore different properties like rotate, scale, etc..

#### Topic 5: Referencing and Indexing

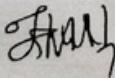
In this topic, the learner learns to add cross-referencing (refer to sections, table, images), add bibliography (references), and create back index.

Suggested intake:	90 students
Course Fee:	Rs.500 per student
Practical Session :	Computer Lab
Duration :	30 hrs
Examination :	Theory & Practical at the end of the course

Coordinator

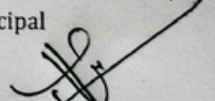
  
Sabeena, P.A

HOD



**GOPALAKRISHNAN. K**  
Associate Professor & Head  
Dept. of Mathematics  
M.E.S. Asmabi College  
P.Vemballur, Kodungallur-680 671

Principal

  
PRINCIPAL  
M.E.S. ASMABI COLLEGE  
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KODUNGALLUR - 680 671



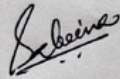
**Certificate Course 2019-2020**

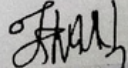
**Report & Outcome**

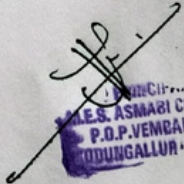
**Department of Mathematics**

Course name : FOUNDATION COURSE IN LATEX  
Course Code : ASCC12  
No. of Students attended the class : 90  
Class starting date : 01/01/2020  
Class end date : 11/02/2020  
Total hours : 30  
Name of coordinator : Sabeena P A (Dept. of Mathematics)  
Teacher handled the class : Gopalakrishnan K (HOD, Dept. of Mathematics)  
Outcome : All the students were passed with more than 65% marks  
Certificate distribution date : 02/03/2020

(Certificate distributed by Mathematics HOD- Gopalakrishnan K)

  
Sabeena P.A  
Coordinator

  
GOPALAKRISHNAN. K  
Associate Professor & Head  
Dept. of Mathematics  
M.E.S. Asmabi College  
P.Vemballur, Kodungallur-680 671

  
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KODUNGALLUR - 680 671

DEPARTMENT OF MASSCOMMUNICATION AND JOURNALISM

MES ASMABI COLLEGE, P.VEMBALLUR

PROPOSAL FOR CERTIFICATE COURSE

(Academic year 2019-20)

Course name: RADIO PRODUCTION  
Course code: ASCC11  
Course fee: 850

Duration: 30Hrs (To be engaged as offline sessions after routine classes of regular programmes on week days and as special offline/online sessions)

Intake: 30 Students

COORDINATOR: Sunaina M Nazar

TEACHERS IN CHARGE: Sunaina M Nazar (8547100269)

: Najma Nazeer (9746310200)

: Sumayya K I (6235447071)



*[Signature]*  
HOD: *Prasoon TP*

*[Signature]*  
PRINCIPAL  
M. E. S. ASMABI COLLEGE  
P. V. VEMBALLUR,  
KODUNGALLUR-60671

**MES ASMABI COLLEGE, P. VEMBALLUR**  
**DEPARTMENT OF MASSCOMMUNICATION AND JOURNALISM**  
**CERTIFICATE COURSE: RADIO PRODUCTION**  
**COURSE CODE: ASCC11**

