



കേരളം കേരള KERALA

DV 776743

കരാർ നം 06 തീയതി 07.03.2023

എറിയാട് ഗ്രാമപഞ്ചായത്തിന്റെ 2022-23 വാർഷിക പദ്ധതിയിലുൾപ്പെട്ട കടലും കണ്ടലും കണ്ടൽ കാടുകളു് വെച്ചുപിടിപ്പിക്കൽ എന്ന പ്രവൃത്തി എറിയാട് പഞ്ചായത്തിനുവേണ്ടി പ്രസ്തുത ഗ്രാമപഞ്ചായത്ത് സെക്രട്ടറി ശ്രീമതി നിനിത ആർ എച്ച് (ഇനി മുതൽ ഒന്നാം കക്ഷി) വേസ്റ്ററേണ് ഗട്ട് ഹോൺ ബില്ലി ഘോണ്ടേഷൻ എന്ന സ്ഥാപനത്തിനുവേണ്ടി അഡ്മിനിസ്ട്രേഷൻ ആൻറ് ഫിനാൻസ് ഡയറക്ടർ ശ്രീമതി .ദേവിക എം അനീൽകുമാർ മഠത്തിൽ (ഇനിമുതൽ രണ്ടാം കക്ഷി)എന്നിവർ തമ്മിൽ 06.03.2023 തീയതി എറിയാട് ഗ്രാമപഞ്ചായത്ത് ഓഫീസിൽ വെച്ച് എഴുതി ഒപ്പിടുന്ന കരാർ ഉടമ്പടി

1. എറിയാട് ഗ്രാമപഞ്ചായത്തിന്റെ 06.02.2023 ലെ എസ് സി 1 3724 /22 ക്വട്ടേഷൻ പ്രകാരം രണ്ടാം കക്ഷി ക്വട്ടേഷൻ സമർപ്പിച്ചിട്ടുള്ളതും എറിയാട് ഗ്രാമപഞ്ചായത്തിന്റെ 16.02.2023 ലെ 4(6) നമ്പർ തീരുമാനപ്രകാരം മേൽ പ്രവൃത്തിക്കുവേണ്ടി രണ്ടാം കക്ഷിയെ തെരഞ്ഞെടുത്തിട്ടുള്ളതുമാണ്.
2. രണ്ടാം കക്ഷി സമർപ്പിച്ചിട്ടുള്ള ക്വട്ടേഷൻ ഈ കരാറിനൊപ്പം അനുബന്ധമായി ചേർത്തിരിക്കുന്നു. ടി ക്വട്ടേഷൻ റേറ്റ് പ്രകാരവും കരാർ വ്യവസ്ഥകളു് പ്രകാരവും രണ്ടാം കക്ഷി വാർഷിക പദ്ധതിയിലുൾപ്പെട്ട കടലും കണ്ടലും കണ്ടൽ കാടുകളു് വെച്ചുപിടിപ്പിക്കൽ എന്ന പ്രവൃത്തി ഏറ്റെടുത്ത് പരമാവധി 3 ദിവസത്തിനകം പൂർത്തിയാക്കി നൽകുന്നതുമാണ്.

[Handwritten Signature]

NO 12149
07 - 03 - 2023
Sold to Western Honarabili
Foundation MES Asmabi College

[Handwritten Signature]

Administration and Finance Director
Western Ghats Hornbill Foundation

രാജേഷ് ടി. എസ്.
സ്പെഷ്യൽ ഓഫീസർ
കൊടുങ്ങല്ലൂർ





കേരളം കേരള KERALA

DK 758855

Memorandum of Understanding for Technical Support in Updation of People's Biodiversity Register of the Panchayath Through Scientific and Participatory Research

The Memorandum of Understanding is entered into between the S N Puram Grama Panchayath, Thrissur Dt., Kerala-India. 680685 A, P. Vemballur (hereinafter referred to as the Party 1. SNP), Western Ghats Hornbill Foundation, Extension Centre (CEtC) at MES Asmabi College Thrissur Dt., Kerala-India 680671 (hereinafter referred to as Party 2. WGHF) and Research Department of Botany, MES Asmabi College, P. Vemballur Thrissur Dt., Kerala-India 680671 (hereinafter referred to as Party 3).

The agreement is to come into effect as on 19th December 2022 to "The Niche profile based Ecorestoration and Community Based Management of Coastal Ecosystems Ensuring Sustainable Livelihood" using the fund allotted to BMC, SN Puram Grama Panchayath by Kerala State Biodiversity Board and also for the related matters.

The detailed project proposal is attached as annexure -1 and sanctioned order by Kerala State Biodiversity Board, Govt. of Kerala.

7951281001.
19/12/2022

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Western Ghats Hornbill Foundation
MES Asmabi college centre
P-Vemballur.

മുൻപ്
ശ്രീകാതായണപുരം
എ.എം. സി.പി.എസ്. ബി.ബി.ബി.
ഇ.എം. മുഹമ്മദ്



കേരളം കേരल KERALA

DK 758900

A. The Main objectives of this agreements are:

1. A critical review of the existing biodiversity register.
2. Conduct biodiversity survey for major flora and fauna in the Panchayath involving local and scientific community.
3. Conduct focal group discussion with key informants and various stakeholders.
4. Map important ecosystems in the Panchayath.
5. Provide a final soft copy of the biodiversity register.

