



Memorandum of Understanding made on the ...17<sup>th</sup>..day of December 2018 BETWEEN the Head...Principal, MES Asmabi College, P. Vemballur, Kodungallur Thrissur Dt, Kerala...of the first part (hereafter referred to as the Party1 )and Secretary and Director Administration, Western Ghats Hornbill Foundation, Kerala-680685 India(hereinafter referred to as the Party 2) of the other part.

WHEREAS Kerala State Biodiversity Board (KSBB) has Sanctioned (No. A8/3371/2018/KSBB) a joint project by Research Department of Botany MES Asmabi College and Western Ghats Hornbill Foundation entitled "Assessment of Impact of flood/landslide on Biodiversity Ecosystems and developing methodology for long-term monitoring and evaluation of changes in the ecosystem and biodiversity : A case study in the Athirapilly Panchayath" with Dr. Amitha Baçhan K.H. as the Principal Investigator (PI) and Mr. M.PShajan as Co Investigator (Co-PI). Both the agency has agreed to takeover,carryout, complete and submit the report on the terms hereinafter contained;

**NOW THESE PRESENTS WITNESS AS FOLLOWS:-**

1. These general terms and conditions of this MoU will be in accordance with the "MoU" signed between the MES (Party -1) and KSBB Agency and the Board

*[Handwritten signature]*

NO: 9120 / 18.12.2018 (RS 100)  
WESTERN GHATS HORNBILL  
FOUNDATION, MATHILAKAM

*[Handwritten signature]*

വട 5-70 നമ്പർ വെണ്ടർ  
ഒ. രാധാകൃഷ്ണ വേണ്ടി  
പ്രകാശ് വെണ്ടർ കോമൻ ഇ. നായർ



भारतीय गैर न्यायिक

दस  
रुपये  
₹. 10



TEN  
RUPEES  
REVALIDATED TO  
₹. 100  
ONE HUNDRED RUPEES  
RS. 10

INDIA NON JUDICIAL

കേരളം KERALA

30AA 838016

- The MES (Party -1) hereby agree to engages the Agency WGHF (Party 2) as a partner to undertake the project, namely "Assessment of Impact of flood/landslide on Biodiversity Ecosystems and developing methodology for long-term monitoring and evaluation of changes in the ecosystem and biodiversity : A case study in the Athirapilly Panchayath".
- The project becomes operative with effect from the date of this MoU as duly executed by the parties involved and will be valid till the completion of project.
- The MES (Party -1) hereby agree to transfer the amount allotted for the Agency WGHF (Party 2) in the approved proposal and as stated below.

no: 9191 / 18.12.2018 AS 600  
WESTERN GHATS HORNBILL  
FOUNDATION, MATHULAKAM

വടം 5-ാം നമ്പർ വെണ്ടർ  
ഒ. രാധാകൃഷ്ണ വേണ്ടി  
സൂക്ഷിച്ച് വെണ്ടർ ഭരണൻ ജി. നായർ



MES ASMABI COLLEGE, P. VEMBALLUR, KODUNGALLUR, THRISSUR-680671

RECEIPTS AND PAYMENTS FOR KSBB PROJECT SCANTIONED TO MES AND WESTERN GHATS HORN BILL FOUNDATION JAN-APR

RECEIPTS	MES AMT	WGHF AMT	TOTAL AMT	PAYMENTS	MES AMT	WGHF AMT	TOTAL AMT
TO Fund Received From KSBB	3,08,000.00		3,08,000.00	To Honorarium	1,55,000.00	1,12,200.00	2,67,200.00
.. Advance from PI/MES	77,000.00		77,000.00	.. Field Cost -Travel and Incidental	1,40,000.00	60,000.00	2,00,000.00
.. Fund Received from WGHF		1,77,760.00	1,77,760.00	.. Contingency	80,000.00	40,000.00	1,00,000.00
.. Advance from organisation (WGHF)		44,440.00	44,440.00	.. Overhead	30,000.00	10,000.00	40,000.00
<b>Total</b>	<b>3,85,000.00</b>	<b>2,22,200.00</b>	<b>6,07,200.00</b>	<b>Total</b>	<b>3,85,000.00</b>	<b>2,22,200.00</b>	<b>6,07,200.00</b>

