



Azhikode Chamakkala Road, Kodungallur,

HUMAN RESOURCES DEVELOPMENT

MES ASMABI COLLEGE



An IQAC Initiative

Sl. No.	Name of the programme	Resource Person	Programme Date (From & To)	No. of teachers benefited
FACULTY DEVELOPMENT PROGRAMMES				
1	Educational psychology for teachers before and after the covid era	Suni M.S, Clinical Psychologist Sri. Lathif Penath, HOD, Department of Psychology, MES Asmabi College Minzila Hilal Assistant Professor MES Asmabi College T. P Jawad Clinical Psychologist, HCF, Kozhikode	5/9/2022 9/9/2022 13/9/2022 19/9/2022 23/9/2022	91
2	From research to publication	Dr. Simon Thattil Dr.Jos T.Puthur Dr. Shibu Eapen Dr. VipinValiyattoor Dr. K Jafar Dr.KshamataChaudhary	24-7-2021- 6-8-2021	86
3	Online Moodle training	Dr. Murugan R, Assistant professor, MES College Marampally	20/7/2020-24/7/2020	86
4	Journey from a teacher to a facilitator	Dr Issac Paul Assistant professor HOD Commerce Department Government College of Teacher Education, Thycaud, Thiruvananthapuram	20/9/2019 14/10/2019 1/11/2019 11/11/2019 12/12/2019	82
5	Teacher competencies in the present era	Dr Issac Paul Assistant professor HOD Commerce Department Government College of Teacher Education, Thycaud, Thiruvananthapuram	12/07/2018 16/07/2018 20/07/2018 25/07/2018 3/08/2018	78

SKILLS ORIENTED CAPACITY BUILDING PROGRAMMES USING INTERNAL HUMAN RESOURCES				
6	Hands-on Training on E-Filing Income Tax Return of Salaried Employees	Dr. Princy Francis, Assistant Professor from the Research Department of Commerce, MES Asmabi College	17/7/2022	35
COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELL AND OTHER INSTITUTIONS				
7	Leveraging AI tools for social science research	Thahasin N P Celin Difna C A Bharathan Syam Aswathy C R Shilpa Sundaran Janitha N P Thansila M M Jaseel P H	26th, 29th, 30th, and 31st may 2023	24
8	Locating the Legends of India; History and Literature	Dr.Hussain Randathani	10/8/2022 11/8/2022	65
9	Arabic Language Learning: New Approaches And Methods	Prof. Muhammed Noor Al Nimir, Prof. Emra Kaya , Prof. Sumeyya Angay	19/3/2021	94
10	Keralapiravi dinagoshavum malayalabhasha varacharanavum	Shri.M.N. Karassery	1/11/2021	90
11	Vayanayum ente ezhuthum	Shri.Paul zacharia	19.06.2021	340
12	National webinar on mental health for all- greater investment, greater access	Mr. Ishant Kumar (Clinical Psychologist, NIMHANS Bangalore) Mr. T.P Jawad Family Psychologist, Human Care Foundation (HCF),Calicut Ms. Fathima Kareem (Disability Management Officer, (Clinical Psychologist),CDMRP Dept. Of Psychology, University of Calicut)	17/10/2020 24/10/2020 31/10/2020	100

13	Webinar Series on Women and COVID	Sreeja Shyam Chief Sub Editor, Mathrubhumi News Dr. Prathibha Ganesan Visiting Faculty, TISS, Mumbai	18/11/2020- 20/11/2020	108
14	Two-Day National Seminar: NEP and Higher Education Scenario in Humanities and Social Sciences: Opportunities and Challenges	Dr. Rajesh Kalarivayil Assistant Professor Dept. of Social Work Tezpur University, Assam Dr. Salah Punathil Assistant Professor Center for Regional Studies School of Social Science University of Hyderabad Dr. Smitha Sasidharan Nair Assistant Professor Centre of Health and Mental Health TATA Institute of Social Science, Mumbai	6th & 7th October 2021	42
15	One day seminar on Media, Democracy & 75 Years of Freedom	Department of Political Science & IQAC, MES Asmabi College in association with Institute of Parliamentary Affairs, Govt. of Kerala	11 th November 2022	40
16	Materials in medicine	Dr. Payam ZarrinTaj, PhD, Postdoctoral researcher, School of Chemical Engineering, Oklahoma State University Dr. Sijo Chemmannur, PhD, Scientist, Precision Nanosystem, Vancouver BC, Canada	3/10/2020 5/10/2020	200
17	On advanced remote learning in & post pandemic era	Mr.MuhammedSabith Mr. LathifPenath	25/7/2020	60

ADMINISTRATIVE TRAINING PROGRAMMES FOR NON-TEACHING STAFF

18	Administrative matters of aided colleges	Adv. P.S. Najeeb, HOD, PG Dept. of Commerce & Management Studies, SH College, Chalakudy, and Retd. Accounts Officer in charge of the Deputy Director of Collegiate Education, Ernakulam	28/01/2023- 4/02/2023	32
19	Spark training on gem tools	UP Janardanan Nair Senior Superintendent DDO, Thrissur	10/5/2022 – 14/5/2022	34
20	Computer Training on Office Automation	Sri. Sajeev Kumar Senior Superintendent DDO Thrissur	3/8/2020-7/8/202 0	31
21	performance improvement programme for administrative staff	Anson Francis Guest Faculty Institute of management in government(IMG) Trivandrum	2/07/2019 3/07/2019 4/07/2019 5/07/2019 8/07/2019	30
22	Consolidation of financial statements	Dr Prasanth A P Assistant professor Department of commerce and Management Amrita School of Arts, Humanities and commerce	20/8/2018- 24/8/2018	30

EDUCATIONAL PSYCHOLOGY FOR TEACHERS BEFORE AND AFTER THE COVID ERA

HIGHLIGHTS:

Total number of participants: 91

Overview of the Training Programme

The Faculty Development Programme, with the central theme of "Educational Psychology for Teachers before and after the COVID Era," was conducted over five days from 05-Sept-2022 to 23-Sept-2022. The program aimed to equip teachers with a better understanding of the psychological aspects of teaching and learning, especially in the context of the challenges posed by the COVID-19 pandemic.

Day 1: 5/9/2022

Time: 10.00am

Resource Person: Suni M.S. Clinical Psychologist,
MES Medical College

Focal areas discussion-based workshop: Identifying and Addressing Central Problems in Education During COVID

Dr. Shafeer P S initiated the programme with a warm welcome to all attendees.

The first day of the program focused on identifying and addressing the central problems in education during the COVID-19 pandemic. Dr. Suni M.S provided valuable insights into the psychological impact of the pandemic on students and teachers. He discussed coping strategies, mental health issues, and ways to address the challenges effectively. Dr. Suni M.S thoughtfully explored coping mechanisms, drawing attention to strategies that can help individuals navigate the unique challenges posed by the pandemic. Furthermore, he stressed the significance of addressing mental health concerns, emphasizing the pivotal role it plays in overall well-being and effective learning.

Dr. Amitha P Mani (joint coordinator IQAC) extended sincere thanks to the esteemed resource person, Dr. Suni M.S, for sharing invaluable insights during this session, shedding light on the psychological impacts of the COVID-19 pandemic in the educational context. Dr. Amitha P Mani also expressed gratitude to all the participants for their active engagement, making this event both informative and engaging.

Day 2: 9/9/2022

Time: 10.am

Resource Person: Sri. Lathif Penath,
HOD, Department of Psychology, MES Asmabi College

Focal areas discussion-based workshop: - Understanding Student's Behavior and Individual Differences before and after COVID

Dr. Shafeer P S commenced the program with a cordial welcome to all those in attendance.

FACULTY DEVELOPMENT PROGRAMMES

Day 2 concentrated on understanding student behavior and individual differences. Sri. Lathif Penath highlighted the changes in student behavior and provided practical guidance on adapting teaching methods to cater to the diverse needs of students before and after the COVID-19 era. His presentation was not only insightful but also immensely practical, offering valuable guidance on how educators can adapt their teaching methods to accommodate the diverse needs of students. Sri. Lathif Penath's emphasis on understanding and catering to these evolving behaviors and differences before and after the pandemic era proved to be a cornerstone for effective teaching and student engagement, making it a pivotal and enlightening component of the educational discourse

Dr Sanand C Sadanandakumar, Joint coordinator IQAC Vote of thanks

Day 3: 13/9/2022

Time: 10.am

Resource Person: Minzila Hilal

, Assistant Professor, Department of Psychology, MES Asmabi College*

Focal areas discussion-based workshop: Helping Teachers Gain Insights into Students' Needs, Strengths, and Challenges During COVID.

Dr. Shafeer PS (IQAC Coordinator) initiated the program by extending a warm welcome to all those present.

Ms. Minzila Hilal led discussions on how teachers can gain insights into students' needs, strengths, and challenges during the COVID-19 pandemic. She shared strategies to build positive teacher-student relationships and foster a supportive learning environment. By emphasizing the cultivation of positive teacher-student relationships, Ms. Minzila Hilal underscored the pivotal role of emotional intelligence in education during challenging times. She adeptly expounded on the art of creating a supportive and nurturing learning environment, recognizing that such an atmosphere is instrumental in students' overall development and academic success.

Dr. Amitha P Mani, Joint coordinator IQAC, expressed gratitude to all the participants for their active engagement, making this event both informative and engaging.

Day 4: 19/9/2022

Time: 10.am

Resource Person: T. P Jawad, Clinical Psychologist, HCF, Kozhikode

Focal areas discussion-based workshop: Enhancing Teachers' Instructional Strategies and Promoting Student Success.

Dr. Shafeer P S (IQAC Coordinator) initiated the program by extending a warm welcome to all those present. He expressed his delight at the participation of both the attendees and the resource persons.

On Day 4, the spotlight was on enhancing teachers' instructional strategies and fostering student success, with T. P. Jawad underlining the significance of adapting teaching method. Mr. Jawad laid the foundation for a discussion on innovative pedagogical techniques that can maximize student engagement and learning outcomes. His contributions were pivotal in equipping teachers with the knowledge and skills required to navigate the challenges posed by the pandemic, fostering a resilient and adaptable educational environment that ultimately serves the success and growth of students

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Dr Sanand C Sadanandakumar, Joint coordinator IQAC, proposed vote of thanks.

Day 5: 23/9/2022

Time: 10.am

Resource Person: Sri. Lathif Penath, HOD, Department of Psychology, MES Asmabi College

Focal areas discussion-based workshop: Planning and Implementing Effective Strategies for Online Teaching and Learnings

Dr. Jisha K C , IQAC Joint Coordinator, welcomed the gathering. The concluding day of the program marked a crucial focus on the planning and execution of strategies tailored for the realm of online teaching and learning. Sri. Lathif Penath, once again took the lead in delivering invaluable insights into this ever-evolving domain. His presentation was a comprehensive guide to best practices in online education, encompassing essential facets like seamless technology integration, strategies to enhance student engagement, and innovative approaches to surmount the unique challenges posed by virtual teaching.

Dr. Shafeer P S (IQAC coordinator) concluded the programme by expressing his hope that the program would provide participants with valuable insights and strategies applicable to their teaching role

The Faculty Development Programme was a resounding success, equipping educators with essential knowledge and skills to navigate the complexities of education before and after the COVID-19 era. The program fostered a collaborative environment for knowledge sharing and interactive discussions, making it a valuable experience for all participants.



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FACULTY DEVELOPMENT PROGRAMME

EDUCATIONAL PSYCHOLOGY FOR TEACHERS: BEFORE AND AFTER COVID ERA

2022-23

5-SEPT TO 23-SEPT

ORGANIZED BY

INTERNAL QUALITY ASSURANCE CELL DEPARTMENT OF PSYCHOLOGY



DAY-1: 05-SEPT-2022
TIME: 10.00 A.M

Identifying and addressing central problems in education during covid.
SPEAKER: SUNI M.S, CLINICAL PSYCHOLOGIST, MES MEDICAL COLLEGE,

DAY-2: 09-SEPT-2022
TIME: 10.00 A.M

Understanding the student's behavior and individual differences before and after covid.
SPEAKER: Sri. Lathif Penath , HOD , Department of Psychology, MES Asmabi College.

DAY 3: 13-SEPT-2022
TIME: 11.00 A.M

Helping teachers gain insights into students' needs, strengths, and challenges during covid.
SPEAKER: Ms. Minzila Hilal, Assistant Professor, Department of Psychology, MES Asmabi College.

DAY 4: 19- SEPT-2022
TIME: 10.30 A.M

Enhancing Teachers' instructional strategies and promote student success .
SPEAKER: T. P JAWAD , CLINICAL PSYCHOLOGIST, HCF, KOZHIKODE

DAY 5: 23- SEPT 2022
TIME: 9.30 A.M

Planning and implementing effective strategies to solve problems faced in online teaching and learning.
SPEAKER: SRI. LATHIF PENATH, HOD, DEPARTMENT OF PSYCHOLOGY, MES ASMABI COLLEGE

JOURNEY FROM A TEACHER TO A FACILITATOR

HIGHLIGHTS:

Date: 20 SEPT- 12 DEC 2019

Total number of participants: 82

Resource Person: Dr ISSAC PAUL

HOD Commerce Department, Government College of Teacher Education, Thycaud, Thiruvananthapuram

Overview of the Training Programme:

The Faculty Development Programme titled "Journey from a Teacher to a Facilitator" was conducted from 20th September 2019 to 31st December 2019. This program aimed to enhance the teaching and facilitation skills of educators, helping them transition from traditional teaching roles to effective facilitators. The program spanned five days and featured various topics and sessions, with Dr. Issac Paul as the distinguished speaker throughout.

Day 1: 20/9/2019

Time: 10.am

Focal area discussion-based workshop: Theatric Skills for Effective Teaching

The program started at 10:00 AM, as Dr. Shafeer P S, the IQAC Co-coordinator, warmly welcomed the distinguished resource person and the participants.

The module on Theatric Skills for Effective Teaching is designed to equip educators with the theatrical techniques and strategies necessary to engage and captivate their students in the classroom. This comprehensive program delves into the art of effective communication, body language, voice modulation, and stage presence, empowering teachers to employ these skills as powerful tools in their pedagogical arsenal. By incorporating elements of drama and performance into their teaching methodology, educators can foster a dynamic and immersive learning environment that not only sustains student interest but also enhances their comprehension and retention of the subject matter. This module serves as a valuable resource for educators seeking to enhance their instructional abilities, foster meaningful connections with students, and create a memorable and impactful learning experience.

Dr. Jisha K C, the Joint Coordinator of IQAC, proposed vote of thanks, She also expressed gratitude to the participants for their active involvement and enthusiasm.

Day 2:14/10/2019

Time: 10.am

Focal area discussion-based workshop: From Teacher to Teacher Plus: Where Am I Today?

In his discourse, Dr. Isaac Paul extended the conversation to explore the evolution of educators into what he termed "Teacher Plus," delving into the profound transformation this role implies. He placed a critical focus on the pivotal question of self-assessment, prompting each participant to reflect on their individual progress in this transformative journey. This exploration aimed to inspire self-awareness and personal growth, encouraging educators to elevate their roles beyond conventional teaching and to embrace a broader, more impactful educational vision.

