

## Self –Appraisal for Teachers

**Summary of overall Grade in APAR**

Activity	Grade
1. Teaching	Good
2. Involvement in the University/College student related activities/research activities.	Good
Overall Grade for the Assessment Year	Good

I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant:  **DR. GIRIJA. T.P**

Designation: Assistant Professor

Place: P. Vemballur

Date: 03-07-2023

**CERTIFICATE**

This is to certify that **DR. GIRIJA. T.P.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-12-2016 to 20-12-2017**


Countersigned by:

  
**Dr. SHAFEEER. P. S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
MES Asmabi College, P. Vemballur  
Kodungallur, Thrissur,  
Kerala-680671

(Office Seal)



Name and Signature of Principal/Head of the Office

  
**Dr. A. BIJU**  
PRINCIPAL  
M.E.S. ASMABI COLLEGE  
P. VEMBALLUR P.O.,  
KODUNGALLUR- 680 671

**Summary of overall Grade in APAR**

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1. Teaching	Good
2. Involvement in the University/College student related activities/research activities.	Good
Overall Grade for the Assessment Year	Good

I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant:  **DR. GIRIJA. T.P**

Designation: Assistant Professor

Place: P. Vemballur

Date: 03.07.2023

**CERTIFICATE**

This is to certify that **DR. GIRIJA. T.P.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-12-2017 to 20-12-2018**

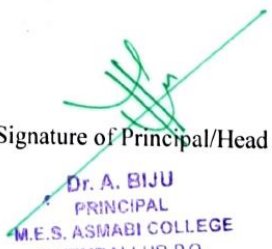
Countersigned by:

  
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P. VEMBALLUR P.O.,  
KODUNGALLUR- 680 671

Total number of publications	
Overall Grade for 2 (a+b+c+d+e+f+g) ( <b>Good</b> - Involved in at least 3 activities, <b>Satisfactory</b> - 1-2 activities <b>Not-satisfactory</b> - Not involved / undertaken any of the activities) *Number of activities can be within or across the broad categories of activities	<b>Good</b>

### Summary of overall Grade in APAR

Activity	Grade
<b>1. Teaching</b>	<b>Good</b>
<b>2. Involvement in the University/College student related activities/research activities.</b>	<b>Good</b>
<b>Overall Grade for the Assessment Year</b>	<b>Good</b>

I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant:  **DR. GIRIJA. T.P**

Designation: Assistant Professor

Place: P. Vemballur

Date: 03.07.2023

### CERTIFICATE

This is to certify that **DR. GIRIJA. T.P.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-12-2018 to 20-12-2019**


Countersigned by:

  
**Dr. SHAFEEER. P. S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
MES Asmabi College, P. Vemballur  
Kodungallur, Thrissur,  
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Sign & Name of Applicant: **DR. GIRIJA. T.P**

Designation: Assistant Professor

Place: P. Vemballur

Date: 03-07-2023

### CERTIFICATE

This is to certify that **DR. GIRIJA. T.P.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-12-2019 to 20-12-2020**


Countersigned by:

  
**Dr. SHAFEEER. P.S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
MES Asmabi College, P. Vemballur  
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**CERTIFICATE**

This is to certify that **DR. GIRIJA. T.P.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-12-2020 to 20-12-2021**

Countersigned by:




**Dr. SHAFEEER. P. S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
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## Summary of overall Grade in APAR

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I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant: **Shaheedha T.M**  
Designation: Assistant Professor

Place: P.Vemballur  
Date: 03.7.23

## CERTIFICATE

This is to certify that **SHAHEEDHA T.M.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-02-2017 to 20-02-2018.**

Countersigned by:

  
**Dr. SHAFEER. P. S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
MES Asmabi College, P. Vemballur  
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<b>(Good - Involved in at least 3 activities,</b> <b>Satisfactory - 1-2 activities</b> <b>Not-satisfactory - Not involved / undertaken any of the activities)</b> *Number of activities can be within or across the broad categories of activities	
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I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant:  Shaheedha T.M  
 Designation: Assistant Professor

Place:P.Vemballur  
 Date: 03.7.2023

**CERTIFICATE**

This is to certify that SHAHEEDHA T.M., has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year 21-02-2018 to 20-02-2019.

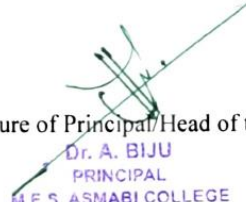
Countersigned by:

  
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 Co-ordinator  
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Overall Grade for 2 (a+b+c+d+e+f+g) ( <b>Good</b> - Involved in at least 3 activities, <b>Satisfactory</b> - 1-2 activities <b>Not-satisfactory</b> - Not involved / undertaken any of the activities) *Number of activities can be within or across the broad categories of activities	<b>Good</b>
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I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant: **Shaheedha T.M**  
Designation: Assistant Professor

Place: P.Vemballur

Date: 03.7.2023

**CERTIFICATE**

This is to certify that **SHAHEEDHA T.M.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-02-2019 to 20-02-2020**.