7950781001.

19/12/2022

Western Ghats Hornbill Foundation
MES Osmobi college Centre
P-Vembellan.



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Mumts
11-00 നിയമനിലപെടുത്തൽ വെണ്ടി
ഇ.എം. മുഹമ്മദ്

B. Budget

The total budget of these MoU is 75,000/-.


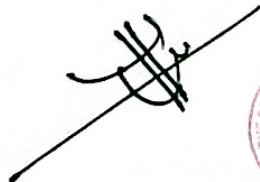
C. Responsibilities

Party – 1. S.N. Puram Grama Panchayath -SNP

1. Provide 50% amount of advance on signing the agreement.
2. Approve the plans and reports prepared by the parties
3. Evaluate the activities and approve for further actions
4. Provide 25% after submission of the midterm report. Allocate funds (final amount) at least within one month after submission of the required reports, audit statements and utilization certificates by the parties.
5. Provide permissions, letters, communication to various stakeholders if requested by the parties for smooth implementation of the project
6. Make available infrastructure support of the Panchayath for the conduct of meeting and presentations
7. Ensure it is a community involved process.

Party 2. – Western Ghats Hornbill Foundation

8. Preparation of the plans, reports and necessary documents as envisaged in the project proposal (Annexure 1) and the objectives of the MoU.
9. Technical and scientific expertise and support of the scientist and ecorestoration programme coordinator during this period for materializing the objectives of the MoU.
10. Appointment of research and project fellows for the smooth conduct of the work of necessary.
11. Make avail voluntary support if required.
12. Preparation of document, presentations and other technical documents required for the implementation of the project.
13. The research component of the project shall be vested with this party.



14. CEtC Centre of Western Ghats Hornbill Foundation at MES Asmabi College, will be the functional office for this project.

Party 3 – Research Department of Botany, MES Asmabi College, P. Vemballur

15. The party three will be one of the collaborating partner of this programme headed by Dr. Amitha Bachan K.H., Assistant Professor, Research Department of Botany, MES Asmabi College, P. Vemballur.

16. The students and the research fellow of the department shall get opportunities for internships and field works for student research project under this programme free of cost based on the opportunities available.

17. The Research Department of Botany, MES Asmabi College shall provide all the infrastructure and ICT facilities for the conduct of the programme.

D. Duration and terms of this agreement

The period of this MoU shall be up to 31st May 2023 and it can be extended with mutual consent if necessary.

E. TERMINATION


Any of the Parties can terminate this MoU on mutually agreed terms and conditions by serving a written notice on the other party 2 months prior to the intended date of termination.

F. NOTICES

All communications related to the project shall be exchanged between signatory or assigns representing all the three parties of this agreement


G. ARBITRATION, APPLICABLE LAW AND JURISDICTION

a. Any disputes between the parties shall be resolved by mutual discussions, unresolved disputes, if any, shall be subject to resolution by a panel constituted by the signatories of these agreement if the dispute cannot be resolved by the said panel, the matter shall be resolved by arbitration in accordance with the


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Arbitration and Conciliation Act, 1996 in the English language. The venue of arbitration shall be Kerala. The decision of the arbitrator shall be binding on both parties


- b. This agreement shall be governed by the Law of India subject to the jurisdiction of Courts in Kerala.
- c. This MoU and its Annexures constitute the entire agreement among the Parties' and supersede all other representations, understanding or communication whether written or verbal, with respect to the subject matter hereof.

H. FORCEMAJEURE


Neither party shall be held responsible for non-fulfilment of their respective obligations under this MoU due to the exigency of one or more of the force majeure events such as but not limited to the directives of the governments from time to time, War, Flood, Earthquakes, Strikes not confined to the premises of the party, Lockouts beyond the control of the party claiming force majeure, Epidemics, Riots, Civil Commotions etc. provided on the occurrence and cessation of any such event the party affected thereby shall give a notice in writing to the other party within one month of such occurrence or cessation. If the force majeure conditions continue beyond six months, the parties shall jointly decide about the future course of action

To acknowledge acceptance of the terms and conditions of this agreement, a copy of this Memorandum of Understanding will be signed In witness whereof the parties have set their hands on the date mentioned below:

We / both the parties agree to the terms and conditions stated above



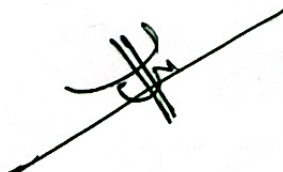
(for Party) **RAMESH P ANAND**
PEN NO.581997
SECRETARY
GREENARAYANAPURAM GRAMAPANCHAYAT
THRISSUR, KERALA, INDIA-680668
Ph:+91 4802850252



(Witness)

Date: 19th December 2022
Place:

Date: 19th December 2022
Place:





5





(for Party 2)
Dr. Amitha Bachan K.H.
Research Director
Western Ghats Hornbill Foundation



Date: 19th December 2022
Place: P. Vemballur

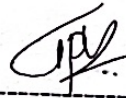


Witness
Ms. Devika M Anilkumar

Date: 19th December 2022
Place: P. Vemballur



(for Party 3)
Dr. A Biju
Dr. A. BIJU
PRINCIPAL
M.E.S. ASMABI COLLEGE
P. VEMBALLUR P.O.,
KODUNGALLUR- 680 671



Witness
Dr. Girija T.P.