**LIST OF STUDENTS ENROLLED**

Sl NO	NAME OF THE STUDENT	Dept. and Year(final years)	SIGNATURE
1	NIYAS	BA ECONOMICS	<i>Niyas</i>
2	SANDRA	BVOC	<i>Sandra</i>
3	FARDEENSHA K N	BCA	<i>Fardeensha</i>
4	FATHIMA	BCA	<i>Fathima</i>
5	FATHIMA K M	BCA	<i>Fathima</i>
6	MOHAMMED AZHAR P S	BCA	<i>Mohammed</i>
7	MOHAMMED MUSHTHAQUE T A	BCA	<i>Mohammed</i>
8	MOHAMMED NABEEL A M	BCA	<i>Nabeel</i>
9	FADHI SHAJAHAN	BBA	<i>Fadhi</i>
10	JASVA K J	BBA	<i>Jasva</i>
11	MOHAMED HASHIM P N	BBA	<i>Mohamed</i>
12	SOORAJ V J	BBA	<i>Sooraj</i>
13	SREELAKSHMI A P	BBA	<i>Sreelakshmi</i>
14	SREELAKSHMI M S	BBA	<i>Sreelakshmi</i>
15	ASNA M S	BA ENGLISH	<i>Asna</i>
16	ASNA T A	BA ENGLISH	<i>Asna</i>
17	AVYA ANAND DEV	BA ENGLISH	<i>Anya</i>
18	RISANA PARVIN N	PSYCHOLOGY	<i>Risana</i>
19	NIJIN A	BA.MASS COMMUNICATION	<i>Nijin</i>
20	ASHWINI	BA.MASS COMMUNICATION	<i>Ashini</i>
21	MEGHA	BA.MASS	<i>Megha</i>

22	FATHIMA BARRAH	COMMUNICATION MASSCOMMUNICATION	<i>Fathima</i>
23	HASNA E M	BOTANY	<i>Hasna</i>
24	PRASEEDA S	BOTANY	<i>Praseeda</i>
25	AHALYA K U	PHYSICS	<i>Ahalya</i>
26	RISANATH P A	TOURISM AND HOSPITAL	<i>Risanath</i>
27	RUKSANA V R	TOURISM AND HOSPITAL	<i>Ruksana</i>
28	SAINABI V N	TOURISM AND HOSPITAL	<i>Sainabi</i>
29	SALMANUL FARIS P S	TOURISM AND HOSPITAL	<i>Salmanul</i>
30	SHABNA P S	TOURISM AND HOSPITAL	<i>Shabna</i>

*Sunaina M. Nagesh*  
 Art Professor  
 Dept. of Mass communication



*Prasoon T.P*  
 HOD: Prasoon T.P

*[Signature]*  
 PRINCIPAL  
 M. E. S. ASMABI COLLEGE  
 P.O.P. VEMBALLUR,  
 KODUNGALLUR-686771



**CERTIFICATE COURSE IN  
RADIO PRODUCTION**  
Conducted by  
**DEPARTMENT OF MASS COMMUNICATION & JOURNALISM  
MES ASMABI COLLEGE, P. VEMBALLUR**



**CERTIFICATE**

This is to certify that ms/mr

.....*NIYAS*.....

of *B.A. Economics*..... MES Asmabi College, P. Vemballur has successfully completed the Certificate Course in **RADIO PRODUCTION** conducted by Department of Mass communication & Journalism during the academic year 2019-20

P.Vemballur  
April 2020

  
Sunaina M Nazar  
Co-ordinator

  
Dr. A Biju  
Principal



**DEPARTMENT OF MASSCOMMUNICATION AND JOURNALISM**

**SYLLABUS AND COURSE PLAN**

**(Academic year 2019-20)**

**Course name:** RADIO PRODUCTION

**Course code:** ASCC11

**Course fee:**850

**Duration:**30Hrs (To be engaged as offline sessions after routine classes of regular programmes on week days and as special offline/online sessions)

**Intake:** 30Students

**CORDINATOR:** SUNAINA M NAZAR,(8547100269),sunaina145@gmail.com

**COURSE OBJECTIVE/SCOPE:**This course is designed to provide you with basic knowledge of radio/audio production theory, techniques and aesthetics via practical, experience in the writing and production of several program formats. Students will work on specific projects designed to help you master the art of audio recording, editing, mixing, and aural storytelling techniques

**COURSE OUTCOMES:**

Students will receive practical experience and basic knowledge of audio production, including the principles of sound, announcing, scriptwriting, leadership and organization