FACULTY DEVELOPMENT PROGRAMMES

Day 3:1/11/2019

Time: 2.30.pm

Focal area discussion-based workshop: Teaching and Learning Skill Development

The discussions and presentations during this gathering offered invaluable insights into pedagogical techniques, communication methods, and instructional approaches, all designed to enhance the teaching and learning experience. Educators were empowered with the knowledge and resources needed to create dynamic, engaging, and inclusive learning environments, ultimately aiming to elevate the quality of education and foster student success.

Day 4:11/11/2019

Time: 10.00 AM

Focal area discussion-based workshop: - Online Community Development

The fourth day of the programme basically focused on the three core pillars of this initiative leading to a holistic approach to elevating online teaching and learning. Firstly, the emphasis on developing online teaching communities underscores the significance of collaborative support and knowledge exchange among educators, fostering a collective wisdom that transcends geographical boundaries. Secondly, the program emphasizes the art of crafting and adapting teaching materials for online learning, recognizing the need for dynamic, multimedia-rich content that engages and empowers learners in virtual environments. Lastly, the program delves into the curriculum design tailored to the online landscape, acknowledging the unique challenges and opportunities it presents, including asynchronous and synchronous learning, technological integration, and the alignment of assessments. Altogether, this multifaceted approach equips educators with the tools, strategies, and connections necessary to navigate the complex world of online education and cultivate enriching and inclusive learning experiences for students.

Day 5 :12/12/2019

Time: 9.30. AM

Focal area discussion-based workshop: Accreditation of Higher Education Institutions and Its Impact on Improvement of Quality

"Accreditation of Higher Education Institutions and Its Impact on Improvement of Quality" provided a platform for in-depth discussions on the significance of accreditation in higher education. The insights and recommendations generated during this workshop serve as a valuable resource for institutions seeking to enhance their educational quality and navigate the complex landscape of accreditation. Accreditation continues to be a driving force for positive change in the higher education sector, ensuring that institutions meet and exceed recognized standards of excellence.

The Faculty Development Programme aimed to equip educators with the tools and knowledge necessary to evolve from traditional teaching methods to becoming effective facilitators. Dr. Issac Paul, an esteemed speaker, led the program, addressing diverse aspects of this transformation over the course of five days. Participants left with an enriched perspective on their roles as educators and a renewed commitment to facilitating effective learning experiences. The program's comprehensive coverage of teaching enhancement, self-assessment, digital transition, and quality improvement made it a valuable experience for all attendees.

The five-day training programme ended with vote of the thanks by Dr. Jisha K.C. (Joint Coordinator IQAC) proposed the vote of thanks.

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FACULTY DEVELOPMENT PROGRAMME

JOURNEY FROM A TEACHER TO A FACILITATOR

20 SEPT- 12 DEC

2019-20

DR ISSAC PAUL

(ASSISTANT PROFESSOR
HOD COMMERCE DEPARTMENT
GOVERNMENT COLLEGE OF TEACHER EDUCATION, THYCAUD,
(THIRUVANANTHAPURAM)



ORGANIZED BY IQAC

DR.AJIMS. P.MOHAMMED
PRINCIPAL

Dr. KESAVAN K.
Coordinator, IQAC

Schedule

20 SEPT- 12 DEC 2019

DAY 01 Theatric skills for effective teaching 10 : 00 AM	DAY 02 From teacher to teacher plus : Where am I today? 10 : 00 AM	
DAY 03 Teaching and learning skill development 2 : 30 PM	DAY 04 TEACHER DEVELOPMENT PROGRAM: Online Community Development, Using Teaching Materials for Online Learning, Designing Curriculum for Online teaching and learning. 10 : 00 AM	DAY 05 Accreditation of Higher education institution and its impact on Improvement of Quality 9 : 30 AM

TEACHER COMPETENCIES IN THE PRESENT ERA

HIGHLIGHTS:

Date: July 12th to August 3rd, 2018

Total number of participants: 78

Resource Person: Dr Issac Paul, HOD Commerce Department

Government College of Teacher Education, Thycaud, Thiruvananthapuram

Overview of the Training Programme:

The Faculty Development Programme at MES Asmabi College, organized by the Internal Quality Assurance Cell, aimed to equip educators with the knowledge and competencies needed in the modern educational landscape. The sessions covered a wide range of crucial topics, including Intellectual Property Rights, professional development, research paper writing, MOOC platforms, teaching competencies, and effective classroom management. This program contributed significantly to the professional growth and development of the participating teachers, preparing them for the evolving demands of education in the present era.

Day 1

Date: 12/07/2018

Intellectual Property Rights: Needs and Opportunities in Academic Scenario

The training program commenced on July 12th at 10:00 AM. Welcome speech by Dr Kesavan K, IQAC Coordinator, Principal Dr. Ajims P. Mohammed felicitated the participants and the speaker.

The Faculty Development Programme commenced with a focus on Intellectual Property Rights (IPR). The session aimed to enhance participants' understanding of the relevance and opportunities in the academic sphere. Intellectual Property Rights, often overlooked in academia, are essential for protecting and promoting innovation and research.

The event concluded with a vote of thanks delivered by Sanand C. Sadanandakumar (IQAC member).

Day 2

Date: 16/07/2018

Rights: Needs and Opportunities in Academic Scenario

Dr. Kesavan K, IQAC Coordinator, set the tone for the training program's second day, July 16, which was dedicated to the topic "Needs and Opportunities in Academic Scenario". Starting at 10:00 AM, Day two continued the exploration of Intellectual Property Rights and its significance in the academic landscape. This session likely expanded on the legal framework, policies, and practical implications of IPR in the context of higher education. Participants were given insights into the opportunities that IPR offers in the realm of academics.

The event concluded with a vote of thanks delivered by Dr K P Sumedhan.

FACULTY DEVELOPMENT PROGRAMMES

Day 3

Date: 20/07/2018

Professional Development Opportunities for College Teachers

On the third day of the program, July 20th, Dr. Kesavan K, IQAC Coordinator, welcomed the gathering and setting the stage for a crucial session on Professional Development Opportunities for College Teachers at 10:00 AM.

The third day shifted the focus to professional development opportunities for college teachers. This session provided educators with insights into avenues for their growth and advancement in the academic field. The content likely encompassed teaching methodologies, research opportunities, and career development.

The event concluded with a heartfelt vote of thanks delivered by Reena Mohamed, IQAC member

Day 4

Date: 25/07/2018

How to Write the Best Research Papers & Introduction to MOOC Platform

Day 4, July 25th, was dedicated to How to “Write the Best Research Papers & Introduction to MOOC Platform”. The session, began at 10:00 AM, with the welcome speech by Dr. Kesavan K

Day four was of two sessions. The first session centered on the art of crafting excellent research papers. Attendees were guided on how to conduct thorough research, structure their papers, and adhere to academic writing conventions. The second session introduced participants to MOOC (Massive Open Online Course) platforms, underlining the importance of technology in modern education.

The event concluded with a vote of thanks delivered by Dr K P Sumedhan

Day 5

Date: 3/08/2018

Teaching Competencies & How to Make an Effective Class

The concluding session on August 3rd, focused on the teaching Competencies & How to Make an Effective Class, commenced with welcome speech by Dr. K. Kesavan (IQAC Coordinator) at 10:00 AM.

The final day of the Faculty Development Programme concentrated on teaching competencies and strategies for creating effective classroom environments. The speaker likely discussed essential teaching skills, engagement techniques, and classroom management strategies to foster a productive learning atmosphere.

The event concluded with a vote of thanks delivered by Dr. Sanand C Sadanandakumar (IQAC member). In h
The program contributed significantly to the professional growth and development of the participating teachers, preparing them for the evolving demands of education in the present era.

FACULTY DEVELOPMENT PROGRAMMES

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2018-2019

FACULTY DEVELOPMENT PROGRAMME

TEACHER COMPETENCIES IN THE PRESENT ERA
12 JULY- 3 AUG 2018

DR. ISSAC PAUL

ASSISTANT PROFESSOR
HOD COMMERCE DEPARTMENT
GOVERNMENT COLLEGE OF
TEACHER EDUCATION, THICKAD
THERIYAKKATHIPURAM



ORGANIZED BY

INTERNAL QUALITY ASSURANCE CELL

DR. KESAVAN K.
COORDINATOR, IQAC

DR. AJIMS. P. MOHAMMED
(PRINCIPAL)

DAY-1: 12-JUL-2018 TIME 10.A.M

INTELLECTUAL PROPERTY RIGHTS: NEEDS AND OPPORTUNITIES IN ACADEMIC SCENARIO

A class to enhance various opportunities in Intellectual Property Rights.

DAY-2 : 16-JUL-2018 TIME: 10. A.M

Rights: Needs and Opportunities in Academic Scenario

DAY 3: 20-JUL-2018 TIME: 10 A.M

FDP on Professional Development Opportunities for college teachers

DAY -4: 25-JUL-2018 TIME:10.30 A.M

FDP on How to write best research papers & introduction to MOOC Platform

DAY 5: 3- AUG 2018 TIME 9.30 A.M

FDP on teaching Competencies & how to make an effective class

HANDS-ON TRAINING ON E-FILING INCOME TAX RETURN OF SALARIED EMPLOYEES

Date and Time: 17 July 2022 2:30 PM

Venue: Computer Lab

The Internal Quality Assurance Cell (IQAC) organized a hands-on training program on E-Filing Income Tax Return specifically tailored for salaried employees.

Dr. Shafeer P.S., IQAC Coordinator, extended a warm welcome to all participants, emphasizing the importance of staying updated with modern tax-filing methods

Dr. Princy Francis, Assistant Professor Research Department of Commerce, MES Asmabi College, led the training session. Dr. Princy Francis demonstrated the step-by-step process of E-Filing Income Tax Returns, focusing on the specific nuances relevant to salaried employees.

Dr. A. Biju, Principal acknowledged the significance of the training and appreciated the efforts of Dr. Princy Francis in imparting valuable knowledge

Participants engaged in an interactive Q&A session with Dr. Princy Francis, clarifying doubts and seeking further insights into the complexities of E-Filing of tax

Dr. Shafeer P.S. expressed gratitude to the resource person, Dr. Princy Francis, and all the participants for their active involvement in the training program.

INTERNAL QUALITY ASSURANCE CELL

MES ASMABI COLLEGE
P. VEMBALLUR, KODUNGALLUR, THRISSUR, KERALA

Hands-on Training on E-Filing Income Tax Return of Salaried Employees

**17
July
2022**
2.30 PM at
computer lab

Resource person
Dr Princy Francis
Assistant Professor
Research department of Commerce
MES Asmabi College, P Vemballur, Kodungallur

An internal faculty training programme organised by IQAC

Principal: **Dr. A. Biju** | IQAC Co-ordinator: **Dr. Shafeer P.S.**- Mob: 9847250464

SKILLS ORIENTED CBPS USING INTERNAL HUMAN RESOURCES



PHOTOS OF THE SESSION

LEVERAGING AI TOOLS FOR SOCIAL SCIENCE RESEARCH

Organized by Research Department of Commerce and Management Studies, in Collaboration with Internal Quality Assurance Cell (IQAC)

Coordinator: Dr. Sefiya KM

Workshop Dates: 26th, 29th, 30th, and 31st May 2023

Introduction:

The four-day workshop on "Leveraging AI Tools for Social Science Research" organized by the Research Department of Commerce and Management Studies in collaboration with IQAC, MES Asmabi College, P. Vemballur, proved to be a significant and enriching experience for the participating the M.Com students. The workshop aimed to equip the students with essential skills and knowledge in utilizing AI tools for various stages of social science research.

Workshop Sessions:

Day 1:

Session 1: Introduction to Research by Thahasin N P: The workshop commenced with an insightful session on the fundamentals of research conducted by Thahasin N P. The session provided a solid foundation for the participants, outlining the key principles and methodologies involved in the research process.

Session 2: Finding Relevant Literature by Celin Difna C A: Celin Difna C A delved into the art of literature review, emphasizing the importance of identifying and accessing relevant literature. Participants gained practical insights into efficient literature search strategies.

Day 2:

Session 1: Reading Literature using AI by Bharathan Syam: Bharathan Syam introduced the participants to innovative ways of leveraging AI tools for literature review. The session explored advanced techniques for efficient and comprehensive literature analysis through the application of AI in the process of writing a literature review. It provided hands-on experience in utilizing AI tools for effective content creation.

Day 3:

Session 1: Data Collection Software and Tools by Shilpa Sundaran: Shilpa Sundaran focused on the significance of data collection in social science research and introduced participants to various AI-powered tools for data gathering.

Session 2: Data Analysis and Writing Report by Janitha N P: Janitha N P provided practical insights into data analysis using AI tools and demonstrated how to effectively translate data into meaningful research reports.

Day 4:

Session 1: Referencing Software by Thansila M M: Thansila M M enlightened participants on the importance of proper referencing and showcased AI-driven tools to streamline the referencing process, ensuring academic integrity.

Session 2: Research Ethics & Plagiarism by Jaseel P H: The workshop concluded with a crucial session on research ethics and plagiarism by Jaseel P H, emphasizing the ethical considerations in utilizing AI tools and addressing the potential pitfalls of plagiarism.

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Conclusion:

The workshop successfully bridged the gap between traditional research methods and modern AI applications in the field of social science. The participants not only gained theoretical knowledge but also acquired practical skills through interactive sessions and hands-on activities.

MES ASMABI COLLEGE
P.VEMBALLUR

RESEARCH DEPARTMENT OF COMMERCE AND MANAGEMENT STUDIES
IN COLLABORATION WITH IQAC

FOUR DAYS WORKSHOP ON
LEVERAGING AI TOOLS FOR SOCIAL SCIENCE RESEARCH

ORGANISING COMMITTEE

Prof. (Dr.) A Biju Principal	Dr. Shafeer P S IQAC Coordinator	Smt. Chithra P HoD Research Dept of Commerce
Dr. KP Sumedhan Director Management Studies	Dr. Sefiya KM Coordinator	

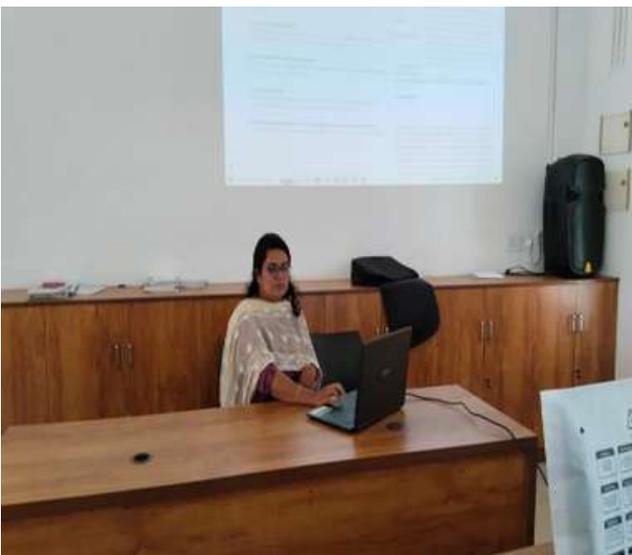
26, 29, 30
& 31
MAY
2023

Venue : Computer Lab

Time: 9.30 AM- 3.30 PM

Register at : <https://forms.gle/CgkZ5be7Ft9uYtAY8>

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



PHOTOS OF THE SESSIONS

NATIONAL SEMINAR “LOCATING THE LEGENDS OF INDIA; HISTORY AND LITERATURE”

10th & 11th August 2022

Organised by IQAC, POLITICAL SCIENCE AND LANGUAGES

IQAC & Departments of History, Political Science and Languages of MES Asmabi college, Kodungallur conducted a two day national seminar on Locating the Legends of India; History and Literature in collaboration with Kerala State Higher Education council in the background of Azadika Amrit Mahotsav on 10th&11th August 2022.The seminar focussed on the theme the unsung legends and events in the Indian freedom struggle.

