

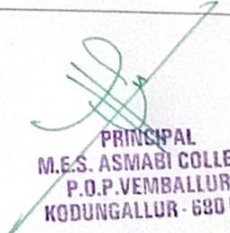
MES ASMABI COLLEGE, P. VEMBALLUR

CERTIFICATE COURSE: EVALUATION AND ASSESSMENT PROCEDURES (2018-2023)

Sl. No	Name of the Certificate Course	Assessment & Evaluation
Certificate Courses- 2018-19		
1	Certificate Course in Tally ERP 9.0	Practical exam and assignment
2	Certificate Course in Advertisement and Digital Designing	Final lab exam
3	Certificate Course in Spoken English	Diagnostic test in the beginning, weekly mock test, final MCQ/Descriptive test
4	Certificate Course in Fish Hatchery Management	Written test accommodating MCQ and short answer questions
5	Certificate Course in Non Conventional Energy	Weekly test, final MCQ test after the course
6	Certificate Course in Horticulture	Examination, Practical based test, Assignment and Project
7	Certificate Course in National/International Financial Management	Module wise exam, Module wise Assignment
8	Certificate Course in Environmental Economics	Mock test and final written exam
9	Certificate Course in E-Commerce	Diagnostic test in the beginning of the course, final MCQ test
Add on Course- 2018-19		
10	Diploma in (GST) Goods and Services tax	Written examination ,practical assignment, case studies, group projects, presentations, class presentation, final examination
Certificate Courses- 2019-20		
1	Aquarium Management	Theory test (objective and short answers) Practical examination
2	Certificate Course in Web Designer	Module wise examination, Final exam
3	Certificate Course on Career Development	Module wise exam , final exam and practical exam






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4	Climate change Sustainability and Biodiversity Management	Discussion, assignments and internal online examinations
5	Certificate Course in Fitness Course & Basic Life Support	Module wise exam, weekly practical exam and practical exam
6	Certificate Course in Microsoft Office Beginner's Course	Diagnostic test in the beginning of the course, final MCQ test
7	Income Tax and E Filing	Periodic quizzes and final examination. Class performance and hands on practice
8	Radio Production	Examination(Objective type ,short answer type, and a essay type) periodical practical assignment
9	Foundation Course in Latex	Theory and practical examination
10	Common Hypo Kinetic Diseases Management and First Aid	Written and practical test
11	Certificate course in Astronomy & Astrophysics	Assignment and MCQ test
12	Certificate Course in Conservation, Sustainability Indigeneous Rights	Model examination
13	Certificate Course in Supply Chain Management	Diagnostic test in the beginning of the course, final test one word type
14	Diploma in Professional Photography	MCQ test
15	Diploma in Travel Agency Management	Diagnostic test in the beginning of the course, Weekly seminar presentation , Final MCQ test
16	Diploma in Food Safety Quality Management	Examination(objective, short answer and essays) practical examination)
Add on Course- 2019-20		
17	Tally ERP 9 Accounting Software	Practical exam after the course
Certificate Courses 2020-21		
1	English for Competitive Examinations	Diagnostic test in the beginning , weekly mock test in the model of competitive




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		examinations through Google form and discussion of answers , final MCQ test
2	Certificate Course on Basic Techniques in Plant Tissue Culture	Assignment and assessment ,practical skill assessment ,final exam
3	Certificate Course in Malayalam for PSC Examinations	Mock test and final written exam
4	Certificate Course in Fundamentals of Polymer Science	Assignment and assessment , practical skill assessment, final exam.
5	How to approach UPSC Examination	Diagnostic test in the beginning, weekly mock test and final written exam
6	Introduction to IPR	Assignment, test
7	Essentials of English Grammar and Phonetics	Diagnostic test in the beginning, weekly mock test and final written exam
8	Environmental Studies	Diagnostic test in the beginning, weekly mock test and final MCQ test after the course
9	Four Skills of Communication	Diagnostic test in the beginning, weekly mock test and final MCQ test
10	Computerised Accounting Practices	Practical exercise and hands on training , assessment and quizzes, final practical examination
11	Office Automation & Online Documentation Tools	Diagnostic test in the beginning of the course, final test
12	Introduction to Advertising Theory & Practice	Course end examination(objective type , short answer and essay type),periodical practical assignment,
13	Life Skills, Sexuality and Personal Safety Education	Self reflection creating in ice breaking session ,creation of a theme
14	Digital Marketing	Module wise examination
15	KPSC Statistics & Mathematics (Statistical Assistant Grade II)	Mock test
16	Data Coding, Analysis & Interpretation through SPSS	Module wise examination, module wise practical work
17	Certificate Course in Financial Analysis	Two level MCQ Test



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18	Certificate Course in Yoga	Module wise examination and weekly practical examination
19	Certificate Course in Communicative Skill Development in Hindi	Diagnostic test in the beginning , weekly mock test in the communication skills, language skills, social skill.
20	Basics of Web Design and MS Office	Diagnostic test in the beginning of the course, final test
21	Project Preparation and Execution	Mock test , final test
22	Certificate Course in Logistics Management	Diagnostic test in the beginning of the course, final test
23	Certificate Course in Event Management	Module wise exam ,module wise assignment
24	Quantitative Aptitude and Verbal Reasoning for Competitive Examinations	Course end examination , assignment
25	Developing Listening and Speaking Skills	Diagnostic test in the beginning of the course daily practical activities and weekly test on speaking and listening
26	Nursery Management	Examination ,practical based test, assignment and projects
Add on Course- 2020-21		
27	Marine Pollution and Toxicology	Written test accommodating MCQ and short answer
28	Crafting Research Papers	Abstract submission, presentation of full paper, preparation of one research paper in assignment form
29	Practical Usage of Literary Criticism	Diagnostic test in and beginning, weekly mock test final MCQ test
Certificate Courses- 2021-22		
1	Basic Training in English for PSC Examinations	Diagnostic test in the beginning, weekly mock test in the model of PSC examinations Model ,final MCQ test
2	English Grammar and Basic Writing	Diagnostic test in and beginning, weekly mock test final written exam
3	Nutritional and Clinical Biochemistry	Diagnostic test in and beginning, weekly mock test, final MCQ test after the course