Auditors Report

Verified with the books of accounts produced before us and found correct according to the explanations given to us



For GEORGE JOSEPH K.J. & Co.  
CHARTERED ACCOUNTANTS

*George Joseph K.J.*  
CA. GEORGE JOSEPH K.J.  
B.Com, F.C.A.  
M.No: 219323  
PROPRIETOR  
FIRM Reg.No: 0115378

Kottapuram  
08-05-2019





FD Diary No. 9477  
Dated: 1.2.2019

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

No.F-2-78/2018(NSQF)

February, 2019

The Under Secretary (FD-III)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002

10 FEB 2019

Subject: Release of Grants-in-aid to M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the year 2018-2019 under the Scheme of B.Voc Degree Programme.

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of an 'on account grant' of Rs. 70,37,600/- (Rupees Seventy Lakh Thirty Seven Thousand Six Hundred Only) for the year 2018-2019 towards B.Voc Degree Programme Scheme to the Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the Revenue/Capital expenditure to be incurred during 2018-2019 as follows:

Budget Head	Head of Account	Total Allocation	Grant is now being sanctioned	Grant already released	Amount to be released for 2018-19 General Category 76% 1 <sup>st</sup> Instalment	Total Grant paid as so far
<b>Non-Recurring (A)</b>						
Start-up Assistance (Setting up of Laboratories/ workshops facilities, procurement of teaching and learning materials including Courseware, machineries/equipment and renovation of buildings)	3 (A) 18 (35)	50,00,000/-	25,00,000/-	—	19,00,000/-	19,00,000/-
<b>Recurring (B)</b>						
✓ Faculty and Staff	3 (A) 18 (31)	69,00,000/-	27,60,000/-	—	20,97,600/-	20,97,600/-
Operative/Training Cost (Transportation, field visits, industrial visits, curriculum development, preparation of materials, organizing seminars workshop/ faculty training programme, web creation, honorarium for guest visiting faculty/resources persons, contractual lab staff, meeting and contingency consumables, assessment fee of sector skill councils and other miscellaneous expenses)	3 (A) 18 (31)	1,00,00,000/-	40,00,000/-	—	30,40,000/-	30,40,000/-
<b>Total (A+B)</b>		<b>2,19,00,000/-</b>	<b>92,60,000/-</b>		<b>70,37,600/-</b>	<b>70,37,600/-</b>

- Grant is being release under Non-Recurring 50% and Recurring 40% of the total allocation.

Total amount to be released:- Rs. 70,37,600/- (Rupees Seventy Lakh Thirty Seven Thousand Six Hundred Only).

- The sanctioned amount is debitible to Head of Account 3 (A) (18) 35 & 31 and is valid for during the financial year 2018-2019 only.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the year 2018-2019 through Electronic mode as per the following details:

a) Details (Name & Address) of Account Holder	: Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala
b) Account No	: 0758101132037
c) Name & address of Bank branch	: Canara Bank, Kodungallur, Kerala
d) IFSC Code	: CNRB0000758
e) MICR Code	: 680015252
f) Type of Account	: Current Account

3. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
4. The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
5. The College / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
7. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
8. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the College in the prescribed proforma.
9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
10. The College / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
11. The College / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
12. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
13. The College /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
14. The College / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the College / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. Funds to the extent of Rs. \_\_\_\_\_ lakh are available under the scheme.
18. This issues with the concurrence of IFD Diary No.3081(IFD) dated 24.12.2018.
19. This issues with the approval of Secretary, UGC vide Dy. No. 84806 dated 04.01.2019.

Yours faithfully,

(Dr. Shalini)  
Education Officer

**Copy forwarded for information and necessary action for:-**

1. The Registrar,  
University of Calicut,  
Calicut, Kerala
2. The Principal,  
M.E.S Asmabi College,  
P. Vemballur, PO Thrissur- District, Kerala
3. Office of the Director General of Audit,  
Central Revenues, AGCR Building, I.P. Estate,  
New Delhi.
4. Guard File.

(Laxmi Rawat)  
Section Officer



FD Diary No. 9479  
Dated: 1.2.2019

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

February, 2019

No.F. 2-78/2018(NSQF)

The Under Secretary (FD-III)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002.