Day 1- August 10th.

Principal Dr A.Biju presided over the inaugural function. After the welcome speech by the seminar convener Balasubrahmanian uruniankuth, Dr. Hussain Randathani ,Chairman Mappila Kala Academy inaugurated the seminar. He remembered the unsung heroes and struggles of Dalits,tribals and mappilas in Indian independence. Indian freedom movement was an armed struggle where many lost their lives and everything in the struggle. After the inaugural talk Dr. M Vijayalekshmy ,former HoD, Manjeri NSS College delivered keynote address. In the key note speech, the speaker described the cosmopolitan nature of Kodungallur and the local cultural formation of P. Vemballur where our college is located. The vice principal Dr. Reena Mohamed, Vice Principal, Dr. Sumedhan KP, Self Financing Director and Dr. Amitha Bachan KH, NAAC Coordinator delivered felicitations. Dr Sanjeev Kumar proposed the vote of thanks.



COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Academic session one was led by Dr. O.P. Salahudheen (HoD, MES Mampad College) He spoke on Chakkiparamban Kunjayisha Hajjuma & Mallu Hajjuma; unsung Heroines of Anti-Colonial Struggle in Malabar. Dr. Sakkeena MK delivered the vote of thanks.

Academic session two started with the welcome speech by Dr Jaisy David , The session was led by Dr. RajeshPambadi Assistant professor, Govt. college Kalpetta on freedom struggle ; the experience of Wayanad. Sri Krishnan Mankada, poet and writer discussed on the topic the legendary leader Mohammed Abdurahman Sahib. Smt.Nisha MD delivered vote of thanks.

Day two August 11th

Day two started with the welcome speech by Dr. Sanjeevkumar. Dr. Mohanan, Professor (Rtd.) CUSAT spoke on the freedom struggle and Hindi Literature.

Smt. Nisha MD delivered vote of thanks. Academic session started with welcome speech by Balasubrahmanian Uruniankuth. Mr. Saidali PP, Assistant professor Department of History Sadakuthulla Appa College, Thirunelveli, Tamil nadu spoke on the topic, The many meaning of freedom: Mappila approaches towards British Raj.

The academic session VI was introduced by Dr.Sananad C Sadanandan,

Dr. Sreejesh NP, Assistant professor, Department of Political Science spoke on Indian politics after independence. Dr. Jaisy David proposed the vote of thanks.

Dr. Amitha Bachan KH, presented a paper on Adivasi Struggle for land and resources. Then Swaliha research scholar, presented a paper on Muslim Women freedom fighters of Malabar. Three students from English Department Shabnam Sakiya P S, Shahana mol A and Mohammed Shahim K S presented research papers. Dr.Safiya , Assistant professor commerce department chaired the session.

Valedictory session started at 3pm with the welcome speech of Balasubrahmanian Uruniankuth. Dr. Reena Muhammed, Vice Principal inaugurated the function. Students presented their feedback. Vote of thanks was delivered by Dr. Sakkeena MK. The programme ended with the national anthem

INTERNATIONAL WEBINAR ON

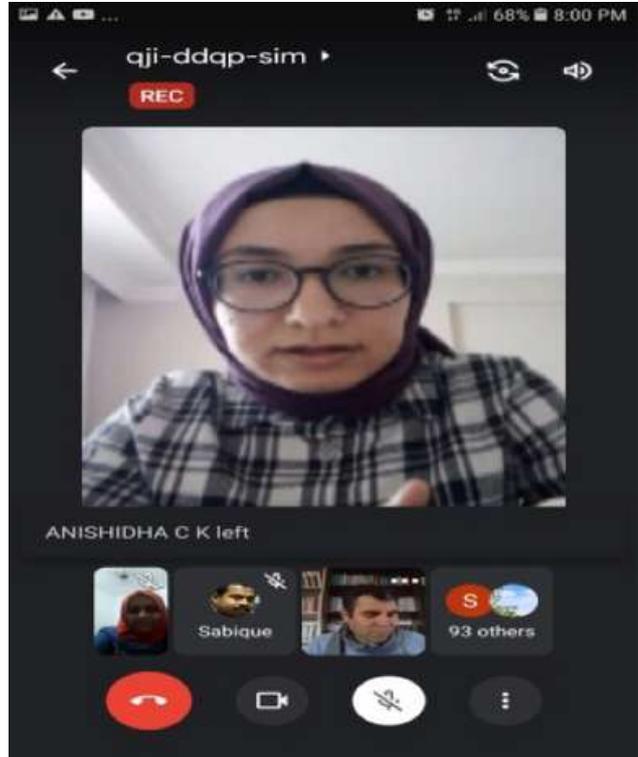
“ARABIC LANGUAGE LEARNING: NEW APPROACHES AND METHODS”

DEPARTMENT OF ARABIC AND IQAC

Arabic Department conducted an International webinar on “Arabic Language Learning: New Approaches and Methods” on 19/3/2021 at 7:30pm. Principal Dr A Biju inaugurated the programme and Dr. Sabique MK, Head Department of Arabic , MES Mampad College (Autonomous) was the moderator . Three resource persons, Prof. Muhammed Noor Al Nimir , Prof. Emra Kaya , Prof. Sumeyya Angay from Adyaman University , Turkey presented their papers. Smt Sakkeena MK, Head, Department of Arabic, MES Asmabi College delivered welcome speech and Dr Shafeer , IQAC Coordinator delivered vote of thanks.

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Screen shot of Sessions



BROCHURE OF THE PROGRAMME

Arabic Language Learning: New Approaches And Methods

Resource persons
Prof Sumeyya Angay from Adyaman
Prof Muhammed Noor Al Nimir
Prof Emra Kaya

19 MARCH, 2021
7:30pm

ORGANIZED BY IQAC AND ARABIC DEPARTMENT

DR. A. BIJU (PRINCIPAL) DR. SHAFEER .P. S (COORDINATOR, IQAC)

WEBINAR ON "LANGUAGE STUDIES AFTER CORONA" DEPARTMENT OF ARABIC AND IQAC

The Department of Arabic & Internal Quality Assurance Cell (IQAC) organized a webinar titled "Language Studies after Corona" on 18th December 2020. This webinar was conducted in connection with the International Arabic Day, aiming to explore the impact of the COVID-19 pandemic on language studies and discuss strategies for adaptation and improvement in this new normal.

The webinar commenced at 9:30 A.M. on the online platform Google Meet, providing a convenient and accessible medium for participants to engage in the discussion. Dr. Sabique, the Head of the Department of Arabic and also serving as the resource person for the webinar, led the session. Dr. Sabique brought extensive expertise and insights into the field of language studies, particularly in the context of Arabic language education.

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Dr. Sabique initiated the session by addressing the challenges posed by the COVID-19 pandemic to the language studies. He highlighted how the sudden shift to online learning necessitated innovative approaches and digital tools to maintain the efficacy and quality of language education. Furthermore, Dr. Sabique emphasized the importance of leveraging technology to bridge the gap created by physical distancing measures and enhance remote learning experiences.



MES ASMABI COLLEGE

(Govt. Aided, Affiliated to University of Calicut, Recognized by UGC,
Minority Institution certified by National Minority Education Commission)
P. Vemballur P.O., Kodungallur Thrissur Dist., Kerala, Pin - 680671
NAAC re-accredited with B++ (CGPA 3.00) - 3rd Cycle, New RAF
ISO 9001:2015 Certified Institution

Organized by Department of Arabic & IQAC

Webinar on

LANGUAGE STUDIES AFTER CORONA

DATE: 18/12/2020

TIME: 9:30 A.M

*Resource person: **Dr. Sabique,**
Head of department,
PG and Research department of Arabic,
MES Mampad college*

*Contact: **9745099787***

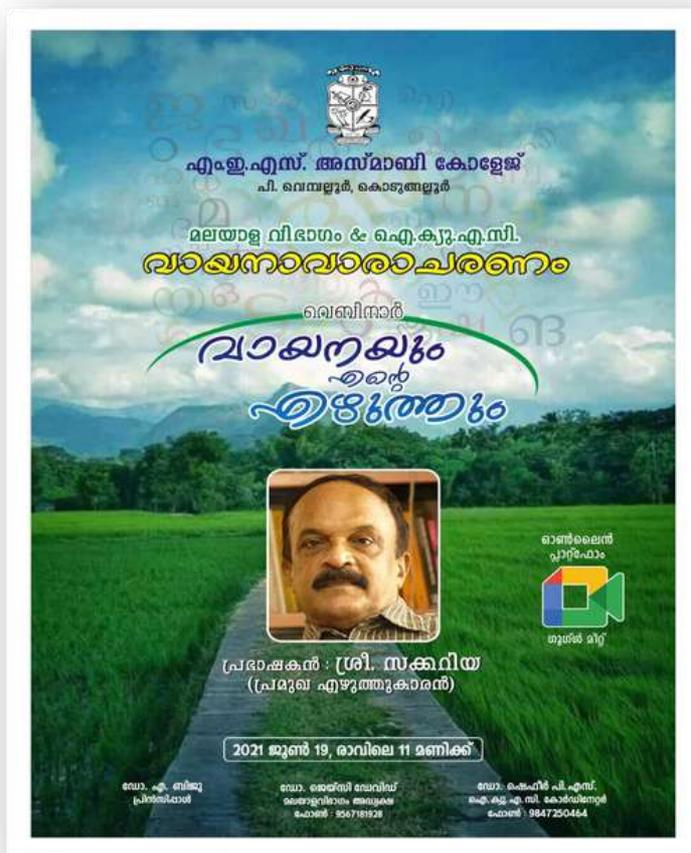
*Online Platform: **Google Meet***

Webinar in connection with **International Arabic Day**

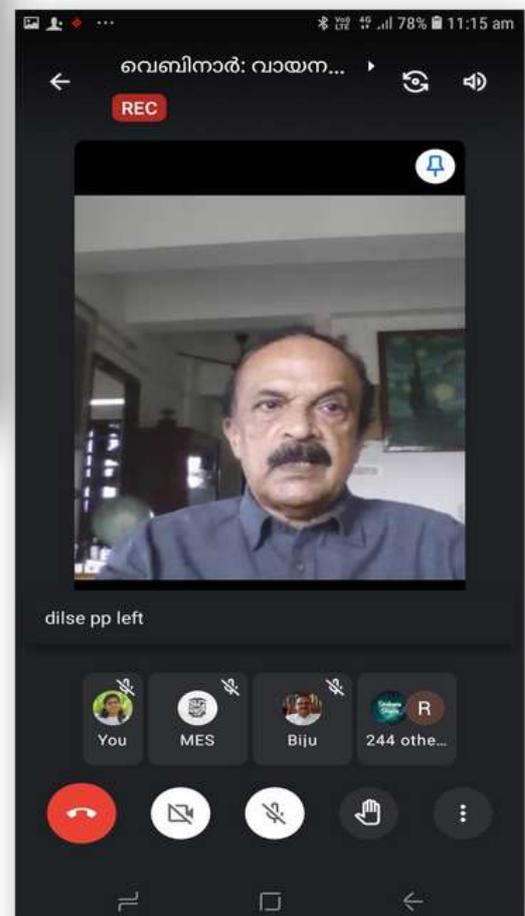
WEBINAR ON 'VAYANAYUM ENTE EZHUTHUM'. DEPARTMENT OF MALAYALAM AND IQAC

As part of Vayanavaracharanam, Malayalam department in collaboration with Internal Quality Assurance Cell (IQAC) conducted a webinar on 19.06.2021. The webinar has been conducted based on the title 'Vayanayum Ente Ezhuthum'. Renowned Malayalam writer Shri. Paul Zacharia Inaugurated and delivered talk. The webinar was presided over by Dr.A. Biju, Principal, MES Asmabi college.

Dr.Jaisy David, HOD Department of Malayalam and Dr. Shefeer PS IQAC Coordinator also delivered talk in the webinar. Among 340 members registered in the webinar, E-Certificate was given to all members who participated in the webinar.



BROCHURE OF THE PROGRAMME



SCREENSHOT FROM THE PROGRAMME

WEBINAR ON WOMEN AND MALAYALAM.

FOLKLORE CLUB, DEPARTMENT OF MALAYALAM, LIBRARY AND IQAC

Department of Malayalam, folklore club and library of MES Asmabi College jointly organised Kerala Piravi day Celebration - Seminar on 1st November 2021. College Managing Committee Secretary and Correspondent Shri.Salim Arackal inaugurated the function. Renowned Malayalam writer Shri.M.N. Karassery, made main speech about the subject, "Malayalavum Sthreeyum". Principal Dr. A.Biju presided over the webinar.

