YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution MES Asmabi College

- Name of the Head of the institution Prof. Biju A

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 04802850596

- Mobile no 9447520841

- Registered e-mail principal.mesasmabi@gmail.com

- Alternate e-mail bijuanchal@gmail.com

- Address P Vemballur, Kodungallur, Thrissur, Kerala

- City/Town Thrissur

- State/UT Kerala

- Pin Code 680671

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Rural

- Financial Status **Grants-in aid**

- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Dr. Shafeer P S**
- Phone No. **04802850596**
- Alternate phone No. **9847250464**
- Mobile **9847250464**
- IQAC e-mail address **iqac.asmabi@gmail.com**
- Alternate Email address **shafeerkappil@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://mesasmabicollege.edu.in/aqarReport/2020-2021/AQAR

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://mesasmabicollege.edu.in/menu/aqarfiles/13/2021-2022/608/AQAR

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	3.00	2019	01/04/2019	31/03/2024

6.Date of Establishment of IQAC **15/09/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Minority cell	Premarital counselling	Ministry of home affairs	2022, 365 days	15500
NSS	NSS scheme	ministry of youth affairs and sports	2022, 365 days	130000
Research department of Botany	Research fund	WGHF, KSBB, IUCN, SSG	2022, 365 days	1580000
Research department of Botany	Research Fund	SN puram Gra mapanchayath	2022, 365 days	106000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   8

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organised workshops on students centric teaching methods for teachers 2. Streamlined and standardised the whole documentation

process the institution by establishing specific quality criteria and checklists. 3. Developed specific marking scheme for assignment and seminar of CIE 4. Conducted Academic and Administrative Audit 5. Feedback collected, analysed and action taken for improvement

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct AAA	Conducted AAA
Organise Faculty Development Programme	Conducted five FDP
Conduct Administrative training programme	Conducted one Administrative training programme
Conduct Exit survey	Conducted Exit survey
Conduct skills oriented certificate programs	Conducted skills oriented certificate programs

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	12/10/2022

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**MES Asmabi College**
• Name of the Head of the institution	**Prof. Biju A**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**04802850596**
• Mobile no	**9447520841**
• Registered e-mail	**principal.mesasmabi@gmail.com**
• Alternate e-mail	**bijuanchal@gmail.com**
• Address	**P Vemballur, Kodungallur, Thrissur, Kerala**
• City/Town	**Thrissur**
• State/UT	**Kerala**
• Pin Code	**680671**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**University of Calicut**
• Name of the IQAC Coordinator	**Dr. Shafeer P S**
• Phone No.	**04802850596**

• Alternate phone No.	**9847250464**
• Mobile	**9847250464**
• IQAC e-mail address	**iqac.asmabi@gmail.com**
• Alternate Email address	**shafeerkappil@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mesasmabicollege.edu.in/aqarReport/2020-2021/AQAR
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://mesasmabicollege.edu.in/menu/aqarfiles/13/2021-2022/608/AQAR

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Cycle 3	**B++**	**3.00**	**2019**	**01/04/2019**	**31/03/2024**

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NSS	**NSS scheme**	**ministry of youth affairs and sports**	**2022, 365 days**	**130000**
Research department of Botany	**Research fund**	**WGHF, KSBB, IUCN, SSG**	**2022, 365 days**	**1580000**
Research department of Botany	**Research Fund**	**SN puram Gramapanchayath**	**2022, 365 days**	**106000**

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• Upload latest notification of formation of IQAC	View File	
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12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

25-01-2024 10:50:00

Plan of Action	Achievements/Outcomes
Conduct AAA	Conducted AAA
Organise Faculty Development Programme	Conducted five FDP
Conduct Administrative training programme	Conducted one Administrative training programme
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13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	12/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	18/01/2023

15.Multidisciplinary / interdisciplinary

Open course, Certificate course, IPR, Interdisciplnary journal,

16.Academic bank of credits (ABC):

The institution is on the way of introduction of ABC

17.Skill development:

Project work, Intership, Career guidance programme

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Hindi and Malayalam as second language

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE fixed and evaluaed its attiantment for all programme

20.Distance education/online education:
`Youtube, social media sharing`

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**700**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2544**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**331**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**840**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**88**

File Description	Documents
Data Template	View File

3.2	88
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	64
Total number of Classrooms and Seminar halls	
4.2	46.50386
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	156
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The institution ensures effective curriculum planning and delivery through a well planned and documented process including academic calendar and continuous internal assessment.**

- **In order to ensure effectiveness in curriculum delivery, the followings curriculum planning measures are taken.**
    - **The Principal addresses the meeting of staff to convey the message for the effective curriculum delivery on the first day of every academic year.**
    - **IQAC prepares an annual academic plan based on the university academic calendar and followed strictly.**
    - **College calendar & handbook and department academic plan are prepared based on the college annual academic**

plan.

- o **Timetable committee collects inputs from all departments and prepares institutional general timetable, department timetable and individual time table.**
- o **Academic monitoring is done at the end of each semester by the Principal and IQAC to understand the gaps and remedial measures are taken.**
- o **CIE committee provides well planned time table and duty roaster.**
- o **Conducts two internal exams in the centralized manner are taken.**
- o **The internal examination scores are published in advance and signatures are taken at each level.**
- o **Monthly report is submitted by all departments on time.**
- o **Teaching plan is submitted by all the departments on time.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://mesasmabicollege.edu.in/menu/aqarf iles/1/2021-2022/607/AQAR](https://mesasmabicollege.edu.in/menu/aqarfiles/1/2021-2022/607/AQAR)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Assessment

- • **It consists of 4 components such as attendance, seminars, assignments and two internal exams for each course.**
- • **Attendance is taken in each hour and systematically uploaded in the attendance website. If there is shortage of attendance, it is seriously dealt with.**
- • **Time bound completion of seminar presentations and submission of assignments are strictly followed for both UG and PG.**
- • **IQAC prepares an annual academic plan based on the university academic calendar and followed properly.**
- • **CIE committee provides well planned time table and duty roaster.**
- • **Internal and external examination timetable will be communicated well in advance to the students and teachers as**

part of effective curriculum planning.
- Conducts two internal exams in each semester in the centralized manner.
- The internal examination scores are published in advance to provide multiple chances for the students to put their grievances .
- For the transparency, consolidated internal mark sheets are signed by the students before uploading to the university site. After that they sign in a draft copy and final submitted copy.
- Ph. D Scholars' Progress presentation is conducted by RAC in every six months and it is mandated by research policy.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/2/2021-2022/607/AQAR

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1345

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MES Asmabi College is keen in inculcating cross cutting issues related to professional ethics, gender, human values and environment and sustainability in curriculum and co-curricular activities.

Curricular aspects

Professional ethics

Gender

Human values

Environment and sustainability

Courses in the curriculum

46

12

26

19

Ability Enhancement Courses/Audit Courses (AEC /AC)

3

1

4

2

Value-added courses

6

1

19

5

Events/co-curricular activities

2

5

5

3

Co-curricular activities

Professional ethicsis delivered through 34 policy documents which include career guidance programs, code of conduct, discipline committee, plagiarism certification, soft skill development training, pre-placement training, awareness programs and administrative skill training.

Gender sensitization is carried out throughwomen cell, anti-sexual harassment cell, Internal Complaints Committee, moral value education, legal awareness, human rights and gender awareness classes, skill development classes and entrepreneurship avenues.

Human Valueis enhanced through social ventures, cleaning drives, visits to old age homes, suicide prevention programmes, mental health club activities, anti-drug awareness, duty training, anti-ragging, charity activities and minority cell activities.

The significance ofEnvironment and Sustainabilityis addressing through various initiatives such as energy audit, biodiversity club, bhoomithrasena, green campus activities, threatened plant nursery, eco-restoration programs, green day observation, waste collection and e-waste management.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

41

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

858

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mesasmabicollege.edu.in/menu/aqarf iles/11/2021-2022/607/AQAR
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mesasmabicollege.edu.in/menu/aqarfiles/10/2021-2022/607/AQAR

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

910

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

213

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of every academic year, the learning levels of the students are systematically analyzed through diagnostic tests

administered to the students. On the basis of their performance in these tests, the students are classified in to slow learners and advanced learners. Slow learners are identified on the basis of performance in Internal and External examinations, classroom interactions, achievements in extension activities like N.S.S/ NCC, participation in the activities of various club and cells, classroom interactions, group discussions and seminar presentations, projects etc. Slow learners are given all the support needed to mainstream them which include bridge course and remedial programmes. The remedial programmes are conducted outside the regular class hours. In the case of advanced learners, they are given provision to earn extra credits through self learning subject. Besides they are encouraged to get university ranks through additional support. The departments cater to the needs of advanced learners by providing special mentoring by class teachers. They have been provided with a check list of books and resources for advanced learning.Additional classes and mock tests are conducted with a view to help them in NET, SET examinations and make them competent to pass other competitive examinations.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/14/AQAR
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2639	97

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student centric learning methods forlearning, self-assessment, evaluation, awareness-building, and skill development. Field visit bridge the gap between theory and real life. Hands on skill training improves employability skills.

