



**IQAC, MES ASMABI COLLEGE**  
P. VEMBALLUR

*with*

**IQAC, CO-OPERATIVE ARTS & SCIENCE COLLEGE**  
MADAYI



Academic Report of Workshop on

## NAAC Accreditation through Effective Documentation

### HIGHLIGHTS

Date:	: 28/4/2023
Total number of participants:	: 43
Resource Person	: Dr. Shafeer PS, Assistant Professor & IQAC Coordinator MES Asmabi College
Focal areas discussion-based workshop	: NAAC Accreditation through Effective Documentation

### The Course of the Workshop

The PG Department of Commerce & IQAC at Cooperative Arts and Science College, Madayi, joined hands with the IQAC & Research Department of Commerce at MES Asmabi College, for a webinar on "NAAC Accreditation Through Effective Documentation." This collaborative initiative aimed to enlighten participants about the complexities of NAAC accreditation and the pivotal role that systematic documentation plays in achieving it. The webinar took place on 28th 2023, at April 7:00 PM through online medium.

Welcome Speech by Smt. Chithra (Assistant professor & HOD MES Asmabi College) warmly welcomed the attendees and emphasized the importance of pursuing excellence through accreditation. She set the tone for the event by underlining the significance of effective documentation in the accreditation journey.

Felicitation by Smt. E. S. Latha (Principal, Cooperative Arts and Science College, Madayi) and by Dr. Biju A, (the Principal of MES Asmabi College ). Smt. Latha and Dr Biju extended their felicitations, acknowledging the collaboration between the two institutions. And they emphasized the shared commitment to academic excellence and the importance of such collaborative efforts.

Dr. Shafeer P S, a distinguished expert, delivered an insightful presentation on "NAAC Accreditation through Effective Documentation." His presentation covered the intricacies of the NAAC accreditation process and provided practical guidance on the role of comprehensive documentation. He provided insights, strategies, and practical guidance on how to navigate the complexities of the accreditation process through diligent documentation.

The post-presentation Q&A session allowed participants to engage with Dr. Shafeer. Attendees raised questions, and Dr. Shafeer provided expert responses, fostering a rich learning environment.

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## The Outcome

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Thorough knowledge on NAAC Accreditation Through Effective Documentation.

Vote of Thanks by Smt. Rajitha N K (Assistant professor CAS College Madayi) expressed sincere gratitude to Dr. Shafeer for his valuable insights and guidance. He also thanked all the participants for their active engagement and commended the collaborative effort between the two colleges.

"NAAC Accreditation through Effective Documentation" seminar was a resounding success, providing participants with valuable insights and tools for continuous improvement in the pursuit of academic excellence. The collaborative effort between the two colleges showcased the commitment to quality education and accreditation in the region.

## Brochure/Photo of event

### **PG DEPARTMENT OF COMMERCE & IQAC CO-OPERATIVE ARTS AND SCIENCE COLLEGE, MADAYI**

(GOVT. AIDED, UGC RECOGNIZED AND AFFILIATED TO KANNUR UNIVERSITY)