Head of Department
Research & PG Dept. of Botany
MES Asmabi College
P. Vemballur, Thrissur Dt.
Kerala - 680 671

Date: 19th December 2022
Place: P. Vemballur



Date: 19th December 2022
Place: P. Vemballur





കേരളം കേരള KERALA

DK 758898

Memorandum of Understanding for Technical Support in Eco-restoration Project sanctioned by Kerala State Biodiversity Board, Government of Kerala to BMC of SN Puram Grama Panchayath entitled

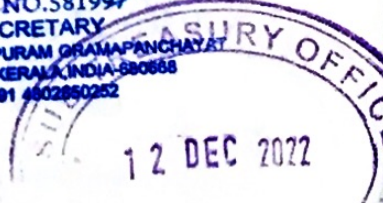
“The Niche profile based Eco-restoration and Community Based Management of Coastal Ecosystems Ensuring Sustainable Livelihood”

The Memorandum of Understanding is entered into between the S N Puram Grama Panchayath, Thrissur Dt., Kerala-India. 680685 A, P. Vemballur (hereinafter referred to as the Party 1 SNP), Western Ghats Hornbill Foundation, Extension Centre (CEtC) at MES Asmabi College Thrissur Dt., Kerala-India 680671 (hereinafter referred to as Party 2. WGHF) and Research Department of Botany, MES Asmabi College, P. Vemballur Thrissur Dt., Kerala-India 680671 (hereinafter referred to as Party 3).

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19/12/2022

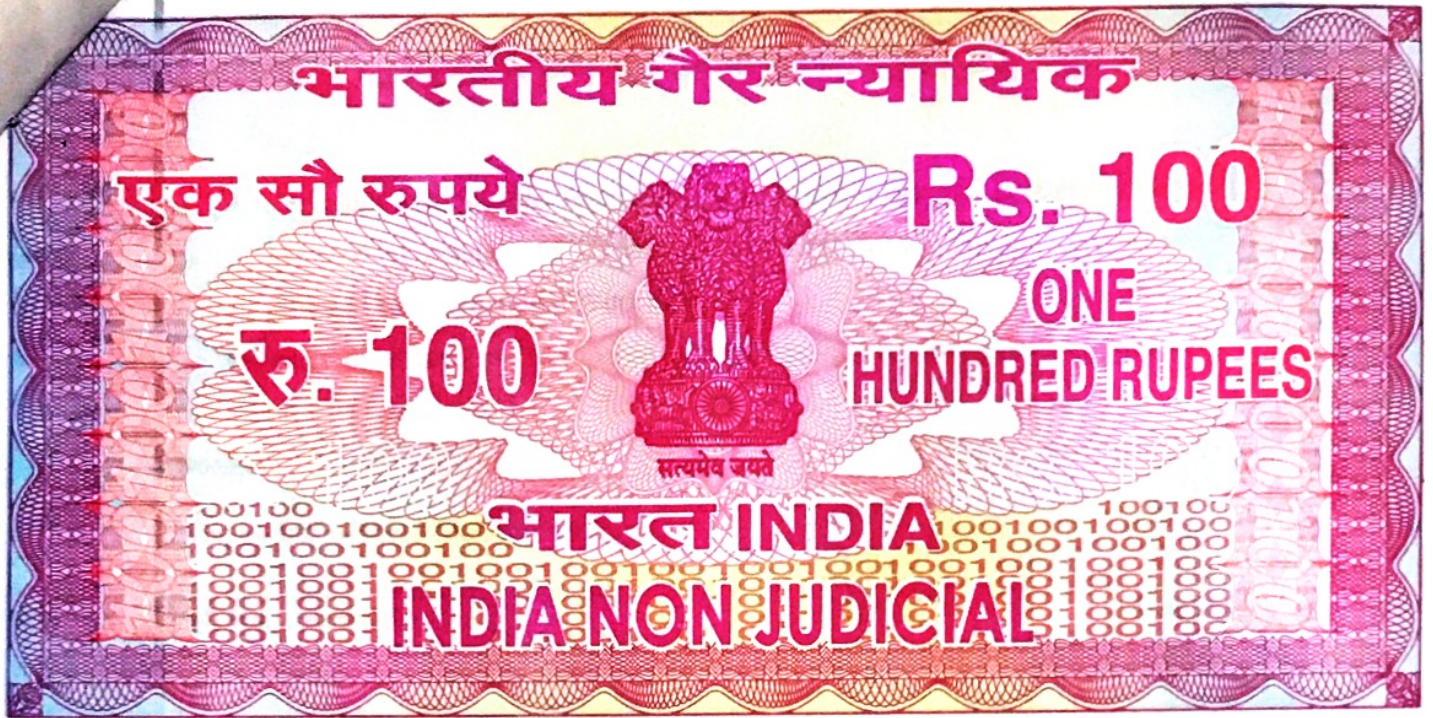


RAHANA P ANAND
PEN NO. 581997
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THRISSUR, KERALA, INDIA-680688
Ph: +91 4622650252