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4	English for Daily Use	Diagnostic test in and beginning, weekly mock test, final MCQ test after the course
5	Intellectual Property Rights	Quiz and final test
6	Preparation and Execution of the Project	Mock test and final test
7	Internet and MS Office for Beginners	Diagnostic test, weekly Lab assignment, final MCQ Test
8	Entrepreneurship Development in Sea food Industry	Assignment , group work, class test
9	Python for beginners	Diagnostic test in and beginning, weekly mock test, final MCQ test after the course
10	Mushroom Cultivation	MCQ test , practical exam
11	Professional Skills in Career	Assignment , group discussion , final presentation
12	Introduction to SPSS	Module wise written exam ,module wise practical exam
13	Bridal Makeup	Individual and group practical evaluation
14	Academic Writing and Reference Management	Mock test , hands on training ,MCQ Practical test online
15	Professional Skill Development in Hindi	Diagnostic test in and beginning, weekly mock test final written exam
16	Fitness Training and Sports Injury Management	Written and practical test
17	Certificate Course in Zumba	Practical
18	Training and Practicing in Public Speaking	Students were asked to deliver an extempore speech
19	Mobile short film Making	Final MCQ test , Lab exam
20	Sustainability and Environment	Diagnostic test, weekly mock test and final examinations
21	Logics and Techniques	Objective and descriptive examinations, Assignments
22	Inventory Management	Diagnostic test and assignment



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23	Nursery Techniques	Examinations, practical based test, assignment and project
24	Smart Aquaculture	written test accommodating MCQ and short answer
25	Toxicology	Assignments And a written test including MCQ and short answer
Add on Course- 2021-22		
26	Diploma in GST and Tally	Diagnostic test, assignment, Quizzes, practical exercises, project work and examinations
27	Basics of Literary Theory	Diagnostic test in and beginning, weekly mock test, final MCQ test
28	Formatting and organizing Research papers	Abstract submission, presentation of full paper, preparation of one research paper in assignment form
29	Certificate Course in Financial Services	Final presentation and final exam
30	Counseling Skills : Major Areas in Behaviour Modifications	Viva, case reports and assignments
Certificate Courses- 2022-23		
1	English for PSC Examinations	Diagnostic test in and beginning, weekly mock test, final MCQ test
2	Disaster Management	Diagnostic test in and beginning, weekly mock test, final MCQ test
3	Contemporary English Grammar and Usage	Diagnostic test in and beginning, weekly mock test, final MCQ test
4	Clinical and Nutritional Aspects of Biochemistry	Diagnostic test in and beginning, weekly mock test, final MCQ test
5	How to Approach Civil Service Examination	Diagnostic test in and beginning, weekly mock test, final written exam
6	Communicative English	Diagnostic test in and beginning, weekly mock test, final MCQ test
7	Intellectual Property Rights and IP Laws	Weekly assignment and quizzes
8	Certificate Course in Financial Services	Monthly test at every end of the month
9	Data Analysis using SPSS	Unit evaluation , final test and project (case study)





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10	Basic Mathematics for Competitive Examinations	Final MCQ test ,Assignment
11	Internet and MS Office	Diagnostic test in and beginning, weekly mock test, final test after the course
12	Entrepreneurship Opportunities in Sea food Industry	Assignment ,group work , class test
13	Basic Programming Using Python	Weekly test, final MCQ test after the course
14	Warehouse Management	Diagnostic test in and beginning, final test one word type
15	Nursery and Landscaping	Examination, practical based test, assignment and projects
16	Geoinformatics and Mapping for Natural Resource Management	Model examination(theory and practical's) Weekly open source software based practical examination
17	Edible Fungus Fundamentals	Assignment ,test(objective type ,essay type, short answer, very short answer),viva , record, workshop report
18	Platform Skills	Mock interview and topic presentation ,content making and assignment submission
19	Information Literature Survey and Reference Management	Mock test and hands on training, MCQ test, weekly mock test in communication skill, language skills, social skills etc
20	Gender Equality: Major Perspectives	Written examination and Assignment
21	Introduction to polymer chemistry	Assignment and assessment , practical skill assessment , final exam
22	Certificate Course in Basic Skill Development in Hindi	Diagnostic test in and beginning,
23	Fitness and Life Style Disease Management	Written and practical test
24	Climate Smart Aquaculture	Written test accommodating MCQ and short answer question
25	MS Office	Written test and lab exam
Add on/ Value added Courses- 2022-23		
26	Introduction to Literary Theory	Diagnostic test in and beginning, weekly mock test, final MCQ test




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27	Basics of Research paper Writing	Diagnostic test on basic grammar and usage in the beginning, mock research paper drafting test, final assessment on preparing well crafted research paper and a test or submission of a research paper after the course
28	Coastal Zone Management	Written test accommodating MCQ and short answer question
29	Basic Understanding on short film Production	MCQ test
30	Student Psychology: Major Developmental, Cognitive and Behaviour factors	Case report and viva
31	Android Application Development and Flutter	Diagnostic test in and beginning and final test



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