Internships equips students for a better professional scenario. Blended learning promotes effective interdisciplinary studies. Group Discussions promote brainstorming, communication skills and critical analysis. Article Reviews improve the literary calibre and Role plays to have acquaintance with real life situations. Participation in workshops and webinars improves perspectives on various issues. Exhibitions provide venue for students to showcase their talents and create an awareness of abstract concepts. Student Presentation moulds communication and technical skills. Panel discussions improve professional expertise in the areas of specialization. Awareness Programmes brings out the significance of various issues and concepts. Seminars, Webinars and Invited Talk update knowledge through deeper understanding of selective domains. Orientation programmes equips students to dynamic currents in respective disciplines. Research oriented workshops and laboratory exercises, including advanced concepts, provided at postgraduate level to understand the importance of pooling ideas and inter-disciplinary participative learning techniques. Civic responsibility of the students is enhanced through participative learning. Projects and Experts' talksnurtures the problem- solving abilities to overcome challenges in real life situations.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/18/AQAR

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has become an indispensable part of teaching-learning process and the teachers of the college use it for effective teaching. The students are techno-friendly and prefer innovative tools for learning.The College is fully equipped with modern ICT tools to enhance the quality of teaching- learning process. Pedagogical incorporation of appropriate emerging ICT strategy in Teaching, Blended Learning, Flipped Learning, MOOCs have immensely transformed the Teaching and Learning mechanism of the college. High quality projectors, laptops/computers, Wi-Fi and smart/interactive boards, use of Learning Management System like MOODLE, Online Lectures, Video Conferencing, Mobile Apps, PPT, Video clippings, Audio system, e-sources provide custom learning environments. The virtual learning experience is provided through

MOOCs and NPTEL. The library offers user orientation programs to students on the subscribed and other resources. Continuous and consistent ICT-based learning environment provide for e-content development assistance. Computer labs, well-equipped with audio-video facilities, help teachers and students to avail online content within the College. Innovative pedagogical practices are increasingly linked to the effective use of ICT for student seminars, presentations, online teaching etc. PPTs & Videos prepared by the college teachers are made available for students for learning thus equipping to critically appraise diverse information and resources.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

97

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

97

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

542

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution employs a thorough internal assessment system for both undergraduate (UG) and postgraduate (PG) students. Transparency is ensured through predetermined criteria like attendance, assignments, seminars, and periodic tests. Internal assessment marks for each course in a semester are publicly disclosed before external exams, with students' signatures collected to ensure transparency. A software, educloud360, is used to monitor attendance and inform parents of absences. Assignments, seminars, and viva contribute to the assessment, and an internal examination wing oversees fair conduct and evaluation. Answer scripts are evaluated promptly, and marks are openly displayed, promoting transparency. Alternative arrangements are made for students unable to take internal exams due to valid reasons. CCTV surveillance and examination squads maintain the integrity of assessments. Ph.D. programs involve regular progress presentations, adhering to university guidelines. The assessment process prioritizes ethical conduct, following prescribed syllabi, and upholds strict exam hall protocols, including prohibiting cell phone use. A grievance redressal cell addresses concerns regarding the continuous internal evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/23/2021-2022/608/AQAR

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a Grievance Redressal Committee in the college to redress time bound the grievances related to ragging, university exams, internal exams, sexual harassment etc. Any Grievances related to the conduct of examination or valuation of answer scripts may be reported to the teacher concerned and further to the tutor, HOD and Principal. In some unsatisfied cases, they are forwarded to Grievance Redressal Cell. Therefore the process of continuous internal assessment is carried out with complete transparency.

The students are intimated about the dates of internal examination prior two weeks of the commencement of the exam. Students can address their grievances related to internal examinations to the concerned teachers in written form after getting their subject paper within three days. Grievances regarding the internal assessment tests are handled by the respective subject teachers

and the Heads of departments concerned immediately within 3 days at the department level and should keep records of the same. They shall have initial jurisdiction over complaints against Continuous Internal Assessment.

The institution provides a student handbook with detailed information about the Evaluation System and redressal of grievances of the students regarding evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/23/2021-2022/608/AQAR

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

MES Asmabi College communicates its Program Outcomes (POs) and Course Outcomes (COs) through various channels. The college aligns its curriculum with the affiliating university and emphasizes Outcome-Based Education (OBE). The OBE approach ensures students acquire specific knowledge and skills during their studies, involving the Heads of Departments (HODs), faculty, IQAC coordinator, and members in their development.

Students are introduced to these outcomes at the start of the academic year by HODs and faculty members and are continually reinforced through discussions and support mechanisms such as short-term programs and remedial coaching.

The college emphasizes the development of core competencies such as critical thinking, problem-solving, and effective communication. It also instils ethical and social responsibility, cultural and global awareness, and a commitment to lifelong learning.

The Program Outcomes (POs) encompass discipline-specific knowledge, critical thinking, communication, research skills, interdisciplinary perspectives, and ethical and social responsibility. These outcomes serve as a foundation for designing, delivering, and assessing the quality and effectiveness of academic programs.

Overall, MES Asmabi College ensures that its students are well-prepared for their careers and equipped to face the challenges of a rapidly changing world.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/26/2021-2022/608/AQAR
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution implements Outcome Based Education (OBE) and communicates learning goals to stakeholders. Program Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO) are defined by departmental Boards of Studies and displayed on the College website. Communication of learning outcomes to teachers and students includes workshops, faculty expertise, syllabi, and meetings. Students access learning outcomes online to make informed program choices. The induction program introduces PO, PSO, and CO to freshers. The students who wish to join a specific programme, can locate the learning outcomes of the programme through the website which enables a better decision on programme selection. A detailed description of the Programme is given in the Prospectus for Admissions on the website. Printed syllabi with COs are available in departments and the IQAC office, with updates discussed in BoS meetings. Teachers explain COs in class, emphasizing subject relevance. Assessment methods are detailed in syllabi and include exams, tutorials, assignments, projects, labs, presentations, and feedback, all monitored by IQAC. COs are mapped to Graduate attributes and Programme outcomes, aiding in measuring the latter.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/25/2021-2022/608/AQAR

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

684

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://mesasmabicollege.edu.in/menu/aqarfiles/24/2021-2022/608/AQAR

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mesasmabicollege.edu.in/menu/aqarSubfolder/11/2021-2022/608/AQAR

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1686000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

16

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.hornbillfoundation.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has been very progressive and genuine in developing scientific temperament among its stakeholders and forming an innovative atmosphere. The following are the key initiatives taken by the college for creation and transfer of knowledge.

IIC, IEDC, ED Club

The following activities were conducted by IIC, IEDC, ED Club

1, Workshop on product development

The Resource Person - Sheen Chungath (CEO Sesame Technologies Pvt Ltd, Calicut

2. Idea fest - Aquaculture department level idea fest

3. Aquarium making workshop - Department of Aquaculture in collaboration with IEDC

4. Workshop on Telescope making - PG department of Physics at MES Asmabi College, P Vemballur

5. INSPIRA LOGI FEST - Department of Logistics

6. 'EMPRESARIO' ENTREPRENEURSHIP AND INNOVATION WORKSHOP

7. Idea fest for BCA students.

8. WDC

The objective of the WDC is to provide and maintain a dignified, congenial working environment for women employees (including teaching, non-teaching and contractual workers) and students, where they can work, study and explore their potential to the fullest. The activities of WDC in the year 2021- 22 are,

Observation of Women's Day

Self-defense training for girl students

Talk on Is Genius born or moulded

Observation of Yoga Day

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mesasmabicollege.edu.in/cell/134

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

File Description	Documents
URL to the research page on HEI website	https://mesasmabicollege.edu.in/research-guide
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The major extension activities are:

Beat Covid Campaign.

MES Asmabi College, in association with NSS, Department of psychology, Mahatma Gandhi National Council of Rural Education under MHRD, Swachata Action Plan to provided Covid services to the needy ones on 15 June 2021.

Post Covid School Reopening - Stress among school students.

Addressed student stress with regard to post Covid school reopening and prepare them for a new start.

World Mental Health Day -Mental Health in an unequal world Community Awareness Campaign.

The program was conducted by the department of Psychology, MES Asmabi College, P.Vemballur for women in Ward 4, SN Puram Panchayath.

Outreach programme in neighbourhood community

An outreach programme on 30-09-2022 at government LP school, P.Vemballur.

Street theatre on world fisheries day

B.Voc Fish processing department in association with IQAC conducted a theatrical performance and presentation in outdoor public spaces (street theatre)

National Mathematics day : Mathletes

As a part of mathematics day Department of mathematics conducted a programe at MES Public school, P.Vemballur.

Home for homeless

With an aim of devoloping care and concern, the college alumini assosiation took initiative for completion of the construction of two houses for the needy.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/extensionactivity
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`1`

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`21`

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

977

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is spread over 12.5 acres, with a built-in area of about 50000 sqft. The facilities include:

- **Main Block**
- **Commerce block**
- **B.Voc Block**
- **Aqua Culture Block**
- **New Block**
- **Library Block**
- **Hostel**
- **Canteen**
- **Cultural Centre**
- **Examination Halls &Classrooms**
- **AVT,Auditorium, Seminar Halls, Conference Halls, Open Air Stage**
- **Aquaculture Labs(2)**
- **Botany Lab**
- **Central Instrumentation Facility**
- **Chemistry and Bio-Chemistry Lab**
- **Computer Lab& Informatics**
- **Centre**
- **Language lab**

- Media lab
- Physics Lab
- Psychology Lab
- Zoology Lab
- Computer Lab & Language Lab
- IQAC Room

Utility service

- Automatic& Pedestal Sanitizer

Dispenser

- Cash Counting Machine
- Swiping Machine
- CCTV
- LED Display
- Public Addressing System
- Water Purifier and Cooler
- Xerox Machine
- Teachers Mic

Other Facilities-

- Green House
- AzollaTank
- Herbal Garden
- NakshathraVanam
- Vegetable Garden
- Incinerator
- Toilet for Specially Abled
- Suggestion Box
- First Aid Box
- Fire duct
- Bore Well
- Rainwater harvesting system
- NSS Room
- NCC Room
- Network Rack at Server Room
- Ladies Rest Room
- Bus Facility
- Solar Plant
- LED bulbs
- Low Energy Consuming Ceiling Fans

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/44/AQAR

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The campus of the institution houses a sports ground, auditorium, gymnasium & fitness centre and special rooms for NCC and NSS. The institute has amulti-purpose sports ground having courts and tracks. Additional court is constructed inside the academic premises. An outdoor stadium is set up in the ground to facilitate a very healthy campus for the sports students. Yoga practice in the open frontage ensures pure air. Sports materials for cricket, foot ball, base ball, etc are available for the students. Courts are arranged for basket ball and baseball field also is available. The auditorium was established in 2003, for conducting cultural activities with a capacity of 1000 at a time. An open stage has been setup for open air performance. Open spaces with rest benches are utilised for cultural programmes and activities like flash mob and canvas painting. These spaces form the hub of events associated with festivities like Onam, Christmas, New Year, Bakrid etc. Sky watching facility is utilised by students. The gymnasium with an area of 160/100m was established in 2012 and has 100/day user rate. A college radio' Signature' unites the emotions of the campus.Public addressing system facilitates the quick transmission of important announcements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/42/AQAR

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/43/AQAR
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20,00,849

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: The details of ILMS and ICT tools employed to provide maximum access to the library collection are as follows:

Fully automated

KOHA

Version of software:21.11.03.000

Pearl:5.030000

KOHA IP:192.168.1.3:8080

The library was automated with the installation of book magic LMS in 2003.In 2021 ,Koha installed All the main operations in the library are computerized with KOHA Integrated library management application software.All in house activities like acquisition,cataloguing,circulation,OPAC etc.are being done with the help of the software.Barcode readers are software help to make housekeeping activities very fast and accurate. DC classification scheme is followed in the library.