Western Ghats Hornbill Foundation
MES Asmabi College Centre
P. Vemballur

മുൻപാട്
ശ്രീനാരായണപുരം
11-00 നമ്പർ സർവ്വകലാശാലാ വെണ്ടർ
ഇ.എം. മുഹമ്മദ്



കേരളം കേരल KERALA

DK 758899

The agreement is to come into effect as on 19th December 2022 to “The Niche profile based Ecorestoration and Community Based Management of Coastal Ecosystems Ensuring Sustainable Livelihood” using the fund allotted to BMC, SN Puram Grama Panchayath by Kerala State Biodiversity Board and also for the related matters.

The detailed project proposal is attached as annexure -1 and sanctioned order by Kerala State Biodiversity Board, Govt. of Kerala.

A. The Main objectives of this agreements are:

1. Development of nurseries and local gene pool of required saplings of the niche profiled plant species (Training, orientation, identification of plants and location).
2. To provide technical support for ecorestoration of niche profiled three coastal ecosystems and its monitoring 1. Coastal sandy beaches including Pandanus thickets as a mosaic, 2. The Canoly canal backwater banks and 3. the Sacred groves with involvement of local community (Plan, training, necessary saplings, support for regular monitoring).
3. Study of the geomorphologic changes happened to the sea cost of the Panchayath using GIS and community perception involving local community.

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19/12/2022
western hats Hornbill Foundation
MES Asnabi college centre
P-Vembalur.

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RAHANA P ANAND
PEN NO. 381997
SECRETARY
SN PURAM GRAMA PANCHAYAT
TRISSUR, KERALA, INDIA - 689 709
12 DEC 2022
T. R. J. OFFICE

4. Develop a replicable model to have bench marking, eco restoration and monitoring suitable to similar coastal areas of Kerala and dissemination through an International Workshop.

Preparation of contents for boards and publications for awareness related to this work.

B. Budget

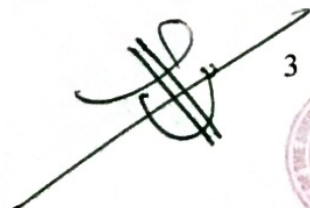
The budget of these MoU is as follows

Sl. No.	Activities	Units	Amount
1	Seed and Seedling collection, transportation and maintenance of the stock	Nearly 15 species targeting total 4000	50,000
2	Eco restoration activity (Distribution, Planting, Regular monitoring, necessary materials for nutrient support, watering, transportation and travelling)	Five sacred groves for one year	1,00,000
3	Expense for research and technical support (Niche profile, GIS mapping, ground plan for planting, periodic field work training and monitoring).	Five sacred groves for one year	1,00,000
4	Training, workshop and publication.	Two trainings and one workshop	30,000
5	Miscellaneous	Preparation of documents	20,000
	Total		3,00,000/-


C. Responsibilities

Party – 1. S.N. Puram Grama Panchayath -SNP

1. Provide 50% amount of advance on signing the agreement.

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RAHANA P ANAND
 PEN NO.581997
 SECRETARY
 SREENARAYANAPURAM GRAMAPANCHAYAT
 THRISSUR, KERALA, INDIA 686668
 Ph: 491 410788

2. Approve the plans and reports prepared by the parties
3. Evaluate the activities and approve for further actions
4. Provide 25% after submission of the midterm report. Allocate funds (final amount) at least within one month after submission of the required reports, audit statements and utilization certificates by the parties.
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Party 2. – Western Ghats Hornbill Foundation

8. Preparation of the plans, reports and necessary documents as envisaged in the project proposal (Annexure 1) and the objectives of the MoU.
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14. CEtC Centre of Western Ghats Hornbill Foundation at MES Asmabi College, will be the functional office for this project.

Party 3 – Research Department of Botany, MES Asmabi College, P. Vemballur

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THRISSUR, KERALA, INDIA-680668
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16. The students and the research fellow of the department shall get opportunities for internships and field works for student research project under this programme free of cost based on the opportunities available.
17. The Research Department of Botany, MES Asmabi College shall provide all the infrastructure and ICT facilities for the conduct of the programme.

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- c. This MoU and its Annexures constitute the entire agreement among the Parties' and supersede all other representations, understanding or communication whether written or verbal, with respect to the subject matter hereof.