കേരളപ്പിറവി ദിനാഘോഷം

01 നവംബർ 2021,
തിങ്കൾ രാവിലെ 11.30ന്

സ്വാഗതം - ഡോ.ജെയ്സി ഡേവിഡ്
(വകുപ്പധ്യക്ഷ, മലയാള വിഭാഗം)

അദ്ധ്യക്ഷൻ - ഡോ.എ. ബിജു
(പ്രിൻസിപ്പാൾ)

ഉദ്ഘാടനം - ശ്രീ.സലീം അറയ്ക്കൽ
(കോളജ് മാനേജിങ് കമ്മിറ്റി സെക്രട്ടറി & കറസ്പോണ്ടന്റ്)

മുഖ്യ പ്രഭാഷണം
ശ്രീ എം.എൻ.കാരശ്ശേരി
(പ്രമുഖ എഴുത്തുകാരൻ, അദ്ധ്യാപകൻ)

ആശംസ - ഡോ.കെ.പി സുമേധൻ
(സെൽഫിനാൻസിങ് ഡയറക്ടർ)

- ഡോ.സനന് സദാനന്ദകുമാർ
(സ്റ്റാഫ് സെക്രട്ടറി)

കൃതജ്ഞത - സാലിഹ പി ഐ
(ലൈബ്രറിയൻ)

എം.ഇ.എസ് അസ്മാബി കോളേജ്
പി ബെസ്റ്റർ, കൊടുങ്ങല്ലൂർ

കേരളപ്പിറവി ദിനാഘോഷം

ഫോക് ലോർ ക്ലബ് & ലൈബ്രറി സംയുക്തമായി സംഘടിപ്പിക്കുന്ന വെബിനാർ

വിഷയം : മലയാളവും സ്ത്രീയും
2021 നവംബർ 01
രാവിലെ 11.30 ന്

പ്രഭാഷകൻ : ശ്രീ.എം.എൻ കാരശ്ശേരി
(പ്രമുഖ എഴുത്തുകാരൻ, അദ്ധ്യാപകൻ)

തുടർന്ന്

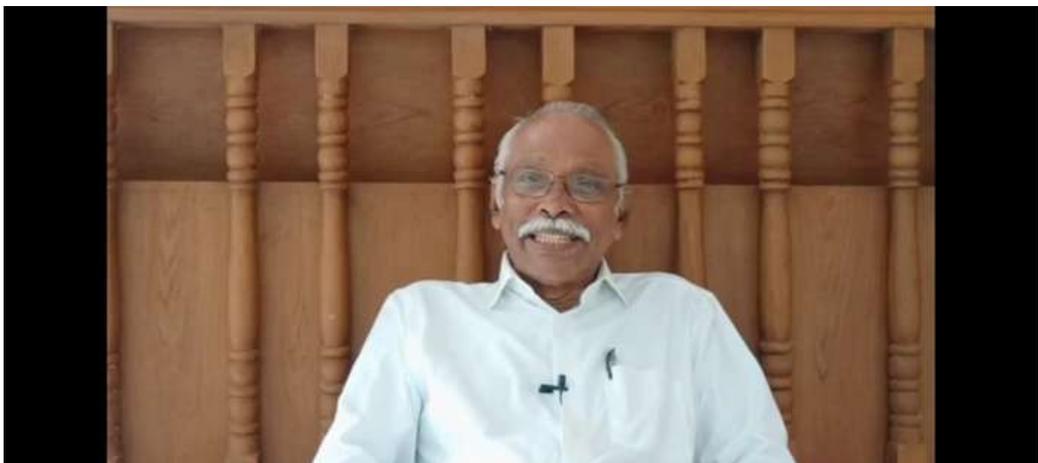
വിദ്യാർത്ഥികളുടെ കലാവതരണം

ഡോ എ ബിജു
(പ്രിൻസിപ്പാൾ)

ഡോ ജെയ്സി ഡേവിഡ്
ഫോക് ലോർ ക്ലബ്
കൺവീനർ

സാലിഹ പി ഐ
ലൈബ്രറിയൻ

ലീജി ടി
കോ-ഓഡിറ്റോർ



NATIONAL WEBINAR ON MENTAL HEALTH FOR ALL- GREATER INVESTMENT, GREATER ACCESS

DEPARTMENT OF PSYCHOLOGY AND IQAC

The Department of Psychology and IQAC , MES Asmabi College organised a programme as part of the World Mental Health Day observed on 10 October, every year. The program contained a free national webinar t an interschool poster making, story writing and poem writing competition. Students from various colleges participated . The topic for the program was MENTAL HEALTH FOR ALL- GREATER INVESTMENT, GREATER ACCESS. The webinar was conducted on 17th, 24th and 31st of October 2020 over Google meet. On the first day (17th of October 2020) there was two sessions, The first session was on the topic Impact Of Pandemic on Mental Health- Indian Perspective by Mr. Ishant Kumar (Clinical Psychologist, NIMHANS Bangalore).The second session was by Ms. Nadia Moideen(Learning Disability specialist, Aster Medicity, Ernakulam) on the topic Learning Disability. The second day (24th of October 2020) the session was on the topic Family Mental Health- Dynamics and Resilience by Mr. T.P Jawad (Family Psychologist, Human Care Foundation (HCF),Calicut). On 31st of October 2020 the session was led by Ms. Fathima Kareem (Disability Management Officer, (Clinical Psychologist), CDMRP Dept. of Psychology, University of Calicut) Queries were cleared the end of the session.The results of the intercollege Competitions were announced on the last day of the national webinar. Certificates were issued to all the Partipants. The program was a great success and received lot of positive feedbacks.



MES ASMABI COLLEGE
DEPARTMENT OF PSYCHOLOGY & IQAC

World Mental Health Month Observation 2020

NATIONAL WEBINAR

Theme : Mental Health for all Greater Investment -Greater Access

INTER COLLEGE COMPETITIONS

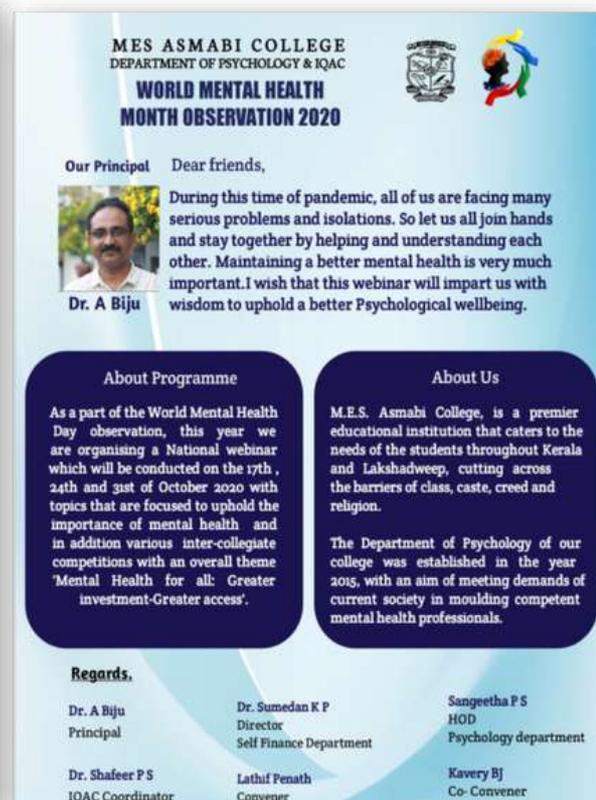
OCTOBER 17 24 31 2020

Focused population : Psychology Students and Professionals

Free registration

Platform Google meet

Google Meet



MES ASMABI COLLEGE
DEPARTMENT OF PSYCHOLOGY & IQAC

WORLD MENTAL HEALTH MONTH OBSERVATION 2020

Our Principal Dear friends,

 During this time of pandemic, all of us are facing many serious problems and isolations. So let us all join hands and stay together by helping and understanding each other. Maintaining a better mental health is very much important. I wish that this webinar will impart us with wisdom to uphold a better Psychological wellbeing.

Dr. A Biju

About Programme

As a part of the World Mental Health Day observation, this year we are organising a National webinar which will be conducted on the 17th, 24th and 31st of October 2020 with topics that are focused to uphold the importance of mental health and in addition various inter-collegiate competitions with an overall theme 'Mental Health for all: Greater investment-Greater access'.

About Us

M.E.S. Asmabi College, is a premier educational institution that caters to the needs of the students throughout Kerala and Lakshadweep, cutting across the barriers of class, caste, creed and religion.

The Department of Psychology of our college was established in the year 2015, with an aim of meeting demands of current society in moulding competent mental health professionals.

Regards,

Dr. A Biju Principal	Dr. Sumedan K P Director Self Finance Department	Sangeetha P S HOD Psychology department
Dr. Shafeer P S IQAC Coordinator	Lathif Fenath Convener	Kavary BJ Co- Convener

WEBINAR SERIES ON WOMEN AND COVID

DEPARTMENT OF POLITICAL SCIENCE AND IQAC

The Department of Political Science and IQAC organized a webinar series focusing on the impact of COVID-19 on women. The series spanned three days, from November 18th to November 20th, 2020, with sessions held at 10 AM each day

Webinar Platform: The webinars were conducted through Google Meet in an online mode. Participants were invited to join via the provided QR Code or the link meet.google.com/jie-htbd-qgg.

Dr. Shafeer P.S, IQAC Coordinator welcomed to the participants and speakers

November 18th, 2020 (Wednesday)

Topic: Women and Media

Speaker: Sreeja Shyam Chief Sub Editor, Mathrubhumi News

Sreeja Shyam discussed the role of media in portraying and addressing women's issues during the pandemic. Participants engaged in a lively Q&A session, exploring the media's influence on shaping societal perceptions

November 19th, 2020 (Thursday)

Topic: Scope and Challenges of a Technological Solution to Prevent Manual Scavenging in India

Speaker: Dr. Prathibha Ganesan

Visiting Faculty, TISS, Mumbai

Dr. Prathibha Ganesan highlighted the potential of technology in addressing manual scavenging challenges. The session delved into the ethical considerations and limitations of technological interventions.

November 20th, 2020 (Friday)

Topic: Covid 19 and Women Migrant Workers: Addressing the Less Addressed

Speaker: Dr. Divya Balan

Assistant Professor, FLAME University, Pune

Dr. Divya Balan focused on the unique challenges faced by women migrant workers during the pandemic. The discussion emphasized the need for targeted policies to address the specific concerns of this vulnerable group.

Sanand C Sadanandan expressed gratitude to all the participants and speakers

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



WEBINAR SERIES ON WOMEN AND COVID
ORGANISED BY DEPARTMENT OF POLITICAL SCIENCE & IQAC
MES ASMARI COLLEGE, P.VEMBALLUR, KODUNGALLUR, KERALA

DATE: 18TH NOVEMBER 2020, WEDNESDAY, 10 AM
Topic: Women and Media
Sreeja Shyam
Chief Sub Editor, Mathrubhumi News

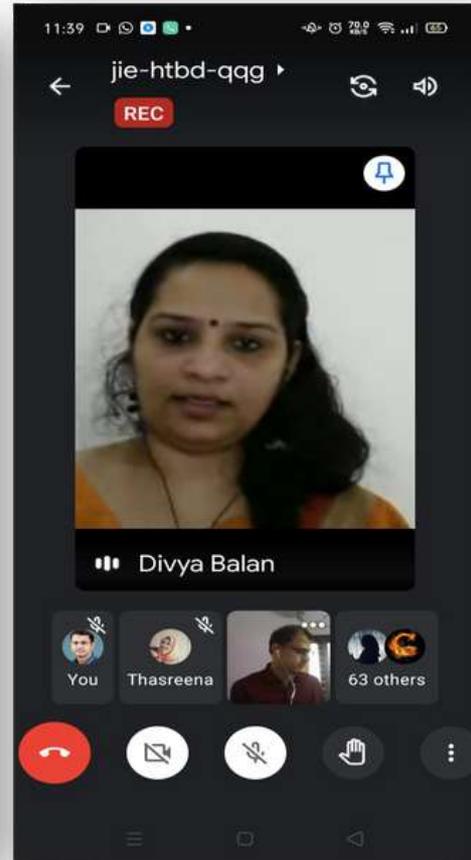
DATE: 19TH NOVEMBER 2020, THURSDAY, 10 AM
Topic: Scope and challenges of a technological solution to prevent Manual Scavenging in India
Dr. Prathibha Ganesan
Visiting Faculty, TISS, Mumbai

DATE: 20TH NOVEMBER 2020, FRIDAY, 10 AM
Topic: Covid 19 and Women Migrant Workers: Addressing the Less Addressed
Dr. Divya Balan
Assistant Professor, FLAME University, Pune

To join the webinar scan the QR Code or enter this link in Google Meet
meet.google.com/jie-htbd-qgg

Dr. A. Biju Principal Sanand C Sadanandan HoD, Political Science Dr. Shafeer P.S IQAC Co-ordinator

Google Meet



**TWO-DAY NATIONAL SEMINAR: NEP AND HIGHER EDUCATION SCENARIO IN
HUMANITIES AND SOCIAL SCIENCES: OPPORTUNITIES AND CHALLENGES**

**IQAC & Department of Political Science in association with Kerala State Higher
Education Council**

Date: 6th & 7th October, 2022

The Two-Day National Seminar on "NEP and Higher Education Scenario in Humanities and Social Sciences: Opportunities and Challenges" commenced with great enthusiasm and participation from scholars, academicians, and students from various parts of the country. Hosted by the IQAC & Department of Political Science in collaboration with the Kerala State Higher Education Council, the seminar aimed to delve into the implications of the National Education Policy (NEP) on the landscape of higher education, particularly in the realms of humanities and social sciences.

Day 1 Highlights:

The inaugural session began with a warm welcome speech by Dr. Sanand Sadanandan, setting the tone for the insightful discussions ahead. Dr. A Biju, the principal, extended his felicitations, highlighting the significance of the seminar in addressing contemporary challenges in higher education.

The keynote address was delivered by Dr. Rajesh Kalarivayil, Assistant Professor at the Department of Social Work, Tezpur University, Assam. Dr. Kalarivayil shed light on the key provisions of the NEP and its potential impact on the humanities and social sciences domain.

This was followed by sessions led by esteemed resource persons. Dr. Salah Punathil, Assistant Professor at the Center for Regional Studies, School of Social Science, University of Hyderabad, provided valuable insights into the evolving paradigms in higher education pedagogy.

The post-lunch session saw Dr. Smitha Sasidharan Nair, Assistant Professor at the Centre of Health and Mental Health, TATA Institute of Social Science, Mumbai, engaging the audience with her expertise on interdisciplinary approaches in social sciences education.

Day 2 Highlights:

The second day of the seminar commenced with continued fervor. Sessions on various dimensions of the NEP and its implications unfolded with engaging discussions and thought-provoking presentations by scholars and participants.

Dr. Shafeer P S, the IQAC coordinator, extended his gratitude through a vote of thanks, acknowledging the efforts of all involved in making the seminar a success.