Students will come to know about the three stages of radio production

- will learn to generate story ideas for radio productions
- will know how toprepare a basic script for radio production programs
- will learn how to plan and design the use of sound effects, music, narration, and dialog in a radio script

**SYLLABUS OF PROPOSED COURSE:**

**MODULE 1: INTRODUCTION TO RADIO AS A MASS MEDIA**

Characteristics of radio as a means of mass communication, making pictures in the minds with spoken words, music and sound effects

**MODULE 2: DIFFERENT GENRES OF RADIO PROGRAMME**

**EVALUATION:**

1. Course end examination-(Objective, short answer and essays-2hr duration)-50 marks
2. Periodical practical assignment test-30 mark
3. Theory class attendance-20

**Criterion for issuing certificate:** separate minimum of 40% is required in items 1,2,3 of the above-mentioned components

**CORDINATOR:** Sunaina M Nazar 

**TEACHERS IN CHARGE:** Sunaina M Nazar (8547100269)

: NajmaNazeer (9746310200)

: Sumayya K I (6235447071)

**HOD:PRASOON T.P**



*SUNAINA M NAZAR*

*HOD: PRASOON T.P.*

  
PRINCIPAL  
M. E. S. ASMABI COLLEGE  
P.O.P. VEMBALLUR,  
KODUNGALLUR-686671

MES ASMABI COLLEGE,P VEMBALLUR  
DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM  
ASCC11-RADIO PRODUCTION  
INTERNAL EXAMINATION

PART –A  
ANSWER ALL 10 MARKS EACH

1. Which one of the following is a type of microphone?  
Basic Microphone- stagnant mike Omni- directional -Large Microphone
2. What is the third stage in Radio production?  
Pre-Production-Post Production- Multi Production
3. Which of the following is an ethic should be followed in radio reporting?  
Truth and Accuracy -Fairness and Impartiality- Accountability -All of the above
4. Which one of the software is used to edit radio programmes?

Adobe Dreamweaver- Adobe Audition-Zingle Adobe Photoshop

5. What are the major 3 components of radio programme?  
Spoken Word or human voice Music Sound Effects All of these D
6. The radio clubs in Bombay and Madras started broadcasting in year

1940- 1928- 1923- 1938

7. The modulation technology that is used for analogue radio transmission in MW and SW is.  
Amplitude Modulation -Frequency Modulation- Generic Modulation- High Modulation A
8. Radio News are also edited according to which format?  
Vessel- Inverted Pyramid- Join Line- None of the above
9. The opening lines of the story, called  
Extract- Body- Lead- Resume
10. Which media is suitable for Communication Campaign for illiterate population?  
Newspaper- Radio -Pamphlets -Digital

PART B

II. Answer the following in one or two words or in one or two sentence

11. Podcasting
12. Pitch
13. Sound
14. Radio host
15. Sfx
16. Lapel
17. . Dolby system
18. Reverberation
19. Acoustics
20. VividhBharati

10\*1=10



Answer any four questions, each in about 120 words

21. Detail the history of broadcasting in India.
22. Prepare a radio commercial for any product which is going to enter in the market
23. Comment on the revival of radio and its rising popularity in modern times
24. Discuss Various types of microphones
25. Discuss the potential and limitations of Radio

4\*5=20

III. Answer any 1, each in about 500 words

26. Elucidate the different formats and genres of radio programmes
27. Discuss the difference in writing news for print medium with writing for Radio.
28. Critically evaluate the presentation and programme contents of radio channels in Kerala 1\*10=10