H. FORCEMAJEURE

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RAHANA P ANAND
PEN NO.581997
SECRETARY
SREENARAYANAPURAM GRAMAPANCHAYAT
THRISSUR, KERALA, INDIA-680666
Ph:+91 4802850252

Date: 19th December 2022
Place:

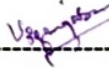


(for Party 2)
Dr. Amitha Bachan K.H.
Research Director
Western Ghats Hornbill Foundation

Date: 19th December 2022
Place: P. Vemballur






(Witness)

Date: 19th December 2022
Place:



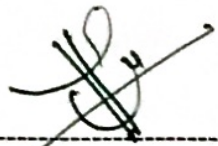
Witness
Ms. Devika M Anilkumar

Date: 19th December 2022
Place: P. Vemballur



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RAHANA P ANAND
PEN NO.581997
SECRETARY
SREENARAYANAPURAM GRAMAPANCHAYAT
THRISSUR, KERALA, INDIA-680666
Ph:+91 4802850252



(for Party 3)
Dr. A Biju

Dr. A. BIJU
PRINCIPAL
M.E.S. ASMABI COLLEGE
P. VEMBALLUR P.O.,
KODUNGALLUR- 680 671

Date: 19th December 2022
Place: P. Vemballur



Witness
Dr. Girija T.P.

Head of Department
Research & PG Dept. of Botany
MES Asmabi College
P. Vemballur, Thrissur Dt.
Kerala - 680 671

Date: 19th December 2022
Place: P. Vemballur



Devika M Anilkumar
Madathil House
Moorkanad P.O.
Karuvannur
Thrissur
Kerela
India 680711

27th May 2022

Dear Devika

Offer Letter: 37165-1

We are delighted to let you know that, after careful consideration, the Trustees of The Rufford Foundation have approved a 1st Rufford Small Grant of £6000 to support IUCN Status Assessment, Niche Modelling and Niche Profiling of Endemic Tree Species for Effective Species Recovery and Ecorestoration (the **Project**). This Offer Letter sets out the terms and conditions of our proposed Grant Agreement.

The following are also included with this letter:

- a Banking Information Form; Please pass on to the organisation for completion.
- a template for information you need to provide us for our website;
- information about, and a copy of, the Final Project Evaluation Report template; and
- a copy of our logo in JPG format, together with conditions of use under point 4 Intellectual Property.

We must point out that once this Offer Letter is signed it will create a legally binding agreement between you and the Foundation. We urge you to raise any questions or concerns that you may have about it as quickly as possible. The main point is that by signing this Offer Letter, you agree that this Grant will only be used for the delivery of the Project and not for any other purpose.

Please note that this offer is valid for 120 days from the date of this letter. If we have not had a response from you by the end of this period, the offer will be formally withdrawn.

The Trustees of the Foundation will require you to complete a Final Project Evaluation Report (see point 2 below). In the event that the Grant exceeds the total cost of the Project, you will be required to reimburse us for any funding not used.

By accepting the Grant you agree that you will comply with the terms of the Grant as set out in this Offer Letter.

The Rufford Foundation
Website: www.rufford.org
Charity Number: 1117270

1. **Grant Payments and Use**

As you know, we will only pay the grant via an organisation. Please contact the relevant person at the organisation that will receive the funds to ensure the details provided on the Banking Information Form included with this Offer Letter are correct. To be clear, the organisation who holds funds on your behalf has no beneficial entitlement to the funds and will notify them of this separately. Whilst we hope that they will not charge any administration fees in respect of holding these funds, these will be deductible from the Grant should they consider it necessary to do so.

To be clear, the Grant must be used exclusively for the Project as outlined above and not for any other programme, project or for any other purpose. The Grant is not transferrable to another individual.

If you wish to make significant changes to your original budget allocations or to fund items that were not originally budgeted for, you **MUST** request permission from the Foundation in advance. Failure to do so may breach the conditions of the Grant and lead to a request for the return of the funds in full.

Should any portion of the Grant remain unused at the end of the Project, please notify the Foundation of this in writing and we will arrange for these funds to be returned to us.

2. **Monitoring and Evaluation**

We need to monitor the impact that our grants are having. Therefore, we require you to fill in a Final Project Evaluation Report at the end of the Project using the template included with this Offer Letter which will:

- contain enough information for us to be able to monitor and track the funds we have granted;
- let us know about the Project's progress or any difficulties that arose; and
- provide full information on expenditure of the Grant. It is important that you retain the management accounts and all paid invoices relating to the Project for at least 2 years after completion of the Project as these may be required for inspection at our discretion.

You also agree to provide us with updates and photographs of the Project for use on the Foundation's website and social media. You grant us permission to use the photographs for these purposes. If you don't own the photographs you will ensure that the owner grants us permission to use them for these purposes.

If you fail to provide sufficient information, or fail to take reasonable steps to provide sufficient information as outlined above, we reserve the right to obtain a reimbursement of the Grant in full.

3. **Limitation of Liability and Indemnity**

To the extent permitted by law, the Foundation shall have no liability under this Grant Agreement (whether to you or any third party).

You agree to indemnify the Foundation against all claims, losses, liabilities or costs (including legal costs) that the Foundation suffers as a result of any alleged or actual

failure by you to comply with or to perform any obligations imposed on you under this Grant Agreement.

4. **Intellectual Property**

For the avoidance of doubt, other than the limited permission we grant to use The Rufford Foundation Logo set out below, this Grant Agreement does not give you the right to use the Foundation's name, marks, logos, trademarks, artwork, images or branding. Should you wish to do so you must seek our prior written consent.