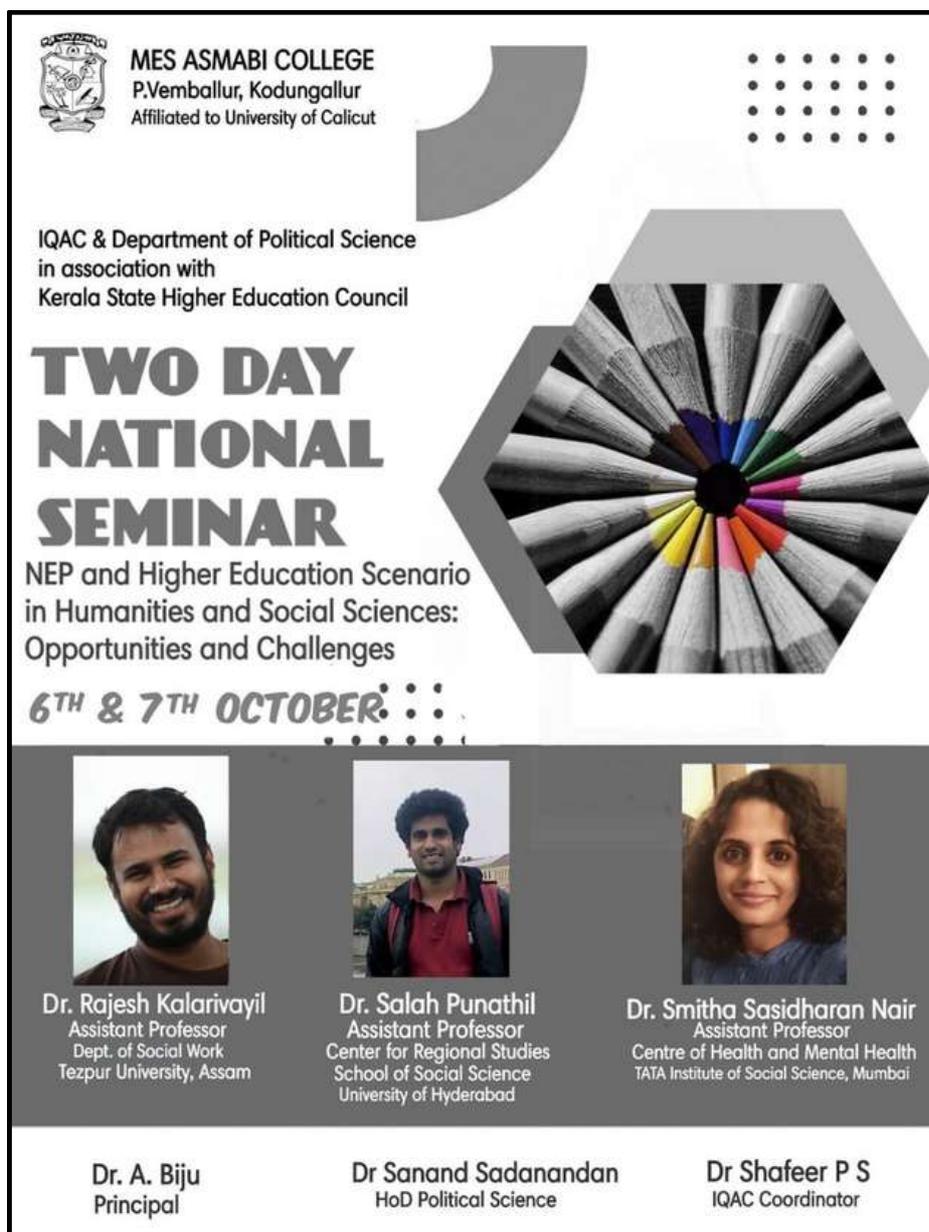
Conclusion:

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Conclusion

The Two-Day National Seminar proved to be a platform for enriching discourse and exchange of ideas on the NEP and its ramifications on higher education in humanities and social sciences. It fostered a collaborative spirit among participants and reinforced the commitment towards enhancing the quality and relevance of education in these domains.

The organizing committee expressed sincere appreciation to all speakers, participants, and collaborators for their invaluable contributions, which made the seminar a resounding success.



 **MES ASMABI COLLEGE**
P.Vemballur, Kodungallur
Affiliated to University of Calicut

IQAC & Department of Political Science
in association with
Kerala State Higher Education Council

**TWO DAY
NATIONAL
SEMINAR**

NEP and Higher Education Scenario
in Humanities and Social Sciences:
Opportunities and Challenges

6TH & 7TH OCTOBER




Dr. Rajesh Kalarivayil
Assistant Professor
Dept. of Social Work
Tezpur University, Assam


Dr. Salah Punathil
Assistant Professor
Center for Regional Studies
School of Social Science
University of Hyderabad


Dr. Smitha Sasidharan Nair
Assistant Professor
Centre of Health and Mental Health
TATA Institute of Social Science, Mumbai

Dr. A. Biju
Principal

Dr Sanand Sadanandan
HoD Political Science

Dr Shafeer P S
IQAC Coordinator

BROCHURE OF THE PROGRAMME

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



PHOTOGRAPHS OF THE PROGRAMME

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



PHOTOGRAPHS OF THE PROGRAMME

ONE-DAY SEMINAR ON MEDIA, DEMOCRACY & 75 YEARS OF FREEDOM

**Department of Political Science & IQAC, MES Asmabi College
in association with
Institute of Parliamentary Affairs, Govt. of Kerala
Thiruvananthapuram**

**Friday, 11th November 2022 @ Seminar hall
Programme**

Registration- 9-9.30 am

Inaugural ceremony- 9.30 am

Welcome	- Dr Sanand Sadanandan, HoD, Political Science
Presidential address	- Dr A Biju, Principal
Inauguration	- Sri E T Taison Master, MLA, Kaipamangalam Constituency
Key note address	- Dr Sebastian Paul, Media critic
Plenary 1	- Sri N Madhavankutty, Former Resident Editor, The Indian Express
Address by the Secretary	- Adv. Navas Kattakath
Address by the chairman	- Sri Aspin Asharaf
Felicitation	- Dr Reena Mohamed, Vice Principal -Dr Jiji Paul, District Coordinator, Forum for Democracy & Social Justice
Vote of Thanks	- Dr Amitha P Mani, IQAC Jt Coordinator

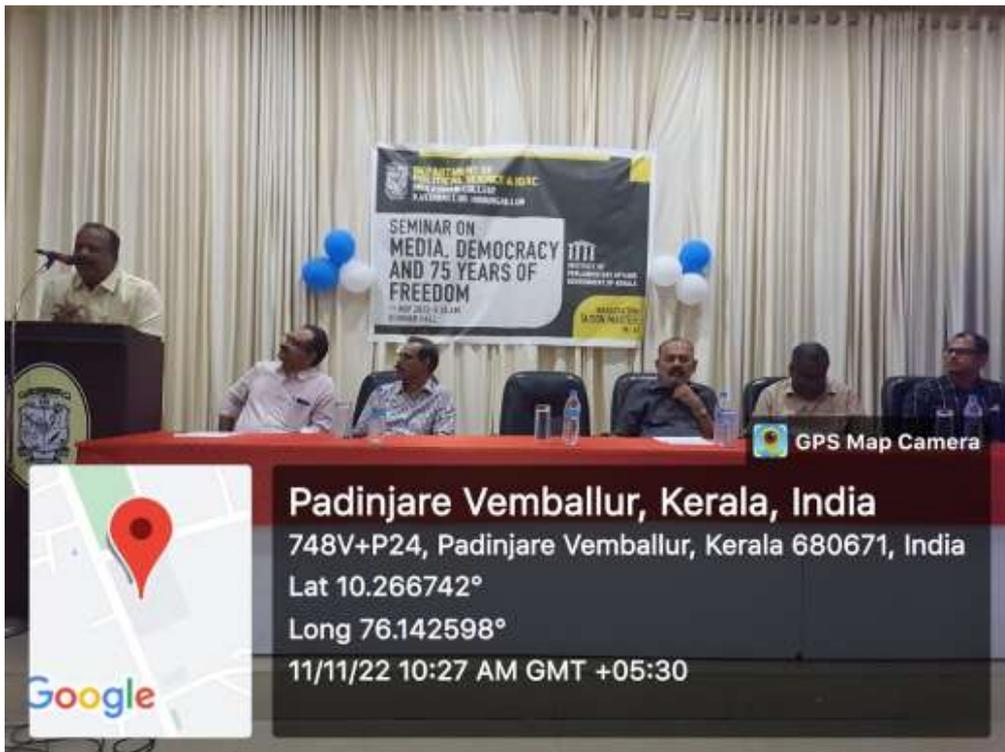
Inaugural address- Sri E T Taison Master, MLA, Kaipamangalam Constituency

The seminar was inaugurated by Sri E T Taison Master, MLA of Kaipamangalam constituency. He appreciated the organising team for selecting such a relevant topic for the seminar. He focussed on the need for credibility and transparency in mass media especially when the country is celebrating 75 years of freedom.

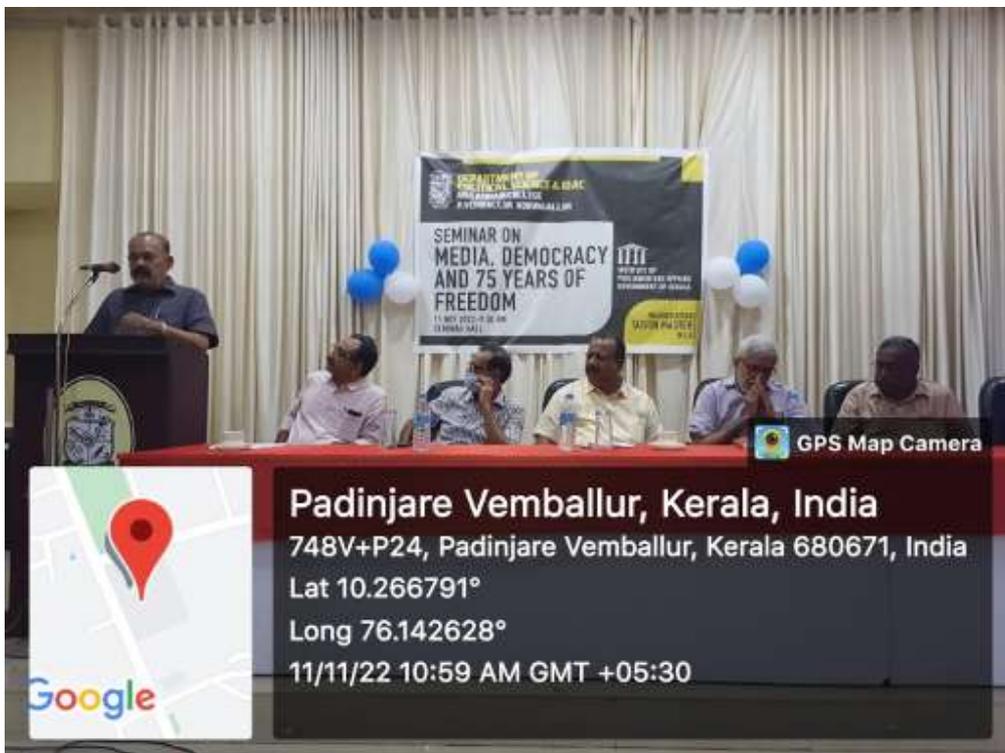
Key note address- Dr Sebastian Paul, Media critic

Dr Sebastian Paul started his oratory by narrating the history of print media. He explained the terms in the preamble of the constitution and highlighted the fact that freedom of expression is the foundation of democracy. He illustrated a few instances of his travels and elaborated on how India become the largest democracy in the world.

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



Inaugural Address- Sri E T Taison Master, MLA

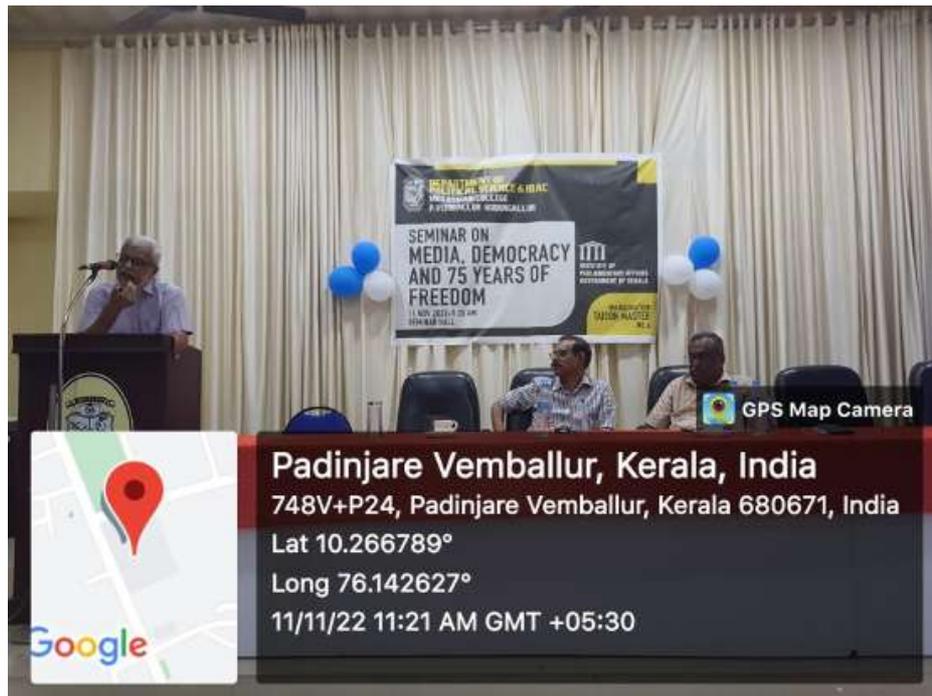


Keynote Address- Dr Sebastian Paul, Media Critic

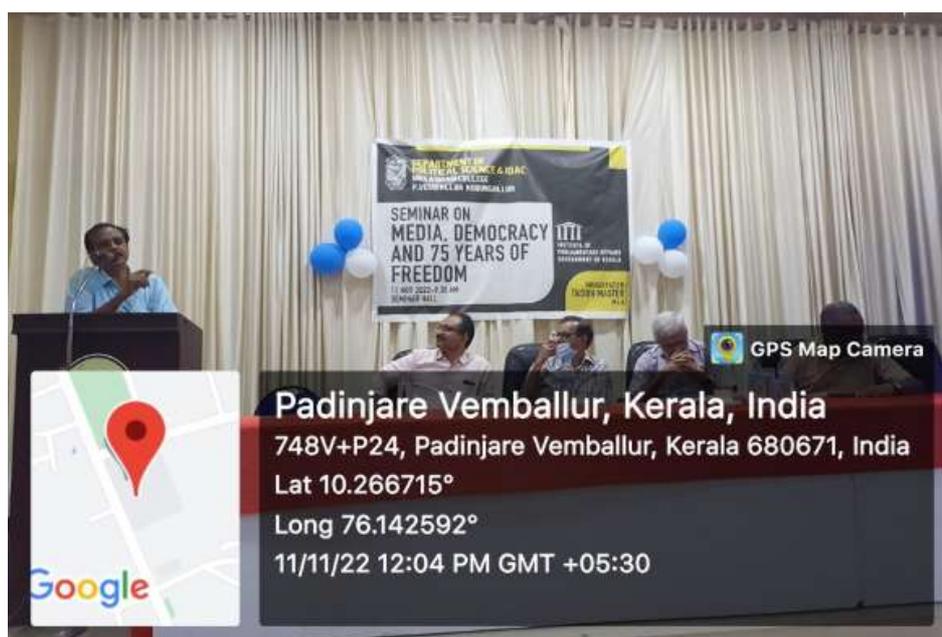
COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Technical session- I Sri N Madhavankutty, Former resident editor, The Indian Express

Dr N Madhavankutty explained the key words of the seminar title and spoke about how the mass media never reported many crucial issues. When the missing Kashmiri children were not reported and investigated it is the failure of democracy. He gave the advice that students as responsible future citizens should have awareness about the contemporary happenings of the society.