OPAC: Online Public Access Catalogue can be accessed to search all the bibliographic records available in the library. A computer is made available at entrance of the library for this purpose. They can also have the facility to know the status of the book. The opac link is available in the library website and students can search the library collection from anywhere at anytime.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://sites.google.com/view/mesasmabicollegelibrary/home

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

368638

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

105

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Campus is facilitated with sufficient number of computers. There are desktops in each and every department of the college with internet facility. Students can use internet in library and Computer labs. All the main Departments have LCD projectors and laptops for teaching and learning. As per the policy of the institution it is decided to make the campus completely digitalized. All the PG, second year and final year class rooms are smart rooms.

All the main Departments have LCD projectors and laptops for ICT enabled teaching. Almost all the Departments are keeping slides and videos related to their subject. All students have access to it. Students make use of power point format usually in seminars and presentations. Teachers make the classes more effective through videos, short films and pictures.

All the admission and registration related data of the students, pay-roll related data of the teaching and nonteaching staff (SPARK) and data regarding college library have been computerized adequately. Library is linked to INFLIBNET. Student scholarship are registered and availed through e – grants. Internal assessment

details are conveyed to the University via online. The entire College has Wi Fi and wired broadband connection. Entire administrative machinery is interconnected with LAN.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://mesasmabicollege.edu.in/menu/aqarfiles/51/AQAR](#)

4.3.2 - Number of Computers

156

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.49537

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

•Classroom/Department Maintenance: The classrooms and departments are cleaned every day and arestrictly monitored by HOD and a faculty, who is in charge of the particular class .Repair and maintenance of assets are undertaken on need basis.

•Laboratory Maintenance: A log notebook is maintained by the lab coordinator which has details of stock in the laboratory, and student's access to the lab is also recorded with the details of in time and out time. All labs are maintained by the faculty of the respective departments. Lab Manual is displayed at the entrance of the laboratories.

•Library Maintenance: The library is maintained by the library committee headed by the librarian. Log book is maintainedto record the daily library footfall. A computer is placed at the entrance to record online footfall of the library access.

•Venue booking Register:We are maintaining a register for booking of venues like seminar hall, conference hall and auditorium.

•Power supply:A generator is installed to ensure uninterrupted power supply. The maintenance service is undertaken as and when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/53/AQAR

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1078

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

157

File Description	Documents
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mesasmabicollege.edu.in/menu/aqarfiles/58/2021-2022/611/AQAR
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1208

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1208

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

101

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

175

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	*View File*
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to Covid 19 pandemic students union was not constituted during the year 2021-22.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of M.E.S. Asmabi College had a productive year in 2021-22:

- **Gold Medal Distribution: Fourteen medals were awarded to class toppers of UG and PG programmes, a tradition since 2008.**
- **Construction of Dream Homes: Initiated the construction of two housesfor a final-year student and a college office staff.**
- **Scholarship Distribution: 30 students were given Rs. 5000 each.**
- **Study Aid Distribution:Two mobile phoneswere distributed for financially backward students.**
- **Family Meet: Held online due to the pandemic.Alumni**

worldwide joined on 2nd October 2021.

- Alumni Directory: 16thedition, 'Ormakkay,' published on 19th December 2021.
- Yathra Mozhi: Held on 15th March 2022 to bid farewell to final-year students in which retiring staffDr. Sheeba and Safaralikhanwere honoured.
- Classmate Alumni Groups:Formed during lockdown. Their online gatherings, and contribution to charitable activities of the college are noteworthy.
- Gulf Chapters: UAE and Oman chapters organized get-togethers and cultural programmes.They are members ofAKCAF.
- Department Alumni: Department alumni reunions went virtual due to COVID-19. Alumni Association of Psychology, Mass Communication and BCA department sponsored one gold medal each to class toppers in memory of their beloved teacher Ms Biji which was distributed on the gold medal distribution day itself.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/66/2021-2022/611/AQAR
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)　　**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MES Asmabi College, established in 1968 and it plays an important role for empowerment of the downtrodden and backward classes of the remote coastal area of Kodungallur, Thrissur District. College has a strong administrative setup implemented through comprehensive systems and organizational design.

- **MES Central Committee is the apex body.**
- **MES Asmabi College Managing Committee is responsible for routine activities and matters.**

- **Principal is the head of the institution.**
- **Vice principal assists the principal in academic matters.**
- **Director of Self- Financing Programmes handles the Self-Financing course matters.**
- **College Council- Decision making body.**
- **IQAC focuses on setting quality enhancement and benchmarking.**
- **Planning Board- to develop and implement policies and programmes.**
- **Finance Committee looks into the financial matters**
- **Junior Superintendent/Administrative Officer is in charge of office administration.**
- **College Supervisor deals with maintenance and repair work**
- **PTA facilitates parental participation.**
- **Alumni Association-Department alumni, General alumni, local chapters and gulf chapters**
- **Class Tutors- Each class is assigned a tutor.**
- **Students' Union, a statutory elected body of students**
- **Class Representatives – Each class has two representatives of which at least one is a woman**
- **In-charges of Clubs and Cells**

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarf iles/68/2021-2022/612/AQAR
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has an effective mechanism for entrusting authority to the grass-root level and providing operative autonomy to all functionaries.

The Management Committee, in consultation with all stakeholders, frames guidelines and strategies for the progress of the institution. The Principal is authorized to take decisions on the managerial and academic affairs of the institution. He is assisted by the Staff Council and IQAC in decision making. The Staff

Council's decisions are executed at the department level through the respective heads, who act with the assistance of the department council.

The tutors handle the matters related to students in their respective classes. The tutor is well supported by the peer tutors. Decisions and suggestions of the Department council are presented by respective heads in the staff council meetings. The Staff Council presents its suggestions to the governing body for action after thorough consideration. The Principal is given responsibility for carrying out agreed suggestions by using the administrative section's respective wings.

All co-curricular and extension activities are planned and implemented by the duly appointed coordinators of different Clubs, Cells, Committees, and forums. Elected students union functions for the welfare of the students.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/67/2021-2022/612/AQAR
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

According to Strategic Plan 2019-2029 of MES Asmabi College, P Vemballur, we accomplished the followings: -

- The foundation stone laid for Library & Research Block.
- Mentor-mentee system institutionalized to develop teacher student bonding.
- PG Department of Physics and Economics have submitted application for making it a Research Center.
- Faculty Development Programmes organized every year for Teaching Staff and Non-Teaching Staff.
- The institution has many functional MoU's with relevant organizations for project work/field work/internship as part of experiential learning.
- Conducted tests for identifying advanced learners and slow learners and organized special programmes for them.

- Obtained maximum Grants from Government and non-governmental agencies for research projects, endowments and Chairs.
- Placement drives are arranged in the campus to give maximum possibilities of student employment in industry collaborations.
- Conducted various seminars/workshops/webinars on Research Methodology, Intellectual Property Rights and Entrepreneurship.
- Provided ?financial support for teachers to attend conferences/workshops and towards membership fees of professional bodies.
- Started a help desk exclusively for the students' scholarship by providing full-time/Part-time staff.
- Adopted various Green Campus initiatives.
- Installed Koha, integrated library management software, facilitates easy library operations. book acquisition and circulation,

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/69/2021-2022/612/AQAR
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the helm of the college, visionary leadership offers a clearly articulated vision and mission. By setting explicit objectives for growth, providing clear directives and guidelines, and developing comprehensive implementation plans that incorporate both academic and administrative aspects, the institution's overall quality of services is elevated.

Policies and Procedures

The college has unique policies and procedural instructions, which constitute the essential core of its effective operations, are available on the college website.

- The Quality Policy finds its origins in the foundational Vision and Mission of the institution.

- **The institution has 34 Policy Documents outline the guiding principles and norms.**

Appointment Procedures: The college adheres to the regulations and standards set by the State Government, the Affiliating University, and the Governing Body in relation to the appointment of Teaching and Non-Teaching Staff.

- **The Appointment of Permanent Faculty members complies with the Service Rules and Regulations of the UGC, University/State Government and MES Central Committee.**
- **The Appointment of Guest and Contract-Based Faculty members is carried out through a committee led by the Management based on University and UGC Rules.**

- **The Appointment of Non-Teaching Staff adheres to the criteria set by both the Government and the institution.**

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/71/2021-2022/612/AQAR
Link to Organogram of the institution webpage	https://mesasmabicollege.edu.in/menu/aqarfiles/71/2020-2021/612/AQAR
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

MES Asmabi College offers effective welfare measures for theteaching and non teaching staff. Staff Welfare entails everything from services, facilities and benefits thatareprovidedb ytheinstitutionforthecomfortofstaff.Theinstitutionimpartsvariouswe lfareprogrammes that create a happy and productive environment which render their mental wellbeing.

Statutory Welfare Schemes:

- Provident Fund.
- House Rent Allowance.
- State Life Insurance.
- Group Insurance Scheme.
- Gratuity.
- Settlement of Arrear Bills.
- Employees State Insurance andEmployees Provident Fund for Self- Financing Staff.

Non-Statutory Welfare Schemes:

Medical:

- MES Medical College provides essential health services for the deserved staff.
- Reimbursement ofcost of Covid-19 vaccine.
- Provided Emergency care equipmentsduring Covid 19 outbreak worth Rs 65000/-.

Financial:

- Salary advance to Guest Faculty.
- Vacation salary given to teaching staff.
- Chit fund for NTS.

Educational:

- Wards of the staff are given preference for admission to various programmes.

Other Incentives:

- **For Annual Picnics, Celebration of festivals.**

Professional:

- **Honoringofteachersacquiringhigheracademicqualifications.**

Other Benefits/Facilities:

- **Subsidized hostel facility for staff.**
- **College Bus facility for staff.**
- **Open Gymnasium and Health Club.**
- **Subsidized Canteen.**
- **Day-care facility.**
- **Co-operativestore.**
- **Parkingfacility.**

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/72/2020-2021/612/AQAR
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

49

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	[View File](#)
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

159

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institutionfollows a structured and well defined annual appraisal system for teaching and non- teaching employees.Faculty members are required to submitAcademic and Administrative Audit (AAA)which records the annual performance of teachers which help to find out their strength and weakness.APIbased promotion for faculty foraided teachers .The Proforma for teachers has been designed on the basis of recommendations of UGC, NAAC and other professional bodies. The components of this Proforma include:

·Research Papers, books published.

·Number of Patents.

·Funded research project.

·Revenue generated through consultancy.

·Membership of Professional Bodies..

·Awards/recognition as State/National/International level form government recognized bodies.

·Certification from government resources such as SWAYAM, NPTEL etc.

·Qualification Enhancement Doctorate, Certification etc.