The Rufford Foundation grants to you a non-exclusive, royalty free, limited permission to use the name and the logo included with this Offer Letter (the **Logo**) solely in connection with the Project and subject to the following terms. Your use of the Logo is conditional upon, and amounts to acceptance of, the terms set out immediately below. You agree:

- a. to display the Logo in a prominent position on all of your publications, materials (including any marketing materials) relating to the Project but for no other purpose;
- b. not alter the Logo in any way nor do or permit anything to be done in connection with your use of the Logo that could jeopardise our goodwill in the Logo;
- c. not to grant to any third parties the right to use or display the Logo without our prior written consent;
- d. that your use of the Logo following this permission does not give you any right, title, interest in or to the Logo, nor any goodwill arising out of use of the Logo;
- e. that your right to use the Logo shall, unless otherwise terminated by us on notice to you in writing, automatically terminate following completion of the Project; and
- f. that the Rufford Foundation reserves the right on demand, and as it in its absolute discretion thinks fit, to revoke this permission at any time, following which you shall remove the Logo from all your publications and materials.

You are encouraged to use the Logo as extensively as possible on all materials and publications relating to the Project, subject to the terms above.

5. **Default of Agreement**

Things don't always go to plan and we encourage you to communicate with us if you are ever unsure about whether or not you are in breach of this Grant Agreement. We will always try to find an appropriate remedy for any breach, but if we consider the breach to be serious and/or we cannot agree a way forward with you, the Foundation reserves the right to terminate this Grant Agreement.

The terms of this Grant Agreement shall be governed and construed by English law and the exclusive jurisdiction of the English Courts.


To accept the terms of this Grant Agreement, please return one signed copy that includes **all 4 pages** of this Offer Letter by e-mail to jane@rufford.org

We look forward to working with you,

The Rufford Foundation

By signing this Offer Letter below:

- you acknowledge that you have read and understood all the information contained in this Offer Letter;
- you commit to meet the requirements of this Offer Letter; and
- you agree to carry out the activities set out in your original funding application and to use reasonable endeavours to establish, develop and run the Project in order to achieve the objectives within the time-frames specified.

Signed on behalf of THE RUFFORD FOUNDATION	Signed by THE RECIPIENT
Full name: Jane Raymond	Full name: <i>Devika M Anilkumar</i>
Role: Trust Administrator	Role: <i>Grant Recipient</i>
Signature: Jane Raymond	Signature: 
Date: As per Offer Letter	Date: <i>4th June 2022</i>

Memorandum of Understanding

This Memorandum of Understanding is made and signed on the 26th Jan 2023 by and between Devika M Anilkumar (hereinafter known as fellow) residing at Madathil House, Moorkanad P.O. Karuvannur, Kerala, India And The Centre for Applied Research and People Engagement, a company registered under Sec 8 of the Companies Act 2013, having its registered office at Plot no. 2, Gate no. 46, Nakshatra PA, Behind St. John English School, Vitkheda, Aurangabad (hereinafter known as CARPE)

Whereas CARPE invited applications for Prakriti Research Fellowship for the year 2023-2024.

Whereas Fellow applied for the Prakriti Research Fellowship.

Whereas after a process of scrutiny of various applications the fellow was selected and awarded the Prakriti Research Fellowship **for the project titled – “Niche profile based Eco restoration of three threatened tree species in the low elevation habitats”**

Project Duration: January 2023 to December 2023 (Extension might be provided, in case required)

Whereas by signing this MoU Fellow and CARPE both agree on the following terms and conditions of the Prakriti Research Fellowship:

1. Terms of agreement

Prakriti Research Fellowship is for a period of one year starting from-the date of receiving the first instalment.

2. Disbursement of funds

The fellow will be awarded a total of Rs. 2 Lakh only for the entire duration of this fellowship. This amount will be disbursed based on the below mentioned break up:

<i>Sr no.</i>	<i>Portion of fund that will be disbursed</i>	<i>Criteria</i>
1	30%	Advance upon signing of MoU
2	30%	after the end of Q1 review (online presentation to the donor & PRF team)

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3	40%	after the Final report (2) is submitted and approved post review
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Kindly note: 10% TDS will be deducted at every disbursement. This can be claimed by the applicant at the end of the financial year upon filing of his/her income tax returns.

At any time if the project progress is found unsatisfactory, the disbursement of future installments will be held back till the problems are resolved.

CARPE reserves the right to change or alter the fund disbursement upon its sole discretion.

3. Use of fellowship funds

The Fellow may spend the allocated budget strictly adhering to the budget submitted by them at the time of project/ application submission. In case of any deviation in the expenditure from the planned budget the fellow must inform CARPE in advance.

All payments will need to be supported by a fund utilization certificate for the funds already disbursed and a provisional utilization certificate for upcoming disbursement. Format for these certificates will be shared by CARPE.

Fellows will be required to send letters of acknowledgement against all payments received. The fellows will also be required to keep CARPE informed about additional sources of funding for the project.

Any uninformed discrepancy in budget expenditure will be subject to scrutiny and appropriate action at the discretion of CARPE. This could also lead to termination of the fellowship.

4. Submission of reports

The Fellow needs to submit 1 report and 1 PPT to CARPE during the fellowship period, i.e.,

1. First Quarter Review Presentation: At three months from Signing of MoU
2. Final Report: At six months from Signing of MoU

CARPE will study the report and provide feedback on these reports.