Sri N Madhavankutty, Former Resident Editor, The Indian Express



Dr Jiji Paul, District Coordinator, Forum for Democracy Social Justice

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Session II- Paper presentations-I

Welcome - Anjali K S, I MA English

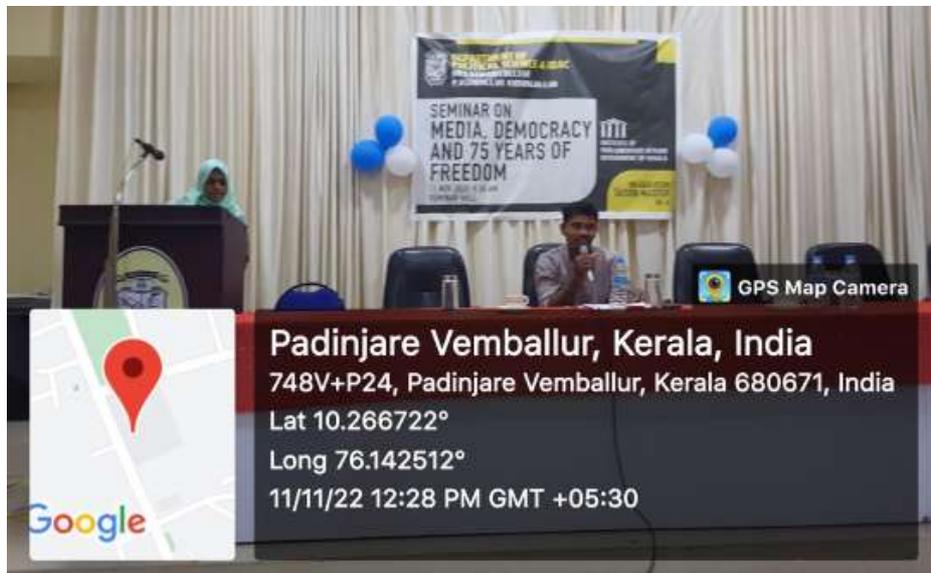
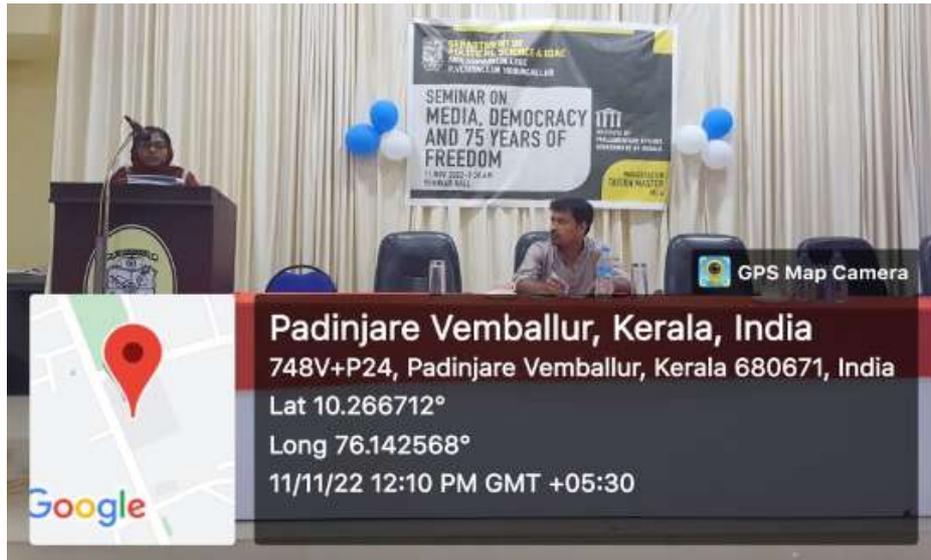
Chair - Dr Binoj Jose, HoD, Political Science, Prajoti Niketan College, Pudukad

Vote of thanks - Asna T A, I MA English

Schedule of paper presentations- 1

Sl No.	Name of the Presenter	Title of the paper
1	<u>Thasleema C N</u> , Independent Researcher	Indian Media in the Emergency Period and the History of Press Censorship in India
2	<u>Ashna K Asok</u> , Research scholar in Comparative Literature in English and Foreign Languages University, Hyderabad.	The Politics of Portrayal: Analyzing the trajectory of Caste Discourses in <u>Social media</u> .
3	Shabnam <u>Sakiya P S</u> , Research Scholar in English, MES <u>Asmabi College</u>	Suppressed Freedom; Media and Indian Democracy
4	<u>Athmaja M</u> , III BA English, Christ College, <u>Iringalakuda</u>	Facts or Emotions? - Defining the Future of New Media
5	Anjali Mohan, Research Scholar in Malayalam, KKTU College, <u>Pullut</u>	Malabar <u>Samarathinte Veendekkalukal:</u> <u>Navamadyamangalil</u>

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



Paper presentations

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Session III- Plenary II

- Welcome-** -Thasni P J, I MA English
Resource person -Ms Sreeja Syam , News Editor, The Fourth
Vote of Thanks -Shahana Mol A. II MA English

Ms Sreeja Syam talked about the role of mass media in our democracy. She pictured mass media as a cross section of the society in which we live. She explained how the visual media is struggling to have an existence and it is impossible to stay deviated from the cliché discussions and other programmes. The session was very lively and the resource person interacted with the audience and answered all their questions and responded with apt and timely clarifications.

Session IV

Paper presentations- II

- Welcome-** Arya P A, I MA English
Chair - Dr Reena Mohamed, HoD, Department of English, MES Asmabi College
Vote of Thanks- Krishnanjana P, I MA English
Schedule of paper presentations- II

Sl No.	Name of the Presenter	Title of the paper
1	Nishana N M & Shahana Mol A II MA English, MES Asmabi College,	Is freedom of expression exploited or denied? – In Indian context
2	Sona Abraham, MA English, Mar Athanasius College, Kothamangalam	Food and its Manifestations in Contemporary Indian Films
3	Anupama K B & Fasna A, II MA English	Challenges Faced by Media People Amid Genuine Media Dissemination
4	Krishna Chandran M, I MA English, MES Asmabi College	Media <u>Interviews</u> : from Learnings to Earnings
5	Mohammed <u>Shahim</u> K S, II MA English	Influence of <u>Social Media</u> in Indian Politics

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS

Valedictory Session

Welcome - Ms Amritha M V, I MA English

Report of the seminar - Dr Amitha P Mani

Feedback

Certificate distribution

Vote of Thanks- Dr Sanand Sadanandan, Seminar Coordinator

Mass Media has been free and almost independent throughout its history. This form of communication of information that reaches heterogeneous people through digital or published transmission channels that could build public opinion, persuade the public, circulate government policies, provide entertainment and promote political ideologies should obviously uphold ethics to the core. Media was an inevitable part of Indian freedom struggle since great freedom fighters like Gandhi made extensive use of media. Afterwards it became more active with the introduction of the print media. Indian media especially newspapers in vernacular medium was the very base of Indian social reform movement. Even after independence media continued to occupy a prominent place in our country. Some of the most popular news feeds continued to gain far-fetched popularity, even during the time of emergency media occupied an important position. In the post liberalised era with the advent of globalisation, privatisation and liberalisation external influences drastically affected our media. In spite of the growth of media industry and business turnover nowadays, the lack of quality, authenticity, reliability and diversity are some of the important issues faced.

The seminar's focus was on the role of media in the present scenario; it also emphasised how far it becomes propaganda of the government and the extent to which media plays a significant role in moulding democratic India. It is high time the unfair growth of media needs to be discussed, checked and prevented for a better future of the nation.

All the themes and subthemes of the seminar were dealt with during the technical sessions and paper presentations. Democratic media/Secular media, Free Media & Corporates/E-democracy, Fake news and Propaganda, Development and Media, Constitutional rights & Media, Subaltern space in media, Judiciary & Media, Post truth became the topic of discussion. The seminar got good feedback from the participants.

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



2022 നവംബർ 13 • ബുധൻ

അന്യാമി കോളേജിൽ നടന്ന സെമിനാറിൽ ഡോ. സെബാസ്റ്റ്യൻ പോൾ സംസാരിക്കുന്നു

സ്വതന്ത്ര മധ്യമങ്ങളും ജനാധിപത്യവും പരസ്പരപൂരകം -ഡോ. സെബാസ്റ്റ്യൻ പോൾ

കേരളത്തിൽ അധികാര സ്വതന്ത്രതയും ജനാധിപത്യത്തിന്റെ അടിസ്ഥാന ഘടകമാണ്. ഡോ. സെബാസ്റ്റ്യൻ പോൾ അധികാരവും ജനാധിപത്യവും തമ്മിലുള്ള ബന്ധം വിശദീകരിച്ചു. അന്യാമി കോളേജിൽ നടന്ന സെമിനാറിൽ ഡോ. സെബാസ്റ്റ്യൻ പോൾ സംസാരിക്കുന്നു.

സ്വതന്ത്ര മധ്യമങ്ങളും ജനാധിപത്യവും പരസ്പരപൂരകമാണ്. ഇതിനുള്ള അടിസ്ഥാന ഘടകമാണ് സൗഹൃദമായ പൊതുജനസമൂഹം. ഡോ. സെബാസ്റ്റ്യൻ പോൾ സെമിനാറിൽ പറഞ്ഞു.

ഡോ. സെബാസ്റ്റ്യൻ പോൾ സെമിനാറിൽ പറഞ്ഞു.

International Webinar on Materials in Medicine

DEPARTMENT OF CHEMISTRY, BIO-CHEMISTRY AND IQAC

The international Seminar on “Materials in Medicine ”, organised by the Department of Chemistry, Biochemistry and IQAC of MES Asmabi College, P Vemballur, Thrissur, Kerala.

Materials for medicine research studying the fundamental aspects of a broad range of materials, designing, synthesizing and fabricating novel functional materials and exploring their biomedical and biological applications. The creation of new materials with improved properties is allowing medical devices to perform better and provide functionality that until recently was thought impossible. The proven process has the research expertise and years of experience needed to take advantage of new materials. In lieu of the above, MES Asmabi departments jointly organised two days International webinar in “Materials in Medicine ” on 3rd and 5th October 2020. The webinar was hosted on the Google Meet platform and was live telecasted on YouTube on both days.

Dr.Ansar E B, Head of the department of Chemistry welcomed the gathering after which Dr.A. Biju, Principal, MES Asmabi college, P Vemballur thrissur inaugurated the function.

The resource person for the first day 3rd October was Dr. Payam ZarrinTaj, PhD, Postdoctoral researcher, School of Chemical Engineering, Oklahoma State University, USA, well known for his immense expertise in conducting systematic reviews and quantitative analysis in the field of polymeric materials and biomedical application. He has been delivered a talk on the topic of Polymer Application in Medicine. The second day of webinar was on 5th October and the resource person was Dr. Sijo Chemmannur, PhD, Scientist, Precision Nanosystem, Vancouver BC, Canada, well known for his vast expertise in biochemical field especially in the genetic material coding. Ha has been delivered a talk in the field of Vaccine candidates for SARSCoV2. Delegates including academicians, scientists and students from different parts of the world actively took part in the webinar and various questions, relevant to the topic were addressed. Further the valedictory session was conducted on last day of the webinar and it was chaired by Dr.V M Asma, vice principal MES Asmabi college. The coordinators Dr.Asnar E B and Mr.Areej Muhammed E M were moderated the webinar on day 1& 2 respectively. The entire session was jointly hosted by Mr.Prasoon,(HOD, BVoc) and Dr.Shafeer (IQAC coordinator). Feedback from all the delegates was collected though online feedback forms and E-certificates were given to all delegates.

COLLABORATIVE QUALITY INITIATIVES WITH DEPARTMENTS/CELLS AND OTHER INSTITUTIONS



MES ASMABI COLLEGE
P.VEMBALLUR, THRISSUR, KERALA
**DEPARTMENTS OF CHEMISTRY,
BIOCHEMISTRY AND IQAC**
organize

**TWO DAY INTERNATIONAL WEBINAR
ON MATERIALS IN MEDICINE**
Date: 3rd & 5th October 2020

DAY 1 (3rd OCTOBER 2020) @ **10.00 AM**



DR. PAYAM ZARRINTAJ
Post-Doc Researcher
Oklahoma state university, USA
TOPIC:
POLYMER APPLICATION IN MEDICINE

DAY 2 (5th OCTOBER 2020) @ **09.00 AM**



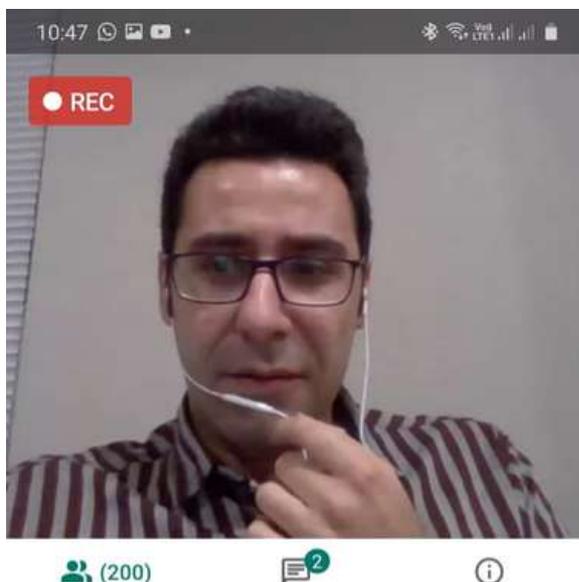
DR. SIJO CHEMMANNUR
Scientist, Precision Nanosystems,
Vancouver BC, Canada.
TOPIC:
VACCINE CANDIDATES FOR SARSCOV2

ON:



GOOGLE MEET

**FOR MORE DETAILS
CONTACT:**
+91 9746227728
+91 94968 44901
areejasmabi@gmail.com



**WEBINAR ON ADVANCED REMOTE LEARNING IN & POST PANDEMIC ERA
DEPARTMENT OF PSYCHOLOGY AND IQAC**

The department of psychology, MES Asmabi College in association with the Internal Quality Assurance cell (IQAC) of MES Asmabi College had organized a webinar on 25-july-2020 from 9:00am-11:00am. The main topic for the day was 'Advanced remote learning in & post pandemic era'. The resource persons were Mr. Muhammed Sabih (Clinical psychologist, DMHP, Malappuram) and Mr. Lathif Penath (Asst. professor, Dept. of Psychology, MES Asmabi College). The moderator of the day was Ms. Kavary B.J (Asst. professor, Dept. of Psychology, MES Asmabi College). The webinar began with a welcome speech by Ms. Sangeetha P.S (HOD, Dept. of Psychology, MES Asmabi College) followed by an inauguration by Dr. A. Biju (Principal, MES Asmabi College). The first session was on the topic 'Faculty wellbeing and psychosocial consideration in Covid era: Digital shifts and consequences' by Mr. Muhammed Sabih. The second session was on the topic 'technologically advanced learning patterns and student habits in Covidian period: Impacts and insights' by Mr. Lathif Penath. A query session was arranged after each of the sessions for the participants and they were explained in a very good way by the resource persons. A feedback session was done by Dr. K.P Sumedhan (Director of self-financing courses, MES Asmabi College) and Dr. Asma V.M (vice principal, MES Asmabi College). They conveyed about the overall understanding on positivity and insightful thoughts, the level of stress that the teachers had, the productive learning of students through online and about how much relevant this topic was in the present condition. A vote of thanks was delivered by Dr. Shafeer P.S (IQAC Coordinator, MES Asmabi College). A feedback form was circulated among all the participants also had a very effective and positive opinion. An E-Certificate was also provided to all the participants.