IN COLLABORATION WITH

**IQAC & RESEARCH DEPARTMENT OF COMMERCE  
MES ASMABI COLLEGE, P VEMBALLUR,  
KODUNGALLUR, THRISSUR**

### **NAAC ACCREDITATION THROUGH EFFECTIVE DOCUMENTATION**



**THURSDAY**

28 April 2023



**07.00 PM**

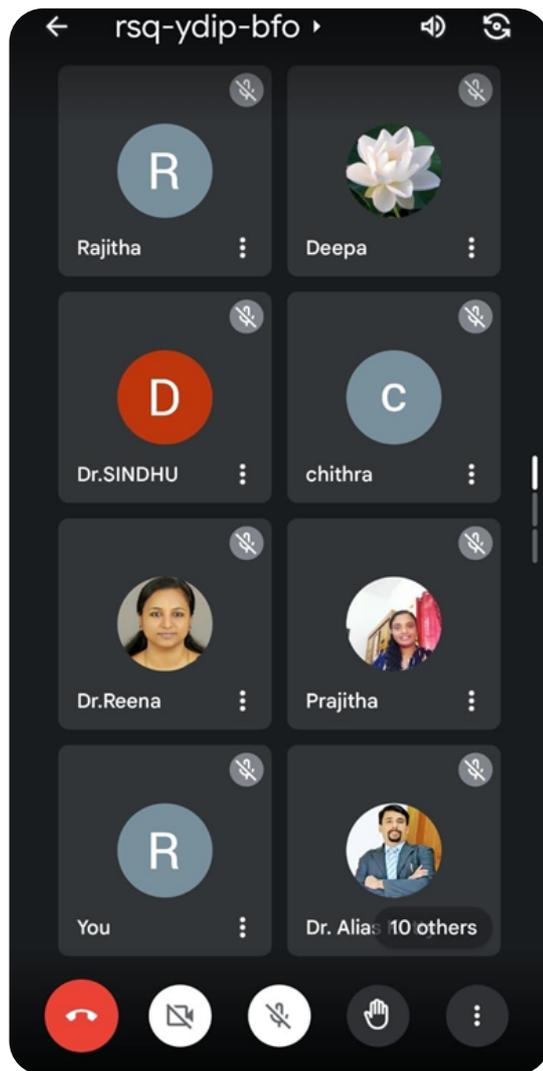
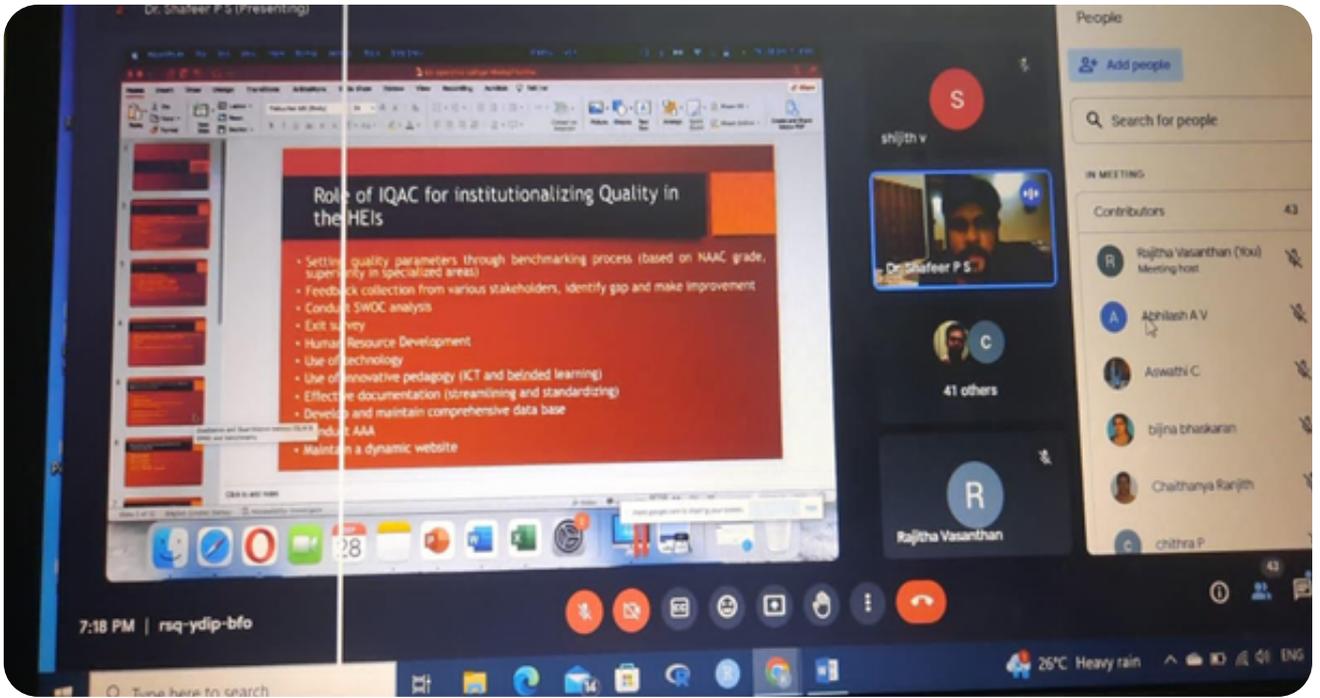
#### **RESOURCE PERSON**