08 FEB 2019

Subject. Release of Grants-in-aid to M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the year 2018-2019 under the Scheme of B.Voc Degree Programme.

Sir,  
I am directed to convey the sanction of the University Grants Commission for payment of grant of an 'on account grant' of Rs. 7,40,800/- (Rupees Seven Lakh Forty Thousand Eight Hundred Only) for the year 2018-2019 towards B.Voc Degree Programme Scheme to the Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the Revenue/Capital expenditure to be incurred during 2018-2019 as follows:

Budget Head	Head of Account	Total Allocation	Grant is now being sanctioned	Grant already released	Amount to be released for 2018-19 ST Category 8% 1 <sup>st</sup> Instalment	Total Grant paid as so far
<b>Non-Recurring (A)</b>						
Start-up Assistance (Setting up of Laboratories/ workshops facilities, procurement of teaching and learning materials including Courseware, machineries equipment and renovation of buildings)	3 (C) 18 (35)	50,00,000/-	25,00,000/-	—	2,00,000/-	2,00,000/-
<b>Recurring (B)</b>						
Faculty and Staff	3 (C) 18 (31)	69,00,000/-	27,60,000/-	—	2,20,800/-	2,20,800/-
Operative/Training Cost (Transportation, field visits, industrial visit, curriculum development, preparation of materials, organizing seminars/ workshop/ faculty training programme, web creation, honorarium for guest visiting faculty / resources persons, contractual lab staff, meeting and contingency consumables, assessment fee of sector skill councils and other miscellaneous expenses)	3 (C) 18 (31)	1,00,00,000/-	40,00,000/-	—	3,20,000/-	3,20,000/-
<b>Total (A+B)</b>		<b>2,19,00,000/-</b>	<b>92,60,000/-</b>		<b>7,40,800/-</b>	<b>7,40,800/-</b>

- Grant is being release under Non-Recurring 50% and Recurring 40% of the total allocation.

Total amount to be released:- Rs. 7,40,800/- (Rupees Seven Lakh Forty Thousand Eight Hundred Only).

1. The sanctioned amount is debitible to Head of Account 3 (C) (18) 35 & 31 and is valid for during the financial year 2018-2019 only.
2. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the year 2018-2019 through Electronic mode as per the following details:

a) Details (Name & Address) of Account Holder	: Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala
b) Account No	: 0758101132037
c) Name & address of Bank branch	: Canara Bank, Kodungallur, Kerala
d) IFSC Code	: CNRB0000758
e) MICR Code	: 680015252
f) Type of Account	: Current Account

3. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.

4. The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
5. The College / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
7. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
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9. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
10. The College / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
11. The College / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
12. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
13. The College /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
14. The College / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
15. The accounts of the College / Institution will be open for audit by the Comptroller & Auditor General of india in accordance with the provisions of General Financial Rules, 2005.
16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. Funds to the extent of Rs. \_\_\_\_\_ lakh are available under the scheme.
18. This issues with the concurrence of IFD Diary No.3081(IFD) dated 24.12.2018
19. This issues with the approval of Secretary, UGC vide Dy. No.84806 dated 04.01.2019.

Yours faithfully,

(Dr. Shalini)  
Education Officer

Copy forwarded for information and necessary action for:-

1. The Registrar,  
University of Calicut,  
Calicut, Kerala
2. The Principal,  
M.E.S Asmabi College,  
P. Vemballur, PO Thrissur- District, Kerala
3. Office of the Director General of Audit,  
Central Revenues, AGCR Building, I.P. Estate,  
New Delhi.
4. Guard File.

(Laxmi Rawat)  
Section Officer





FD Diary No. 9478  
Dated: 1.2.2019

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002

February, 2019

No. 2-78 2018(NSQF)

The Under Secretary (FD-III)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110 002.

06 FEB 2019

Subject: Release of Grants-in-aid to M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the year 2018-2019 under the Scheme of B.Voc Degree Programme.

