



MES ASMABI COLLEGE

P.Vemballur, Kodungallur

FIVE DAY ONLINE
ADMINISTRATIVE TRAINING PROGRAMME
FOR NON-TEACHING STAFF

SPARK TRAINING ON PERFORMANCE IMPROVEMENT IN SERVICE DELIVERY

10th to 14th May 2021

DAY 1:

10 MAY 2021 TIME 9.00 A.M

TRAINING ON TEAM BUILDING

DAY 2:

11 MAY 2021 TIME 10.00 A.M

TRAINING ON DISASTER MANAGEMENT

DAY 3:

12 MAY 2021 TIME 10.00 A.M

TRAINING ON FINANCIAL MANAGEMENT

DAY 4:

13 MAY 2021 TIME 10.00 A.M

TRAINING ON TOTAL QUALITY MANAGEMENT

DAY 5:

14 MAY 2021 TIME 10.00 A.M

ADMINISTRATIVE REFORMS

Resource Person:

U P Janardanan Nair
Senior Superintendent
DDO, Thrissur

Dr. A Biju
Principal

Dr. Shafeer P S
IQAC Coordinator

ORGANIZED BY

INTERNAL QUALITY ASSURANCE CELL, MES ASMABI COLLEGE, P.VEMBALLUR
AFFILIATED TO UNIVERSITY OF CALICUT, NAAC REACCREDITED WITH B++