Dr. Shafeer P S  
Assistant Professor  
& IQAC Coordinator  
MES Asmabi College

**WEBINAR**



DR. BIJU A, PRINCIPAL, MES ASMABI COLLEGE  
SMT.E S. LATHA, PRINCIPAL, CASC  
MR.JOHN Y M V, IQAC COORDINATOR, CASC  
SMT. RAJITHA N K, CONVENER, CASC





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MEMORANDUM (MoU)

AGREEMENT FOR ACADEMIC COOPERATION

Between

MES ASMABI COLLEGE

P. Vemballur P.O. Kodungallur Pin: 680671,

Thrissur District, Kerala

And

CO-OPERATIVE ARTS & SCIENCE COLLEGE, MADAYI

P.O.PAYANGADI.R.S,

KANNUR 670358

0497-2870550

0497-2876410

mail@madayicollege.com

Dated: 29. 03. 2023

MES ASMABI COLLEGE, P. VEMBALLUR P.O. KODUNGALLUR, THRISSUR DISTRICT, KERALA and CO-OPERATIVE ARTS & SCIENCE COLLEGE, MADAYI ,P.O.PAYANGADI.R.S, KANNUR 670358 believing that the process of collegiate education can be enriched and national understanding strengthened, and recognizing the benefits to their respective departments form the establishment of national links and cooperation, conclude this agreement.



Handwritten signature and stamp of the Principal of MES ASMABI COLLEGE, P.O.P.VEMBALLUR, KODUNGALLUR - 680 671. Includes 'SI No 33519' and 'Date 13/03/23'.

Handwritten signature and stamp of the Principal of CO-OP ARTS & SCIENCE COLLEGE, MADAYI, PAYANGADI (RS) P.O., KANNUR - 670 358.

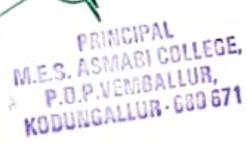
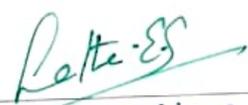
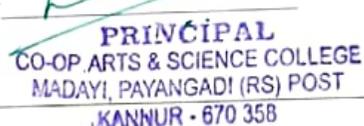


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Handwritten text: 'പി.കെ. സുരേഷ് കുമാർ', '2-ാം നമ്പർ വെണ്ടർ, കൊടുങ്ങല്ലൂർ'.

The memorandum of Understanding (MoU) as outlined in this document is not intended to be a legally binding document. Rather, it is meant to describe the nature and cooperative intentions of institutions involved and to suggest guidelines for cooperation. Nothing, therefore, shall diminish the full autonomy of either institution, nor may any constraints be imposed by either upon the other, and nothing in this agreement shall be deemed to create a partnership, joint venture, or agency relationship between the parties.

In witness whereof, the parties hereto have offered their signatures:

<p><b>Dr. A Biju</b> PRINCIPAL, MES Asmabi College P. VEMBALLUR -680671 KODUNGALLUR THRISSUR Dt., KERALA</p> <p>Signature _____</p> <p>Seal: </p> <p> </p>	<p><b>Smt. Latha. E. S</b> PRINCIPAL, CO-OPERATIVE ARTS &amp; SCIENCE COLLEGE, MADAYI P.O.PAYANGADI.R.S, KANNUR 670358 0497-2870550 0497-2876410 Email: mail@madayicollege.com</p> <p>Signature </p> <p>Seal: </p> <p></p>
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The memorandum of Understanding shall remain in force for a period of five (5) years from the date of the last signature and will be renewed automatically for periods of the same duration unless it is revoked with the understanding that it may be terminated by the appropriate authorities of either party giving two (2) months notice to the other party in writing, unless an earlier termination date is mutually agreed upon. The MoU may be amended or extended by mutual written consent of the two parties.