RESULT ANALYSIS

SI NO	NAME OF THE STUDENT	Dept. and Year	ATTENDANCE (%)	MARK FOR ATTENDANCE(20)	TEST(80)	TOTAL(100)
1	NIYAS	BA ECONOMICS	90	20	79	99
2	SANDRA	BVOC	96	20	66	86
3	FARDEENSHA K N	BCA	93	20	70	90
4	FATHIMA	BCA	90	20	70	90
5	FATHIMA K M	BCA	96.6	20	75	95
6	MOHAMMED AZHAR P S	BCA	96.6	20	69	89
7	MOHAMMED MUSHTHAQUE T A	BCA	96.6	20	75	95
8	MOHAMMED NABEEL A M	BCA	96.6	20	68	88
9	FADHI SHAJAHAN	BBA	100	20	77	97
10	JASVA K J	BBA	96.6	20	68	88
11	MOHAMED HASHIM P N	BBA	100	20	74	94
12	SOORAJ V J	BBA	96.6	20	72	92
13	SREELAKSHMI A P	BBA	100	20	65	85
14	SREELAKSHMI M S	BBA	93	20	66	86
15	ASNA M S	ENGLISH	96.6	20	69	89
16	ASNA T A	ENGLISH	100	20	67	87
17	AVYA ANAND DEV	ENGLISH	90	20	75	95
18	RISANA PARVIN N	PSYCHOLOGY	96.6	20	72	92
19	NIJIN A	MASS COMMUNICATION	100	20	60	80
20	ASHWINI	MASS COMMUNICATION	100	20	60	80
21	MEGHA	MASS COMMUNICATION	96.6	20	73	93
22	FATHIMA BARRAH	MASSCOMMUNICATION	96.6	20	61	81
23	HASNA E M	BOTANY	90	20	68	85
24	PRASEEDA S	BOTANY	90	20	59	76
25	AHALYA K U	PHYSICS	90	20	60	80
26	RISANATH P A	TOURISM AND HOSPITALITY	93	20	55	75
	RIBKSANA V R	TOURISM AND HOSPITALITY	90	20	77	99

28	SAINABI V N	HOSPITALITY	90	20	69	89
29	SALMANUL FARIS P S	TOURISM AND HOSPITALITY	93	20	72	92
30	SHABNA P S	TOURISM AND HOSPITALITY	93	20	74	94

OUTCOME:

SCORE	91-100	81-90	71-80
NO:OF STUDENTS	12	13	5

PASS PERCENTAGE:100

Susaina M. Nigam  
Asst Professor  
Coordinator  
Dept of Masscommunication



*[Signature]*  
HOD: Prasoon T P



**MES Asmabi College, P Vemballur, Kodungallur**

**Department of BCom Computer Application  
Certificate Course on Web Designer**

**Department : PG Department of  
Commerce & Management Studies**

**Name of the Course : Certificate Course on Web  
Designer**

**Course Code : ASCCO2**

**Coordinator : Ms Josbeena Johnson**

**Head of the Department : Ms Raji P B**

**Maximum no. of students : 30**

**Duration of the course : 30 hrs**

**Level : UG**

**Teaching Methodology : Direct method**

DEPARTMENT OF BCOM COMPUTER APPLICATION  
MES ASMABI COLLEGE P VEMBALLUR, THIRISSUR, 680671

CERTIFICATE COURSE ON  
CERTIFIED WEB DESIGNER COURSE

COURSE CODE: ASCC02

YEAR: 2019-2020

TOTAL SEATS AVAILABLE: 30

TOTAL NO OF STUDENTS ENROLLED: 30

SL NO	NAME	DEPARTMENT	SIGNATURE
1	AAGNA T S	BSC AQUACULTURE	<i>Ag</i>
2	ABHIJITH U LALSAN	BA ENGLISH	<i>Abi</i>
3	ABHISHA K	BSC AQUACULTURE	<i>abisha</i>
4	ADEEB ABDUL RASHEED	BA ENGLISH	<i>Adoeb</i>
5	ADHEENA VARSHA K S	BSC PHYSICS	<i>Ad</i>
6	AFNAN ABDUL AZEEZ ELACHOLA	BSC PHYSICS	<i>Afan</i>
7	AHALYA K U	BSC PHYSICS	<i>ahalya</i>
8	AISWARYA T J	BA ENGLISH	<i>Aiswarya</i>
9	AKARSH M S	BSC AQUACULTURE	<i>Ak</i>
10	AKHILDAS K M	BSC BOTONY	<i>Akhil</i>
11	ANJINA SHIBU	BSC PHYSICS	<i>Anjina</i>
12	ANSHIN PAUL	BSC AQUACULTURE	<i>Anshin</i>
13	ARCHANA K K	BSC PHYSICS	<i>Archana</i>
14	MUHSINA K S	BSC MATHEMATICS	<i>Muhsina</i>
15	NAJA K A	BSC MATHEMATICS	<i>NAJA</i>
16	NASEEHA K S	BCOM COMPUTER APPLICATION	<i>Naseeha</i>
17	NATHA FATHIMA	BSC MATHEMATICS	<i>Natha</i>
18	NAVANEETH K P	BSC MATHEMATICS	<i>Nav</i>
19	NISHMA P U	BCOM COMPUTER APPLICATION	<i>Nishma</i>
20	NOUREEN V S	BCOM COMPUTER APPLICATION	<i>Nouri</i>
21	RAEES P M	BCOM COMPUTER APPLICATION	<i>RAEES</i>



22	RAIHANA K J	BA ECONOMICS	<i>[Signature]</i>
23	RAIHANATH A A	BA ECONOMICS	<i>Dahinath</i>
24	RIMNAS M M	BCOM COMPUTER APPLICATION	<i>Rimnas</i>
25	ROHITH K K	BCOM COMPUTER APPLICATION	<i>Rohith</i>
26	SHAFIYA K S	BSC MATHEMATICS	<i>Shafiya</i>
27	SHAFNA M M	BSC MATHEMATICS	<i>Shafna</i>
28	SREELAKSHMI C P	BCOM COMPUTER APPLICATION	<i>Sreel</i>
29	SREEPRIYA P MENON	BCOM COMPUTER APPLICATION	<i>S.Priya</i>
30	ZAYAN MOHAMMED	BCOM COMPUTER APPLICATION	<i>Zayan</i>

*[Signature]*  
**JOSBEENA JOHNSON**  
 CONVENOR

*[Signature]*  
**RAJI P B**  
 HOD

*[Signature]*  
 PRINCIPAL  
 A.E.S. ASHRAFI COLLEGE  
 P.O.P. VENTURUR,  
 KODUNGALLUR - 686 571



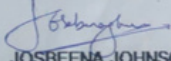


DEPARTMENT OF B COM C A  
 CERTIFIED WEB DESIGNER COURSE  
 MES ASMABI COLLEGE, P. VEMBALLUR




This is to certify that Mr/Ms. AAGNA T.S has completed the certificate course on CERTIFIED WEB DESIGNER COURSE conducted by Department of B.COM COMPUTER APPLICATION MES Asmabi College, P Vemballur, Kodungallur during the academic year 2019-20 He/She has secured A+ grade.

P Vemballur  
 30/03/2020

  
 JOSBEENA JOHNSON  
 Coordinator

  
  
 RAJI P B  
 HoD

  
 M.S. ASMABI COLLEGE,  
 P.O.P. VEMBALLUR,  
 KODUNGALLUR - 686 071  
 Dr A Biju  
 Principal





**MES ASMABI COLLEGE, P VEMBALLUR**  
**DEPARTMENT OF BCOM COMPUTER APPLICATION**  
**CERTIFIED COURSE ON WEB DESIGNER**  
**ACADEMIC YEAR: 2019-2020**

**CURRICULAM EVALUATION PROCEDURE**

Department	: PG department of commerce and management studies
Name of the course	: Certified web designer course
Course code	:ASCC02
Coordinator	: Josbeena Johnson, josbeena22@gmail.com
Head of the department	: Raji P B
Maximum number of students	: 30
Duration of the course	: 30 hour
Level	: UG
Teaching methodology	: Direct Method
Teaching Aid	: PPT, You tube videos

**CURRICULAM**

**OBJECTIVES:**

1. To help the students to construct pages that meet the needs of an identified audience
2. To enable the students to demonstrates competency in the use of common HTML code.
3. To help the students to understand the role of JAVA script in web page creation.
4. To help the students to utilize graphic design to enhance web pages.