Sir,  
I am directed to convey the sanction of the University Grants Commission for payment of grant of an 'on account grant' of Rs. 14,81,600/- (Rupees Fourteen Lakh Eighty One Thousand Six Hundred Only) for the year 2018-2019 towards B.Voc Degree Programme Scheme to the Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the Revenue/Capital expenditure to be incurred during 2018-2019 as follows:

Budget Head	Head of Account	Total Allocation	Grant is now being sanctioned	Grants already released	Amount to be released for 2018-19 SC Category 16% 1 <sup>st</sup> Instalment	Total Grant paid as so far
<b>Non-Recurring (A)</b>						
<b>Start-up Assistance</b> <i>(Setting up of Laboratories/ workshops facilities, procurement of teaching and learning materials including computer machineries equipment and renovation of buildings)</i>	3 (B) 18 (35)	50,00,000/-	25,00,000/-	—	4,00,000/-	4,00,000/-
<b>Recurring (B)</b>						
<b>Faculty and Staff</b>	3 (B) 18 (31)	69,00,000/-	27,60,000/-	—	4,41,600/-	4,41,600/-
<b>Operative Training Cost</b> <i>(Transportation, field visits, industrial visit, curriculum development, preparation of materials, organizing seminars, workshop, faculty training programme, web creation, honorarium for guest visiting faculty, resources persons, contractual lab staff, meeting and contingency consumables, discussion fee of sector skill councils and other miscellaneous expenses)</i>	3 (B) 18 (31)	1,00,00,000/-	40,00,000/-	—	6,40,000/-	6,40,000/-
<b>Total (A+B)</b>		<b>2,19,00,000/-</b>	<b>92,60,000/-</b>		<b>14,81,600/-</b>	<b>14,81,600/-</b>

- Grant is being release under Non-Recurring 50% and Recurring 40% of the total allocation.

Total amount to be released:- Rs. 14,81,600/- (Rupees Fourteen Lakh Eighty One Thousand Six Hundred Only)

- The sanctioned amount is debitable to Head of Account 3 (B) (18) 35 & 31 and is valid for during the financial year 2018-2019 only.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, M.E.S Asmabi College, P. Vemballur, PO Thrissur- District, Kerala for the year 2018-2019 through Electronic mode as per the following details:

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c) Name & address of Bank branch	: Canara Bank, Kodungallur, Kerala
d) IFSC Code	: CNRB000758
e) MICR Code	: 650015252
f) Type of Account	: Current Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College in situation.

4. The College / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
5. The College / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
6. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
7. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
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16. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
17. Funds to the extent of Rs. \_\_\_\_\_ lakh are available under the scheme.
18. This issues with the concurrence of IFD Diary No. 3081(IFD) dated 24.12.2018.
19. This issues with the approval of Secretary, UGC vide Dy. No.84806 dated 04.01.2019.

Yours faithfully,

(Dr. Shalini)  
Education Officer

**Copy forwarded for information and necessary action for:-**

1. The Registrar,  
University of Calicut,  
Calicut, Kerala
2. The Principal,  
M.E.S Asmabi College,  
P. Vemballur, PO Thrissur- District, Kerala
3. Office of the Director General of Audit,  
Central Revenues, AGCR Building, I.P. Estate,  
New Delhi.
4. Guard File.

(Laxmi Rawat)  
Section Officer



# Kerala State Council for Science, Technology and Environment

No. KSCSTE/2281/2018-WTU

Dated: 18.01.2019

From

The Coordinator,  
Wetland Technical Unit, KSCSTE.

To

Dr. Girija T.P,  
Assistant Professor,  
Department of Botany,  
M. E. S Asmabi College,  
P. Vemballur. P.O, Thrissur- 680671.

Sir/Madam,

Sub: Financial Assistance for Wetland Day 2019 programme-reg  
Ref: Your application dated 21.11.2018.

Please refer your application for financial support for organizing World Wetland Day 2019 programmes. The KSCSTE has examined the proposal and an amount of Rs.20,000/- (Rupees Twenty Thousand only) is sanctioned towards the conduct of the programme subject to following conditions.