M E S ASMABI COLLEGE
KODUNGALLUR P.VEMBALLUR

Department of Psychology & IQAC
JOINTLY ORGANIZES

WEBINAR

ADVANCED REMOTE LEARNING IN & POST PANDEMIC ERA : INSIGHTS

25 JULY 2020

9:00 AM TO 11:00 AM



Google Meet

ONLINE
PLATFORM

RESOURCE PERSON & TOPIC



Mr. Muhammed Sabih
Clinical Psychologist
DMHP, Malappuram
Topic : Faculty Wellbeing &
Psychosocial Considerations in Covid
Era : Digital shifts and consequences



Mr. Lathif Penath
Asst. Professor
Dept of Psychology
MES Asmabi College
Topic : Technologically Advanced
Learning patterns & Student Habits in
Covidian Period : Impacts and Insights.

Focused Participants : College faculties

Free registration ,E- Certificate

FOR REGISTRATION: 9946238540, 90612 37079

TRAINING PROGRAMME FOR NON TEACHING STAFF

STATE LEVEL ADMINISTRATIVE TRAINING PROGRAMME ON ADMINISTRATIVE MATTERS OF AIDED COLLEGES

HIGHLIGHTS:

Date: January 28 to February 4, 2023

Total number of participants: 32

Resource Person : Adv. P.S. Najeeb,

HOD, PG Dept. of Commerce & Management Studies,

SH College, Chalakudy, and Retd. Accounts Officer in charge of the Deputy Director of Collegiate Education, Ernakulam

Overview of the Training Programme:

The Administrative Training Programme for Non-Teaching Staff organized by the Internal Quality Assurance Cell, was a comprehensive and enlightening experience. Adv. P.S. Najeeb's expertise and guidance provided participants with valuable knowledge and insights into administrative matters in aided colleges. Each day's sessions focused on specific aspects, from college administration and KSR to purchase rules and PD Rules, ensuring that participants were well-equipped to perform their roles efficiently and effectively. The program was a significant step in enhancing the administrative capabilities of non-teaching staff, ultimately contributing to the better functioning of the institution.

Day 1

Date: 28/01/2023

Training on College Administration & MOP

The training program commenced on January 28th at 10:00 AM. Welcome speech by Shafeer P. S IQAC Coordinator, Principal Dr. A. Biju, felicitated the participants and speaker.

The program commenced with an informative session on college administration and the Manual of Procedures (MOP). Adv. P.S. Najeeb provided valuable insights into the intricacies of college administration, emphasizing the importance of structured processes and adherence to MOP guidelines. Participants gained an understanding of the fundamental administrative practices essential for the effective operation of an aided college.

TRAINING PROGRAMME FOR NON TEACHING STAFF

STATE LEVEL ADMINISTRATIVE TRAINING PROGRAMME ON ADMINISTRATIVE MATTERS OF AIDED COLLEGES

Day 2

Date: 30/01/2023

Understanding KSR Part I

Dr. Shafeer P S, the IQAC Coordinator, set the tone for the training program's second day, January 30th, which was dedicated for Understanding KSR Part I. Starting at 3:30PM,

Day two focused on comprehending the Kerala Service Rules (KSR) Part I, a vital component of administrative matters in aided colleges. Adv. P.S. Najeeb delved into the details of KSR Part I, highlighting its significance in ensuring transparency and fair governance. Participants were equipped with the knowledge required to navigate the rules governing non-teaching staff.

The event concluded with a heartfelt vote of thanks delivered by Dr Amitha P Mani (Joint Coordinator, IQAC) expressed gratitude to all the participants

Day 3

Date: 31/01/2023

Understanding KSR Part II

On the third day of the program, January 31, participants were greeted with a welcome speech by Dr. Shafeer P S, the IQAC Coordinator, setting the stage for a crucial session on Understanding KSR Part II, at 10:00 AM.

Building on the previous day's insights, the third day continued the exploration of administrative matters by delving into KSR Part II. Participants learned about the rules, regulations, and guidelines that govern the service conditions of non-teaching staff. Adv. P.S. Najeeb's expertise was instrumental in providing a clear understanding of these rules.

The event concluded with a heartfelt vote of thanks delivered by Dr Jisha K S (Joint Coordinator, IQAC) expressed gratitude to all the participants.

Day 4

Date: 1/02/2023

Purchase Rule

Day 4, February 1, was dedicated to Exploring Purchase Rule. The session, which began at 4:00 PM, welcome speech by Dr Shafeer P S

Day four was dedicated to unraveling the intricacies of purchase rules, a critical aspect of administrative procedures. Adv. P.S. Najeeb elucidated the procedures, compliance, and best practices related to purchases within the college system. This session empowered participants to navigate the complexities of procurement while maintaining transparency and accountability.

The event concluded with a heartfelt vote of thanks delivered by Dr Amitha P Mani (Joint Coordinator, IQAC) expressed gratitude to all the participants.

TRAINING PROGRAMME FOR NON TEACHING STAFF

Day 5

Date: 4/02/2023

Workshop on PD Rules

The concluding session February 4th, focused on the critical subject of Workshop on PD Rules. Commencing at 10:00 AM, by the welcome speech by Dr Shafeer P S, IQAC Coordinator.

The program culminated with a workshop on PD (Permanent Duties) Rules, an integral component of non-teaching staff responsibilities. Participants engaged in practical exercises and discussions to gain a thorough understanding of their roles and responsibilities within the framework of PD Rules. This session provided clarity on job profiles and performance expectations..

The event concluded with a heartfelt vote of thanks delivered by Dr.Sanandh C Sadhanandan (Joint Coordinator, IQAC). In his speech, Dr.Sanandh expressed gratitude to all the Participants .The program was a significant step in enhancing the administrative capabilities of non-teaching staff, ultimately contributing to the better functioning of the institution.

MES ASMABI COLLEGE , P. VEMBALLUR , KODUNGALLUR

2022 -2023

ADMINISTRATIVE TRAINING PROGRAMME FOR NON-TEACHING STAFF

STATE LEVEL TRAINING PROGRAMME ON ADMINISTRATIVE MATTERS OF AIDED COLLEGES

ADV. P.S NAJEEB
HOD, PG DEPT OF COMMERCE & MANAGEMENT STUDIES
SH COLLEGE, CHALAKUDY
RTED. ACCOUNTS OFFICER IN CHARGE OF THE DEPUTY
DIRECTOR OF COLLEGIATE EDUCATION, ERNAKULAM

28 JAN-04 FEB 2023

ORGANIZED BY,
INTERNAL QUALITY ASSURANCE CELL

Dr. SHAFEER .P.S
(IQAC COORDINATOR)
9847250464

Dr. A. BIJU
(Principal)

DAY 1:28 JAN 2023 TIME: 10.A.M
TRAINING ON COLLEGE ADMINISTRATION&MOP

DAY 2:30 JAN 2023 TIME:3.30.P.M
UNDERSTANDING KSR PART I

DAY 3:31 JAN 2023 TIME:3.30.P.M
UNDERSTANDING KSR PART II

DAY 4:01 FEB 2023 TIME:4 .P.M
PURCHASE RULES

DAY 5:04 FEB 2023 TIME:10.A.M
A WORKSHOP ON PD RULES

TRAINING PROGRAMME FOR NON TEACHING STAFF



Photos of the programme

Spark Training on gem tools

HIGHLIGHTS:

Date: 10th to 14th MAY 2022

Total number of participants: 34

Resource Person: UP Janardanan Nair

Senior Superintendent DDO, Thrissur

Day 1

Date: 10/5/2022

Dr. Shafeer P S, the IQAC Coordinator, extended a warm welcome to all participants and the resource person

Focal areas discussion-based workshop: GeM Existence & Way Forward

The session was dedicated to understanding the existence of Government e-Marketplace (GeM) and its future prospects. The participants gained insights into the evolution of GeM and its pivotal role in streamlining procurement processes.

Day 2

Date: 11/5/2022

Focal areas discussion-based workshop: GeM Registration & Category Creation

The session delved into the practical aspects of GeM, focusing on the step-by-step process of registration and category creation. Participants received hands-on training, enabling them to navigate GeM tools efficiently

Day 3

Date: 12/5/2022

Focal areas discussion-based workshop: Incident Management

This session, led by experts, provided insights into incident management on GeM. Participants learned about identifying and resolving issues, ensuring smooth operations on the platform

Day 4

Date: 13/5/2022

Focal areas discussion-based workshop: vendor Assessment OEM/Exemptions

U P Janardanan Nair provided valuable insights into the intricacies of vendor assessment and exemptions on GeM. The participants gained practical knowledge that would enhance their efficiency in dealing with vendors

Day 5

Date: 14/5/2021

Focal areas discussion-based workshop: Sell on Government e Marketplace

"Sell on Government e Marketplace" centered on providing participants with a comprehensive understanding of the intricacies involved in selling products or services on the Government e-Marketplace (GeM)

Dr. A Biju, the Principal, expressed gratitude to the resource persons, participants, and organizers for making the training program a success. He emphasized the importance of applying the knowledge gained to enhance administrative processes.

The Five-Day Online Administrative Training Programme on GeM Tools concluded successfully, leaving participants equipped with practical skills and knowledge to navigate and utilize Government e-Marketplace effectively in their administrative roles. The event was a collaborative effort of the Internal Quality Assurance Cell, demonstrating the institution's commitment to continuous learning and skill development among its staff.



MES ASMABI COLLEGE

P.Vemballur, Kodungallur

FIVE DAY ONLINE
ADMINISTRATIVE TRAINING PROGRAMME
FOR NON- TEACHING STAFF

Spark Training on GeM Tools

10th to 14th May 2022

DAY 1:

10 MAY 2022 TIME 9.00 A.M

GeM Existence & Way Forward

DAY 2:

11 MAY 2022 TIME 10.00 A.M

GeM Registration & Category Creation

DAY 3:

12 MAY 2022 TIME 10.00 A.M

Incident Management

DAY 4:

13 MAY 2022 TIME 10.00 A.M

Vendor Assessment OEM/Exemptions

DAY 5:

14 MAY 2022 TIME 10.00 A.M

Sell on Government e Marketplace

Resource Person:

U P Janardanan Nair

Senior Superintendent

DDO, Thrissur

Dr. A Biju
Principal

Dr. Shafeer P S
IQAC Coordinator

ORGANIZED BY

INTERNAL QUALITY ASSURANCE CELL, MES ASMABI COLLEGE, P.VEMBALLUR
AFFILIATED TO UNIVERSITY OF CALICUT, NAAC REACCREDITED WITH B++

TRAINING ON OFFICE AUTOMATION

HIGHLIGHTS:

Date: 3rd to 7th August 2020

Total number of Participants: 31

Resource Person: Sri. Sajeev Kumar

Senior Superintendent DDO Thrissur

The five-day online administrative training program for non-teaching staff, titled "Computer Training on Office Automation," took place from August 3rd to August 7th, 2020. The primary objective of this program was to provide non-teaching staff members with vital skills in office automation and computer technology, ultimately improving their effectiveness and productivity in administrative positions. The program included Mr. Sanjeev Kumar, Senior Superintendent and DDO of Thrissur, as the resource person. He shared valuable insights, helping participants grasp a range of office automation concepts and techniques.

Day 1

Date: 3-8-2020

Focal areas discussion-based workshop:

Understanding the Various Concepts of Office Automation.

The program commenced promptly at 10:00 AM, with Dr. Shafeer P S, the IQAC Co-coordinator, extending a warm welcome to both the esteemed resource person and the enthusiastic participants. Principal Dr. A Biju took the stage to felicitate both the participants and the distinguished speaker. Over the subsequent five days, the participants embarked on a journey of acquiring comprehensive knowledge and practical guidance. The focus of the first day was on harnessing the power of office automation tools and techniques to streamline administrative processes. The sessions were designed to equip the participants with the skills and insights needed to enhance efficiency and productivity in their respective roles.

The event concluded with a heartfelt vote of thanks delivered by Dr. Sanandh C Sadhanandakumar (Joint Coordinator, IQAC). In his speech, Dr. Sanandh expressed gratitude to all the participants.

TRAINING PROGRAMME FOR NON TEACHING STAFF

DAY 2

Date: 4-8-2020

Focal areas discussion-based workshop: Operating computer using GUI based OS.

The program started at 10.00 AM. Dr Shafeer P S (IQAC Co-coordinator) welcomed the resource person and other participants.

On the second day, August 4th, 2020, participants received hands-on training on operating computers using GUI-based operating systems. This practical session aimed to familiarize them with the basic functions and features of modern computer interfaces, ensuring they are well-equipped to navigate digital environments efficiently.

The event concluded with a heartfelt vote of thanks delivered by Dr Jisha K C (Joint Coordinator, IQAC). In her speech, Dr. Jisha K C expressed gratitude to all the participants.

DAY 3

Date: 5-8-2020

Focal areas discussion-based workshop: Networking and Software Installation.

The program started at 10.00 AM. Dr Shafeer P S (IQAC Co-Ordinator) welcomed the resource person and other participants.

The program featured Mr. Sanjeev Kumar, Senior Superintendent and DDO of Thrissur, as the resource person, who imparted valuable insights into understanding various concepts of office automation. The third day of the program, conducted focused on networking and software installation. Networking is a vital aspect of modern office automation, and participants were introduced to the fundamentals of setting up and managing computer networks. They also learned about software installation procedures, essential for maintaining a smoothly functioning office environment.

The event concluded with a heartfelt vote of thanks delivered by Dr. Amitha p.mani .The dedication of the organizing team, along with the valuable contributions of the resource person, Sri. Sajeev Kumar, made this program a resounding success

TRAINING PROGRAMME FOR NON TEACHING STAFF

DAY 4

Date: 6-8-2020

Focal areas discussion-based workshop: Office Management Practices and Office Automation Techniques

The program commenced with a warm welcome address by Dr. Shafeer PS, IQAC Coordinator, extending a gracious welcome to all participants.

August 4th, 2020, marked the fourth day of the training program, with a session at 10 A.M. dedicated to office management practices and automation techniques. Participants explored best practices for managing office tasks and gained insights into advanced automation techniques that streamline administrative workflows

The event concluded with a heartfelt vote of thanks delivered by Dr.Sanandh C Sadhanandakumar (Joint Coordinator, IQAC). In his speech, Dr.Sanandh expressed gratitude to all the participants.

DAY 5

Date: 7-8-2020

Focal areas discussion-based workshop: Database Management System

Dr. Shafeer PS, the IQAC Coordinator, delivered a warm welcome speech, setting the tone for an enriching learning experience.

Serving as the resource person for the event was Sri. Sajeev Kumar, Senior Superintendent at DDO Thrissur, who brought his wealth of knowledge and experience to the training sessions. The concluding day of the program, August 5th, 2020, commenced at 10 A.M. with a focus on database management systems. Participants learned about the importance of databases in office automation and were introduced to the principles of database design and management.