·Development of new subjects and Technology/Systems, innovative way of learning and education imparted.

·Participation in Conference/Seminar/Workshops, Training Programmes.

Non Teaching Staff

The IQAC collects self-appraisal form from non-teaching staff to evaluate their performance, major indicators being efficiency and time bound completion of tasks assigned to them. It is countersigned by the superintendent and the principal. The appraisal records of staff are discussed with the authorities for optimum performance.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/73/2021-2022/612/AQAR
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To maintain transparency and accountability in financial matters, the institution carries out an annual external and internal audit for both Government and Management accounts. There are three levels of audit for Funds sanctioned by Government. The first level is carried out by the Chartered Accountant of the College, the second level by the Directorate-General of Education, and the third level by the Accountant General of Kerala. The Directorate-General of Education verifies all financial documents related to public funds used by the College and settles the final accounts after clarifying and correcting them. The Accountant-General of Kerala also carries out periodic verification of all the Government accounts and incorporates their recommendations in further utilisation of funds.

The institution has a sound financial advisory board for Management accounts which audits all the sanctioned accounts internally as well as externally. The external auditor of Management accounts, M.A. Moideen & Associates, prepares the annual financial statement and audit report at the end of the financial year. The college's financial advisor verifies daily transactions for Management on behalf of the college. The Treasurer, MES Central Committee, Calicut, carries out the internal audit of the Management accounts and provides a detailed report of the financial transactions.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/78/2021-2022/612/AQAR
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

17.12900

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for Mobilization of Funds

The College has well defined Resource Mobilization Policy and procedure for mobilization and effective utilization of funds, which focuses on:

1. Attaining the institution's goals and objectives
2. Maintaining accountability and openness
3. Collecting funds for its regular activities
4. Mobilizing development fund from different agencies

The major sources of income for the college are from the following streams:

Central Government

State Government

Non-Government Funds

- Fund for BVoc
- Major and Minor Project Grants and Travel Grants

- Grant-in-aid for salary
- KSCSTE

- **State Government Funding for NSS, NCC, ASAP**
- **IEDC**

- **Fees collected from Self-Financing Programmes**
- **PTA Fund**
- **Alumni Contribution**
- **Financial Support from Management**
- **Endowments and Scholarships**
- **Conveyance and Hostel Fees**
- **MLA Fund**

Optimal Utilization of Resources and Funds

- **Funds availed fromUGCare used for**

1. **Developmental activities**
2. **Renovations**
3. **Academic resources such as books and journals**
4. **Infrastructure such as lab equipments, computers and sports facilities.**

- **Teachers receiveMajor and Minor Research Projectand travel grants from UGC for research purpose.**
- **UGC fund for B Vocare used particularly for Vocational Programmes.**
- **Fund fromKSCSTEare utilized for research infrastructure**
- **PTA /Management/Alumni funds and other contributionsare used to meet the development and maintenance of the institution.**

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/79/2021-2022/612/AQAR
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Major quality enhancement initiatives of the IQAC described as follows.

1. **Organised workshops on students centric teaching methods and**

implemented it in the teaching learning process.
2. Implemented outcome based education principles by stating POs, PSOs and COs in all programmes based on Blooms Taxonomy after conducting series of hands on training sessions.
3. Facilitated to adopt various ICT tools for online teaching and learning during the Covid Pandemic.Introduced LMS Moodle and Hands on training sessions organised and moniitored online classess and reported to the principal weekly basis
4. Organised five capacity building programmes for teachers and students
5. Organised one administrative and payroll software training programmes for non-teaching staff.
6. Organised skills oriented workshop / hands on training programmes for teachers such as Canva, OBE, AI Tools, Income tax e-filing etc. by utilising the internal human resource expertise of the institution
7. Collects feedback from various stakeholders and analysed it, and used for improvement.
8. Monitors the effectiveness of online teaching and learning during the Pandemic period and reported the same to the principal on weekly basis.
9. Developed a programme guide for UG and PG students which contains all necessary details of a programme.
10. Developed specific marking scheme for assignment and seminar components of the CIE

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarfiles/82/2021-2022/612/AQAR
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(A) Reviews of teaching leaning process

1. Monitors the syllabus completion every month using monthly academic reports and teachers' diary records
2. Collects and analyses the feedback on curriculum and uses it for improvement

3. Collecting the students' feedback of teachers regarding the effectiveness in curriculum delivery
4. Monitor and review the effectiveness and transparency of the continuous internal assessment mechanism
5. Periodical interactive section of faculty members with principal and IQAC for reviewing the teaching-learning process

(B) Review of structure and methodology of operation

1. Result analysis, evaluation and communication
2. Collects and analyses the feedback from various stakeholders regarding the academic performance and ambience, as well as student satisfaction and made changes accordingly.
3. IQAC conducts programme exit survey and gap analysis
4. Conducts SWOC analysis and identity the areas for improvement
5. Conducts student satisfaction survey, analyses the results, and recommend thefurther modifications based on findings.
6. Conduct the Academic and administrative Audit annually and analyze the gap and make necessary modifications.

(C) Incremental improvement of post accreditation (2018 - 2022)

1. Conducted twenty two certificate/value added/add on programmes including soft skills programmes
2. Provided computer literacy to the students
3. Compensation packages of the unaided employees has been increased
4. Orgnaised fifty-five faculty development programmes
5. Started innovation and incubation centers

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqarSubfolder/11/2021-2022/608/AQAR
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

A. All of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://mesasmabicollege.edu.in/menu/aqarfiles/81/2021-2022/612/AQAR
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college caters to the diverse dimensions of gender equity with its array of curricular and co-curricular activities intended to conscientise students on the concept of gender. In the undergraduate level common courseEnglish, a module is devoted to gender and human rights. Gender sensitisation programmes are part and parcel of the action plan of the departments of the college.Women Cell, Internal Complaints Committee, and Grievance Redressal Cell ensure effective dissemination of the idea of gender equity.

Education of women is included as a vision of the college from its very inception onwards. The college is leaning towards fairness and impartiality to women. Here lady teachers and girls are the office bearers of many important positions. Almost ten departments are headed by women staff members. Personality enhancement programmes, and legal literacy seminars are organised bywomen's cell, NSS, NCC, ICC, Grievance Redressal Cell to educate girl students about their rights. Different scholarships funded bygovernment areeffectively disbursed to our female students. Apart from these, our students are provided scholarships by PTA and Alumni. Hostel facility is provided for girls so that a number of girls from other districts and other states can be a part of our institution.

File Description	Documents
Annual gender sensitization action plan	https://mesasmabicollege.edu.in/menu/aqarfiles/93/2021-2022/613/AQAR
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mesasmabicollege.edu.in/menu/aqarfiles/87/2021-2022/613/AQAR

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has adopted green protocol since 2012 and this has become mandatory for the last five years with the approval of the staff council in which waste management is an important activity. There are 'Ecobins', usually twin bins made of paper cartoons as twin bins for the collection of paper and plastic wastes in every classroom, office, and common facility. and maintained by the student every year as an activity. The collected waste is transferred through similar waste bins in all the corridors and finally to the segregation room where paper, plastic, e- waste are segregated and sent for recycling regularly and the income collected is given to the sweepers as an incentive. There are proper sewage mechanisms for every common facility and labs and the hazardous chemicals are collected in the underground tank. E wastes are collected and given to centers as directed by the state government. The college has been audited for the green activities,

especially the waste management system by the Suchithamission team of the Government of Kerala and given an A grade with 95 points this year and certified as a Green Campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being a minority institution located in a coastal district the MES Asmabi college accommodates a wide range of culturally and socioeconomically diverse students and faculties in the campus. The majority of the students are girls from various minority categories along with economically weaker sections from the foreword class. Even thoughMES wasformed for the welfare of Muslims and other minorities, the management has a unique motto to promote diverse cultural and communal diversity on the campus by ensuring 50% of staff and students appointed from other casts in the quota provided for the management to ensure a secular and inclusive environment in the Campus. We are following the state online admission procedure which accommodates students from all districts of the state keeping reservation policies including that for SC -STs and differently-abled. We also have students from abroad including those from developing nations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Along with the visions ofempowerment of downtrodden and backward

classes and education of women, thecollege enlists moraluplift and trust in God, Promotion of secularism, and democracy & communal amity asits mission. Ensuring moral uplift and trust in God, promotion of secularism and democracy and communal amity will naturally ensure the promotion of human values and professional ethics. The foundation stone for ethics, moral, and spiritual values is laid through the college prayer (from The HolyQuran).In this compassionate prayer to the Lord Almighty, we request His blessings to lead us through the right path.

A code of conduct exists for teachers, students, and administration and the codes are clearly laid out in the college handbook. The college has introduced a uniform dress code to its students which ensures that there will be no distinction based on financial and economic status among students..

Important days and events of national and international significance are observed in our college. Environmental Day, anti-drug Day, Hiroshima, Nagasaki Day, Independence Day, Gandhi Jayanthi, Children's Day, Qumi Ekhtha, White Cane Day, World Disabled Day, Human Rights Day, Christmas, Women's Day, Constitution Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mesasmabicollege.edu.in/menu/aqarfiles/86/2021-2022/613/AQAR
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative days are aimed at inviting focus on specific issues/events at the national and international level. The institution promotes comprehensive, high standards of morals and ethics, mutual respect and endurance among students by initiating celebrations and observances of commemorative days, events and festivals. Celebrating events and festivals of National and International importance will help the students to enlighten towards relating to the culture of the country, learn lessons of social harmony.. These initiatives impart reverence and appreciation towards the ideals and norms of regional, national and international significance. In the Indian context, observance of days of national importance such as Republic Day, Independence Day, National Youth Day serve as an occasion to reinforce the ideal of national identity and integrity among the student community. It gives an excellent platform for building a sense of community in the college thereby paving the way for future initiatives. The celebration of regional festivals like Onam unite the staff and students under the umbrella of cultural distinctiveness, which is the uniqueness seen only in our state Kerala. The college also celebrates festivals like Christmas, Eid and Holi prompting healthy appreciation of the diversity of different parts of India and their culture.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Experia:Experiential Learning through Community Intervention

Experiential Learning,the process of learning by doingengagesstudents in hands-on experiences and reflection.They are able to connect theories and knowledge learned in the classroom to real-world situations in a better way and engage with the community. With the objective of blending practical and theoretical knowledge and moulding socially responsible individuals, community-oriented programmes like 'Beat Covid Campaign', 'awareness campaigns on mental health', and 'workshops on software development' were organised to provide experiential learning for students through community intervention. The practice helped the students to polish their interpersonal skills and inculcatecommitment towards society.