Fellow will be expected to make any changes/ provide additional information as required. The revised reports must be submitted within two weeks from the date of request/ feedback.

CARPE will share formats for the reports with the fellows. These formats will serve as a guideline for the fellows and the report will be evaluated based on the criteria mentioned in the formats.

Since fellow will have access to the formats from the start of the fellowship, it is recommended that the fellow studies the formats and ensures that the appropriate data, photographs and information are collected on a regular basis to avoid any last-minute problems. Fellow is welcome to send us any additional reports, videos, etc. about the project that may not fit within the format.

There will be an online meeting towards the end of the fellowship period, wherein the fellow should deliver the final presentation on the entire project.

CARPE team may visit the project site for monitoring purposes. Fellow is expected to coordinate with the team to arrange such visits.

Short videos

Along with the update reports, the fellow is expected to share a short video of the project which can be shared with our funding partners and on social media to draw attention to ecological conservation and support researchers like the fellow. The fellow should share minimum three such videos with each written report. The video may not be of professional standards but should be of sharable quality.

5. Acknowledgement

All publications, including research publications, press releases, any other publications, documents, or presentations about the research that is funded by this fellowship must include the following:

1. A specific acknowledgment of fellowship support from CARPE and the Funders, such as: "Research reported in this [publication/press release/presentation] was supported by the Centre for Applied Research and People's Engagement and Funders:

1. Grind Master
- 2 . AITG
3. Mayuri Kerr
4. Kedar Shah

under the Prakriti Research Fellowship"

2. The PRF logo and funders logo in all the outreach materials, workshop banners, reports and talks given by the fellow. Not adhering to this would send a message of disregard for funders and

supporters of the Fellowship. We believe that adding the PRF logo will add value to the reputation of the fellow's work.

3. A disclaimer that states: "The content is solely the responsibility of the authors and does not necessarily represent the official views of Centre for Applied Research and People's Engagement and the Funders"

4. Fellow is required to disclose at the beginning of the fellowship details of other funders and partners whose branding may need to be used in any part or whole of the project.

6. Intellectual Property

The copyrights in all written materials, photographs, drawings, software, and other works subject to copyright protection created or generated under this fellowship shall be owned by the Fellow. With respect to such copyrighted works, CARPE shall have a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use this data. All such copyrighted works shall include a formal acknowledgement of CARPE and the funder under this fellowship agreement. Fellow shall provide at least one hard copy and an electronic copy of each such copyrighted work to CARPE. CARPE expects the fellow to have at least one publication in the form of a popular article (newspapers, magazines, blogs)/ research papers in scientific journals, for wider dissemination of the results.

With respect to research data, which shall include the recorded factual material commonly accepted in the scientific community as necessary to validate research findings (but not any preliminary analyses, drafts of scientific papers, plans for future research, peer reviews, or communications with colleagues), the fellow shall retain all rights in said data but shall provide timely and unrestricted access to the data to CARPE. Without limitation of the foregoing, CARPE shall have the right to (1) obtain, reproduce, publish, or otherwise use the research data first produced under this fellowship, and (2) authorize others to receive, reproduce, publish, or otherwise use such data for other research and implementation purposes.

7. Respect for all associated persons and organizations

The Prakriti Research Fellowship brings together diverse stakeholders - fellows, funders, jury members, administrators etc. Each stakeholder has been strategically brought on board on the basis of a shared vision of ecological and environmental conservation. Fellow is expected to keep a high level of integrity and respect for all stakeholders of the Fellowship.

8. Termination of Contract

This Fellowship Agreement may be terminated in whole or in part, in accordance with the following:

1. If the fellow's work doesn't live up to the PRF standards, the decision on termination of the contract in part or full shall lie solely at the discretion of CARPE.

2. 2a. If Fellow materially fails to comply with the terms and conditions of this fellowship Agreement, or 2b. Any change in legal status of fellow/ licenses/ permissions secured for the project and 2c. CARPE may terminate this fellowship Agreement without cause upon 30 business day's written notice of the intent to do so, and such action shall in no event be deemed a breach of contract. In the event that this fellowship Agreement is so terminated, CARPE shall not be liable to pay any cost incurred by the fellow before or after the termination of the contract.

3. If the contract was terminated on the basis of submission of unsatisfactory work by the fellow, CARPE will expect the fellow to return the funds.

4. If the fellow decides to end the contract due to any reason, the fellow should inform CARPE 30 days in advance in writing. The return of the funds will be taken up on a case by case basis.

5. The focus of the fellowship is research and conservation action, hence, if during the course of the fellowship the focus shifts to activism, then the fellowship might result in termination.

9. Grievance Policy

Any grievances of the fellows should be communicated to CARPE through email at research@carpeindia.org . The fellow must file a grievance within 90 calendar days after the fellow knew or should have known of the act or omission upon which the grievance is based, whichever time period is longer. Grievances shall be resolved in a proper and time bound manner with detailed advice to the fellow.