**SYLLABUS**

**MODULE 1: INTRODUCTION TO HTML**

- What is HTML
- HTML Documents
- Basic structure of an HTML document
- Creating an HTML document



- Markup tags 10 hours

## MODULR 2: CASCADING STYLE SHEETS

- WEB programming introduction
- HTML attributes
- HTML LIST 5 hours

## MODULE 3: JAVA SCRIPT

- Introduction to java script
- Built in function
- Working with objects and classes 5 hours

## MODULE 4: HTML 5

- Structure text
- Learn semantic markup new to the HTML standard
- Style a web page
- Create hyperlink to the other pages 5 hour

## MODULE 5: JQUERY

- Introduction
- Using JQuery cores
- Events
- Effects 5 Hour

## EVALUATION PROCEDURE

1. Module wise exam
2. Final Exam



MES ASMABI COLLEGE, P VEMBALLUR  
DEPARTMENT OF BCOM COMPUTER APPLICATION  
CERTIFIED COURSE ON WEB DESIGNER  
ACADEMIC YEAR: 2019-2020

QUESTION PAPER


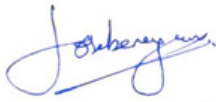
TIME :30 MINUTES

MARKS:20

Answer all the questions

1. Explain JQUERY?
2. Explain the basic structure of an HTML document?
3. What are the types of style sheet?
4. Briefly explain JAVA

(4\*5=20)



PRINCIPAL  
M.E.S. ASMABI COLLEGE,  
P.O.P. VEMBALLUR,  
KODUNGALLUR - 680 671

**RESULT OF THE TEST**

SL NO	NAME	DEPART	SIGNATURE	MARK(20)
1	AAGNA T S	BSC AQUACULTURE		17
2	ABHIJITH U LALSAN	BA ENGLISH		16
3	ABHISHA K	BSC AQUACULTURE		15
4	ADEEB ABDUL RASHEED	BA ENGLISH		19
5	ADHEENA VARSHA K S	BSC PHYSICS		19
6	AFNAN ABDUL AZEEZ ELACHOLA	BSC PHYSICS		19
7	AHALYA K U	BSC PHYSICS		19
8	AISWARYA T J	BA ENGLISH		17
9	AKARSH M S	BSC AQUACULTURE		20
10	AKHIL DAS K M	BSC BOTONY		18
11	ANJINA SHIBU	BSC PHYSICS		17
12	ANSHIN PAUL	BSC AQUACULTURE		15
13	ARCHANA K K	BSC PHYSICS		16
14	MUHSINA K S	BSC MATHEMATICS		18
15	NAJA K A	BSC MATHEMATICS		18
16	NASEEHA K S	BCOM COMPUTER APPLICATION		17
17	NATHA FATHIMA	BSC MATHEMATICS		15
18	NAVANEETH K P	BSC MATHEMATICS		18
19	NISHMA P U	BCOM COMPUTER APPLICATION		17
20	NOUREEN V S	BCOM COMPUTER APPLICATION		19
21	RAEES P M	BCOM COMPUTER APPLICATION		18
22	RAIHANA K J	BA ECONOMICS		14
23	RAIHANATH A A	BA ECONOMICS		15
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26	SHAFIYA K S	BSC MATHEMATICS		17
27	SHAFNA M M	BSC MATHEMATICS		17
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29	SREEPRIYA P MENON	BCOM COMPUTER APPLICATION		18
30	ZAYAN MOHAMMED	BCOM COMPUTER APPLICATION		19