2.Social intervention through academic outreach to safeguard the environment and support marginalised communities, including Indigenous people.

This is an opportunity to use the academic proficiency of the faculty, students, and various research and outreach units to work with various government and non-government bodies to safeguard the environment and empower marginalised people. Students and faculty establish linkages with the government and NGOs providing technical support with a scientific basis for long-term engagement to safeguard the environment and marginalised communities to achieve sustainable development goals (SDGs) of the UN focusing on environment, gender, equity, sustainable livelihood, and climate action.

File Description	Documents
Best practices in the Institutional website	https://mesasmabicollege.edu.in/menu/aqarSubfolder/31/2021-2022/613/AQAR
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College Alumni Association has been a driving force in nurturing a lasting and meaningful connection between the institution and its esteemed alumni.For the past 26 years, the Alumni Association has been on a remarkable journey, dedicated to reigniting and nurturing the spirit of inclusivity.

- The family meet as an annual mega event was organized through a virtual platform incorporating the alumni in both local and abroad chapters on October 2nd.
- The farewell programme 'Yathramozhi' for final year students and retiring staff members was conducted.
- 'Ormakkayi', Alumni directory was distributed free of cost to students, enabling them to stay connected with their peers and seniors while also offering comprehensive information about patrons and life members.
- Alumni association extends its act of appreciating and encouraging the academic excellence of students through the distribution of gold medals to the top 10 students in various departments.
- It exemplifies theact of compassion by providing financial assistance for its fellow member who has to undergo kidney transplant with the voluntary support of an alumni member.
- A database of former students functioned as a tool for accessing the personal information of every alumni member, facilitating their \continuous connection with one another and the institution.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The institution ensures effective curriculum planning and delivery through a well planned and documented process including academic calendar and continuous internal assessment.**

- **In order to ensure effectiveness in curriculum delivery, the followings curriculum planning measures are taken.**
  - **The Principal addresses the meeting of staff to convey the message for the effective curriculum delivery on the first day of every academic year.**
  - **IQAC prepares an annual academic plan based on the university academic calendar and followed strictly.**
  - **College calendar & handbook and department academic plan are prepared based on the college annual academic plan.**
  - **Timetable committee collects inputs from all departments and prepares institutional general timetable, department timetable and individual time table.**
  - **Academic monitoring is done at the end of each semester by the Principal and IQAC to understand the gaps and remedial measures are taken.**
  - **CIE committee provides well planned time table and duty roaster.**
  - **Conducts two internal exams in the centralized manner are taken.**
  - **The internal examination scores are published in advance and signatures are taken at each level.**
  - **Monthly report is submitted by all departments on time.**
  - **Teaching plan is submitted by all the departments on time.**

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://mesasmabicollege.edu.in/menu/aqar files/1/2021-2022/607/AQAR]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Assessment

- **It consists of 4 components such as attendance, seminars, assignments and two internal exams for each course.**
- **Attendance is taken in each hour and systematically uploaded in the attendance website. If there is shortage of attendance, it is seriously dealt with.**
- **Time bound completion of seminar presentations and submission of assignments are strictly followed for both UG and PG.**
- **IQAC prepares an annual academic plan based on the university academic calendar and followed properly.**
- **CIE committee provides well planned time table and duty roaster.**
- **Internal and external examination timetable will be communicated well in advance to the students and teachers as part of effective curriculum planning.**
- **Conducts two internal exams in each semester in the centralized manner.**
- **The internal examination scores are published in advance to provide multiple chances for the students to put their grievances .**
- **For the transparency, consolidated internal mark sheets are signed by the students before uploading to the university site. After that they sign in a draft copy and final submitted copy.**
- **Ph. D Scholars' Progress presentation is conducted by RAC in every six months and it is mandated by research policy.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mesasmabicollege.edu.in/menu/aqar files/2/2021-2022/607/AQAR

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

22

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1345

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MES Asmabi College is keen in inculcating cross cutting issues related to professional ethics, gender, human values and environment and sustainability in curriculum and co-curricular activities.

Curricular aspects

Professional ethics

Gender

Human values

Environment and sustainability

Courses in the curriculum

46

12

26

19

Ability Enhancement Courses/Audit Courses (AEC /AC)

3

1

4

2

Value-added courses

6

1

19

5

Events/co-curricular activities

2

5

5

3

Co-curricular activities

Professional ethicsis delivered through 34 policy documents which include career guidance programs, code of conduct, discipline committee, plagiarism certification, soft skill development training, pre-placement training, awareness programs and administrative skill training.

Gender sensitization is carried out throughwomen cell, anti-sexual harassment cell, Internal Complaints Committee, moral value education, legal awareness, human rights and gender awareness classes, skill development classes and entrepreneurship avenues.

Human Valueis enhanced through social ventures, cleaning drives, visits to old age homes, suicide prevention programmes, mental health club activities, anti-drug awareness, duty training, anti-ragging, charity activities and minority cell activities.

The significance ofEnvironment and Sustainabilityis addressing through various initiatives such as energy audit, biodiversity club, bhoomithrasena, green campus activities, threatened plant nursery, eco-restoration programs, green day observation, waste collection and e-waste management.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

41

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

858

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://mesasmabicollege.edu.in/menu/aqar files/11/2021-2022/607/AQAR
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mesasmabicollege.edu.in/menu/aqar files/10/2021-2022/607/AQAR

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

910

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

213

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of every academic year, the learning levels of the students are systematically analyzed through diagnostic tests administered to the students. On the basis of their performance in these tests, the students are classified in to slow learners and advanced learners. Slow learners are identified on the basis of performance in Internal and External examinations, classroom interactions, achievements in extension activities like N.S.S/ NCC, participation in the activities of various club and cells, classroom interactions, group discussions and seminar presentations, projects etc. Slow learners are given all the support needed to mainstream them which include bridge course and remedial programmes. The remedial programmes are conducted outside the regular class hours. In the case of advanced learners, they are given provision to earn extra credits through self learning subject. Besides they are encouraged to get university ranks through additional support. The departments cater to the needs of advanced learners by providing special mentoring by class teachers. They have been provided with a check list of books and resources for advanced learning.Additional classes and mock tests are conducted with a view to help them in NET, SET examinations and make them competent to pass other competitive examinations.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/14/AQAR
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2639	97

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student centric learning methods forlearning, self-assessment, evaluation, awareness-building, and skill development. Field visit bridge the gap between theory and real life. Hands on skill training improves employability skills. Internships equips students for a better professional scenario. Blended learning promotes effective interdisciplinary studies. Group Discussions promote brainstorming, communication skills and critical analysis. Article Reviews improve the literary calibre and Role plays to have acquaintance with real life situations. Participation in workshops and webinars improves perspectives on various issues. Exhibitions provide venue for students to showcase their talents and create an awareness of abstract concepts. Student Presentation moulds communication and technical skills. Panel discussions improve professional expertise in the areas of specialization. Awareness Programmes brings out the significance of various issues and concepts. Seminars, Webinars and Invited Talk update knowledge through deeper understanding of selective domains. Orientation programmes equips students to dynamic currents in respective disciplines. Research oriented workshops and laboratory exercises, including advanced concepts, provided at postgraduate level to understand the importance of pooling ideas and inter-disciplinary participative learning techniques. Civic responsibility of the students is enhanced through participative learning. Projects and Experts' talksnurtures the problem- solving abilities to overcome challenges in real life situations.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/18/AQAR

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has become an indispensable part of teaching-learning process and the teachers of the college use it for effective teaching. The students are techno-friendly and prefer innovative tools for learning.The College is fully equipped with modern ICT tools to enhance the quality of teaching-learning process. Pedagogical incorporation of appropriate emerging ICT strategy in Teaching, Blended Learning, Flipped Learning, MOOCs have immensely transformed the Teaching and Learning mechanism of the college. High quality projectors, laptops/computers, Wi-Fi and smart/interactive boards, use of Learning Management System like MOODLE, Online Lectures, Video Conferencing, Mobile Apps, PPT, Video clippings, Audio system, e-sources provide custom learning environments. The virtual learning experience is provided through MOOCs and NPTEL. The library offers user orientation programs to students on the subscribed and other resources. Continuous and consistent ICT-based learning environment provide for e-content development assistance. Computer labs, well-equipped with audio-video facilities, help teachers and students to avail online content within the College. Innovative pedagogical practices are increasingly linked to the effective use of ICT for student seminars, presentations, online teaching etc. PPTs & Videos prepared by the college teachers are made available for students for learning thus equipping to critically appraise diverse information and resources.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

97

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

97

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

542

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution employs a thorough internal assessment system for both undergraduate (UG) and postgraduate (PG) students. Transparency is ensured through predetermined criteria like attendance, assignments, seminars, and periodic tests. Internal assessment marks for each course in a semester are publicly disclosed before external exams, with students' signatures collected to ensure transparency. A software, educloud360, is used to monitor attendance and inform parents of absences. Assignments, seminars, and viva contribute to the assessment, and an internal examination wing oversees fair conduct and evaluation. Answer scripts are evaluated promptly, and marks are openly displayed, promoting transparency. Alternative arrangements are made for students unable to take internal exams due to valid reasons. CCTV surveillance and examination squads maintain the integrity of assessments. Ph.D. programs involve regular progress presentations, adhering to university guidelines. The assessment process prioritizes ethical conduct, following prescribed syllabi, and upholds strict exam hall

protocols, including prohibiting cell phone use. A grievance redressal cell addresses concerns regarding the continuous internal evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/23/2021-2022/608/AQAR

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is a Grievance Redressal Committee in the college to redress time bound the grievances related to ragging, university exams, internal exams, sexual harassment etc. Any Grievances related to the conduct of examination or valuation of answer scripts may be reported to the teacher concerned and further to the tutor, HOD and Principal. In some unsatisfied cases, they are forwarded to Grievance Redressal Cell. Therefore the process of continuous internal assessment is carried out with complete transparency.

The students are intimated about the dates of internal examination prior two weeks of the commencement of the exam. Students can address their grievances related to internal examinations to the concerned teachers in written form after getting their subject paper within three days. Grievances regarding the internal assessment tests are handled by the respective subject teachers and the Heads of departments concerned immediately within 3 days at the department level and should keep records of the same. They shall have initial jurisdiction over complaints against Continuous Internal Assessment.

The institution provides a student handbook with detailed information about the Evaluation System and redressal of grievances of the students regarding evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/23/2021-2022/608/AQAR

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

MES Asmabi College communicates its Program Outcomes (POs) and Course Outcomes (COs) through various channels. The college aligns its curriculum with the affiliating university and emphasizes Outcome-Based Education (OBE). The OBE approach ensures students acquire specific knowledge and skills during their studies, involving the Heads of Departments (HODs), faculty, IQAC coordinator, and members in their development.