Countersigned by:

  
**Dr. SHAFEEER P. S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
MES Asmabi College, P. Vemballur  
Kodungallur, Thrissur,  
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P. VEMBALLUR P.O.,  
KODUNGALLUR- 680 671

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I certify that the information provided is correct as per records available and /or documents enclosed along with the duly filled APAR proforma.

Sign & Name of Applicant: **Shaheedha T.M**  
Designation: Assistant Professor

Place: P.Vemballur  
Date: 03-07-2023

### CERTIFICATE

This is to certify that **SHAHEEDHA T.M.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year **21-02-2020 to 20-02-2021**.

Countersigned by:

  
**Dr. SHAFEEER D. S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
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Sign & Name of Applicant: **Shaheedha T.M**  
Designation: Assistant Professor

Place: P.Vemballur

Date: 03.07.2023

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This is to certify that **SHAHEEDHA T.M.**, has successfully carried out all the duties in respect to APAR SI Number 1 & 2 assigned to her, which are claimed by her in the APAR Proforma for the assessment year 21-02-2021 to 20-02-2022.


Countersigned by:

  
**Dr. SHAFEEER. P. S.**  
Co-ordinator  
Internal Quality Assurance Cell (IQAC)  
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## **Self –Appraisal for Non-teaching Staff**

INTERNAL QUALITY ASSURANCE CELL  
MES ASMABI COLLEGE, P. VEMBALLUR

Administration

Self-Appraisal

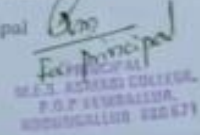
Academic year: 2022-2023

Personal Data					
1	Name	Souda. P.M.			
2	Designation	Management Accountant			
3	Sex	Female	Date of birth	125-04-1976	
4	Address	Souda. P.M. W/O P.M. E. S. Nayal. Pallimudlath House, P.O. Mahatallipuzham Mala.			
5	Religion & Caste	Islam	Muslim		
Departmental Qualifications			Experience in Administrative area		
1	MOP		1	Administration	..... years
2	Attender Test		2	Accounts	5..... years
3	Account Test Lower		3	Establishment	..... years
4	Account Test Higher		4	Spark	..... years
5	Library Certificate Course		5	E grants	..... years
	Other activities/programmes		6	Gain PF	..... years
			7	Exam	..... years
			8	EPF	..... years
			9		..... years
			10		..... years
Training programmes attended					
1	MES D.Katia Software				
2	Spark and other administrative matters				
3	IQAC Administrative Training Program.				
4					
5					
1	Section in the office serviced in this year	5 years			
2	Works carried out in this section				
3	Pending works	NIL			
4	Measures taken to clear pending works				
5	Difficulties faced in this section				

Signature: *Souda P.M.*

Name: Souda. P.M.

Remarks of QA (supdt) *✓*

Remarks of Principal *As*  

 Principal  
 MES ASMABI COLLEGE,  
 P.O. P. VEMBALLUR,  
 VEMBALLUR - 520 671



INTERNAL QUALITY ASSURANCE CELL  
MES ASMABI COLLEGE, P. VEMBALLUR

Administration

Self-Appraisal

Academic year: 2022-2023

Personal Data					
1	Name	SUHARABEE. B. B.			
2	Designation	Audit Assistant			
3	Sex	Female	Date of birth		
4	Address	Pichakatharajil House, Po. Konathuramra.			
5	Religion & Caste	Islam	Muslims		
Departmental Qualifications		Experience in Administrative area			
1	MCP	✓	1	Administration	... years
2	Attender Test	✓	2	Accounts	5... years
3	Account Test Lower		3	Establishment	3... years
4	Account Test Higher		4	Spark	... years
5	Library Certificate Course		5	E grants	2... years
	Other activities/programmes		6	Gain PF	... years
			7	Exam	... years
			8	EPF	... years
			9	Others	26... years
			10		... years
Training programmes attended					
1	one day - Carniel College - Orientation class.				
2	one day - E-grants training St. Mary's College TCR.				
3					
4					
5					
1	Section in the office serviced in this year	Audit Section			
2	Works carried out in this section	Furnishing Reply to Audit			
3	Pending works	nil			
4	Measures taken to clear pending works				
5	Difficulties faced in this section				

Signature: *[Signature]*

Name: Suharabee. B. B.

Remarks of HX(suptd) *KRS*

Remarks of Principal *[Signature]*

Principal  
M.E.S. ASMABI COLLEGE,  
P.O.P. VEMBALLUR,  
KODUNGALLUR 629 071



PRINCIPAL  
M.E.S. ASMABI COLLEGE,  
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KODUNGALLUR 629 071