10. Limitation of Liability

Fellow agrees to assume the sole responsibility for the research, including taking any necessary precautions for the protection of persons and property. CARPE and its officers, directors, employees, and agents shall not be responsible for any claims, damages, or liability arising out of the Fellow's research performed using funds under this fellowship Agreement. As between the Parties to this fellowship Agreement, Fellow is solely responsible for any liabilities that may arise in connection with performance under the fellowship Agreement.

11. Compliance with Laws

Fellow shall comply with all applicable laws, rules, regulations, ordinances, orders or requirements and any governmental authority relating to the project activities. Fellow shall neither discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, colour, religion, national origin, sex, sexual orientation, or disability in any manner prohibited by law, nor shall Fellow engage in or permit sexual harassment of any person in any manner prohibited by law.



12. Necessary permits

The responsibility of taking necessary permits to carry out the study from the concerned authorities lies fully with the fellow. CARPE and the funders cannot be held responsible for issues/problems arising thereof.

13. Records and Audit Requirements

Fellow shall retain all financial records and other pertinent evidence pertaining to costs incurred and reimbursed hereunder for a period of one year after the termination date. Fellow agrees to give CARPE or its authorized representatives access to these records and other pertinent books, documents, papers or other records in order to conduct audits. Fellowship closeout does not alter these requirements.

14. Sub-granting the fellowship

No portion of this fellowship may be sub-granted, assigned, or otherwise disposed of, unless specifically authorized in writing by CARPE.

15. Endorsement

It is expressly agreed and understood by the Parties hereto that this fellowship Agreement shall not constitute an endorsement by CARPE or any of the fellowship funders of any entity, organization, company, or individual, nor the products, actions, behaviour, or conduct of any entity, organization, company, or individual, and any negligent or intentional misrepresentation by Fellow to the contrary, in any context and in any forum, shall constitute a material breach of this fellowship Agreement, and the same shall be grounds for immediate termination of this fellowship Agreement by CARPE.

16. Disputes

The Parties shall attempt to resolve any disputes arising out of or related to this fellowship Agreement by mutual agreement. The Parties agree that in any disputes that are not resolved CARPE's decision will be final. In case of non-resolution, the parties may go in for arbitration or approach the courts in Aurangabad under whose jurisdiction this agreement shall lie.

17. Entire agreement

This fellowship Agreement supersedes any prior oral or written understanding or communications between the Parties and constitutes the only agreement between CARPE and Fellow relating to the subject matter hereof, and no representations, promises, understandings, or agreements, oral or otherwise, not herein will be of any force or effect. The nature of this fellowship Agreement is a funding agreement, and no employment, partnership, joint venture, or agency relationship is created herewith.

Samr.



Please sign below to indicate that you intend to comply with this MoU and accept this fellowship p.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE CONTENTS OF THIS DOCUMENT, ACCEPT THE PRAKRITI RESEARCH FELLOWSHIP MoU, AND AGREE TO BE FULLY COMPLIANT TO THE SAME.

Name:

Sannu.

Signature

Date:

08/02



MEDIA POLICY

Photo/Video Release

I hereby consent and agree that CARPE, its employees, or its agents have the right to use the photographs, videotape, or digital recordings of my project I further consent that my name and identity may be revealed therein or by descriptive text or commentary. I do hereby release to CARPE, its employees, and agents all rights to exhibit this work in print and electronic form publicly or privately. I waive any rights, claims, or interest I may have to control the use of my identity or likeness in whatever media used. I understand that there will be no financial or other remuneration for the photographs/videos/digital recordings/any other media files I will submit. I represent that I am at least 18 years of age, have read and understand the foregoing statement, and am competent to execute this agreement.

Media Interaction

In addition, I acknowledge that during my participation in and association with the Prakriti Research Fellowship, my activities – whether intentionally or unintentionally – may reflect upon CARPE and its funders. While myself and my project may receive exposure through this Fellowship, I understand that I am also expected to provide adequate mention to the fellowship and funders. I am also expected to participate in media interviews related to the Prakriti Research Fellowship. Whether via exposure through this Fellowship, or otherwise by virtue of my personal or professional activities. I resolve to act respectfully and with integrity, and when in situations where audacity is desired, I will understand the difference between provocation, disrespect and illegality, and will thus act appropriately.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE CONTENTS OF THIS DOCUMENT, ACCEPT THE PRAKRITI RESEARCH FELLOWSHIP MEDIA POLICY, AND AGREE TO BE FULLY BOUND BY THE SAME.

Name: *Devika M Anilkumar*

Date: *11 - 02 - 2023*

Signature

Devika

Saur.

Annexure 1

The following list of documents are to be submitted with one soft copy of the signed MoU:

Applications from Individuals:

1. Copy of PAN Card
2. Copy of Aadhar card or Passport
3. 2 Passport Size Photographs
4. Cancelled Cheque / Bank details

Applications from organisations:

1. Copy of Registration Certificate
2. Cancelled Cheque / Bank details
3. Copy of PAN Card
4. Passport Photo
5. Logos of the organisation
6. No Objection Certificate from the organisation stating that the applicant can participate as a fellow in an individual capacity
7. GST Number (if applicable)

Other documents:

Permit letters from the forest department/ other government authorities for conducting the project (if applicable)

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