Students are introduced to these outcomes at the start of the academic year by HODs and faculty members and are continually reinforced through discussions and support mechanisms such as short-term programs and remedial coaching.

The college emphasizes the development of core competencies such as critical thinking, problem-solving, and effective communication. It also instils ethical and social responsibility, cultural and global awareness, and a commitment to lifelong learning.

The Program Outcomes (POs) encompass discipline-specific knowledge, critical thinking, communication, research skills, interdisciplinary perspectives, and ethical and social responsibility. These outcomes serve as a foundation for designing, delivering, and assessing the quality and effectiveness of academic programs.

Overall, MES Asmabi College ensures that its students are well-prepared for their careers and equipped to face the challenges of a rapidly changing world.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mesasmabicollege.edu.in/menu/aqar files/26/2021-2022/608/AQAR
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution implements Outcome Based Education (OBE) and communicates learning goals to stakeholders. Program Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO) are defined by departmental Boards of Studies and displayed on the College website. Communication of learning outcomes to teachers and students includes workshops, faculty expertise, syllabi, and meetings. Students access learning outcomes online to make informed program choices. The induction program introduces PO, PSO, and CO to freshers. The students who wish to join a specific programme, can locate the learning outcomes of the programme through the website which enables a better decision on programme selection. A detailed description of the Programme is given in the Prospectus for Admissions on the website. Printed syllabi with COs are available in departments and the IQAC office, with updates discussed in BoS meetings. Teachers explain COs in class, emphasizing subject relevance. Assessment methods are detailed in syllabi and include exams, tutorials, assignments, projects, labs, presentations, and feedback, all monitored by IQAC. COs are mapped to Graduate attributes and Programme outcomes, aiding in measuring the latter.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://mesasmabicollege.edu.in/menu/aqar files/25/2021-2022/608/AQAR

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

684

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://mesasmabicollege.edu.in/menu/aqar files/24/2021-2022/608/AQAR

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mesasmabicollege.edu.in/menu/aqarSubfolder/11/2021-2022 /608/AQAR

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1686000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

16

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	[View File]()
Any additional information	[View File]()
Supporting document from Funding Agency	[View File]()
Paste link to funding agency website	https://www.hornbillfoundation.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has been very progressive and genuine in developing scientific temperament among its stakeholders and forming an innovative atmosphere. The following are the key initiatives taken by the college for creation and transfer of knowledge.

IIC, IEDC, ED Club

The following activities were conducted by IIC, IEDC, ED Club

1, Workshop on product development

The Resource Person - Sheen Chungath (CEO Sesame Technologies Pvt Ltd, Calicut

2. Idea fest - Aquaculture department level idea fest

3. Aquarium making workshop - Department of Aquaculture in collaboration with IEDC

4. Workshop on Telescope making - PG department of Physics at MES Asmabi College, P Vemballur

5. INSPIRA LOGI FEST - Department of Logistics

6. 'EMPRESARIO' ENTREPRENEURSHIP AND INNOVATION WORKSHOP

7. Idea fest for BCA students.

8. WDC

The objective of the WDC is to provide and maintain a dignified, congenial working environment for women employees (including teaching, non-teaching and contractual workers) and students, where they can work, study and explore their potential to the fullest. The activities of WDC in the year 2021- 22 are,

Observation of Women's Day

Self-defense training for girl students

Talk on Is Genius born or moulded

Observation of Yoga Day

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://mesasmabicollege.edu.in/cell/134

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

File Description	Documents
URL to the research page on HEI website	https://mesasmabicollege.edu.in/research-guide
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year
13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The major extension activities are:

Beat Covid Campaign.

MES Asmabi College, in association with NSS, Department of psychology, Mahatma Gandhi National Council of Rural Education under MHRD, Swachata Action Plan to provided Covid services to the needy ones on 15 June 2021.

Post Covid School Reopening - Stress among school students.

Addressed student stress with regard to post Covid school reopening and prepare them for a new start.

World Mental Health Day -Mental Health in an unequal world Community Awareness Campaign.

The program was conducted by the department of Psychology, MES Asmabi College, P.Vemballur for women in Ward 4, SN Puram Panchayath.

Outreach programme in neighbourhood community

An outreach programme on 30-09-2022 at government LP school, P.Vemballur.

Street theatre on world fisheries day

B.Voc Fish processing department in association with IQAC conducted a theatrical performance and presentation in outdoor public spaces (street theatre)

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National Mathematics day : Mathletes

As a part of mathematics day Department of mathematics
conducted a programe at MES Public school, P.Vemballur.

Home for homeless

With an aim of devoloping care and concern, the college alumini
assosiation took initiative for completion of the construction
of two houses for the needy.
```

File Description	Documents
Paste link for additional information	[https://mesasmabicollege.edu.in/extension activity](https://mesasmabicollege.edu.in/extension)
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

