

COLLEGE COUNCIL

The College Council consists of the Principal, The Head of the Departments and two representatives from the teaching staff. It is an advisory body on all internal and academic affairs of the college. The members of the Council are

Dr. A. Biju

Dr. Reena Mohamed

Dr. K.P. Sumedhan

Dr. Jeena P.M.

Dr. Jaisy David

Dr. Sakkeena M.K.

Dr. Sanjeev Kumar K.

Dr. Sheena P.A.

Smt.Shiney C.N.

Dr. Sanand C. Sadanandakumar

Sri.Balasubrahmanian U.

Dr. Kesavan K.

Smt. Nasreen A.

Dr. Ansar E.B.

Lt. M.B. Bindil

Dr.Girija T.P.

Principal (President)

Vice Principal / H.O.D. of English

Director, Self Financing Programmes

H.O.D. of Economics

H.O.D. of Malayalam

H.O.D. of Arabic

H.O.D. of Hindi

H.O.D. of Physics

H.O.D. of Commerce

H.O.D. of Political Science

H.O.D. of History

H.O.D. of Aquaculture

H.O.D. of Mathematics

H.O.D. of Chemistry

H.O.D. of Physical Education

H.O.D. of Botany

Sri. Mohammed Areej E.M.	H.O.D. of Biochemistry
Smt. Jabin T.H.	H.O.D. of Computer Applications
Smt.Sunaina M. Nazar	H.O.D. of Mass Communication
Sri. Lathif Penath	H.O.D. of Psychology
Smt. Ramisha K.C.	H.O.D. of B.Com. Computer Applications
Smt.Shiji T.S.	H.O.D. of B.Com. Finance
Smt.Shahija V.A.	H.O.D. of B.B.A.
Dr. Sayana K.A.	H.O.D. of B.Voc. Fish Processing Technology
Sri. Mynag Suresh	H.O.D. of B.Voc. Digital Film Production
Sri.Abdul Yafiz K.M.	H.O.D. of B.Voc. Logistics Management
Sri.Aneesh K.	H.O.D. of B.Voc. Tourism & Hospitality Management
Dr. Amitha Bachan K.H.	Elected Member/NAAC Co-ordinator
Dr. Sefiya K.M.	Elected Member
Smt. Saliha P.I.	College Librarian
Smt. Nazeeha A.N.	Junior Superintendent

Staff Council Meeting held at the Serinnee Hall on 14-2-2022 2 pm.

Members Present

1. Dr. Biju A. ~~Signature~~
 2. Dr. K.P. Sumedhan. ~~Signature~~
 3. Reema Mohamed PM ~~Signature~~
 4. Dr. Keeravan K. ~~Signature~~
 5. Dr. Saravud ~~Signature~~
 6. Dr. Ganesh Kumar ~~Signature~~
 7. M.B. Boudal ~~Signature~~
 8. Anushka ~~Signature~~
 9. Praseem T.P. ~~Signature~~
 10. Suraina M. Naga ~~Signature~~
 11. Jabin T.H. ~~Signature~~
 12. Raji P.B. ~~Signature~~
 13. Shahija V.A. ~~Signature~~
 14. Salika P.T. ~~Signature~~
 15. Dr. Jany David ~~Signature~~
 16. Dr. Sayana K.A. ~~Signature~~
 17. Dr. PRINCY FRANCIS ~~Signature~~
 18. JEEVA P.M. ~~Signature~~
 19. Dr. Ginja TP ~~Signature~~
 20. Dr. Sheena P.A. ~~Signature~~
 21. Sabeena P.A. ~~Signature~~
 22. Mohammed Azeem E.M. ~~Signature~~
 23. Dr. Ansar F.B. ~~Signature~~
- Agenda: 1) Suspension of Sibin. C.M, III year B.Voc student and formation of enquiry committee
 2) Date of Sixth Semester Final year Degree Examination
 3) PD Accumulated fund utilization

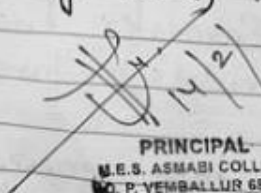
A complaint has been received from the hostel mates that they were assaulted by Sibin-C.M.