The event concluded with a heartfelt vote of thanks delivered by Dr.Sanandh C Sadhananda kumar(Joint Coordinator, IQAC). In his speech, Dr.Sanandh expressed gratitude to all the participants. The workshop was meaningfully utilized by the non-teaching staff.



MES ASMABI COLLEGE

P.Vemballur, Kodungallur

FIVE DAY ONLINE ADMINISTRATIVE TRAINING
PROGRAMME FOR NON- TEACHING STAFF

COMPUTER TRAINING ON OFFICE AUTOMATION

3rd to 7th August 2020

DAY-1:

03-AUG-2020 TIME 10.A.M

Understanding the Various
Concepts of Office Automation

DAY-2:

04-AUG-2020 TIME 10.A.M

Operating Computer using
GUIbased OS

DAY-3:

05-AUG-2020 TIME 10.A.M

Networking and Software Installation

Dr. A Biju
Principal

Dr. Shafeer P S
IQAC Coordinator

Resource Person

Sri. Sajeew Kumar
Senior Superintendant
DDO Thrissur

DAY-4:

06-AUG-2020 TIME 10.A.M

Office Management Practices and
Office Automation Techniques

DAY-5:

07-AUG-2020 TIME 10.A.M

Database Management Systems

ORGANIZED BY

INTERNAL QUALITY ASSURANCE CELL, MES ASMABI COLLEGE, P.VEMBALLUR
AFFILIATED TO UNIVERSITY OF CALICUT, NAAC REACCREDITED WITH B++

Performance Improvement Programme for Administrative Staff

HIGHLIGHTS:

Date: July 2, 2019 to July 8, 2019

Total number of participants: 30

Resource Person: Anson Francis

Guest Faculty

Institute of management in government(IMG)

Trivandrum

Overview of the Training Programme:

The Internal Quality Assurance Cell (IQAC) organized a five-day online Administrative Training Programme for non-teaching staff, titled "Performance Improvement Programme for Administrative Staff". This training program has provided a comprehensive understanding of the significance of Performance Improvement Plans and equipped non-teaching staff with the knowledge and skills to enhance their performance in the administrative sector. The varied topics and expert speakers ensured that participants left with valuable insights and practical tools to implement PIPs effectively.

Day 1

Date: 2/07/2019

Inevitability of a Performance Improvement Plan

The training program commenced on July 2nd at 2:00 PM. Welcome speech by Shafeer P. S IQAC Coordinator, Principal Dr. Ajims P Mohammed, felicitated the participants and speaker.

The program start with a discussion on the importance of a Performance Improvement Plan (PIP) for administrative staff. The session focused on the necessity of such plans to enhance the performance of non-teaching staff. The speaker emphasized the significance of identifying areas for improvement and how a PIP can help in achieving these objectives. Attendees left with a clear understanding of why PIPs are essential in the administrative sector.

The event concluded with a heartfelt vote of thanks delivered by Dr. Sanandh C Sadhanandan (Joint Coordinator, IQAC). In his speech, Dr. Sanandh expressed gratitude to all the participants.

Day 2

Date: 3/07/2019

What Should a Performance Improvement Plan Include: Goals, Evaluation, Timelines, Resources, and Training

Dr. Shafeer P S, the IQAC Coordinator, set the tone for the training program's second day, July 3rd, which was beginning with a question "What Should a Performance Improvement Plan Include". Starting at 10:00 AM,

TRAINING PROGRAMME FOR NON TEACHING STAFF

The second day of the training program commenced with a detailed discussion on the components of an effective Performance Improvement Plan (PIP). The attendees learned about setting clear goals, conducting evaluations, establishing realistic timelines, allocating necessary resources, and providing relevant training to improve performance. This session provided participants with a comprehensive understanding of the key elements that should be incorporated into their PIPs.

The event concluded with a heartfelt vote of thanks delivered by Dr Amitha P Mani (Joint Coordinator, IQAC) expressed gratitude to all the participants

Day 3

Date: 4/07/2019

Setting Clear Expectations for an Administrative Staff: Covering Specific Areas of Performance Deficiencies

On the third day of the program, July 4th, participants were greeted with a welcome speech by Dr. Shafeer P S, the IQAC Coordinator, setting the stage for a crucial session on Setting Clear Expectations for an Administrative Staff: Covering Specific Areas of Performance Deficiencies that commenced at 10:00 AM.

On the third day, the focus shifted to the importance of setting clear expectations for administrative staff, particularly in addressing areas of performance deficiencies. Attendees gained insights into the specifics of identifying and addressing performance gaps, ensuring that staff members understand what is expected of them, and how these expectations tie into the overall goals of the institution. This session aimed to equip the administrative staff with the tools to manage performance issues effectively.

The event concluded with a heartfelt vote of thanks delivered by Dr Jisha K C (Joint Coordinator, IQAC) expressed gratitude to all the participants.

Day 4

Date: 5/07/2019

Performance Improvement Plan: Benefits, Process, and Examples

Day 4, July 5th, was dedicated to Performance Improvement Plan: Benefits, Process, and Examples. The session, which began at 1:30 PM, welcome speech by Dr Shafeer P S

The training program delved into the benefits of Performance Improvement Plans (PIPs), the process of implementing them, and provided real-world examples. Participants gained a comprehensive understanding of the positive outcomes associated with implementing a PIP and practical insights into the steps involved in crafting and executing one. Real-life examples were used to illustrate how PIPs can bring about positive changes in performance.

The event concluded with a heartfelt vote of thanks delivered by Dr Amitha P Mani (Joint Coordinator, IQAC) expressed gratitude to all the participants.

TRAINING PROGRAMME FOR NON TEACHING STAFF

Day 5

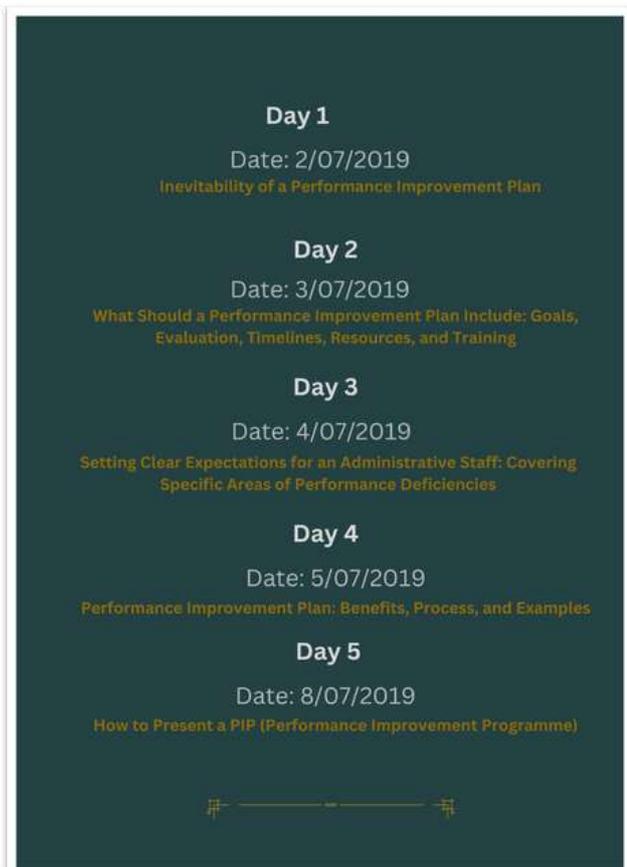
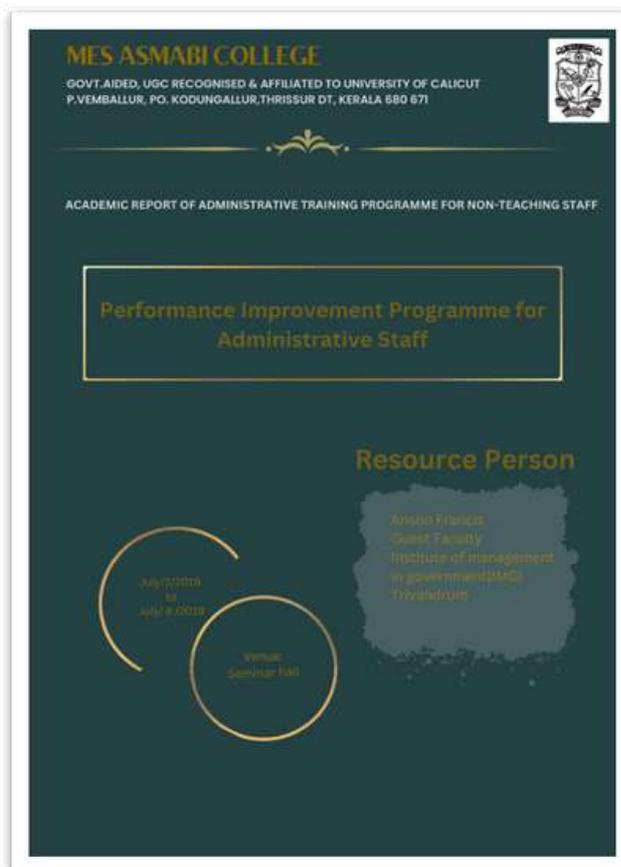
Date: 8/07/2019

How to Present a PIP (Performance Improvement Programme)

The concluding session on July 8th, focused on the critical subject of How to Present a PIP. Commencing at 9:30 AM, by the welcome speech by Dr Shafeer P S, IQAC Coordinator.

The final day of the training program focused on the practical aspect of presenting a Performance Improvement Programme (PIP). Attendees learned how to communicate a PIP effectively to the staff and stakeholders. This session provided valuable tips and techniques for ensuring that the PIP is well-received and that the team is motivated to work towards its goals. It served as a culmination of the entire program, equipping participants with the skills to implement PIPs successfully within their administrative roles.

The event concluded with a heartfelt vote of thanks delivered by Dr.Sanand C Sadhananda Kumar (Joint Coordinator, IQAC). Participants left the training program with improved capabilities, ready to contribute more effectively to the institution's administrative operations.



BROCHURE OF THE PROGRAMME

"WORKSHOP ON CONSOLIDATION OF FINANCIAL STATEMENTS."

HIGHLIGHTS:

Date: August 20th to August 24th 2018

Total number of participants: 30

Resource Person: Dr Prasanth A P

Assistant professor

Department of commerce and Management

Amrita School of Arts, Humanities and commerce

Overview of the Training Programme:

The Internal Quality Assurance Cell (IQAC) organized a five-day workshop for non-teaching staff, titled "workshop on consolidation of financial statements." This workshop provided non-teaching staff with a robust understanding of consolidated financial statements, reporting requirements, ownership accounting methods, consolidation frameworks, and regulatory compliance. Attendees left the program equipped with valuable knowledge and skills to navigate the complexities of financial consolidation effectively.

Day 1

Date: 20/08/2018

Focal area discussion-based workshop: Understanding Consolidated Financials

The training program commenced on August 20th at 10:00 AM. Welcome speech by Dr Kesavan K IQAC Coordinator, Principal Dr. Ajims P. Mohammed, felicitated the participants and speaker.

The training program began on a strong note with a session focused on "Understanding Consolidated Financials." Participants were introduced to the core concepts of consolidation in financial statements. The session covered the basics of how multiple financial statements are combined to provide a comprehensive view of an organization's financial health. Attendees left with a solid foundation to build upon in the following days.

The event concluded with a vote of thanks delivered by Dr. Sanand C. Sadanandakumar (IQAC Member).

TRAINING PROGRAMME FOR NON TEACHING STAFF

Day 2

Date: 21/08/2018

Focal area discussion-based workshop: Training on Reporting Requirements

The second day of the workshop was dedicated to "Training on Reporting Requirements." This session provided participants with insights into the various reporting standards and guidelines applicable to consolidated financial statements. Attendees learned about the importance of accurate and transparent reporting, ensuring compliance with regulatory requirements. The day was ended with valuable information on financial reporting.

Day 3

Date: 22/08/2018

Focal area discussion-based workshop: Ownership Accounting: Cost and Equity Methods

Day three delved into the intricacies of ownership accounting, specifically the cost and equity methods. Participants gained an in-depth understanding of these two critical methods used in consolidating financial statements. The session provided practical insights into how ownership is accounted for and the impact on financial statements. Attendees left with a clearer picture of the complexities involved in consolidation.

Day 4

Date: 23/08/2018

Focal area discussion-based workshop: Creating a Framework for Consolidation Using GAAP and IFRS

On the fourth day, the focus shifted to the creation of a consolidation framework using Generally Accepted Accounting Principles (GAAP) and International Financial Reporting Standards (IFRS). Participants learned how to navigate the differences between these two accounting standards and apply them effectively to consolidation. The session provided practical guidance on aligning financial statements with GAAP and IFRS, ensuring compliance and accuracy.

TRAINING PROGRAMME FOR NON TEACHING STAFF

Day 5

Date: 24/08/2018

Focal area discussion-based workshop: Acquaintance with the Requirements for Consolidated Financial Statements

The final day of the workshop was dedicated to acquainting participants with the specific requirements for consolidated financial statements. Attendees received a comprehensive overview of what is expected in the preparation and presentation of consolidated financial statements. The session covered regulatory and reporting obligations and prepared the participants to implement their learning effectively in their respective roles.

The event concluded with a heartfelt vote of thanks delivered by Dr.Sanand C Sadanandakumar (IQAC member). In his speech, Dr.Sanand expressed gratitude to all the participants. Attendees left the program equipped with valuable knowledge and skills to navigate the complexities of financial consolidation effectively.

MES ASMABI COLLEGE
GOVT.AIDED, UGC RECOGNISED & AFFILIATED TO UNIVERSITY OF CALICUT
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**ADMINISTRATIVE TRAINING PROGRAMME FOR
NON- TEACHING STAFF
2018-19**

DR PRASANTH A P
ASSISTANT PROFESSOR
DEPARTMENT OF COMMERCE AND
MANAGEMENT
AMRITA SCHOOL OF ARTS, HUMANITIES
AND COMMERCE

WORKSHOP ON
CONSOLIDATION OF FINANCIAL
STATEMENTS

20 AUG
TO
24 AUG

ORGANIZED BY
INTERNAL QUALITY ASSURANCE CELL

DR. AJIMS. P. MOHAMMED
(PRINCIPAL)

DR. KESAVAN K.
COORDINATOR, IQAC

DAY-1: 20-AUG-2018
TIME:10.A.M
UNDERSTANDING
CONSOLIDATED FINANCIALS

DAY-2 : 21-AUG-2018
TIME:10. A.M
TRAINING ON REPORTING
REQUIREMENTS

DAY 3 : 22-AUG-2018
TIME: 10 A.M
OWNERSHIP ACCOUNTING;
COST AND EQUITY METHODS

DAY 4 : 23 -AUG-2018
TIME 10.30 A.M
CREATING A FRAMEWORK FOR
CONSOLIDATION USING GAAP AND IFRS

DAY 5 : 24 -AUG-2018
TIME 9.30 A.M
ACQUAINTANCE WITH THE REQUIREMENTS FOR
CONSOLIDATED FINANCIAL STATEMENTS

BROCHURE