```
1
```

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

```
21
```

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

977

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College campus is spread over 12.5 acres, with a built-in area of about 50000 sqft. The facilities include:

- Main Block
- Commerce block
- B.Voc Block
- Aqua Culture Block
- New Block
- Library Block
- Hostel
- Canteen
- Cultural Centre
- Examination Halls &Classrooms
- AVT,Auditorium, Seminar Halls, Conference Halls, Open Air Stage
- Aquaculture Labs(2)
- Botany Lab
- Central Instrumentation Facility
- Chemistry and Bio-Chemistry Lab
- Computer Lab& Informatics
- Centre
- Language lab

- Media lab
- Physics Lab
- Psychology Lab
- Zoology Lab
- Computer Lab & Language Lab
- IQAC Room

Utility service

- Automatic& Pedestal Sanitizer

Dispenser

- Cash Counting Machine
- Swiping Machine
- CCTV
- LED Display
- Public Addressing System
- Water Purifier and Cooler
- Xerox Machine
- Teachers Mic

Other Facilities-

- Green House
- AzollaTank
- Herbal Garden
- NakshathraVanam
- Vegetable Garden
- Incinerator
- Toilet for Specially Abled
- Suggestion Box
- First Aid Box
- Fire duct
- Bore Well
- Rainwater harvesting system
- NSS Room
- NCC Room
- Network Rack at Server Room
- Ladies Rest Room
- Bus Facility
- Solar Plant
- LED bulbs
- Low Energy Consuming Ceiling Fans

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/44/AQAR

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The campus of the institution houses a sports ground, auditorium, gymnasium & fitness centre and special rooms for NCC and NSS. The institute has amulti-purpose sports ground having courts and tracks. Additional court is constructed inside the academic premises. An outdoor stadium is set up in the ground to facilitate a very healthy campus for the sports students. Yoga practice in the open frontage ensures pure air. Sports materials for cricket, foot ball, base ball, etc are available for the students. Courts are arranged for basket ball and baseball field also is available. The auditorium was established in 2003, for conducting cultural activities with a capacity of 1000 at a time. An open stage has been setup for open air performance. Open spaces with rest benches are utilised for cultural programmes and activities like flash mob and canvas painting. These spaces form the hub of events associated with festivities like Onam, Christmas, New Year, Bakrid etc. Sky watching facility is utilised by students. The gymnasium with an area of 160/100m was established in 2012 and has 100/day user rate. A college radio' Signature' unites the emotions of the campus.Public addressing system facilitates the quick transmission of important announcements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/42/AQAR

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

45

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/43/AQAR
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20,00,849

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response: The details of ILMS and ICT tools employed to provide maximum access to the library collection are as follows:

Fully automated

KOHA

Version of software:21.11.03.000

Pearl:5.030000

KOHA IP:192.168.1.3:8080

The library was automated with the installation of book magic LMS in 2003.In 2021 ,Koha installed All the main operations in the library are computerized with KOHA Integrated library management application software.All in house activities like acquisition,cataloguing,circulation,OPAC etc.are being done with the help of the software.Barcode readers are software help to make housekeeping activities very fast and accurate. DC classification scheme is followed in the library.

OPAC: Online Public Access Catalogue can be accessed to search all the bibliographic records available in the library. A computer is made available at entrance of the library for this purpose. They can also have the facility to know the status of the book. The opac link is available in the library website and students can search the library collection from anywhere at anytime.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://sites.google.com/view/mesasmabicollegelibrary/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

368638

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

105

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Campus is facilitated with sufficient number of computers. There are desktops in each and every department of the college with internet facility. Students can use internet in library and Computer labs. All the main Departments have LCD projectors and laptops for teaching and learning. As per the policy of the institution it is decided to make the campus completely digitalized. All the PG, second year and final year class rooms are smart rooms.

All the main Departments have LCD projectors and laptops for ICT enabled teaching. Almost all the Departments are keeping slides and videos related to their subject. All students have access to it. Students make use of power point format usually in seminars and presentations. Teachers make the classes more effective through videos, short films and pictures.

All the admission and registration related data of the students, pay-roll related data of the teaching and nonteaching staff (SPARK) and data regarding college library have been computerized adequately. Library is linked to INFLIBNET.

Student scholarship are registered and availed through e – grants. Internal assessment details are conveyed to the University via online. The entire College has Wi Fi and wired broadband connection. Entire administrative machinery is interconnected with LAN.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/51/AQAR

4.3.2 - Number of Computers

156

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.49537

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

•Classroom/Department Maintenance: The classrooms and departments are cleaned every day and arestrictly monitored by HOD and a faculty, who is in charge of the particular class .Repair and maintenance of assets are undertaken on need basis.

•Laboratory Maintenance: A log notebook is maintained by the lab coordinator which has details of stock in the laboratory, and student's access to the lab is also recorded with the details of in time and out time. All labs are maintained by the faculty of the respective departments. Lab Manual is displayed at the entrance of the laboratories.

•Library Maintenance: The library is maintained by the library committee headed by the librarian. Log book is maintainedto record the daily library footfall. A computer is placed at the entrance to record online footfall of the library access.

•Venue booking Register:We are maintaining a register for booking of venues like seminar hall, conference hall and auditorium.

•Power supply:A generator is installed to ensure uninterrupted power supply. The maintenance service is undertaken as and when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/53/AQAR

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1078

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

157

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	**A. All of the above**

hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://mesasmabicollege.edu.in/menu/aqar files/58/2021-2022/611/AQAR
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1208

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1208

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

101

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

175

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to Covid 19 pandemic students union was not constituted during the year 2021-22.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of M.E.S. Asmabi College had a productive year in 2021-22:

- **Gold Medal Distribution: Fourteen medals were awarded to class toppers of UG and PG programmes, a tradition since 2008.**
- **Construction of Dream Homes: Initiated the construction of two housesfor a final-year student and a college office staff.**
- **Scholarship Distribution: 30 students were given Rs. 5000 each.**
- **Study Aid Distribution:Two mobile phoneswere distributed for financially backward students.**
- **Family Meet: Held online due to the pandemic.Alumni**

worldwide joined on 2nd October 2021.

- Alumni Directory: 16thedition, 'Ormakkay,' published on 19th December 2021.
- Yathra Mozhi: Held on 15th March 2022 to bid farewell to final-year students in which retiring staffDr. Sheeba and Safaralikhanwere honoured.
- Classmate Alumni Groups:Formed during lockdown. Their online gatherings, and contribution to charitable activities of the college are noteworthy.
- Gulf Chapters: UAE and Oman chapters organized get-togethers and cultural programmes.They are members ofAKCAF.
- Department Alumni: Department alumni reunions went virtual due to COVID-19. Alumni Association of Psychology, Mass Communication and BCA department sponsored one gold medal each to class toppers in memory of their beloved teacher Ms Biji which was distributed on the gold medal distribution day itself.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/66/2021-2022/611/AQAR
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MES Asmabi College, established in 1968 and it plays an important role for empowerment of the downtrodden and backward classes of the remote coastal area of Kodungallur, Thrissur District. College has a strong administrative setup implemented

through comprehensive systems and organizational design.

- MES Central Committee is the apex body.
- MES Asmabi College Managing Committee is responsible for routine activities and matters.

- Principal is the head of the institution.
- Vice principal assists the principal in academic matters.
- Director of Self- Financing Programmes handles the Self-Financing course matters.
- College Council- Decision making body.
- IQAC focuses on setting quality enhancement and benchmarking.
- Planning Board- to develop and implement policies and programmes.
- Finance Committee looks into the financial matters
- Junior Superintendent/Administrative Officer is in charge of office administration.
- College Supervisor deals with maintenance and repair work
- PTA facilitates parental participation.
- Alumni Association-Department alumni, General alumni, local chapters and gulf chapters
- Class Tutors- Each class is assigned a tutor.
- Students' Union, a statutory elected body of students
- Class Representatives – Each class has two representatives of which at least one is a woman
- In-charges of Clubs and Cells

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/68/2021-2022/612/AQAR
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has an effective mechanism for entrusting authority to the grass-root level and providing operative autonomy to all functionaries.

The Management Committee, in consultation with all stakeholders, frames guidelines and strategies for the progress of the institution. The Principal is authorized to take

decisions on the managerial and academic affairs of the institution. He is assisted by the Staff Council and IQAC in decision making. The Staff Council's decisions are executed at the department level through the respective heads, who act with the assistance of the department council.

The tutors handle the matters related to students in their respective classes. The tutor is well supported by the peer tutors. Decisions and suggestions of the Department council are presented by respective heads in the staff council meetings. The Staff Council presents its suggestions to the governing body for action after thorough consideration. The Principal is given responsibility for carrying out agreed suggestions by using the administrative section's respective wings.

All co-curricular and extension activities are planned and implemented by the duly appointed coordinators of different Clubs, Cells, Committees, and forums. Elected students union functions for the welfare of the students.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/67/2021-2022/612/AQAR
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

According to Strategic Plan 2019-2029 of MES Asmabi College, P Vemballur, we accomplished the followings: -

- The foundation stone laid for Library & Research Block.
- Mentor-mentee system institutionalized to develop teacher student bonding.
- PG Department of Physics and Economics have submitted application for making it a Research Center.
- Faculty Development Programmes organized every year for Teaching Staff and Non-Teaching Staff.
- The institution has many functional MoU's with relevant organizations for project work/field work/internship as part of experiential learning.

- Conducted tests for identifying advanced learners and slow learners and organized special programmes for them.
- Obtained maximum Grants from Government and non-governmental agencies for research projects, endowments and Chairs.
- Placement drives are arranged in the campus to give maximum possibilities of student employment in industry collaborations.
- Conducted various seminars/workshops/webinars on Research Methodology, Intellectual Property Rights and Entrepreneurship.
- Provided ?financial support for teachers to attend conferences/workshops and towards membership fees of professional bodies.
- Started a help desk exclusively for the students' scholarship by providing full-time/Part-time staff.
- Adopted various Green Campus initiatives.
- Installed Koha, integrated library management software, facilitates easy library operations. book acquisition and circulation,

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/69/2021-2022/612/AQAR
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the helm of the college, visionary leadership offers a clearly articulated vision and mission. By setting explicit objectives for growth, providing clear directives and guidelines, and developing comprehensive implementation plans that incorporate both academic and administrative aspects, the institution's overall quality of services is elevated.

Policies and Procedures

The college has unique policies and procedural instructions, which constitute the essential core of its effective operations, are available on the college website.

- **The Quality Policy finds its origins in the foundational Vision and Mission of the institution.**
- **The institution has 34 Policy Documents outline the guiding principles and norms.**

Appointment Procedures: The college adheres to the regulations and standards set by the State Government, the Affiliating University, and the Governing Body in relation to the appointment of Teaching and Non-Teaching Staff.

- **The Appointment of Permanent Faculty members complies with the Service Rules and Regulations of the UGC, University/State Government and MES Central Committee.**
- **The Appointment of Guest and Contract-Based Faculty members is carried out through a committee led by the Management based on University and UGC Rules.**

- **The Appointment of Non-Teaching Staff adheres to the criteria set by both the Government and the institution.**

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/71/2021-2022/612/AQAR
Link to Organogram of the institution webpage	https://mesasmabicollege.edu.in/menu/aqar files/71/2020-2021/612/AQAR
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

MES Asmabi College offers effective welfare measures for theteaching and non teaching staff. Staff Welfare entails everything from services, facilities and benefits thatareprovid edbytheinstitutionforthecomfortofstaff.Theinstitutionimpartsvar iouswelfareprogrammes that create a happy and productive environment which render their mental wellbeing.

Statutory Welfare Schemes:

- **Provident Fund.**
- **House Rent Allowance.**
- **State Life Insurance.**
- **Group Insurance Scheme.**
- **Gratuity.**
- **Settlement of Arrear Bills.**
- **Employees State Insurance andEmployees Provident Fund for Self- Financing Staff.**

Non-Statutory Welfare Schemes:

Medical:

- **MES Medical College provides essential health services for the deserved staff.**
- **Reimbursement ofcost of Covid-19 vaccine.**
- **Provided Emergency care equipmentsduring Covid 19 outbreak worth Rs 65000/-.**

Financial:

- Salary advance to Guest Faculty.
- Vacation salary given to teaching staff.
- Chit fund for NTS.

Educational:

- Wards of the staff are given preference for admission to various programmes.

Other Incentives:

- For Annual Picnics, Celebration of festivals.

Professional:

- Honoringofteachersacquiringhigheracademicqualifications.

Other Benefits/Facilities:

- Subsidized hostel facility for staff.
- College Bus facility for staff.
- Open Gymnasium and Health Club.
- Subsidized Canteen.
- Day-care facility.
- Co-operativestore.
- Parkingfacility.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/72/2020-2021/612/AQAR
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

49

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

159

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institutionfollows a structured and well defined annual appraisal system for teaching and non- teaching employees.Faculty members are required to submitAcademic and Administrative Audit (AAA)which records the annual performance of teachers which help to find out their strength and weakness.APIbased promotion for faculty foraided teachers .The Proforma for teachers has been designed on the basis of recommendations of UGC, NAAC and other professional bodies. The components of this Proforma include:

·Research Papers, books published.

·Number of Patents.

·Funded research project.

·Revenue generated through consultancy.

·Membership of Professional Bodies..

·Awards/recognition as State/National/International level form government recognized bodies.

·Certification from government resources such as SWAYAM, NPTEL etc.

·Qualification Enhancement Doctorate, Certification etc.

·Development of new subjects and Technology/Systems, innovative