(Chalappurath Mulakkal House, Poclai, Pin - 680691),
 III year B.Voc student along with some outsiders
 Sibir C.M. has hence been suspended from the
 college pending enquiry. Dr. Sumedhan.K.P, Dr. K.
 Kesavan and Mr. Balasubramanian Urumiantkuth
 (Hostel Warden) have been designated as
 members of enquiry commission to probe in
 to the incident and submit a detailed report
 on it based on which further action will be
 taken. In the wake of the incident, to prevent
 unauthorised entry to the men's hostel, it has
 been decided to put up a gate on the northern
 side of the college ground. It has also been
 decided to conduct first internals of Sixth
 Semester examination UG from March 6th onwards.

The meeting which began at 2 pm in the Seminar
 hall ended by 2.45 pm. Proposals recieved from
 various departments of this college are as follows:

- | | |
|--|-------------------------|
| 1. Department of Chemistry - 496555. | } Total -
3,72,9880- |
| 2. Department of Aquaculture - 552080. | |
| 3. Department of Physics - 981297 | |
| 4. Department of Botany - 1603248. | |
| 5. Department of Biochemistry - 96700 | |

The requirements and estimation of each department
 was discussed. It was decided to finalise the
 basic requirements and estimate of each department.
 The staff council of the college accepted the proposals
 and decided to send the entire proposal to the
 office of Deputy DCE, Thrissur for approval.



Staff council meeting held at Principals Chamber on 28.09.22 at 11.30 am.


Members present:

1. Dr. A. Biju.
2. Dr. Reema Mohamed 
3. Mohammed Azeem 
4. Nagma Suresh 
5. Abdul Yaqub km 
6. Dr. Sarav 
7. Dr. Amitha Bachan K.A (Elected member) 
8. Salika. P.I (Librarian) 
9. Jyothi V. 
10. Dr. Sayana K.A. 
11. Shirey C.N. 
12. Nusreen. A 
13. Lathya Parth 
14. Shaheer P.S 
15. Dr. Sheena P.A 
16. Dr. Kesavan K. 
17. Dr. Anwar. E.B 
18. Anushka. 
19. Naseema K.M 
20. Zunyia KI 
21. Jeena. P.M 

The meeting began at 11.30 am. The principal informed the teachers that three students of II B-sc Maths assaulted cleaning staff Ms. Seenath on 16th September 2022. These students (Avra Sherin, Salsabeel and Mohammed Nisal) are suspended pending enquiry with effect from 22nd Sep 2022. The staff council nominated Dr. Jeena P.M and

Mr. Mohammed Areej to enquire about the incident and submit a detailed report to the principal. The principal reminded the HOD's that NAAC filing should be done in a systematic manner. As per the revised NAAC Manual, Research Departments should keep 97 files and other departments should keep 92 files. Department profile should include department history, list of former teachers and achievements of the department. Academic calendar should be prepared based on university calendar. HOD's should ensure that questions papers of university exams are collected and uploaded in the university website. The revised college website should be checked and suggestions to be given within a week. The details of the programmes conducted by the department are to be uploaded in the website. Faculty details and programme (course) details are also to be updated. Regarding best practices of the institution, principal told the HOD's that evidence of success are to be given. Hence departments should conduct programmes as which offer scope of experiential learning through extension activities. Photos, videos and brochure connected with the programme should be available in the department. All departments must conduct programmes related to eco restoration. All HOD's must take steps to conduct department Alumni meetings and ensure that department alumni is active. Alumni Association has instituted two gold medals to top scorers of Logistics and Tourism Departments. The departments can invite qualified and efficient alumni to handle sessions for our students.

All teachers should attend Alumni Meeting which is held on Oct 2nd. Those departments who have signed MoU with various agencies must conduct at least one programme to keep MoU live. ID tag and uniform are compulsory for all students. Those who come in non uniform should be made to pay Rs 50/ as fine. This information should be conveyed to students of all classes. Students are allowed to be members of 3 clubs at a maximum. List of students who are members in various clubs should be kept in the department. Printed answer books will be provided to the students for internal examinations. Internal examinations are to be conducted with due seriousness. Aquaculture HOD requested that a projector should be made available for the first year classes. Principal told the HOD's to conduct class PTA. Few Managements seats are available in some disciplines and HOD's were informed that they could suggest the names of deserving students. A meeting of tutorial system aimed at improving result will be conducted on Monday 3rd October at 3.30 pm. The meeting ended at 12.45.


 PRINCIPAL
 M.E.S. ASMARI COLLEGE,
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