- The number of participants in the programme should be ensured as per the proposal. All the programmes as per the proposal should be organized.
- The selected agencies shall inform the exact programmes details to the Coordinator, WTU, KSCSTE, Sasthra Bhavan, Pattom, Thiruvananthapuram by post or by email to [coordinatorwtu@gmail.com](mailto:coordinatorwtu@gmail.com) before the date of the programme.
- All programmes shall be conducted on 2<sup>nd</sup> February 2019 or within a week or before week. Extension of dates will not be considered.
- KSCSTE should be duly acknowledged in the programme and 'Supported by Kerala State Council for Science, Technology and Environment' should be written in all the brochures, banners (Only cloth banner to be used), other publicity materials etc.
- Each activity should be documented and detailed report should be sent to Council with captioned photographs (Hard copy) highlighting the impact and suggesting follow up activity. A soft copy of the Report, UC & SE in pdf format shall also be forwarded to [coordinatorwtu@gmail.com](mailto:coordinatorwtu@gmail.com)
- The expenditure towards refreshment, food etc shall not exceed 20% of the co-sponsorship from KSCSTE. Maximum honorarium per expert shall be Rs. 2000/- per day.
- No expenditure incurred towards travel for conducting field visit will be provided by KSCSTE.
- The financial assistance will be disbursed through net banking\* to the Head of the Institution, only after the successful conduct of the programme, subject to the submission of Activity Report, Statement of expenditure (SE) and Utilisation certificate in KSCSTE format. The format can be downloaded from the website [www.kscste.kerala.gov.in](http://www.kscste.kerala.gov.in). The aided colleges/NGOs shall submit audited UC and SE.
- Reports, SE, UC received after one month (latest by 8<sup>th</sup> March 2019) of conduct of the programme will not be considered for financial assistance.

Yours faithfully

(Dr. P. Hajinarayanan)

\* Those who have not submitted the Electronic clearing Service facility form shall submit the same along with UC & SE.

Wetland Division, Pattom PO, Thiruvananthapuram - 695 004, Kerala State, India  
Phone: 2543557, 2548222, MS - 2534605, 2548220, CoA - 2543556, 2548248  
Fax: 2540055, 2534605 e-mail: [wtu@kscste.gov.in](mailto:wtu@kscste.gov.in), [www.kscste.kerala.gov.in](http://www.kscste.kerala.gov.in)

! *Dr. P. Hajinarayanan*

M. E. S. ASHABI COLLEGE,  
P. O. P. VEMBALLUR.

**Kerala State Council for Science, Technology and Environment  
World Wetland Day -2019 celebrations**

Statement of Expenditure

**Programme: WWD-2019: 'Waves'**

**Date: 4<sup>th</sup> & 7<sup>th</sup> February 2019 Venue: Seminar Hall, MES Asmabi College**

**Organized by: Research & P.G Department of Botany, MES Asmabi College**

Receipts	Amount (Rs.)	Payments	Amount (Rs.)
1. Amount sanctioned from KSCSTE (to be receivable: 20,000/-)		1. Honorarium	2000/-
2. Advance from PTA	20000/-	2. Organizing expenses	10000/-
		3. Publicity materials	4000/-
		4.Refreshment	4000/-
<b>Total</b>	<b>20000/-</b>	<b>Total</b>	<b>20000/-</b>

Certified that I have exercised all kinds of checks to see that the grant has been utilized for the purpose for which it was sanctioned by KSCSTE vide Council Order No KSCSTE/2281/2018- WTU dated 18.01.2019

For **GEORGE JOSEPH K.J. & Co.**  
**CHARTERED ACCOUNTANTS**

**Dr. GIRISHA TP**  
Assistant Professor  
J.C.B Research Department of Botany  
MES Asmabi College,  
P.O.P.Venmangallur, KODUNGALLUR

**Name & Signature  
of Co-ordinator**

**Name & Signature  
of Head of the Institution**  
P.O.P.VENMANGALLUR  
KODUNGALLUR - 680 671

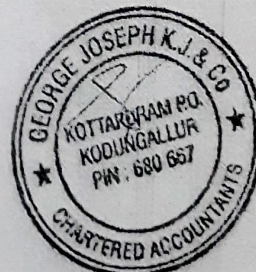
**MES ASMABI COLLEGE,  
P.O.P.VENMANGALLUR,  
KODUNGALLUR - 680 671**

**Office Seal with date**

**Name & Signature  
of Chartered Accountant**

**CA. GEORGE JOSEPH K.J.**  
B.Com, F.C.A.  
M.No: 218323  
**PROPRIETOR**

FIRM Reg. No: 011537S



PRINCIPAL  
MES ASMABI COLLEGE,  
P.O.P.VENMANGALLUR,  
KODUNGALLUR