MES ASMABI COLLEGE, P. VEMBALLUR P.O. KODUNGALLUR, THRISSUR DISTRICT, KERALA and CO-OPERATIVE ARTS & SCIENCE COLLEGE, MADAYI .P.O.PAYANGADI.R.S, KANNUR 670358

– wishing to establish relations between both institutions, hereby agree to cooperate with each other in areas of mutual interest as follows:

1. The purpose of this agreement is to develop academic and educational cooperation and to promote mutual understanding between the institutions.
2. Both institutions agree and shall endeavour to promote collaborative activities in academic areas of mutual interest on a basis of equality and reciprocity, which shall include but not be limited to the following:

- a) Exchange of academic information and materials

- b) Promoting other academic cooperation as mutually agreed
  - c) Exchange of faculty, and researchers to be specified in separate negotiated agreements
  - d) Exchange of students: graduate, under graduate to be specified in separate negotiated agreements
  - e) Concluding collaborative projects research collaboration
  - f) Conducting lectures and organizing symposia
  - g) Attending seminars and workshops at free of registration
  - h) Attending placement drives as mutually agreed
3. The terms of cooperation for each specific activity implemented under this MoU shall be mutually discussed and agreed upon in writing by both parties in a separate agreement, prior to the initiation of that activity. Any such implementation agreements will form appendices to this Memorandum of Understanding.
  4. The development and implementation of specific activities based on this Agreement will be separately negotiated and agreed between the faculties of the department which carry out the specific projects. Both Colleges agree to carry out these activities in accordance with the laws.
  5. Financial and/or funding considerations shall become the subject of specific discussion and agreement within the framework of a separate implementation agreement. No financial commitment whatsoever, on the part of either signatory to this general document, is intended or implied.
  6. It is understood that the implementation of any of the types of cooperation stated in clause 2 shall depend upon the availability of resources, concurrence and financial support at the universities concerned.
  7. Should any collaborative research activity under this Agreement result in any potential for intellectual property, both colleges shall seek an equitable and fair understanding as to ownership and other property interests that may arise.
  8. Each institution shall designate a liaison officer to develop and coordinate the specific activities agreed upon. The designated liaison officers for this Memorandum of Understanding are:

<p><b>MES Asmabi College,</b> P.VEMBALLUR KODUNGALLUR -680671 THRISSUR Dt. KERALA</p>	<p><b>CO-OPERATIVE ARTS &amp; SCIENCE COLLEGE, MADAYI P.O.PAYANGADI.R.S, KANNUR 670358 0497-2870550 0497-2876410 Email: mail@madayicollege.com</b></p>
<p><b>Smt. Shiney C N</b> Head of the Department Dept. Of Commerce</p> <p><i>Shiney C N</i> Signature</p>	<p><b>Dr. Ramya K.P.</b> Head of the Department Dept. Of Commerce</p> <p><i>Dr. Ramya K.P.</i> Signature</p>



**SHINEY C N**  
Assistant Professor  
Research Department of Commerce  
MES Asmabi College, P. Vemballur  
PIN - 680 671



*[Signature]*  
PRINCIPAL  
M.E.S. ASMABI COLLEGE,  
P.O.P.VEMBALLUR,  
KODUNGALLUR - 680 671

**Dr. RAMYA. K.P**  
Assistant Professor  
PG Department of Commerce  
Co-operative Arts & Science College  
Madayi, P.O. Payangadi (R.S)  
Kannur - 670358

*[Signature]*  
PRINCIPAL  
CO-OP ARTS & SCIENCE COLLEGE  
MADAYI, PAYANGADI (R.S) P.O.  
KANNUR - 670 358

Notification of any change in liaison officers may be made by letter without amending this MoU Agreement

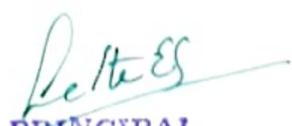
Witnessed By:

1) Rajitha N.K Rah

2) Dr. Shafeer P.S



PRINCIPAL  
M.E.S. ASMADI COLLEGE.  
P.O.P.VEMBALLUR,  
KODUNGALLUR - 690 071



PRINCIPAL  
CO-OP ARTS & SCIENCE COLLEGE.  
MADAYI, PAYANGADI (RS) POST  
KANNUR - 670 358