way of learning and education imparted.

·Participation in Conference/Seminar/Workshops, Training
Programmes.

Non Teaching Staff

The IQAC collects self-appraisal form from non-teaching staff
to evaluate their performance, major indicators being
efficiency and time bound completion of tasks assigned to them.
It is countersigned by the superintendent and the principal.
The appraisal records of staff are discussed with the
authorities for optimum performance.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/73/2021-2022/612/AQAR
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To maintain transparency and accountability in financial
matters, the institution carries out an annual external and
internal audit for both Government and Management accounts.
There are three levels of audit for Funds sanctioned by
Government. The first level is carried out by the Chartered
Accountant of the College, the second level by the Directorate-
General of Education, and the third level by the Accountant
General of Kerala. The Directorate-General of Education
verifies all financial documents related to public funds used
by the College and settles the final accounts after clarifying
and correcting them. The Accountant-General of Kerala also
carries out periodic verification of all the Government
accounts and incorporates their recommendations in further
utilisation of funds.

The institution has a sound financial advisory board for
Management accounts which audits all the sanctioned accounts
internally as well as externally. The external auditor of
Management accounts, M.A. Moideen & Associates, prepares the

annual financial statement and audit report at the end of the financial year. The college's financial advisor verifies daily transactions for Management on behalf of the college. The Treasurer, MES Central Committee, Calicut, carries out the internal audit of the Management accounts and provides a detailed report of the financial transactions.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/78/2021-2022/612/AQAR
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

17.12900

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for Mobilization of Funds

The College has well defined Resource Mobilization Policy and procedure for mobilization and effective utilization of funds, which focuses on:

1. **Attaining the institution's goals and objectives**
2. **Maintaining accountability and openness**
3. **Collecting funds for its regular activities**
4. **Mobilizing development fund from different agencies**

The major sources of income for the college are from the following streams:

Central Government

State Government

Non-Government Funds

- Fund for BVoc
- Major and Minor Project Grants and Travel Grants

- Grant-in-aid for salary
- KSCSTE
- State Government Funding for NSS, NCC, ASAP
- IEDC

- Fees collected from Self-Financing Programmes
- PTA Fund
- Alumni Contribution
- Financial Support from Management
- Endowments and Scholarships
- Conveyance and Hostel Fees
- MLA Fund

Optimal Utilization of Resources and Funds

- Funds availed fromUGCare used for

1. Developmental activities
2. Renovations
3. Academic resources such as books and journals
4. Infrastructure such as lab equipments, computers and sports facilities.

- Teachers receiveMajor and Minor Research Projectand travel grants from UGC for research purpose.
- UGC fund for B Vocare used particularly for Vocational Programmes.
- Fund fromKSCSTEare utilized for research infrastructure
- PTA /Management/Alumni funds and other contributionsare used to meet the development and maintenance of the institution.

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/79/2021-2022/612/AQAR
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Major quality enhancement initiatives of the IQAC described as follows.

1. Organised workshops on students centric teaching methods and implemented it in the teaching learning process.
2. Implemented outcome based education principles by stating POs, PSOs and COs in all programmes based on Blooms Taxonomy after conducting series of hands on training sessions.
3. Facilitated to adopt various ICT tools for online teaching and learning during the Covid Pandemic.Introduced LMS Moodle and Hands on training sessions organised and moniitored online classess and reported to the principal weekly basis
4. Organised five capacity building programmes for teachers and students
5. Organised one administrative and payroll software training programmes for non-teaching staff.
6. Organised skills oriented workshop / hands on training programmes for teachers such as Canva, OBE, AI Tools, Income tax e-filing etc. by utilising the internal human resource expertise of the institution
7. Collects feedback from various stakeholders and analysed it, and used for improvement.
8. Monitors the effectiveness of online teaching and learning during the Pandemic period and reported the same to the principal on weekly basis.
9. Developed a programme guide for UG and PG students which contains all necessary details of a programme.
10. Developed specific marking scheme for assignment and seminar components of the CIE

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar files/82/2021-2022/612/AQAR
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(A) Reviews of teaching leaning process

1. Monitors the syllabus completion every month using monthly academic reports and teachers' diary records
2. Collects and analyses the feedback on curriculum and uses it for improvement
3. Collecting the students' feedback of teachers regarding the effectiveness in curriculum delivery
4. Monitor and review the effectiveness and transparency of the continuous internal assessment mechanism
5. Periodical interactive section of faculty members with principal and IQAC for reviewing the teaching-learning process

(B) Review of structure and methodology of operation

1. Result analysis, evaluation and communication
2. Collects and analyses the feedback from various stakeholders regarding the academic performance and ambience, as well as student satisfaction and made changes accordingly.
3. IQAC conducts programme exit survey and gap analysis
4. Conducts SWOC analysis and identity the areas for improvement
5. Conducts student satisfaction survey, analyses the results, and recommend thefurther modifications based on findings.
6. Conduct the Academic and administrative Audit annually and analyze the gap and make necessary modifications.

(C) Incremental improvement of post accreditation (2018 - 2022)

1. Conducted twenty two certificate/value added/add on programmes including soft skills programmes
2. Provided computer literacy to the students
3. Compensation packages of the unaided employees has been increased
4. Orgnaised fifty-five faculty development programmes
5. Started innovation and incubation centers

File Description	Documents
Paste link for additional information	https://mesasmabicollege.edu.in/menu/aqar Subfolder/11/2021-2022/608/AQAR
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mesasmabicollege.edu.in/menu/aqar files/81/2021-2022/612/AQAR
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college caters to the diverse dimensions of gender equity with its array of curricular and co-curricular activities intended to conscientise students on the concept of gender. In the undergraduate level common courseEnglish, a module is devoted to gender and human rights. Gender sensitisation programmes are part and parcel of the action plan of the departments of the college.Women Cell, Internal Complaints Committee, and Grievance Redressal Cell ensure effective dissemination of the idea of gender equity.

Education of women is included as a vision of the college from its very inception onwards. The college is leaning towards fairness and impartiality to women. Here lady teachers and girls are the office bearers of many important positions. Almost ten departments are headed by women staff members. Personality enhancement programmes, and legal literacy seminars are organised bywomen's cell, NSS, NCC, ICC, Grievance Redressal Cell to educate girl students about their rights. Different scholarships funded bygovernment areeffectively disbursed to our female students. Apart from these, our students are provided scholarships by PTA and Alumni. Hostel facility is provided for girls so that a number of girls from other districts and other states can be a part of our institution.

File Description	Documents
Annual gender sensitization action plan	https://mesasmabicollege.edu.in/menu/aqar files/93/2021-2022/613/AQAR
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mesasmabicollege.edu.in/menu/aqar files/87/2021-2022/613/AQAR

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has adopted green protocol since 2012 and this has become mandatory for the last five years with the approval of the staff council in which waste management is an important activity. There are 'Ecobins', usually twin bins made of paper cartoons as twin bins for the collection of paper and plastic wastes in every classroom, office, and common facility. and maintained by the student every year as an activity. The collected waste is transferred through similar waste bins in all the corridors and finally to the segregation room where paper, plastic, e- waste are segregated and sent for recycling regularly and the income collected is given to the sweepers as an incentive. There are proper sewage mechanisms for every common facility and labs and the hazardous chemicals are collected in the underground tank. E wastes are collected and given to centers as directed by the state government. The college has been audited for the green activities, especially the waste management system by the Suchithamission team of the Government of Kerala and given an A grade with 95 points this year and certified as a Green Campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water	**C. Any 2 of the above**

bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being a minority institution located in a coastal district the MES Asmabi college accommodates a wide range of culturally and socioeconomically diverse students and faculties in the campus. The majority of the students are girls from various minority

categories along with economically weaker sections from the foreword class. Even thoughMES wasformed for the welfare of Muslims and other minorities, the management has a unique motto to promote diverse cultural and communal diversity on the campus by ensuring 50% of staff and students appointed from other casts in the quota provided for the management to ensure a secular and inclusive environment in the Campus. We are following the state online admission procedure which accommodates students from all districts of the state keeping reservation policies including that for SC -STs and differently-abled. We also have students from abroad including those from developing nations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Along with the visions ofempowerment of downtrodden and backward classes and education of women, thecollege enlists moraluplift and trust in God, Promotion of secularism, and democracy & communal amity asits mission. Ensuring moral uplift and trust in God, promotion of secularism and democracy and communal amity will naturally ensure the promotion of human values and professional ethics. The foundation stone for ethics, moral, and spiritual values is laid through the college prayer (from The HolyQuran).In this compassionate prayer to the Lord Almighty, we request His blessings to lead us through the right path.

A code of conduct exists for teachers, students, and administration and the codes are clearly laid out in the college handbook. The college has introduced a uniform dress code to its students which ensures that there will be no distinction based on financial and economic status among students..

Important days and events of national and international

significance are observed in our college. Environmental Day, anti-drug Day, Hiroshima, Nagasaki Day, Independence Day, Gandhi Jayanthi, Children's Day, Qumi Ekhtha, White Cane Day, World Disabled Day, Human Rights Day, Christmas, Women's Day, Constitution Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mesasmabicollege.edu.in/menu/aqar files/86/2021-2022/613/AQAR
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative days are aimed at inviting focus on specific issues/events at the national and international level. The

institution promotes comprehensive, high standards of morals and ethics, mutual respect and endurance among students by initiating celebrations and observances of commemorative days, events and festivals. Celebrating events and festivals of National and International importance will help the students to enlighten towards relating to the culture of the country, learn lessons of social harmony.. These initiatives impart reverence and appreciation towards the ideals and norms of regional, national and international significance. In the Indian context, observance of days of national importance such as Republic Day, Independence Day, National Youth Day serve as an occasion to reinforce the ideal of national identity and integrity among the student community. It gives an excellent platform for building a sense of community in the college thereby paving the way for future initiatives. The celebration of regional festivals like Onam unite the staff and students under the umbrella of cultural distinctiveness, which is the uniqueness seen only in our state Kerala. The college also celebrates festivals like Christmas, Eid and Holi prompting healthy appreciation of the diversity of different parts of India and their culture.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Experia:Experiential Learning through Community Intervention

Experiential Learning,the process of learning by doingengagesstudents in hands-on experiences and reflection.They are able to connect theories and knowledge learned in the classroom to real-world situations in a better way and engage with the community. With the objective of blending practical and theoretical knowledge and moulding socially responsible individuals, community-oriented programmes

like 'Beat Covid Campaign', 'awareness campaigns on mental health', and 'workshops on software development' were organised to provide experiential learning for students through community intervention. The practice helped the students to polish their interpersonal skills and inculcatecommitment towards society.

2.Social intervention through academic outreach to safeguard the environment and support marginalised communities, including Indigenous people.

This is an opportunity to use the academic proficiency of the faculty, students, and various research and outreach units to work with various government and non-government bodies to safeguard the environment and empower marginalised people. Students and faculty establish linkages with the government and NGOs providing technical support with a scientific basis for long-term engagement to safeguard the environment and marginalised communities to achieve sustainable development goals (SDGs) of the UN focusing on environment, gender, equity, sustainable livelihood, and climate action.

File Description	Documents
Best practices in the Institutional website	https://mesasmabicollege.edu.in/menu/aqar Subfolder/31/2021-2022/613/AQAR
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College Alumni Association has been a driving force in nurturing a lasting and meaningful connection between the institution and its esteemed alumni.For the past 26 years, the Alumni Association has been on a remarkable journey, dedicated to reigniting and nurturing the spirit of inclusivity.

- The family meet as an annual mega event was organized through a virtual platform incorporating the alumni in both local and abroad chapters on October 2nd.
- The farewell programme 'Yathramozhi' for final year students and retiring staff members was conducted.
- 'Ormakkayi', Alumni directory was distributed free of

- cost to students, enabling them to stay connected with their peers and seniors while also offering comprehensive information about patrons and life members.
- Alumni association extends its act of appreciating and encouraging the academic excellence of students through the distribution of gold medals to the top 10 students in various departments.
- It exemplifies theact of compassion by providing financial assistance for its fellow member who has to undergo kidney transplant with the voluntary support of an alumni member.
- A database of former students functioned as a tool for accessing the personal information of every alumni member, facilitating their \continuous connection with one another and the institution.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Introduce additional add-on courses and certification programmes aimed at enhancing the employment abilities of students. • Conduct an assessment of the achievement of programme outcomes and course outcomes. · Endeavour to improve the overall success rate of students in university examinations. • The proposal is to establish a system for determining the recipient of the esteemed departmental award, utilising the results of a student satisfaction survey administered by the Internal Quality Assurance Cell (IQAC). • It is advisable to actively pursue additional funding opportunities from both governmental and non-governmental entities in order to get grants for research projects, endowments, and Chairs. • Increase the proportion of teachers engaged in research supervision • Enhance the participation of teachers who have applied for or benefited from minor or major research projects financed by governmental and non-governmental entities. Establishing a conducive ecology for fostering innovations and constantly undertaking measures to facilitate the generation and dissemination of information.To enhance the professional development of teachers.